



GENERAL FUND ADOPTED BUDGET

FY 2013

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure Summary By Department**

	<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
CITY COUNCIL	\$96,399	\$99,683	\$128,283	\$154,012	\$149,012	\$149,012
EXECUTIVE DEPARTMENT	\$210,043	\$183,730	\$191,508	\$194,745	\$194,649	\$194,649
CITY CLERK	\$208,613	\$209,678	\$214,706	\$225,113	\$222,768	\$222,768
CORPORATION COUNSEL	\$204,421	\$189,352	\$191,209	\$188,447	\$183,423	\$183,423
FINANCE DEPARTMENT	\$869,936	\$899,641	\$940,650	\$958,050	\$946,217	\$949,119
INFORMATION TECHNOLOGY	\$331,509	\$330,391	\$350,005	\$364,923	\$357,907	\$367,457
PLANNING DEPARTMENT	\$248,894	\$236,532	\$222,915	\$216,813	\$215,443	\$215,443
HUMAN RESOURCES	\$207,722	\$227,918	\$265,338	\$275,373	\$306,148	\$306,148
CITY BUILDING	\$186,765	\$167,501	\$187,676	\$189,606	\$189,582	\$189,582
INSURANCE	\$4,859,875	\$5,209,517	\$5,795,420	\$5,956,803	\$5,905,503	\$5,908,250
GENERAL GOVERNMENT	\$7,424,176	\$7,753,944	\$8,487,710	\$8,723,885	\$8,670,652	\$8,685,851
POLICE DEPARTMENT	\$3,498,115	\$3,545,303	\$3,693,927	\$3,926,999	\$3,892,342	\$3,917,342
FIRE DEPARTMENT	\$4,200,485	\$4,262,611	\$4,332,797	\$4,575,588	\$4,556,279	\$4,556,279
PUBLIC SAFETY COMMUNICATIONS	\$641,199	\$661,973	\$712,998	\$742,108	\$741,916	\$741,916
CODE ENFORCEMENT DEPARTMENT	\$635,225	\$638,739	\$641,312	\$628,732	\$627,112	\$627,112
CIVIL SERVICE	\$8,000	\$4,728	\$12,510	\$7,510	\$7,510	\$7,510
PUBLIC SAFETY	\$8,983,024	\$9,113,355	\$9,393,544	\$9,880,937	\$9,825,159	\$9,850,159
PUBLIC WORKS	\$4,367,881	\$4,419,545	\$4,408,254	\$4,345,030	\$4,259,822	\$4,339,822
PUBLIC WORKS	\$4,367,881	\$4,419,545	\$4,408,254	\$4,345,030	\$4,259,822	\$4,339,822
PUBLIC LIBRARY	\$635,006	\$608,904	\$646,050	\$654,658	\$649,822	\$654,822
PARKS & RECREATION	\$2,378,728	\$2,347,696	\$2,480,747	\$2,482,240	\$2,467,419	\$2,479,720
CULTURE & RECREATION	\$3,013,734	\$2,956,600	\$3,126,797	\$3,136,898	\$3,117,241	\$3,134,542
BUS SERVICE	\$883,688	\$921,385	\$959,572	\$980,645	\$973,434	\$973,434
WATERFRONT	\$37,606	\$38,006	\$38,050	\$38,050	\$38,050	\$38,050

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure Summary By Department**

	<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
TRANSPORTATION AND WATERFRONT	\$921,294	\$959,392	\$997,622	\$1,018,695	\$1,011,484	\$1,011,484
WELFARE DEPARTMENT	\$375,246	\$315,427	\$374,174	\$327,609	\$322,561	\$322,561
HEALTH	\$47,289	\$31,526	\$43,028	\$43,028	\$43,028	\$43,028
HEALTH, WELFARE & SOCIAL SERV	\$422,535	\$346,953	\$417,202	\$370,637	\$365,589	\$365,589
GENERAL OBLIGATION DEBT	\$492,122	\$465,120	\$380,675	\$412,940	\$412,940	\$412,940
PENSION OBLIGATION	\$707,968	\$684,849	\$661,730	\$638,610	\$638,610	\$638,610
DEBT	\$1,200,090	\$1,149,968	\$1,042,405	\$1,051,550	\$1,051,550	\$1,051,550
CONTINGENCY ABATEMENT RESERVE	\$53,344	\$52,703	\$189,000	\$127,000	\$127,000	\$127,000
MUNICIPAL FACILITIES	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
CONTINGENCY ABATEMENT RESERVE	\$73,344	\$72,703	\$209,000	\$147,000	\$147,000	\$147,000
 TOTAL MUNICIPAL BUDGET	 \$26,406,079	 \$26,772,460	 \$28,082,534	 \$28,674,632	 \$28,448,497	 \$28,585,997
 COUNTY TAX	 \$2,034,422	 \$2,058,577	 \$2,072,476	 \$2,075,183	 \$2,075,183	 \$2,075,037
 TOTAL GENERAL FUND	 \$28,440,501	 \$28,831,037	 \$30,155,010	 \$30,749,815	 \$30,523,680	 \$30,661,034

**City of South Portland
2012/2013 Adopted Budget
General Fund Revenue Summary**

	<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
DOG LICENSES	\$1,898	\$1,867	\$2,000	\$1,900	\$1,900	\$1,900
MARRIAGE LICENSES	\$5,465	\$6,601	\$5,300	\$6,500	\$6,500	\$6,500
FISHING/HUNTING LICENSES	\$1,443	\$1,216	\$1,500	\$1,300	\$1,300	\$1,300
BUSINESS LICENSES	\$108,692	\$142,030	\$135,000	\$140,000	\$140,000	\$140,000
PASSPORT	\$21,610	\$15,062	\$17,000	\$0	\$0	\$0
ADVERTISING	\$971	\$562	\$1,500	\$800	\$800	\$800
MISCELLANEOUS REVENUE	\$16,394	\$19,467	\$15,000	\$16,000	\$16,000	\$16,000
CITY CLERK	\$156,473	\$186,805	\$177,300	\$166,500	\$166,500	\$166,500
AUTOMOBILE EXCISE TAX	\$4,045,697	\$4,917,160	\$4,200,000	\$4,200,000	\$4,200,000	\$4,200,000
BOAT EXCISE TAX	\$31,034	\$24,996	\$26,000	\$25,000	\$25,000	\$25,000
INTEREST & PENALTIES	\$146,109	\$136,826	\$110,000	\$120,000	\$120,000	\$120,000
VET EXEMPT REIMBURSEMENT	\$18,305	\$20,267	\$12,500	\$14,000	\$14,000	\$14,000
INVESTMENT INCOME	\$749,603	\$642,388	\$600,000	\$500,000	\$500,000	\$500,000
PASSPORT	\$0	\$0	\$0	\$15,000	\$15,000	\$15,000
LICENSE TABS	\$55,425	\$62,577	\$57,000	\$52,000	\$52,000	\$52,000
WESTBROOK ASSESSING	\$50,037	\$51,531	\$51,531	\$51,531	\$51,531	\$51,531
MISCELLANEOUS REVENUE	\$20,116	\$23,919	\$15,000	\$16,000	\$16,000	\$16,000
FINANCE DEPARTMENT	\$5,116,325	\$5,879,663	\$5,072,031	\$4,993,531	\$4,993,531	\$4,993,531
SCHOOL IT SERVICES	\$0	\$0	\$0	\$0	\$0	\$27,500
INFORMATION TECHNOLOGY	\$0	\$0	\$0	\$0	\$0	\$27,500
SUBDIVISIONS	\$3,250	\$3,400	\$800	\$800	\$800	\$800
SITE PLANS	\$3,500	\$3,931	\$2,500	\$3,000	\$3,000	\$3,000
ZONE CHANGES	\$1,000	\$500	\$800	\$800	\$800	\$800
SPECIAL EXCEPTIONS	\$1,400	\$1,539	\$400	\$400	\$400	\$400
DE MINIMUS PLANNING CHANGE	\$1,000	\$600	\$250	\$250	\$250	\$250
MISCELLANEOUS REVENUE	\$2,064	\$1,372	\$750	\$750	\$750	\$750
PLANNING DEPARTMENT	\$12,214	\$11,343	\$5,500	\$6,000	\$6,000	\$6,000
MAINE DRUG ENFORCMENT AGE	\$66,076	\$69,434	\$64,000	\$66,000	\$66,000	\$66,000
COURT FEES & FINES	\$12,017	\$11,556	\$15,000	\$12,000	\$12,000	\$12,000

**City of South Portland
2012/2013 Adopted Budget
General Fund Revenue Summary**

	<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
FALSE ALARMS	\$27,608	\$21,137	\$31,000	\$25,000	\$25,000	\$25,000
PARKING TICKETS	\$29,783	\$46,410	\$45,000	\$45,000	\$45,000	\$45,000
ANIMAL CONTROL	\$7,733	\$8,026	\$8,000	\$8,000	\$8,000	\$8,000
ANIMAL IMPOUND FEES	\$0	\$0	\$400	\$400	\$400	\$400
ANIMAL CONTROL - CAPE ELIZABETH	\$9,429	\$9,539	\$9,500	\$9,500	\$9,500	\$9,500
MISCELLANEOUS REVENUE	\$8,364	\$9,311	\$8,000	\$8,000	\$8,000	\$8,000
POLICE DEPARTMENT	\$161,011	\$175,412	\$180,900	\$173,900	\$173,900	\$173,900
AMBULANCE FEES	\$704,560	\$739,827	\$700,000	\$740,000	\$740,000	\$740,000
FIRE PREVENTION	\$300	\$0	\$0	\$0	\$0	\$0
CALL BACK INSPECTIONS	\$575	\$100	\$0	\$0	\$0	\$0
TANKER INSPECTIONS	\$8,150	\$8,775	\$17,500	\$17,500	\$17,500	\$17,500
MASTER BOX FEE	\$7,400	\$7,400	\$7,600	\$7,600	\$7,600	\$7,600
MISCELLANEOUS REVENUE	\$6,094	\$4,015	\$3,000	\$3,000	\$3,000	\$3,000
FIRE DEPARTMENT	\$727,079	\$760,117	\$728,100	\$768,100	\$768,100	\$768,100
BUILDING FEES & PERMITS	\$309,351	\$342,308	\$275,000	\$275,000	\$275,000	\$275,000
PLUMBING PERMITS	\$5,453	\$7,532	\$7,000	\$7,000	\$7,000	\$7,000
ELECTRICAL PERMITS	\$17,862	\$19,997	\$18,000	\$18,000	\$18,000	\$18,000
MISCELLANEOUS REVENUE	\$2,739	\$2,845	\$2,000	\$2,000	\$2,000	\$2,000
CODE ENFORCEMENT DEPARTMENT	\$335,405	\$372,682	\$302,000	\$302,000	\$302,000	\$302,000
SITE INSPECTIONS	\$130	\$1,723	\$1,500	\$1,500	\$1,500	\$1,500
ENGINEERING DEPARTMENT	\$130	\$1,723	\$1,500	\$1,500	\$1,500	\$1,500
MISCELLANEOUS REVENUE	\$562	\$387	\$1,000	\$1,000	\$1,000	\$1,000
RECYCLING	\$31,402	\$35,022	\$28,000	\$30,000	\$30,000	\$30,000
TRANSFER FACILITY	\$92,225	\$74,967	\$94,000	\$84,000	\$84,000	\$84,000
PUBLIC WORKS	\$124,189	\$110,376	\$123,000	\$115,000	\$115,000	\$115,000
FINES & FEES	\$18,917	\$17,000	\$16,000	\$16,000	\$16,000	\$16,000
PHOTOCOPIER	\$2,332	\$2,853	\$2,000	\$2,000	\$2,000	\$2,000
DONATIONS	\$245	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS REVENUE	\$931	\$3,956	\$2,300	\$2,300	\$2,300	\$2,300
FINES & FEES	\$3,621	\$2,888	\$3,000	\$3,000	\$3,000	\$3,000

**City of South Portland
2012/2013 Adopted Budget
General Fund Revenue Summary**

	<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
PHOTOCOPIER	\$321	\$250	\$400	\$400	\$400	\$400
MISCELLANEOUS REVENUE	\$38	\$601	\$500	\$500	\$500	\$500
PUBLIC LIBRARY	\$26,405	\$27,548	\$24,200	\$24,200	\$24,200	\$24,200
POOL DAILY FEES	\$78,617	\$65,454	\$65,000	\$65,000	\$65,000	\$65,000
POOL MEMBERSHIPS	\$1,008	\$424	\$0	\$0	\$0	\$0
POOL PROGRAM FEES	\$53,124	\$62,300	\$45,000	\$50,000	\$50,000	\$50,000
POOL RENTAL	\$15,049	\$7,304	\$13,000	\$13,000	\$13,000	\$13,000
POOL EQUIPMENT	\$564	\$695	\$1,000	\$1,000	\$1,000	\$1,000
COMMUNITY CENTER	\$32,190	\$36,455	\$25,000	\$30,000	\$30,000	\$30,000
PARKS & RECREATION	\$180,552	\$172,633	\$149,000	\$159,000	\$159,000	\$159,000
MAINE DEPT OF TRANSPORTATIC	\$10,114	\$10,114	\$10,114	\$10,002	\$10,002	\$10,002
FAREBOX	\$200,879	\$242,765	\$224,065	\$260,000	\$260,000	\$260,000
ADVERTISING	\$10,344	\$7,287	\$19,616	\$8,880	\$8,880	\$8,880
GRANT INCOME	\$159,000	\$157,233	\$159,000	\$159,000	\$159,000	\$159,000
BUS SERVICE	\$380,337	\$417,399	\$412,795	\$437,882	\$437,882	\$437,882
GENERAL ASSISTANCE	\$169,058	\$131,513	\$142,000	\$122,000	\$119,500	\$119,500
WELFARE DEPARTMENT	\$169,058	\$131,513	\$142,000	\$122,000	\$119,500	\$119,500
TRANSFERS IN	\$26,064	\$3,595	\$0	\$0	\$0	\$0
PENSION OBLIGATION	\$26,064	\$3,595	\$0	\$0	\$0	\$0
STATE REVENUE SHARING	\$1,896,769	\$1,751,872	\$1,740,000	\$1,800,000	\$1,800,000	\$1,800,000
CABLE TV FRANCHISE FEE	\$175,000	\$180,000	\$185,000	\$185,000	\$188,000	\$188,000
RENT & LEASES	\$132,293	\$121,407	\$62,800	\$64,800	\$64,800	\$64,800
SALE OF SURPLUS PROPERTY	\$0	\$0	\$2,000	\$2,000	\$2,000	\$2,000
BUDGETED USE OF SURPLUS	\$150,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000
	\$2,354,063	\$2,453,279	\$2,389,800	\$2,451,800	\$2,454,800	\$2,454,800
REGIONAL WASTE SYSTEMS PILC	\$71,450	\$71,450	\$72,000	\$71,450	\$71,450	\$71,450
S P HOUSING AUTHORITY PILOT	\$129,407	\$144,147	\$129,400	\$140,000	\$140,000	\$140,000
RIDGELAND ESTATES PILOT	\$21,699	\$22,476	\$20,376	\$22,900	\$22,900	\$22,900
ADAPTIVE ENVIRONMENT PILOT	\$2,076	\$2,076	\$2,076	\$2,076	\$2,076	\$2,076

**City of South Portland
2012/2013 Adopted Budget
General Fund Revenue Summary**

	<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
PAYMENT IN LIEU OF TAXES	\$224,632	\$240,148	\$223,852	\$236,426	\$236,426	\$236,426
AMOUNT TO BE RAISED BY TAXES	\$18,150,311	\$18,701,101	\$18,908,534	\$19,462,478	\$19,234,453	\$19,344,307
REDEMPTION OF TAX ACQUIRED	\$5,375	\$5,950	\$0	\$5,000	\$5,000	\$5,000
HOMESTEAD EXEMPTION REIMB	\$540,909	\$442,112	\$455,000	\$465,000	\$465,000	\$465,000
BETE EXPEMPTION REIMBURSEN	\$832,201	\$897,637	\$850,000	\$850,000	\$850,000	\$850,000
TAXES	\$19,528,796	\$20,046,800	\$20,213,534	\$20,782,478	\$20,554,453	\$20,664,307
TRANSFERS IN	\$77,881	\$68,425	\$9,498	\$9,498	\$10,888	\$10,888
	\$77,881	\$68,425	\$9,498	\$9,498	\$10,888	\$10,888
TOTAL GENERAL FUND	\$29,600,613	\$31,059,461	\$30,155,010	\$30,749,815	\$30,523,680	\$30,661,034

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
CITY COUNCIL							
SALARY	10150061 - 611500	\$21,000	\$21,000	\$21,000	\$21,000	\$21,000	\$21,000
TEMPORARY HELP	10150061 - 612000	\$685	\$852	\$900	\$900	\$900	\$900
HEALTH INSURANCE	10150061 - 618600	\$0	\$0	\$0	\$34,047	\$34,047	\$34,047
		\$21,685	\$21,852	\$21,900	\$55,947	\$55,947	\$55,947
PRINTING & BINDING	10150062 - 620500	\$3,106	\$3,063	\$2,500	\$2,500	\$2,500	\$2,500
ADVERTISING	10150062 - 621000	\$601	\$456	\$720	\$720	\$720	\$720
CONTRACTED SERVICES	10150062 - 628800	\$19,350	\$19,899	\$16,450	\$16,450	\$16,450	\$16,450
		\$23,056	\$23,418	\$19,670	\$19,670	\$19,670	\$19,670
OFFICE SUPPLIES	10150063 - 630500	\$43	\$0	\$0	\$0	\$0	\$0
FOOD	10150063 - 633500	\$0	\$0	\$800	\$800	\$800	\$800
		\$43	\$0	\$800	\$800	\$800	\$800
DUES & MEMBERSHIPS	10150064 - 642000	\$51,615	\$54,263	\$54,913	\$56,595	\$56,595	\$56,595
CONTRIBUTIONS	10150064 - 643000	\$0	\$150	\$1,000	\$1,000	\$1,000	\$1,000
		\$51,615	\$54,413	\$55,913	\$57,595	\$57,595	\$57,595
PROPERTY TAX REIMBURSEMENT	10150068 - 681000	\$0	\$0	\$30,000	\$20,000	\$15,000	\$15,000
		\$0	\$0	\$30,000	\$20,000	\$15,000	\$15,000
TOTAL CITY COUNCIL		\$96,399	\$99,683	\$128,283	\$154,012	\$149,012	\$149,012

City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary

		<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
EXECUTIVE DEPARTMENT							
HOURLY	10151061 - 611000	\$47,414	\$50,528	\$48,962	\$49,699	\$49,699	\$49,699
SALARY	10151061 - 611500	\$146,164	\$115,009	\$117,125	\$119,325	\$119,325	\$119,325
TEMPORARY HELP	10151061 - 612000	\$405	\$700	\$1,000	\$1,000	\$1,000	\$1,000
OVERTIME	10151061 - 612500	\$0	\$0	\$250	\$250	\$250	\$250
		\$193,983	\$166,237	\$167,337	\$170,274	\$170,274	\$170,274
PRINTING & BINDING	10151062 - 620500	\$659	\$1,428	\$1,575	\$1,575	\$1,575	\$1,575
TELEPHONE	10151062 - 622000	\$2,863	\$1,658	\$2,512	\$2,512	\$2,512	\$2,512
SUBSCRIPTIONS	10151062 - 624500	\$246	\$352	\$380	\$380	\$380	\$380
EQUIPMENT MAINTENANCE	10151062 - 627000	\$354	\$329	\$350	\$350	\$350	\$350
CONTRACTED SERVICES	10151062 - 628800	\$3,164	\$5,263	\$10,000	\$10,000	\$10,000	\$10,000
		\$7,286	\$9,030	\$14,817	\$14,817	\$14,817	\$14,817
OFFICE SUPPLIES	10151063 - 630500	\$653	\$1,198	\$1,800	\$1,800	\$1,800	\$1,800
PRINTING SUPPLIES	10151063 - 631000	\$1,438	\$1,153	\$1,400	\$1,700	\$1,700	\$1,700
GAS & OIL	10151063 - 632000	\$332	\$123	\$0	\$0	\$0	\$0
FOOD	10151063 - 633500	\$1,843	\$1,303	\$1,000	\$1,000	\$1,000	\$1,000
		\$4,265	\$3,777	\$4,200	\$4,500	\$4,500	\$4,500
DUES & MEMBERSHIPS	10151064 - 642000	\$1,428	\$1,655	\$2,122	\$2,122	\$2,122	\$2,122
		\$1,428	\$1,655	\$2,122	\$2,122	\$2,122	\$2,122
TRANSFER OUT	10151088 - 900001	\$3,080	\$3,032	\$3,032	\$3,032	\$2,936	\$2,936
		\$3,080	\$3,032	\$3,032	\$3,032	\$2,936	\$2,936
TOTAL EXECUTIVE DEPARTMENT		\$210,043	\$183,730	\$191,508	\$194,745	\$194,649	\$194,649

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
EXECUTIVE DEPARTMENT			
HOURLY	10151061 - 611000 1 EXECUTIVE ASSISTANT CITYMGR	\$49,699	\$49,699
SALARY	10151061 - 611500 1 CITY MANAGER	\$119,325	\$119,325
TEMPORARY HELP	10151061 - 612000	\$1,000	\$1,000
OVERTIME	10151061 - 612500	\$250	\$250
PRINTING & BINDING	10151062 - 620500 1.00 Budget printing at 400.00 = 400 1.00 CIP printing at 400.00 = 400 1.00 Envelopes and misc. printing at 400.00 = 400 1.00 Homeowners Guide at 375.00 = 375	\$1,575	\$1,575
TELEPHONE	10151062 - 622000 2.00 Cell phones at 1,130.00 = 2,260 4.00 Conversant/Avaya at 53.00 = 212 1.00 Long distance at 40.00 = 40	\$2,512	\$2,512
SUBSCRIPTIONS	10151062 - 624500 1.00 Books and periodicals at 300.00 = 300 2.00 MMA officials directory at 40.00 = 80	\$380	\$380
EQUIPMENT MAINTENANCE	10151062 - 627000 1.00 Photocopier maintenance at 350.00 = 350	\$350	\$350
CONTRACTED SERVICES	10151062 - 628800 1.00 Outside assistance for special projects and activities at 10,000.00 = 10,000	\$10,000	\$10,000
OFFICE SUPPLIES	10151063 - 630500 1.00 Office supplies for City Council and City Manager's office at 1,800.00 = 1,800	\$1,800	\$1,800
PRINTING SUPPLIES	10151063 - 631000 1.00 Printing supplies - paper, photocopy paper, toner, poster supplies at 1,700.00 = 1,700	\$1,700	\$1,700
FOOD	10151063 - 633500	\$1,000	\$1,000

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
DUES & MEMBERSHIPS	10151064 - 642000	1.00 Chamber of Commerce	at	275.00	=	275	\$2,122	\$2,122
		1.00 ICMA - City Manager and Assistant City Manager	at	1,550.00	=	1,550		
		1.00 ME Town & City Managers Assoc.	at	297.00	=	297		
TRANSFER OUT	10151088 - 900001	4.00 Avaya Replacement 4 Phones @ \$7.00 x 12 months	at	84.00	=	336	\$2,936	\$2,936
		1.00 Photocopier - Equipment Reserve	at	2,600.00	=	2,600		
TOTAL EXECUTIVE DEPARTMENT							\$194,649	\$194,649

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
CITY CLERK							
HOURLY	10152061 - 611000	\$105,874	\$104,945	\$106,758	\$110,733	\$110,733	\$110,733
SALARY	10152061 - 611500	\$69,854	\$70,545	\$70,977	\$79,147	\$79,147	\$79,147
TEMPORARY HELP	10152061 - 612000	\$13,318	\$12,979	\$12,880	\$13,135	\$13,135	\$13,135
OVERTIME	10152061 - 612500	\$3,161	\$3,440	\$3,510	\$3,412	\$3,412	\$3,412
		\$192,208	\$191,909	\$194,125	\$206,427	\$206,427	\$206,427
PRINTING & BINDING	10152062 - 620500	\$3,160	\$4,464	\$4,725	\$4,725	\$4,725	\$4,725
ADVERTISING	10152062 - 621000	\$2,609	\$2,137	\$2,300	\$2,300	\$2,300	\$2,300
TELEPHONE	10152062 - 622000	\$955	\$1,043	\$996	\$996	\$996	\$996
EQUIPMENT RENTAL	10152062 - 626000	\$195	\$192	\$390	\$195	\$195	\$195
EQUIPMENT MAINTENANCE	10152062 - 627000	\$1,216	\$1,698	\$2,465	\$2,465	\$2,265	\$2,265
BUILDING MAINTENANCE	10152062 - 627500	\$0	\$52	\$0	\$0	\$0	\$0
CONTRACTED SERVICES	10152062 - 628800	\$3,718	\$3,429	\$3,200	\$2,200	\$2,200	\$2,200
TRAINING	10152062 - 629000	\$1,281	\$1,722	\$1,925	\$1,925	\$0	\$0
		\$13,134	\$14,737	\$16,001	\$14,806	\$12,681	\$12,681
OFFICE SUPPLIES	10152063 - 630500	\$1,289	\$1,748	\$2,000	\$2,000	\$1,900	\$1,900
PRINTING SUPPLIES	10152063 - 631000	\$62	\$359	\$500	\$500	\$500	\$500
		\$1,351	\$2,106	\$2,500	\$2,500	\$2,400	\$2,400
RENT	10152064 - 641000	\$1,025	\$300	\$1,400	\$700	\$700	\$700
DUES & MEMBERSHIPS	10152064 - 642000	\$295	\$85	\$140	\$140	\$140	\$140
		\$1,320	\$385	\$1,540	\$840	\$840	\$840
TRANSFER OUT	10152088 - 900001	\$600	\$540	\$540	\$540	\$420	\$420
		\$600	\$540	\$540	\$540	\$420	\$420
TOTAL CITY CLERK		\$208,613	\$209,678	\$214,706	\$225,113	\$222,768	\$222,768

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
CITY CLERK			
HOURLY	10152061 - 611000 1 CITY CLERK SECRETARY 1 LICENSING ADMINISTRATOR 2 SWITCHBOARD OPERATOR	\$110,733	\$110,733
SALARY	10152061 - 611500 1 CITY CLERK	\$79,147	\$79,147
TEMPORARY HELP	10152061 - 612000 2.00 2 Part time office staff - additional hours for election at 820.00 = 1,640 30.00 Election Workers for Presidential Election at 268.50 = 8,055 9.00 Registrars for two elections at 150.00 = 1,350 10.00 Wardens/Ward Clerks - 1 Election at 209.00 = 2,090	\$13,135	\$13,135
OVERTIME	10152061 - 612500 1.00 Asst Clerk - vacation and election coverage at 1,544.00 = 1,544 1.00 Licensing Administrator- vacation and election at 1,368.00 = 1,368 1.00 Sick time coverage at 500.00 = 500	\$3,412	\$3,412
PRINTING & BINDING	10152062 - 620500 1.00 Ballots for municipal election at 3,675.00 = 3,675 1.00 Miscellaneous at 750.00 = 750 1.00 Pressure sealed forms at 300.00 = 300	\$4,725	\$4,725
ADVERTISING	10152062 - 621000 1.00 Budget Hearing at 300.00 = 300 1.00 Mun. Ballot(1) & Notice to Voters(1) at 2,000.00 = 2,000	\$2,300	\$2,300
TELEPHONE	10152062 - 622000 12.00 Cell Phone at 32.00 = 384 12.00 One Communications at 40.00 = 480 12.00 Trinet System at 11.00 = 132	\$996	\$996
EQUIPMENT RENTAL	10152062 - 626000 1.00 Enclosed Van Rental for (1) Election at 195.00 = 195	\$195	\$195
EQUIPMENT MAINTENANCE	10152062 - 627000 12.00 Copier Maintenance at 50.00 = 600 7.00 Maintenance on 7 Accuvote machines at 175.00 = 1,225 1.00 Repairs to office equipment at 440.00 = 440	\$2,265	\$2,265
CONTRACTED SERVICES	10152062 - 628800 1.00 Programming Accuvote Machines for one elections at 1,000.00 = 1,000 1.00 Restoration of Records at 1,200.00 = 1,200	\$2,200	\$2,200

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
TRAINING	10152062 - 629000	5.00 CCMCA Meetings	at	25.00	=	125	\$0	
		1.00 Maine Municipal Conference	at	100.00	=	100		
		4.00 MTCCA Workshop	at	50.00	=	200		
		1.00 New England Municipal Clerk Conference	at	400.00	=	400		
		1.00 New England Municipal Clerks Institute	at	800.00	=	800		
		2.00 Secretary of State Election Conferences	at	150.00	=	300		
		1.00 Transfer to HR Budget per Manager	at	-1,925.00	=	-1,925		
OFFICE SUPPLIES	10152063 - 630500	1.00 General office and election supplies	at	1,900.00	=	1,900	\$1,900	\$1,900
PRINTING SUPPLIES	10152063 - 631000	1.00 Paper and ink cartridges	at	500.00	=	500	\$500	\$500
RENT	10152064 - 641000	1.00 American Legion Hall room rental (1) elections	at	300.00	=	300	\$700	\$700
		1.00 Boys & Girls Club room rental (1) elections	at	400.00	=	400		
DUES & MEMBERSHIPS	10152064 - 642000	3.00 CCMCA	at	10.00	=	30	\$140	\$140
		3.00 MTCCA	at	20.00	=	60		
		2.00 NEACTC	at	25.00	=	50		
TRANSFER OUT	10152088 - 900001	5.00 Avaya Replacement 5 Phones @ \$7.00 x 12 months	at	84.00	=	420	\$420	\$420
TOTAL CITY CLERK							\$222,768	\$222,768

City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary

		<u>ACTUAL</u> 2009/2010	<u>ACTUAL</u> 2010/2011	<u>APPROVED</u> BUDGET 2011/2012	<u>DEPARTMENT</u> REQUEST 2012/2013	<u>MANAGER'S</u> BUDGET 2012/2013	<u>ADOPTED</u> BUDGET 2012/2013
CORPORATION COUNSEL							
HOURLY	10153061 - 611000	\$39,866	\$41,055	\$40,198	\$42,436	\$42,436	\$42,436
OVERTIME	10153061 - 612500	\$0	\$337	\$0	\$0	\$0	\$0
		\$39,866	\$41,392	\$40,198	\$42,436	\$42,436	\$42,436
TELEPHONE	10153062 - 622000	\$633	\$561	\$643	\$643	\$643	\$643
SUBSCRIPTIONS	10153062 - 624500	\$9,061	\$0	\$0	\$0	\$0	\$0
EQUIPMENT MAINTENANCE	10153062 - 627000	\$354	\$369	\$900	\$900	\$900	\$900
CONTRACTED SERVICES	10153062 - 628800	\$1,508	\$0	\$1,500	\$1,500	\$1,500	\$1,500
CONTRACTED SERVICES - LEGAL	10153062 - 628801	\$117,283	\$84,456	\$145,000	\$140,000	\$135,000	\$135,000
RECORDING FEES	10153062 - 629400	\$230	\$95	\$300	\$300	\$300	\$300
OFFICE SUPPLIES	10153062 - 630500	\$0	\$593	\$0	\$0	\$0	\$0
		\$129,069	\$86,073	\$148,343	\$143,343	\$138,343	\$138,343
OFFICE SUPPLIES	10153063 - 630500	\$1,039	\$167	\$500	\$500	\$500	\$500
PRINTING SUPPLIES	10153063 - 631000	\$50	\$52	\$500	\$500	\$500	\$500
		\$1,089	\$219	\$1,000	\$1,000	\$1,000	\$1,000
TRANSFER OUT	10153088 - 900001	\$34,397	\$61,668	\$1,668	\$1,668	\$1,644	\$1,644
		\$34,397	\$61,668	\$1,668	\$1,668	\$1,644	\$1,644
TOTAL CORPORATION COUNSEL		\$204,421	\$189,352	\$191,209	\$188,447	\$183,423	\$183,423

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
CORPORATION COUNSEL			
HOURLY	10153061 - 611000 1 ADMIN SECRETARY CORP COUNSEL	\$42,436	\$42,436
TELEPHONE	10153062 - 622000 12.00 Conversant/Avaya & fax lines at 50.25 = 603 1.00 Long distance at 40.00 = 40	\$643	\$643
EQUIPMENT MAINTENANCE	10153062 - 627000 1.00 Charge for monthly photocopies at 900.00 = 900	\$900	\$900
CONTRACTED SERVICES	10153062 - 628800 1.00 Westlaw Access, petty cash at 1,500.00 = 1,500	\$1,500	\$1,500
CONTRACTED SERVICES - LEGAL	10153062 - 628801 1.00 Outside legal counsel, expert at 135,000.00 = 135,000	\$135,000	\$135,000
RECORDING FEES	10153062 - 629400 1.00 Fees for filing/recording documents at 300.00 = 300	\$300	\$300
OFFICE SUPPLIES	10153063 - 630500 1.00 Miscellaneous office supplies at 500.00 = 500	\$500	\$500
PRINTING SUPPLIES	10153063 - 631000 1.00 Paper supplies, letterhead at 500.00 = 500	\$500	\$500
TRANSFER OUT	10153088 - 900001 1.00 Avaya Replacement at 84.00 = 84 1 Phones @ \$7.00 x 12 months 1.00 Photocopier - Equipment Reserve at 1,560.00 = 1,560	\$1,644	\$1,644
TOTAL CORPORATION COUNSEL		\$183,423	\$183,423

City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary

		<u>ACTUAL</u> 2009/2010	<u>ACTUAL</u> 2010/2011	<u>APPROVED</u> BUDGET 2011/2012	<u>DEPARTMENT</u> REQUEST 2012/2013	<u>MANAGER'S</u> BUDGET 2012/2013	<u>ADOPTED</u> BUDGET 2012/2013
FINANCE DEPARTMENT							
HOURLY	10154061 - 611000	\$402,434	\$440,234	\$452,194	\$460,105	\$460,105	\$463,007
SALARY	10154061 - 611500	\$287,008	\$293,621	\$301,775	\$305,460	\$305,460	\$305,460
TEMPORARY HELP	10154061 - 612000	\$3,526	\$3,306	\$3,945	\$3,945	\$3,945	\$3,945
OVERTIME	10154061 - 612500	\$992	\$1,560	\$1,000	\$1,000	\$1,000	\$1,000
		\$693,960	\$738,721	\$758,914	\$770,510	\$770,510	\$773,412
PRINTING & BINDING	10154062 - 620500	\$17,530	\$12,759	\$18,125	\$17,550	\$17,550	\$17,550
ADVERTISING	10154062 - 621000	\$2,242	\$1,570	\$2,400	\$2,400	\$2,400	\$2,400
TELEPHONE	10154062 - 622000	\$2,435	\$1,505	\$3,597	\$3,570	\$3,570	\$3,570
SUBSCRIPTIONS	10154062 - 624500	\$293	\$293	\$470	\$472	\$472	\$472
MOTOR VEHICLE MAINT	10154062 - 626500	\$85	\$115	\$100	\$100	\$100	\$100
EQUIPMENT MAINTENANCE	10154062 - 627000	\$76,179	\$72,201	\$77,700	\$81,980	\$81,980	\$81,980
CONTRACTED SERVICES	10154062 - 628800	\$49,265	\$42,217	\$52,200	\$53,200	\$51,200	\$51,200
TRAINING	10154062 - 629000	\$9,441	\$11,138	\$8,875	\$9,425	\$0	\$0
BANKING FEES	10154062 - 629100	\$0	\$8	\$0	\$0	\$0	\$0
RECORDING FEES	10154062 - 629400	\$7,777	\$7,303	\$7,500	\$7,920	\$7,920	\$7,920
		\$165,247	\$149,109	\$170,967	\$176,617	\$165,192	\$165,192
OFFICE SUPPLIES	10154063 - 630500	\$4,901	\$5,652	\$4,500	\$4,500	\$4,500	\$4,500
GAS & OIL	10154063 - 632000	\$379	\$486	\$440	\$549	\$549	\$549
BOOKS	10154063 - 638200	\$5	\$180	\$160	\$160	\$160	\$160
VEHICLE SUPPLIES	10154063 - 638600	\$3	\$0	\$25	\$25	\$25	\$25
		\$5,288	\$6,318	\$5,125	\$5,234	\$5,234	\$5,234
DUES & MEMBERSHIPS	10154064 - 642000	\$1,601	\$1,845	\$1,888	\$1,933	\$1,933	\$1,933
		\$1,601	\$1,845	\$1,888	\$1,933	\$1,933	\$1,933
TRANSFER OUT	10154088 - 900001	\$3,840	\$3,648	\$3,756	\$3,756	\$3,348	\$3,348
		\$3,840	\$3,648	\$3,756	\$3,756	\$3,348	\$3,348
TOTAL FINANCE DEPARTMENT		\$869,936	\$899,641	\$940,650	\$958,050	\$946,217	\$949,119

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
FINANCE DEPARTMENT			
HOURLY	10154061 - 611000		
	1 ACCOUNTANT		
	1 ACCOUNTS PAYABLE CLERK		
	1 PROPERTY APPRAISER		
	1 ASSISTANT TO ASSESSOR		
	2 CLERK/CASHIER II		
	1 DEPUTY ASSESSOR		
	1 PURCHASING AGENT PAYROLL ADM		
	1 PAYROLL CLERK		
	1 SENIOR CLERK CASHIER		
	1 TAX/TREASURER		
		\$460,105	\$463,007
SALARY	10154061 - 611500		
	1 ASSESSOR		
	1 CONTROLLER		
	1 FINANCE DIRECTOR		
	1 FINANCE OFFICE MANAGER		
		\$305,460	\$305,460
TEMPORARY HELP	10154061 - 612000		
	300.00 Temporary help to cover vacations	at 13.15 = 3,945	\$3,945
		\$3,945	\$3,945
OVERTIME	10154061 - 612500		
		\$1,000	\$1,000
PRINTING & BINDING	10154062 - 620500		
	1.00 Accounts Payable Checks	at 900.00 = 900	\$17,550
	1.00 Copy paper	at 1,800.00 = 1,800	\$17,550
	1.00 Direct Deposit Forms	at 600.00 = 600	
	1.00 Envelopes for Assessing, Treas	at 500.00 = 500	
	1.00 Homeowners Guides	at 250.00 = 250	
	1.00 Invoices	at 500.00 = 500	
	1.00 Maps & Mylars	at 800.00 = 800	
	1.00 Payroll Checks	at 500.00 = 500	
	1.00 Personal Property Forms	at 1,200.00 = 1,200	
	4.00 Tax bill processing for 4 quar	at 2,500.00 = 10,000	
	1.00 W2 & 1099 Forms	at 500.00 = 500	
ADVERTISING	10154062 - 621000		
	32.00 Bid Ads	at 75.00 = 2,400	\$2,400
		\$2,400	\$2,400

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
TELEPHONE	10154062 - 622000	12.00 (3) Cell Phone Stipends	at	90.00	=	1,080	\$3,570	\$3,570
		1.00 1 cell phones for Assessor's O	at	150.00	=	150		
		12.00 Long distance toll charges	at	25.00	=	300		
		12.00 Monthly Charges	at	170.00	=	2,040		
SUBSCRIPTIONS	10154062 - 624500	1.00 American Institute of Real Estate Appraisers	at	40.00	=	40	\$472	\$472
		1.00 Excise Reference Publications	at	125.00	=	125		
		0.50 Marshall & Swift	at	504.00	=	252		
		1.00 Public Investor	at	55.00	=	55		
MOTOR VEHICLE MAINT	10154062 - 626500	1.00 Maintenance of Assessors Pool Car	at	100.00	=	100	\$100	\$100
EQUIPMENT MAINTENANCE	10154062 - 627000	1.00 Copier Maintenance (cost per copy)	at	550.00	=	550	\$81,980	\$81,980
		1.00 Folding Machine Maintenance	at	800.00	=	800		
		1.00 Gui Client Server Support (MUNIS user interface)	at	2,700.00	=	2,700		
		1.00 MUNIS Citizen Online Maintenance	at	1,980.00	=	1,980		
		1.00 MUNIS Software Maintenance	at	64,100.00	=	64,100		
		1.00 Trio Automobile Registration Software	at	5,000.00	=	5,000		
		1.00 Vision Software Maintenance	at	4,050.00	=	4,050		
		1.00 Vision Web Support	at	2,800.00	=	2,800		
CONTRACTED SERVICES	10154062 - 628800	1.00 Annual Audit	at	38,000.00	=	38,000	\$51,200	\$51,200
		1.00 APPRAISAL CONSULTATIONS	at	4,000.00	=	4,000		
		1.00 Past Due Personal Property Collector	at	7,000.00	=	7,000		
		1.00 Special Programming	at	200.00	=	200		
		1.00 Tax Lien Title Research	at	2,000.00	=	2,000		

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
TRAINING	10154062 - 629000	3.00 Annual CMA Recertification	at	300.00	=	900	\$0	
		1.00 GFOA National Conference	at	2,000.00	=	2,000		
		1.00 IAEO Annual Conference	at	2,000.00	=	2,000		
		1.00 ME AAO - Chapter Meetings	at	225.00	=	225		
		1.00 ME Government Finance Officers	at	150.00	=	150		
		1.00 MMA Convention	at	100.00	=	100		
		1.00 MMA Schools - Tax Lien, Cash Management	at	350.00	=	350		
		1.00 Munis User Group	at	2,000.00	=	2,000		
		1.00 NESGFOA	at	1,150.00	=	1,150		
		1.00 Transfer to HR Budget per Manager	at	-9,425.00	=	-9,425		
		1.00 USPAP Update Seminar	at	250.00	=	250		
		1.00 Vision User Group	at	300.00	=	300		
RECORDING FEES	10154062 - 629400	12.00 Registry of Deeds - Deed Copies & Tax Lien Discharges	at	660.00	=	7,920	\$7,920	\$7,920
OFFICE SUPPLIES	10154063 - 630500	1.00 Office supplies & small office machines such as calculators, phones, etc.	at	4,500.00	=	4,500	\$4,500	\$4,500
GAS & OIL	10154063 - 632000	180.00 Gas & Oil for Assessor's Pool Car	at	3.05	=	549	\$549	\$549
BOOKS	10154063 - 638200	1.00 Misc Finance & Assessing Reference Books	at	160.00	=	160	\$160	\$160
VEHICLE SUPPLIES	10154063 - 638600	1.00 Misc Vehicle Supplies	at	25.00	=	25	\$25	\$25
DUES & MEMBERSHIPS	10154064 - 642000	1.00 GFOA Certificate of Achievemen	at	525.00	=	525	\$1,933	\$1,933
		1.00 GFOA Dues	at	225.00	=	225		
		0.50 IAEO Membership	at	176.00	=	88		
		3.00 Maine Chapter IAEO	at	45.00	=	135		
		2.00 ME and NE GFOA Dues	at	40.00	=	80		
		3.00 ME Assoc of Assessing	at	30.00	=	90		
		1.00 ME Licenses	at	475.00	=	475		
		3.00 MMTCTA Dues	at	20.00	=	60		
		1.00 MSCPA	at	225.00	=	225		
		1.00 N.E. Regional Assessors Associ	at	30.00	=	30		

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
TRANSFER OUT	10154088 - 900001	17.00 Avaya Replacement	at	84.00	=	1,428	\$3,348	\$3,348
		17 Phones @ \$7.00 x 12 months						
		1.00 Photocopier - Equipment Reserve	at	1,920.00	=	1,920		
TOTAL FINANCE DEPARTMENT							\$946,217	\$949,119

City of South Portland
 2012/2013 Adopted Budget
 General Fund Expenditure
 Line Item Summary

		<u>ACTUAL</u> 2009/2010	<u>ACTUAL</u> 2010/2011	<u>APPROVED</u> <u>BUDGET</u> 2011/2012	<u>DEPARTMENT</u> <u>REQUEST</u> 2012/2013	<u>MANAGER'S</u> <u>BUDGET</u> 2012/2013	<u>ADOPTED</u> <u>BUDGET</u> 2012/2013
INFORMATION TECHNOLOGY							
HOURLY	10155061 - 611000	\$138,155	\$142,353	\$144,352	\$148,379	\$148,379	\$148,379
SALARY	10155061 - 611500	\$80,054	\$80,943	\$81,439	\$92,104	\$92,104	\$91,654
OVERTIME	10155061 - 612500	\$7,200	\$6,000	\$5,000	\$5,500	\$5,500	\$5,500
		\$225,409	\$229,295	\$230,791	\$245,983	\$245,983	\$245,533
TELEPHONE	10155062 - 622000	\$25,308	\$25,125	\$26,020	\$25,780	\$25,420	\$25,420
EQUIPMENT MAINTENANCE	10155062 - 627000	\$46,030	\$51,200	\$45,924	\$45,890	\$45,890	\$45,890
CONTRACTED SERVICES	10155062 - 628800	\$2,649	\$11,500	\$12,000	\$12,000	\$12,000	\$12,000
TRAINING	10155062 - 629000	\$1,378	\$4,280	\$6,560	\$6,560	\$0	\$0
		\$75,365	\$92,105	\$90,504	\$90,230	\$83,310	\$83,310
OFFICE SUPPLIES	10155063 - 630500	\$4,676	\$4,059	\$3,128	\$3,128	\$3,128	\$3,128
BOOKS	10155063 - 638200	\$579	\$0	\$150	\$150	\$150	\$150
		\$5,255	\$4,059	\$3,278	\$3,278	\$3,278	\$3,278
TRANSFER OUT	10155088 - 900001	\$25,480	\$4,932	\$25,432	\$25,432	\$25,336	\$35,336
		\$25,480	\$4,932	\$25,432	\$25,432	\$25,336	\$35,336
TOTAL INFORMATION TECHNOLOGY		\$331,509	\$330,391	\$350,005	\$364,923	\$357,907	\$367,457

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
INFORMATION TECHNOLOGY			
HOURLY	10155061 - 611000 1 DATA MANAGER 2 IS HELP DESK TECH I	\$148,379	\$148,379
SALARY	10155061 - 611500 1 IS DIRECTOR	\$92,104	\$91,654
OVERTIME	10155061 - 612500 1.00 Overtime	\$5,500	\$5,500
TELEPHONE	10155062 - 622000 12.00 4 cell phones with data plans 12.00 Citywide fiber connection. Con 12.00 DialTone 1.00 Long distance 12.00 Shared aircard and tablet Plans	\$25,420	\$25,420

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>					MANAGER'S BUDGET 2012/2013	ADOPTED BUDGET 2012/2013
EQUIPMENT MAINTENANCE 10155062 - 627000	1.00 Annual fee for web hosting of City's website. Avenet LLC @ \$840	at	840.00	=	840	\$45,890	\$45,890
	1.00 Annual maintenance on laser printers	at	850.00	=	850		
	12.00 APPGEO webhosting	at	250.00	=	3,000		
	1.00 ArcView Single Use Primary Maintenance. Customer# 326026	at	400.00	=	400		
	1.00 Backup Servers. Backup Exec license and maintenance. 2 @ \$100.00	at	200.00	=	200		
	1.00 Baracuda yearly relicensing fee for incoming SPAM and virus protection.	at	2,100.00	=	2,100		
	1.00 Exchange Server Agent. Backup Exec license and maintenance.	at	150.00	=	150		
	1.00 Fleet Maintenance software Maintenance	at	1,000.00	=	1,000		
	4.00 Issuetrak	at	850.00	=	3,400		
	1.00 Network/VM Management Software Renewal	at	4,000.00	=	4,000		
	1.00 One year maintenance contract on Cisco equipment (currently with PRESIDIO).	at	17,000.00	=	17,000		
	1.00 Self insurance of servers out of warranty. Remaining Balance to be moved to a reserve.	at	5,000.00	=	5,000		
	1.00 Server Agents. Backup Exec license and maintenance.	at	900.00	=	900		
	1.00 UPS Batteries	at	250.00	=	250		
	1.00 Vmware licensing Yearly Maintenance for Vmware server consolidation software.	at	6,800.00	=	6,800		
CONTRACTED SERVICES 10155062 - 628800						\$12,000	\$12,000
TRAINING 10155062 - 629000	1.00 HTE User Group Conference	at	1,500.00	=	1,500	\$0	
	2.00 IT Classes	at	1,855.00	=	3,710		
	1.00 Munis User Group Conference	at	1,350.00	=	1,350		
	1.00 Transfer to HR Budget per Manager	at	-6,560.00	=	-6,560		

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
OFFICE SUPPLIES	10155063 - 630500	2.00 HP 4000 series micro toner	at	110.00	=	220	\$3,128	\$3,128
		1.00 8100 Series Maintenance Kit. Fuser assembly, transfer roller, 8 feed separation rollers.	at	350.00	=	350		
		8.00 HP 4250 series toner. finance, police admin, fire admin, community center.	at	104.00	=	832		
		2.00 HP laserjet 2100 series printer	at	69.00	=	138		
		6.00 HP Laserjet 8000 toner	at	90.00	=	540		
		4.00 HP laserjet 8100 series toner	at	112.00	=	448		
		1.00 Misc office supplies (keyboards, mice, etc)	at	600.00	=	600		
BOOKS	10155063 - 638200	1.00 Books	at	150.00	=	150	\$150	\$150
TRANSFER OUT	10155088 - 900001	4.00 Avaya Replacement 4 Phones @ \$7.00 x 12 months	at	84.00	=	336	\$25,336	\$35,336
		1.00 IT reserves	at	35,000.00	=	25,000		
TOTAL INFORMATION TECHNOLOGY							\$357,907	\$367,457

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL</u> 2009/2010	<u>ACTUAL</u> 2010/2011	<u>APPROVED</u> <u>BUDGET</u> 2011/2012	<u>DEPARTMENT</u> <u>REQUEST</u> 2012/2013	<u>MANAGER'S</u> <u>BUDGET</u> 2012/2013	<u>ADOPTED</u> <u>BUDGET</u> 2012/2013
PLANNING DEPARTMENT							
HOURLY	10156061 - 611000	\$30,356	\$30,756	\$30,945	\$32,531	\$32,531	\$32,531
SALARY	10156061 - 611500	\$130,189	\$135,759	\$134,300	\$137,408	\$137,408	\$137,408
TEMPORARY HELP	10156061 - 612000	\$1,916	\$1,543	\$2,160	\$1,620	\$1,620	\$1,620
		\$162,460	\$168,058	\$167,405	\$171,559	\$171,559	\$171,559
PRINTING & BINDING	10156062 - 620500	\$126	\$367	\$400	\$400	\$400	\$400
ADVERTISING	10156062 - 621000	\$1,536	\$1,271	\$1,200	\$1,200	\$1,200	\$1,200
TELEPHONE	10156062 - 622000	\$4,891	\$4,893	\$5,479	\$2,029	\$2,029	\$2,029
WATER & SEWER	10156062 - 622400	\$294	\$784	\$600	\$836	\$836	\$836
ELECTRIC	10156062 - 622500	\$3,955	\$5,622	\$7,200	\$4,800	\$4,800	\$4,800
SUBSCRIPTIONS	10156062 - 624500	\$872	\$177	\$125	\$976	\$976	\$976
EQUIPMENT MAINTENANCE	10156062 - 627000	\$1,185	\$1,307	\$1,360	\$1,420	\$1,170	\$1,170
BUILDING MAINTENANCE	10156062 - 627500	\$4,250	\$2,938	\$7,200	\$7,200	\$7,200	\$7,200
BUILDINGS-LEASED	10156062 - 627510	\$55,177	\$23,172	\$0	\$0	\$0	\$0
CONTRACTED SERVICES	10156062 - 628800	\$1,397	\$1,962	\$1,800	\$1,800	\$1,800	\$1,800
CONTRACT SERVICES-ENGINEER	10156062 - 628802	\$2,966	\$2,345	\$4,000	\$5,000	\$4,000	\$4,000
		\$76,649	\$44,838	\$29,364	\$25,661	\$24,411	\$24,411
OFFICE SUPPLIES	10156063 - 630500	\$4,457	\$1,659	\$1,800	\$1,800	\$1,800	\$1,800
PRINTING SUPPLIES	10156063 - 631000	\$382	\$961	\$1,200	\$1,200	\$1,200	\$1,200
HEATING FUEL	10156063 - 631500	\$3,082	\$19,190	\$21,291	\$13,950	\$13,950	\$13,950
BOOKS	10156063 - 638200	\$69	\$78	\$120	\$120	\$120	\$120
		\$7,990	\$21,888	\$24,411	\$17,070	\$17,070	\$17,070
DUES & MEMBERSHIPS	10156064 - 642000	\$1,195	\$1,208	\$1,195	\$1,233	\$1,233	\$1,233
		\$1,195	\$1,208	\$1,195	\$1,233	\$1,233	\$1,233
OFFICE EQUIPMENT	10156065 - 650500	\$0	\$0	\$0	\$750	\$750	\$750
		\$0	\$0	\$0	\$750	\$750	\$750
TRANSFER OUT	10156088 - 900001	\$600	\$540	\$540	\$540	\$420	\$420
		\$600	\$540	\$540	\$540	\$420	\$420
TOTAL PLANNING DEPARTMENT		\$248,894	\$236,532	\$222,915	\$216,813	\$215,443	\$215,443

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>	
PLANNING DEPARTMENT				
HOURLY	10156061 - 611000	1 PLANNING ADMIN.SECRETARY	\$32,531	\$32,531
SALARY	10156061 - 611500	1 DIRECTOR OF PLANNING AND DEV 1 PLANNER	\$137,408	\$137,408
TEMPORARY HELP	10156061 - 612000	108.00 Temporary Secretary. Includes recording secretary for PB meetings. 6 hrs mtg. x 1.5 mtgs./mo x 12 mos. = 108 hrs.	\$1,620	\$1,620
PRINTING & BINDING	10156062 - 620500	1.00 Stationery, maps, graphics, reports, large copying jobs. Includes Comp Plan printing.	\$400	\$400
ADVERTISING	10156062 - 621000	1.00 Legal and public notice advertisements	\$1,200	\$1,200
TELEPHONE	10156062 - 622000	2.00 ATT Mobility charge for Tex and Steve's iPads: 12 months x \$31.20/mo = \$374.40. 12.00 Conversant/Avaya & 1 fax line 1.00 Long distance	\$2,029	\$2,029
WATER & SEWER	10156062 - 622400	5.00 Estimated Community Gardens water usage for five months of the year. 12.00 Water usage @ estimated \$50/mo.	\$836	\$836
ELECTRIC	10156062 - 622500		\$4,800	\$4,800
SUBSCRIPTIONS	10156062 - 624500	1.00 APA's Planner's Advisory Service 1.00 Journal of APA 7.00 Maine Townsman subscriptions for 7 Planning Board members. 1.00 MaineBiz 1.00 Metropolis magazine	\$976	\$976
EQUIPMENT MAINTENANCE	10156062 - 627000	12.00 Copier Service Contract (Expected average = \$60/month) 1.00 Repairs, supplies, upgrades for computer, printing and graphics equipment (e.g., plotter).	\$1,170	\$1,170

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>		<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>	
BUILDING MAINTENANCE	10156062 - 627500	52.00	Janitorial service: mopping and vacuuming. Staff obtains bathroom supplies & handles trash, etc.	at 100.00 = 5,200	\$7,200	\$7,200
		1.00	Maintenance and repairs: non-routine repairs; safety compliance improvements; etc.	at 2,000.00 = 2,000		
CONTRACTED SERVICES	10156062 - 628800	1.00	Non-Engineering contracted services Such as for having signs made for an event or commissioning a special graphic.	at 1,800.00 = 1,800	\$1,800	\$1,800
CONTRACT SERVICES-ENGINEERING	10156062 - 628802	1.00	Outside traffic and other engineering services	at 4,000.00 = 4,000	\$4,000	\$4,000
OFFICE SUPPLIES	10156063 - 630500	1.00	Supplies to operate Planning functions of the Department	at 1,800.00 = 1,800	\$1,800	\$1,800
PRINTING SUPPLIES	10156063 - 631000	1.00	Copier & printer paper; paper rolls for plotter; ink cartridges for printers and plotter; toner.	at 1,200.00 = 1,200	\$1,200	\$1,200
HEATING FUEL	10156063 - 631500	9,000.00	NATURAL GAS	at 1.55 = 13,950	\$13,950	\$13,950
BOOKS	10156063 - 638200	1.00	Up-to-date planning books to maintain professional education.	at 120.00 = 120	\$120	\$120
DUES & MEMBERSHIPS	10156064 - 642000	1.00	APA admin fee for Planning Board members	at 100.00 = 100	\$1,233	\$1,233
		7.00	Planning Board Members' APA Membership	at 50.00 = 350		
		2.00	Planning Director & Community Planner Maine Association of Planners Membership	at 40.00 = 80		
		1.00	Planning Director APA/AICP Membership	at 478.00 = 478		
		1.00	Urban Land Institute	at 225.00 = 225		
OFFICE EQUIPMENT	10156065 - 650500	1.00	Current generation iPad or equivalent for Planning Director	at 750.00 = 750	\$750	\$750
TRANSFER OUT	10156088 - 900001	5.00	Avaya Replacement 5 Phones @ \$7.00 x 12 months	at 84.00 = 420	\$420	\$420
TOTAL PLANNING DEPARTMENT					\$215,443	\$215,443

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
HUMAN RESOURCES							
HOURLY	10158061 - 611000	\$71,146	\$55,816	\$57,288	\$58,146	\$58,146	\$58,146
SALARY	10158061 - 611500	\$81,052	\$100,605	\$143,854	\$145,239	\$145,239	\$145,239
		\$152,198	\$156,420	\$201,142	\$203,385	\$203,385	\$203,385
PRINTING & BINDING	10158062 - 620500	\$0	\$286	\$300	\$350	\$300	\$300
ADVERTISING	10158062 - 621000	\$4,407	\$5,711	\$6,000	\$4,500	\$4,250	\$4,250
TELEPHONE	10158062 - 622000	\$1,999	\$3,035	\$2,239	\$3,138	\$3,138	\$3,138
TRAVEL	10158062 - 623000	\$486	\$2,584	\$5,000	\$5,000	\$4,750	\$4,750
AUTO MILEAGE	10158062 - 623500	\$4,749	\$4,539	\$5,053	\$5,450	\$5,450	\$5,450
SUBSCRIPTIONS	10158062 - 624500	\$0	\$82	\$796	\$1,100	\$1,000	\$1,000
CONTRACTED SERVICES	10158062 - 628800	\$0	\$198	\$1,000	\$1,200	\$1,200	\$1,200
CONTRACTED SERVICES - LEGAL	10158062 - 628801	\$28,848	\$30,510	\$21,838	\$20,000	\$20,000	\$20,000
TRAINING	10158062 - 629000	\$2,096	\$11,896	\$10,500	\$13,000	\$45,670	\$45,670
EDUCATIONAL REIMBURSEMENT	10158062 - 629900	\$9,211	\$10,955	\$9,500	\$12,000	\$11,000	\$11,000
		\$51,797	\$69,796	\$62,226	\$65,738	\$96,758	\$96,758
OFFICE SUPPLIES	10158063 - 630500	\$503	\$363	\$800	\$600	\$500	\$500
PRINTING SUPPLIES	10158063 - 631000	\$0	\$65	\$150	\$150	\$125	\$125
		\$503	\$428	\$950	\$750	\$625	\$625
EMPLOYEE RECOGNITION	10158064 - 641158	\$0	\$0	\$0	\$4,500	\$4,500	\$4,500
DUES & MEMBERSHIPS	10158064 - 642000	\$2,624	\$734	\$480	\$460	\$460	\$460
		\$2,624	\$734	\$480	\$4,960	\$4,960	\$4,960
TRANSFER OUT	10158088 - 900001	\$600	\$540	\$540	\$540	\$420	\$420
		\$600	\$540	\$540	\$540	\$420	\$420
TOTAL HUMAN RESOURCES		\$207,722	\$227,918	\$265,338	\$275,373	\$306,148	\$306,148

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
HUMAN RESOURCES			
HOURLY	10158061 - 611000 1 HR SPECIALIST/CASEWORKER 1 PURCHASING AGENT PAYROLL ADM	\$58,146	\$58,146
SALARY	10158061 - 611500 1 HUMAN RESOURCE DIRECTOR 1 EMP RELATIONS MANAGER	\$145,239	\$145,239
PRINTING & BINDING	10158062 - 620500 1.00 Forms, business cards, policies, manuals at 300.00 = 300 Classification folders	\$300	\$300
ADVERTISING	10158062 - 621000 1.00 Classified employment ads, Jobs in ME, Portland Newspapers, Professional Affiliations, Websites at 4,250.00 = 4,250	\$4,250	\$4,250
TELEPHONE	10158062 - 622000 12.00 Business line, fax line, internet at 70.00 = 840 12.00 Phones for HR Director and Employee Relations Manager at 191.50 = 2,298	\$3,138	\$3,138
TRAVEL	10158062 - 623000 1.00 Covers the cost of staff to attend training conferences and seminars at 4,750.00 = 4,750	\$4,750	\$4,750
AUTO MILEAGE	10158062 - 623500 1.00 Mileage reimb. to staff who use personal vehicle for city business at IRS rate, currently \$0.555/mi 10% increase in mileage costs at 5,450.00 = 5,450	\$5,450	\$5,450
SUBSCRIPTIONS	10158062 - 624500 1.00 HR books, training aids, periodicals at 360.00 = 360 1.00 Required Federal & State Employment Postings at 640.00 = 640	\$1,000	\$1,000
CONTRACTED SERVICES	10158062 - 628800 1.00 Contracted Services for HR, temp staff/intern, supplies at 1,200.00 = 1,200	\$1,200	\$1,200
CONTRACTED SERVICES - LEGAL	10158062 - 628801 1.00 Contracted Legal Services for HR - Labor, Employment, Personnel at 34,000.00 = 20,000	\$20,000	\$20,000
TRAINING	10158062 - 629000 1.00 Conferences, seminars, and employee development training at 13,000.00 = 13,000 1.00 Transfer training accounts to HR Budget per Manager at 32,670.00 = 32,670	\$45,670	\$45,670
EDUCATIONAL REIMBURSEMENT	10158062 - 629900 1.00 Employee reimbursement for degree programs and continuing education at 11,000.00 = 11,000	\$11,000	\$11,000

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
OFFICE SUPPLIES	10158063 - 630500	1.00 General office supplies	at	500.00	=	500		\$500	\$500
PRINTING SUPPLIES	10158063 - 631000	1.00 Ink cartridges for fax machine	at	125.00	=	125		\$125	\$125
EMPLOYEE RECOGNITION	10158064 - 641158	1.00 Employee Recogintions	at	4,500.00	=	4,500		\$4,500	\$4,500
DUES & MEMBERSHIPS	10158064 - 642000	1.00 SHRM; NPELRA; Maine LERA memberships	at	460.00	=	460		\$460	\$460
TRANSFER OUT	10158088 - 900001	5.00 Avaya Replacement 5 Phones @ \$7.00 x 12 months	at	84.00	=	420		\$420	\$420
TOTAL HUMAN RESOURCES								\$306,148	\$306,148

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
CITY BUILDING							
HOURLY	10159061 - 611000	\$28,569	\$29,571	\$31,188	\$30,117	\$30,117	\$30,117
TEMPORARY HELP	10159061 - 612000	\$0	\$0	\$720	\$720	\$720	\$720
		\$28,569	\$29,571	\$31,908	\$30,837	\$30,837	\$30,837
POSTAGE	10159062 - 621500	\$48,219	\$43,980	\$52,000	\$45,000	\$45,000	\$45,000
TELEPHONE	10159062 - 622000	\$3,824	\$3,329	\$3,698	\$3,698	\$3,698	\$3,698
WATER & SEWER	10159062 - 622400	\$2,197	\$2,392	\$2,040	\$1,632	\$1,632	\$1,632
ELECTRIC	10159062 - 622500	\$55,057	\$43,356	\$30,840	\$24,180	\$24,180	\$24,180
CLEANING	10159062 - 625000	\$2,039	\$1,534	\$4,000	\$4,000	\$4,000	\$4,000
EQUIPMENT MAINTENANCE	10159062 - 627000	\$4,369	\$3,441	\$3,674	\$3,674	\$3,674	\$3,674
BUILDING MAINTENANCE	10159062 - 627500	\$23,755	\$17,566	\$28,818	\$28,818	\$28,818	\$28,818
BUILDINGS-LEASED	10159062 - 627510	\$0	\$0	\$100	\$100	\$100	\$100
CONTRACTED SERVICES -ENERG	10159062 - 628806	\$0	\$0	\$0	\$22,909	\$22,909	\$22,909
		\$139,460	\$115,599	\$125,170	\$134,011	\$134,011	\$134,011
HEATING FUEL	10159063 - 631500	\$9,933	\$14,116	\$16,380	\$10,540	\$10,540	\$10,540
CLEANING SUPPLIES	10159063 - 636500	\$2,982	\$1,997	\$2,200	\$2,200	\$2,200	\$2,200
MISC SUPPLIES	10159063 - 639900	\$681	\$584	\$600	\$600	\$600	\$600
		\$13,596	\$16,697	\$19,180	\$13,340	\$13,340	\$13,340
RENT	10159064 - 641000	\$2,455	\$2,349	\$3,360	\$3,360	\$3,360	\$3,360
		\$2,455	\$2,349	\$3,360	\$3,360	\$3,360	\$3,360
OFFICE EQUIPMENT	10159065 - 650500	\$119	\$0	\$450	\$450	\$450	\$450
BUILDINGS	10159065 - 658000	\$2,446	\$3,178	\$7,500	\$7,500	\$7,500	\$7,500
		\$2,565	\$3,178	\$7,950	\$7,950	\$7,950	\$7,950
TRANSFER OUT	10159088 - 900001	\$120	\$108	\$108	\$108	\$84	\$84
		\$120	\$108	\$108	\$108	\$84	\$84
TOTAL CITY BUILDING		\$186,765	\$167,501	\$187,676	\$189,606	\$189,582	\$189,582

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
CITY BUILDING			
HOURLY	10159061 - 611000 1 1 CITY HALL CUSTODIAN	\$30,117	\$30,117
TEMPORARY HELP	10159061 - 612000 60.00 Temporary Help	\$720	\$720
POSTAGE	10159062 - 621500 1.00 Postage - all municipal mail including overnight delivery, tax bills and motor vehicle mail in Decrease due to elimination of monthly vehicle registration reminders	\$45,000	\$45,000
TELEPHONE	10159062 - 622000 12.00 Conversant - Switchboard and Fax Line Charges 12.00 Directory Assistance 12.00 Electrical Building Conversant/Avaya 1.00 Foreign Language Translation - Annual Renewal Fee 12.00 Long Distance calls switchboard fax machine 12.00 White page phone listing	\$3,698	\$3,698
WATER & SEWER	10159062 - 622400 12.00 Other 12.00 Service at City Hall & City Hall Annex	\$1,632	\$1,632
ELECTRIC	10159062 - 622500 12.00 513 Broadway (Mill Creek Park) 12.00 Service at 41 Thomas Street (City Hall Annex) 12.00 Service at City Hall	\$24,180	\$24,180
CLEANING	10159062 - 625000 1.00 Annual strip,seal,wax of basement & first floor bathrooms. Bi-monthly buffing. 1.00 Carpet Cleaning 1.00 Gutter Cleaning	\$4,000	\$4,000
EQUIPMENT MAINTENANCE	10159062 - 627000 1.00 Imaging unit for photocopier 1.00 Ink jet for photocopier 1.00 Maintenance agreement E570 - Roll Tape 1.00 Maintenance agreement Electronic Scale N604V 1.00 Maintenance on postage machine auto feeder - E570 1.00 Maintenance on postage meter roll tape base 1.00 New Rate Disk Electronic Scale Softgard #5767 Post Office Upgrades 4.00 Postage Meter (quarterly) 1.00 Repair of custodial equipment	\$3,674	\$3,674

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>						<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>	
BUILDING MAINTENANCE	10159062 - 627500	1.00	Air Temp maintenance - HVAC	at	360.00	=	360	\$28,818	\$28,818
		1.00	Annual service contract on backup generator at City Hall	at	1,050.00	=	1,050		
		3.00	Boiler inspection	at	60.00	=	180		
		1.00	Boiler Service	at	5,000.00	=	5,000		
		1.00	Electrical Maintenance Citywide	at	10,000.00	=	10,000		
		1.00	Elevator Inspection	at	260.00	=	260		
		4.00	Elevator maintenance	at	810.00	=	3,240		
		1.00	Fire Alarm Maintenance Contract	at	953.00	=	953		
		1.00	Repairs & General Maintenance	at	7,000.00	=	7,000		
		1.00	Security alarm maintenance	at	525.00	=	525		
		1.00	Underground storage tank	at	250.00	=	250		
BUILDINGS-LEASED	10159062 - 627510	2.00	Boiler Certificate at Roosevelt and Hutchins	at	50.00	=	100	\$100	\$100
CONTRACTED SERVICES -ENERGY	10159062 - 628806	1.00	Energy Services -Maintenance	at	16,898.00	=	16,898	\$22,909	\$22,909
		1.00	Performance Assurance Services	at	6,011.00	=	6,011		
HEATING FUEL	10159063 - 631500	5,400.00	Natural Gas for City Hall	at	1.55	=	8,370	\$10,540	\$10,540
		1,400.00	Natural Gas for City Hall Annex	at	1.55	=	2,170		
CLEANING SUPPLIES	10159063 - 636500	1.00	Medical kit	at	200.00	=	200	\$2,200	\$2,200
		1.00	Soap, paper towels, toilet paper, custodial products, etc.	at	2,000.00	=	2,000		
MISC SUPPLIES	10159063 - 639900	1.00	Keys, hardware items, small repair parts	at	600.00	=	600	\$600	\$600
RENT	10159064 - 641000	1.00	Post Office box	at	1,260.00	=	1,260	\$3,360	\$3,360
		12.00	Record Storage / Monthly fee & Access fees	at	175.00	=	2,100		
OFFICE EQUIPMENT	10159065 - 650500	1.00	Industrial Vacuum cleaner	at	450.00	=	450	\$450	\$450
BUILDINGS	10159065 - 658000	1.00	Painting of one quarter of interior of City Hall	at	3,500.00	=	3,500	\$7,500	\$7,500
		1.00	Re-carpet high wear areas of City Hall	at	4,000.00	=	4,000		
TRANSFER OUT	10159088 - 900001	1.00	Avaya Replacement 1 Phone @ \$7.00 x 12 months	at	84.00	=	84	\$84	\$84
TOTAL CITY BUILDING								\$189,582	\$189,582

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL</u> 2009/2010	<u>ACTUAL</u> 2010/2011	<u>APPROVED</u> <u>BUDGET</u> 2011/2012	<u>DEPARTMENT</u> <u>REQUEST</u> 2012/2013	<u>MANAGER'S</u> <u>BUDGET</u> 2012/2013	<u>ADOPTED</u> <u>BUDGET</u> 2012/2013
POLICE DEPARTMENT							
HOURLY	10263061 - 611000	\$2,578,823	\$2,640,579	\$2,724,296	\$2,908,903	\$2,875,182	\$2,900,182
SCHOOL CROSSING GUIDES	10263061 - 611100	\$42,208	\$39,096	\$39,117	\$39,704	\$39,704	\$39,704
POLICE IN-SERVICE TRAINING	10263061 - 611300	\$24,037	\$37,348	\$29,500	\$29,943	\$29,943	\$29,943
POLICE COURT APPEARANCES	10263061 - 611400	\$21,142	\$28,941	\$40,000	\$40,600	\$40,600	\$40,600
SALARY	10263061 - 611500	\$151,743	\$152,823	\$153,485	\$162,521	\$162,521	\$162,521
OVERTIME	10263061 - 612500	\$244,334	\$200,049	\$200,000	\$203,000	\$203,000	\$203,000
RETIREMENT	10263061 - 617000	\$0	\$4,040	\$0	\$0	\$0	\$0
		\$3,062,287	\$3,102,875	\$3,186,398	\$3,384,671	\$3,350,950	\$3,375,950
PRINTING & BINDING	10263062 - 620500	\$4,663	\$3,600	\$5,320	\$5,400	\$5,400	\$5,400
TELEPHONE	10263062 - 622000	\$26,116	\$22,605	\$22,933	\$22,933	\$22,933	\$22,933
WATER & SEWER	10263062 - 622400	\$1,098	\$1,036	\$1,125	\$1,080	\$1,080	\$1,080
ELECTRIC	10263062 - 622500	\$15,277	\$12,712	\$16,320	\$11,760	\$11,760	\$11,760
SUBSCRIPTIONS	10263062 - 624500	\$1,584	\$1,616	\$1,810	\$3,635	\$3,635	\$3,635
CLEANING	10263062 - 625000	\$1,840	\$537	\$2,000	\$2,000	\$2,000	\$2,000
MOTOR VEHICLE MAINT	10263062 - 626500	\$1,450	\$422	\$1,000	\$1,000	\$1,000	\$1,000
EQUIPMENT MAINTENANCE	10263062 - 627000	\$20,426	\$15,646	\$29,335	\$35,907	\$35,907	\$35,907
RADIO MAINTENANCE	10263062 - 627100	\$11,375	\$6,441	\$15,000	\$15,000	\$15,000	\$15,000
BUILDING MAINTENANCE	10263062 - 627500	\$19,156	\$18,563	\$18,000	\$18,000	\$18,000	\$18,000
CRIMINAL INVESTIGATION	10263062 - 628000	\$2,508	\$589	\$2,500	\$2,500	\$2,500	\$2,500
CONTRACTED SERVICES	10263062 - 628800	\$30,610	\$30,592	\$33,297	\$35,053	\$35,053	\$35,053
TRAINING	10263062 - 629000	\$24,373	\$6,481	\$21,700	\$25,700	\$25,700	\$25,700
		\$160,476	\$120,840	\$170,340	\$179,968	\$179,968	\$179,968
OFFICE SUPPLIES	10263063 - 630500	\$3,117	\$1,841	\$3,600	\$3,600	\$3,600	\$3,600
HEATING FUEL	10263063 - 631500	\$19,811	\$31,780	\$38,400	\$37,400	\$37,400	\$37,400
GAS & OIL	10263063 - 632000	\$74,699	\$103,953	\$97,200	\$115,565	\$115,565	\$115,565
TIRES & TUBES	10263063 - 632500	\$5,534	\$5,161	\$5,500	\$5,700	\$5,700	\$5,700
CLOTHING	10263063 - 634500	\$26,695	\$34,496	\$31,299	\$37,780	\$37,780	\$37,780
MEDICAL & LAB SUPPLIES	10263063 - 635000	\$1,037	\$1,325	\$1,075	\$1,075	\$1,075	\$1,075
PUBLIC SAFETY SUPPLIES	10263063 - 635800	\$16,936	\$19,827	\$12,353	\$13,353	\$13,353	\$13,353
SMALL TOOLS	10263063 - 636000	\$877	\$197	\$1,000	\$1,000	\$1,000	\$1,000
CLEANING SUPPLIES	10263063 - 636500	\$61	\$992	\$800	\$900	\$900	\$900
ANIMAL SUPPLIES	10263063 - 637100	\$4,625	\$3,272	\$3,300	\$3,300	\$3,300	\$3,300
VEHICLE SUPPLIES	10263063 - 638600	\$23,770	\$11,502	\$20,000	\$20,000	\$20,000	\$20,000
		\$177,163	\$214,346	\$214,527	\$239,673	\$239,673	\$239,673
DUES & MEMBERSHIPS	10263064 - 642000	\$1,224	\$1,217	\$1,100	\$1,125	\$1,125	\$1,125
		\$1,224	\$1,217	\$1,100	\$1,125	\$1,125	\$1,125

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
COMPUTER HARDWARE	10263065 - 650400	\$220	\$1,063	\$1,000	\$1,000	\$1,000	\$1,000
MOTOR VEHICLES	10263065 - 651000	\$84,435	\$92,400	\$108,000	\$108,000	\$108,000	\$108,000
PUBLIC SAFETY EQUIPMENT	10263065 - 652500	\$-720	\$0	\$0	\$0	\$0	\$0
		\$83,936	\$93,463	\$109,000	\$109,000	\$109,000	\$109,000
TRANSFER OUT	10263088 - 900001	\$13,030	\$12,562	\$12,562	\$12,562	\$11,626	\$11,626
		\$13,030	\$12,562	\$12,562	\$12,562	\$11,626	\$11,626
TOTAL POLICE DEPARTMENT		\$3,498,115	\$3,545,303	\$3,693,927	\$3,926,999	\$3,892,342	\$3,917,342

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
POLICE DEPARTMENT			
HOURLY	10263061 - 611000 1 ANIMAL CONTROL OFFICER 1 MDEA-PATROL 1 POLICE ADMIN.SECRETARY 1 POLICE CUSTODIAN 6 POLICE DETECTIVE 3 POLICE LIEUTENENTS 1 POLICE MECHANIC 36 POLICE PATROL 1 POLICE SECRETARY I 6 POLICE SERGEANT	\$2,875,182	\$2,900,182
SCHOOL CROSSING GUIDES	10263061 - 611100	\$39,704	\$39,704
POLICE IN-SERVICE TRAINING	10263061 - 611300	\$29,943	\$29,943
POLICE COURT APPEARANCES	10263061 - 611400	\$40,600	\$40,600
SALARY	10263061 - 611500 1 DEPUTY POLICE CHIEF 1 POLICE CHIEF	\$162,521	\$162,521
OVERTIME	10263061 - 612500	\$203,000	\$203,000
PRINTING & BINDING	10263062 - 620500 1.00 Complaint forms at 500.00 = 500 1.00 Computer paper at 1,900.00 = 1,900 1.00 Evidence cards at 150.00 = 150 1.00 Informational pamphlets at 500.00 = 500 1.00 Parking tickets at 1,000.00 = 1,000 1.00 Pocket calendars at 250.00 = 250 1.00 Property bags at 100.00 = 100 1.00 Property tags at 100.00 = 100 1.00 Stationary & Envelopes at 700.00 = 700 1.00 Warning cards at 200.00 = 200	\$5,400	\$5,400

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
TELEPHONE	10263062 - 622000	1.00 Cell Phones	at	6,800.00	=	6,800	\$22,933	\$22,933
		12.00 Conversant/Avaya & fax	at	554.00	=	6,648		
		12.00 Long distance	at	90.00	=	1,080		
		16.00 Mobile air cards/annual fee	at	480.00	=	7,680		
		5.00 Pagers	at	145.00	=	725		
WATER & SEWER	10263062 - 622400	12.00 Water and sewer usage at Police	at	90.00	=	1,080	\$1,080	\$1,080
ELECTRIC	10263062 - 622500	12.00 Monthly electrical costs	at	980.00	=	11,760	\$11,760	\$11,760
SUBSCRIPTIONS	10263062 - 624500	25.00 Ferdico Title 17A (criminal st	at	26.00	=	650	\$3,635	\$3,635
		25.00 Ferdico Title 29A (traffic law	at	26.00	=	650		
		1.00 Identification Manual Updates	at	100.00	=	100		
		1.00 Investigative Publications	at	400.00	=	400		
		5.00 Law Enforcement Officer's Manual	at	55.00	=	275		
		1.00 Maine Crime Bulletin	at	1,500.00	=	1,500		
		1.00 NADA Book (reference book on v	at	60.00	=	60		
CLEANING	10263062 - 625000	1.00 Vehicle Cleaning	at	2,000.00	=	2,000	\$2,000	\$2,000
MOTOR VEHICLE MAINT	10263062 - 626500	1.00 Body repair and painting to ve	at	1,000.00	=	1,000	\$1,000	\$1,000
EQUIPMENT MAINTENANCE	10263062 - 627000	1.00 ALPR Software Maintenance	at	1,900.00	=	1,900	\$35,907	\$35,907
		1.00 Camcorder Maintenance	at	2,000.00	=	2,000		
		1.00 Computer Hardware Maintenance	at	2,500.00	=	2,500		
		0.50 Coplogic On-line Crime Reporting Software Maintenance	at	4,500.00	=	2,250		
		1.00 MyPD smart phone application	at	400.00	=	400		
		2.00 Photocopier Maintenance (cost per copy contract)	at	1,200.00	=	2,400		
		1.00 Police Mobile Software Maintenance MDB Client, Field Reporting and Field Interview	at	14,542.00	=	14,542		
		1.00 RMSoftware Maintenance-NaviLine Crimes, LG Crimes, Qrep, CAD Interface, Community Connect	at	9,915.00	=	9,915		
RADIO MAINTENANCE	10263062 - 627100							

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>						<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>	
BUILDING MAINTENANCE	10263062 - 627500						\$18,000	\$18,000	
CRIMINAL INVESTIGATION	10263062 - 628000						\$2,500	\$2,500	
CONTRACTED SERVICES	10263062 - 628800	1.00	Animal Refuge League fee for services	at	33,003.00	=	33,003	\$35,053	\$35,053
		1.00	City Watch - 5 x 10,000 calls	at	1,200.00	=	1,200		
		1.00	Disposal fees for animal carcasses	at	250.00	=	250		
		1.00	Emergency Veterinary Care	at	600.00	=	600		
TRAINING	10263062 - 629000	1.00	Annual IACP Conference and Tra	at	1,200.00	=	1,200	\$25,700	\$25,700
		1.00	District 2 in-service training	at	3,000.00	=	3,000		
		1.00	In-service training at MCJA	at	3,000.00	=	3,000		
		4.00	New officer training at MCJA	at	2,500.00	=	10,000		
		1.00	Specialized training by FBI, IACP and other law enforcement entities	at	5,500.00	=	5,500		
		1.00	Training for SWAT Team	at	3,000.00	=	3,000		
OFFICE SUPPLIES	10263063 - 630500	1.00	Office supplies for 52 sworn officers and 5 civilian employees	at	3,600.00	=	3,600	\$3,600	\$3,600
HEATING FUEL	10263063 - 631500	800.00	Heating oil for Police Garage	at	3.40	=	2,720	\$37,400	\$37,400
		10,200.00	Heating oil for Police Station	at	3.40	=	34,680		
GAS & OIL	10263063 - 632000	350.00	Diesel for Police fleet	at	3.40	=	1,190	\$115,565	\$115,565
		37,500.00	Gasoline for Police fleet	at	3.05	=	114,375		
TIRES & TUBES	10263063 - 632500	1.00	Replacement tires and snow tires for marked and unmarked cruisers	at	5,700.00	=	5,700	\$5,700	\$5,700

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					MANAGER'S BUDGET 2012/2013	ADOPTED BUDGET 2012/2013
CLOTHING	10263063 - 634500	1.00 Animal Control Officer uniform and accessories	at	350.00	=	350	\$37,780	\$37,780
		2.00 Body Armor	at	650.00	=	1,300		
		11.00 Contractual clothing allowance for Command and Supervisors	at	415.00	=	4,565		
		41.00 Contractual clothing allowance for Patrol Officers	at	415.00	=	17,015		
		1.00 Crossing Guides clothing and safety equipment	at	500.00	=	500		
		4.00 Dress uniforms and accessories	at	400.00	=	1,600		
		1.00 Leather and nylon gear	at	3,000.00	=	3,000		
		4.00 New officers issued uniforms and related accessories	at	1,500.00	=	6,000		
		1.00 Replacement of damaged or worn out uniforms and accessories	at	3,000.00	=	3,000		
		1.00 SWAT gear	at	450.00	=	450		
MEDICAL & LAB SUPPLIES	10263063 - 635000							
PUBLIC SAFETY SUPPLIES	10263063 - 635800	1.00 Ammunition, targets & cleaning	at	5,895.00	=	5,895	\$13,353	\$13,353
		1.00 Animal Control supplies	at	500.00	=	500		
		1.00 Cruiser trunk supplies	at	1,000.00	=	1,000		
		1.00 DVD's, CDRs and other digital media	at	300.00	=	300		
		1.00 Evidence Technician supplies	at	1,600.00	=	1,600		
		1.00 Identi-kit rental	at	408.00	=	408		
		1.00 O.C. spray	at	300.00	=	300		
		1.00 Recharging/Replacing fire extinguishers	at	200.00	=	200		
		1.00 Safety slugs for animal dispos	at	100.00	=	100		
		1.00 Supply of batteries	at	300.00	=	300		
		1.00 SWAT equipment	at	1,450.00	=	1,450		
		1.00 Taser Cartridges for training and replacement	at	400.00	=	400		
		1.00 Weapon parts for repair and ma	at	900.00	=	900		
SMALL TOOLS	10263063 - 636000						\$1,000	\$1,000
CLEANING SUPPLIES	10263063 - 636500						\$900	\$900
ANIMAL SUPPLIES	10263063 - 637100						\$3,300	\$3,300

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
VEHICLE SUPPLIES	10263063 - 638600	\$20,000	\$20,000
DUES & MEMBERSHIPS	10263064 - 642000		
	1.00 Animal Control Officer Association at 50.00 = 50	\$1,125	\$1,125
	1.00 Departmental membership for NESPIN at 200.00 = 200		
	1.00 FBI/NA dues for Administrative Staff at 250.00 = 250		
	1.00 IACP dues for Administrative Staff at 200.00 = 200		
	1.00 International Association of Identification at 75.00 = 75		
	1.00 Maine Chiefs dues for Administrative Staff at 350.00 = 350		
COMPUTER HARDWARE	10263065 - 650400	\$1,000	\$1,000
MOTOR VEHICLES	10263065 - 651000	\$108,000	\$108,000
TRANSFER OUT	10263088 - 900001		
	39.00 Avaya Replacement at 84.00 = 3,276	\$11,626	\$11,626
	39 Phone @ \$7.00 x 12 months		
	1.00 Body Armor Replacement Reserve at 3,250.00 = 3,250		
	1.00 Photocopiers - Equipment Reserve at 2,500.00 = 2,500		
	1.00 Radio Replacement Reserve at 2,600.00 = 2,600		
TOTAL POLICE DEPARTMENT		\$3,892,342	\$3,917,342

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
FIRE DEPARTMENT							
HOURLY	10264061 - 611000	\$2,799,584	\$2,823,144	\$2,860,303	\$3,091,491	\$3,075,210	\$3,075,210
SALARY	10264061 - 611500	\$231,451	\$236,868	\$244,967	\$253,372	\$253,372	\$253,372
OVERTIME	10264061 - 612500	\$421,574	\$399,038	\$361,500	\$361,500	\$361,500	\$361,500
CALL COMPANIES	10264061 - 613000	\$95,303	\$88,515	\$95,000	\$100,000	\$97,500	\$97,500
EDUC/PHYS INCENTIVE	10264061 - 614000	\$7,950	\$31,178	\$32,050	\$16,000	\$16,000	\$16,000
		\$3,555,862	\$3,578,744	\$3,593,820	\$3,822,363	\$3,803,582	\$3,803,582
PRINTING & BINDING	10264062 - 620500	\$1,914	\$1,317	\$2,800	\$2,800	\$2,800	\$2,800
TELEPHONE	10264062 - 622000	\$17,453	\$17,370	\$15,890	\$16,490	\$16,490	\$16,490
WATER & SEWER	10264062 - 622400	\$145,862	\$150,042	\$153,840	\$156,442	\$156,442	\$156,442
ELECTRIC	10264062 - 622500	\$35,410	\$33,257	\$35,700	\$31,920	\$31,920	\$31,920
SUBSCRIPTIONS	10264062 - 624500	\$215	\$152	\$600	\$600	\$600	\$600
MEDICAL SERVICES	10264062 - 625500	\$15,410	\$13,427	\$16,000	\$16,000	\$16,000	\$16,000
EQUIPMENT RENTAL	10264062 - 626000	\$0	\$1,165	\$1,500	\$1,500	\$1,500	\$1,500
MOTOR VEHICLE MAINT	10264062 - 626500	\$49,587	\$70,355	\$43,000	\$46,000	\$46,000	\$46,000
EQUIPMENT MAINTENANCE	10264062 - 627000	\$24,678	\$19,951	\$25,649	\$30,122	\$30,122	\$30,122
RADIO MAINTENANCE	10264062 - 627100	\$12,815	\$12,012	\$14,000	\$14,000	\$14,000	\$14,000
BUILDING MAINTENANCE	10264062 - 627500	\$42,233	\$40,918	\$42,000	\$42,000	\$42,000	\$42,000
CONTRACTED SERVICES	10264062 - 628800	\$64,262	\$56,860	\$66,750	\$66,750	\$66,750	\$66,750
TRAINING	10264062 - 629000	\$30,031	\$23,029	\$37,500	\$37,500	\$37,500	\$37,500
		\$439,869	\$439,855	\$455,229	\$462,124	\$462,124	\$462,124
OFFICE SUPPLIES	10264063 - 630500	\$2,540	\$1,417	\$3,200	\$3,200	\$3,200	\$3,200
HEATING FUEL	10264063 - 631500	\$34,836	\$51,732	\$67,000	\$47,380	\$47,380	\$47,380
GAS & OIL	10264063 - 632000	\$35,644	\$48,425	\$43,175	\$57,595	\$57,595	\$57,595
TIRES & TUBES	10264063 - 632500	\$5,593	\$1,941	\$6,000	\$6,000	\$6,000	\$6,000
FOOD	10264063 - 633500	\$595	\$746	\$800	\$800	\$800	\$800
CLOTHING	10264063 - 634500	\$49,841	\$48,805	\$47,000	\$50,700	\$50,700	\$50,700
MEDICAL & LAB SUPPLIES	10264063 - 635000	\$45,505	\$57,793	\$43,000	\$46,000	\$46,000	\$46,000
PUBLIC SAFETY SUPPLIES	10264063 - 635800	\$2,319	\$895	\$5,650	\$5,650	\$5,650	\$5,650
CLEANING SUPPLIES	10264063 - 636500	\$2,379	\$6,246	\$5,000	\$6,500	\$6,500	\$6,500
VEHICLE SUPPLIES	10264063 - 638600	\$2,652	\$388	\$5,000	\$5,000	\$5,000	\$5,000
MISC SUPPLIES	10264063 - 639900	\$4,276	\$5,818	\$3,500	\$3,500	\$3,500	\$3,500
		\$186,179	\$224,208	\$229,325	\$232,325	\$232,325	\$232,325
RENT	10264064 - 641000	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250
DUES & MEMBERSHIPS	10264064 - 642000	\$3,334	\$3,441	\$3,395	\$3,395	\$3,395	\$3,395
CONTRIBUTIONS	10264064 - 643000	\$1,920	\$1,920	\$2,500	\$2,500	\$2,500	\$2,500
		\$6,504	\$6,611	\$7,145	\$7,145	\$7,145	\$7,145

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL</u> 2009/2010	<u>ACTUAL</u> 2010/2011	<u>APPROVED</u> <u>BUDGET</u> 2011/2012	<u>DEPARTMENT</u> <u>REQUEST</u> 2012/2013	<u>MANAGER'S</u> <u>BUDGET</u> 2012/2013	<u>ADOPTED</u> <u>BUDGET</u> 2012/2013
PUBLIC SAFETY EQUIPMENT	10264065 - 652500	\$3,991	\$8,448	\$22,570	\$22,570	\$22,570	\$22,570
COMMUNICATIONS EQUIPMENT	10264065 - 652800	\$165	\$2,162	\$15,000	\$18,225	\$18,225	\$18,225
HOSE	10264065 - 659200	\$4,471	\$208	\$7,332	\$8,460	\$8,460	\$8,460
FOAM	10264065 - 659300	\$804	\$0	\$0	\$0	\$0	\$0
		\$9,431	\$10,818	\$44,902	\$49,255	\$49,255	\$49,255
TRANSFER OUT	10264088 - 900001	\$2,640	\$2,376	\$2,376	\$2,376	\$1,848	\$1,848
		\$2,640	\$2,376	\$2,376	\$2,376	\$1,848	\$1,848
TOTAL FIRE DEPARTMENT		\$4,200,485	\$4,262,611	\$4,332,797	\$4,575,588	\$4,556,279	\$4,556,279

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
FIRE DEPARTMENT			
HOURLY	10264061 - 611000		
	1		
	1 EMS COORDINATOR		
	1 FIRE DEPT ADMIN.SECRETARY		
	3 FIRE DEPARTMENT CAPTAIN		
	9 FIRE LIEUTENENT		
	1 FIRE DEPT CUSTODIAN		
	49 FIREFIGHTER		
	1 MECHANIC II		
SALARY	10264061 - 611500		
	1		
	2 DEPUTY FIRE CHIEF		
	1 FIRE CHIEF		
OVERTIME	10264061 - 612500		
	1.00 Overtime	at 361,500.00 = 361,500	\$361,500 \$361,500
CALL COMPANIES	10264061 - 613000		
	1.00 Call Companies wages	at 97,500.00 = 97,500	\$97,500 \$97,500
EDUC/PHYS INCENTIVE	10264061 - 614000		
	1.00 Education Incentives	at 6,000.00 = 6,000	\$16,000 \$16,000
	1.00 Health and Fitness Stipends	at 10,000.00 = 10,000	
PRINTING & BINDING	10264062 - 620500		
	1.00 Paper, envelopes, inspection forms call company pay and training forms	at 2,800.00 = 2,800	\$2,800 \$2,800
TELEPHONE	10264062 - 622000		
	12.00 Cellular phone charges	at 855.00 = 10,260	\$16,490 \$16,490
	Air card costs for computers in ambulances for remote access		
	12.00 Conversant/Avaya & faxes	at 402.50 = 4,830	
	1.00 Long distances	at 800.00 = 800	
	1.00 Telephone repairs	at 600.00 = 600	
WATER & SEWER	10264062 - 622400		
	10.00 10 Months Municipal Fire protection hydrants	at 12,541.00 = 125,410	\$156,442 \$156,442
	12.00 12 Months Water sewer usage for 7 fire stations	at 475.00 = 5,700	
	2.00 2 Months Municipal Fire protection hydrants	at 12,666.00 = 25,332	
ELECTRIC	10264062 - 622500		
	12.00 Monthly power bills for 7 stations	at 2,660.00 = 31,920	\$31,920 \$31,920

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>						<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
SUBSCRIPTIONS	10264062 - 624500	1.00 Fire Chief Magazine	at	52.00	=	52	\$600	\$600
		1.00 Fire Engineering Magazine	at	42.00	=	42		
		1.00 Firehouse Lawyer Newsletter	at	69.00	=	69		
		1.00 Firehouse Magazine	at	50.00	=	50		
		1.00 Firescene Video	at	125.00	=	125		
		1.00 Journal Emergency Medicine	at	50.00	=	50		
		1.00 Rescue Magazine	at	47.00	=	47		
		1.00 St.Anthony Rescue Ref.	at	165.00	=	165		
MEDICAL SERVICES	10264062 - 625500	1.00 Entrance and hazardous materials physicals for all personnel	at	16,000.00	=	16,000	\$16,000	\$16,000
EQUIPMENT RENTAL	10264062 - 626000	1.00 Copier lease payments	at	1,500.00	=	1,500	\$1,500	\$1,500
MOTOR VEHICLE MAINT	10264062 - 626500	1.00 Annual maintenance for 20 vehicle fleet	at	46,000.00	=	46,000	\$46,000	\$46,000
EQUIPMENT MAINTENANCE	10264062 - 627000	1.00 Annual fire alarm system	at	853.00	=	853	\$30,122	\$30,122
		1.00 Compressor maintenance located at Western Avenue station, 1/2 central compressor, Joint with Cape	at	3,180.00	=	3,180		
		1.00 Maintenance on equipment carried on vehicles	at	12,369.00	=	12,369		
		1.00 Software Maintenance required EMS Sansio program \$550 per month	at	6,600.00	=	6,600		
		1.00 Software maintenance - H T E Software	at	5,120.00	=	5,120		
		1.00 Updates for Breathing Apparatus	at	2,000.00	=	2,000		
RADIO MAINTENANCE	10264062 - 627100	1.00 Radios & pagers not covered by contract	at	5,000.00	=	5,000	\$14,000	\$14,000
		20.00 Two way radio maintenance Monthly price	at	450.00	=	9,000		
BUILDING MAINTENANCE	10264062 - 627500						\$42,000	\$42,000
CONTRACTED SERVICES	10264062 - 628800	1.00 Ambulance Collection Agency Fees	at	36,750.00	=	36,750	\$66,750	\$66,750
		1.00 Fire Alarm Cable Maintenance	at	30,000.00	=	30,000		
TRAINING	10264062 - 629000	1.00 Training	at	37,500.00	=	37,500	\$37,500	\$37,500

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>					<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
OFFICE SUPPLIES	10264063 - 630500	1.00	Office supplies, run reports for call companies	at	3,200.00	=	3,200	\$3,200	\$3,200
HEATING FUEL	10264063 - 631500	3,500.00	# 2 HEATING OIL - Cah Corner (Engine #5)	at	3.40	=	11,900	\$47,380	\$47,380
		1,900.00	# 2 HEATING OIL - Willard (Engine #2)	at	3.40	=	6,460		
		10,000.00	NATURAL GAS -CENTRAL	at	1.45	=	14,500		
		7,600.00	NATURAL GAS -WESTERN AVE	at	1.45	=	11,020		
		1.00	PROPANE	at	3,500.00	=	3,500		
GAS & OIL	10264063 - 632000	13,800.00	Diesel Fuel	at	3.40	=	46,920	\$57,595	\$57,595
		3,500.00	Gas	at	3.05	=	10,675		
TIRES & TUBES	10264063 - 632500							\$6,000	\$6,000
FOOD	10264063 - 633500	1.00	Food	at	800.00	=	800	\$800	\$800
CLOTHING	10264063 - 634500	20.00	20 sets of turn out gear for full time and call companies	at	1,530.00	=	30,600	\$50,700	\$50,700
		1.00	Clothing for full time employees under contract allowance	at	12,000.00	=	12,000		
		20.00	Firefighting boots	at	240.00	=	4,800		
		10.00	Helmets	at	330.00	=	3,300		
MEDICAL & LAB SUPPLIES	10264063 - 635000	1.00	Medical supplies for the EMS units	at	46,000.00	=	46,000	\$46,000	\$46,000
PUBLIC SAFETY SUPPLIES	10264063 - 635800	1.00	250 Gallons Foam	at	4,750.00	=	4,750	\$5,650	\$5,650
		1.00	Replacement rope and rigging	at	900.00	=	900		
CLEANING SUPPLIES	10264063 - 636500	1.00	Cleaning Supplies increase due to new green purchases	at	6,500.00	=	6,500	\$6,500	\$6,500
VEHICLE SUPPLIES	10264063 - 638600							\$5,000	\$5,000
MISC SUPPLIES	10264063 - 639900	1.00	Fire Education supplies Risk Watch Program costs Includes NFPA Codes	at	3,500.00	=	3,500	\$3,500	\$3,500
RENT	10264064 - 641000	1.00	Rent for Willard Hose privately owned call company station, this reduction due to closing E-1	at	1,250.00	=	1,250	\$1,250	\$1,250

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
DUES & MEMBERSHIPS	10264064 - 642000	3.00	C.C. Fire Chiefs dues	at	50.00	=	150	\$3,395	\$3,395
		1.00	I.A.F.C. Membership	at	225.00	=	225		
		1.00	I.S.F.S.I Membership	at	60.00	=	60		
		8.00	Intl. Association Arson Invest	at	25.00	=	200		
		1.00	Maine Fire Prevention	at	10.00	=	10		
		3.00	ME State Fire Chiefs	at	50.00	=	150		
		1.00	Natl. Fire Prevention Assoc.	at	100.00	=	100		
		1.00	Southern Maine EMS	at	2,500.00	=	2,500		
CONTRIBUTIONS	10264064 - 643000	1.00	Call Companies \$40 per member	at	2,500.00	=	2,500	\$2,500	\$2,500
PUBLIC SAFETY EQUIPMENT	10264065 - 652500	18.00	SCBA Cylinders	at	765.00	=	13,770	\$22,570	\$22,570
		2.00	SCBA units replacement for fleet reduce one air pack return to 25 yr replacement schedule	at	4,400.00	=	8,800		
COMMUNICATIONS EQUIPMENT	10264065 - 652800	1.00	Communication equipment to deal with new communications in trucks, EMS field reporting, mobil data	at	3,000.00	=	3,000	\$18,225	\$18,225
		15.00	motorola pagers for on call employees	at	375.00	=	5,625		
		4.00	Portable radios new 800 mhz technology	at	1,500.00	=	6,000		
		2.00	Vehicle Radios replacements new 800 mhz technology	at	1,800.00	=	3,600		
HOSE	10264065 - 659200	1,200.00	1200 ft 2 1/2" hose and or 1 1/2" hose	at	3.45	=	4,140	\$8,460	\$8,460
		600.00	600 Feet 5" hose	at	7.20	=	4,320		
TRANSFER OUT	10264088 - 900001	22.00	Avaya Replacement 22 Phones @ \$7.00 x 12 months	at	84.00	=	1,848	\$1,848	\$1,848
TOTAL FIRE DEPARTMENT								\$4,556,279	\$4,556,279

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
PUBLIC SAFETY COMMUNICATIONS							
HOURLY	10265061 - 611000	\$426,106	\$447,209	\$540,402	\$445,566	\$445,566	\$445,566
OVERTIME	10265061 - 612500	\$100,286	\$122,241	\$72,660	\$85,000	\$85,000	\$85,000
EDUC/PHYS INCENTIVE	10265061 - 614000	\$1,500	\$0	\$1,800	\$900	\$900	\$900
		\$527,893	\$569,450	\$614,862	\$531,466	\$531,466	\$531,466
PRINTING & BINDING	10265062 - 620500	\$510	\$847	\$510	\$0	\$0	\$0
TELEPHONE	10265062 - 622000	\$19,443	\$17,964	\$16,228	\$16,228	\$16,228	\$16,228
WATER & SEWER	10265062 - 622400	\$919	\$999	\$1,032	\$1,032	\$1,032	\$1,032
ELECTRIC	10265062 - 622500	\$38,355	\$31,693	\$33,000	\$26,400	\$26,400	\$26,400
SUBSCRIPTIONS	10265062 - 624500	\$0	\$0	\$100	\$0	\$0	\$0
CLEANING	10265062 - 625000	\$695	\$0	\$600	\$600	\$600	\$600
EQUIPMENT MAINTENANCE	10265062 - 627000	\$28,847	\$28,535	\$24,702	\$24,702	\$24,702	\$24,702
RADIO MAINTENANCE	10265062 - 627100	\$1,687	\$160	\$4,200	\$4,200	\$4,200	\$4,200
BUILDING MAINTENANCE	10265062 - 627500	\$13,483	\$6,397	\$2,000	\$2,000	\$2,000	\$2,000
CONTRACTED SERVICES	10265062 - 628800	\$0	\$250	\$1,200	\$0	\$0	\$0
TRAINING	10265062 - 629000	\$1,422	\$179	\$5,500	\$0	\$0	\$0
		\$105,361	\$87,024	\$89,072	\$75,162	\$75,162	\$75,162
OFFICE SUPPLIES	10265063 - 630500	\$1,904	\$396	\$2,150	\$0	\$0	\$0
CLOTHING	10265063 - 634500	\$1,178	\$1,440	\$2,000	\$0	\$0	\$0
CLEANING SUPPLIES	10265063 - 636500	\$438	\$799	\$400	\$400	\$400	\$400
		\$3,520	\$2,636	\$4,550	\$400	\$400	\$400
DUES & MEMBERSHIPS	10265064 - 642000	\$92	\$0	\$150	\$0	\$0	\$0
		\$92	\$0	\$150	\$0	\$0	\$0
OFFICE EQUIPMENT	10265065 - 650500	\$1,374	\$0	\$1,500	\$0	\$0	\$0
		\$1,374	\$0	\$1,500	\$0	\$0	\$0
PORTLAND/S PORTLAND DISPATC	10265067 - 672000	\$0	\$0	\$0	\$129,216	\$129,216	\$129,216
		\$0	\$0	\$0	\$129,216	\$129,216	\$129,216
TRANSFER OUT	10265088 - 900001	\$2,960	\$2,864	\$2,864	\$5,864	\$5,672	\$5,672
		\$2,960	\$2,864	\$2,864	\$5,864	\$5,672	\$5,672
TOTAL PUBLIC SAFETY COMMUNICATIONS		\$641,199	\$661,973	\$712,998	\$742,108	\$741,916	\$741,916

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
PUBLIC SAFETY COMMUNICATIONS			
HOURLY	10265061 - 611000 1 8 TELECOMMUNICATOR 1 TELECOMMUNICATOR SUPERVISOR	\$445,566	\$445,566
OVERTIME	10265061 - 612500	\$85,000	\$85,000
EDUC/PHYS INCENTIVE	10265061 - 614000 3.00 Fitness Incentive	\$900	\$900
PRINTING & BINDING	10265062 - 620500	\$0	
TELEPHONE	10265062 - 622000 12.00 12 months METRO/NCIC 4.00 12 Months pager for Dispatch Supervisors 12.00 Conversant/Avaya & fax 12.00 Fiber Connection for Portland Dispatch 1.00 Language Line Interpreter Service for non emergency calls and in person 1.00 Phone Repairs and reprogramming	\$16,228	\$16,228
WATER & SEWER	10265062 - 622400 12.00 Water and Sewer	\$1,032	\$1,032
ELECTRIC	10265062 - 622500 12.00 Monthly Power Bills	\$26,400	\$26,400
SUBSCRIPTIONS	10265062 - 624500	\$0	
CLEANING	10265062 - 625000 2.00 Semi-Annual Professional Cleaning of the Dispatch Center,	\$600	\$600
EQUIPMENT MAINTENANCE	10265062 - 627000 1.00 Emergency Generator semi-annual service 1.00 Exacom Recording Maintenance fee 1.00 General Maintenance dispatch equipment 1.00 H T E CAD Software Maintenance 1.00 Phone Maintenance	\$24,702	\$24,702

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>					<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
RADIO MAINTENANCE	10265062 - 627100	1.00	Two Way Radio Maintenance and repair	at	4,200.00	=	4,200	\$4,200	\$4,200
BUILDING MAINTENANCE	10265062 - 627500	1.00	Sprinkler system, Elevator, lights, routine repairs	at	2,000.00	=	2,000	\$2,000	\$2,000
CONTRACTED SERVICES	10265062 - 628800							\$0	
TRAINING	10265062 - 629000							\$0	
OFFICE SUPPLIES	10265063 - 630500							\$0	
CLOTHING	10265063 - 634500							\$0	
CLEANING SUPPLIES	10265063 - 636500	1.00	Cleaning supplies for maintaining dispatch area. Includes mops, brooms,etc	at	400.00	=	400	\$400	\$400
DUES & MEMBERSHIPS	10265064 - 642000							\$0	
OFFICE EQUIPMENT	10265065 - 650500							\$0	
PORTLAND/S PORTLAND DISPATCH	10265067 - 672000	1.00	CONTRIBUTION TO PORTLAND/SO PORTLAND DISPATCH CENTER	at	129,216.00	=	129,216	\$129,216	\$129,216
TRANSFER OUT	10265088 - 900001	8.00	Avaya Replacement 8 Phones @ \$7.00 x 12 months	at	84.00	=	672	\$5,672	\$5,672
		1.00	Equipment Reserve Account to replace capital equipment	at	5,000.00	=	5,000		
TOTAL PUBLIC SAFETY COMMUNICATIONS								\$741,916	\$741,916

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL</u> 2009/2010	<u>ACTUAL</u> 2010/2011	<u>APPROVED</u> BUDGET 2011/2012	<u>DEPARTMENT</u> REQUEST 2012/2013	<u>MANAGER'S</u> BUDGET 2012/2013	<u>ADOPTED</u> BUDGET 2012/2013
CODE ENFORCEMENT DEPARTMENT							
HOURLY	10266061 - 611000	\$143,057	\$156,145	\$163,386	\$164,491	\$164,491	\$164,491
SALARY	10266061 - 611500	\$63,352	\$63,971	\$64,363	\$65,336	\$65,336	\$65,336
TEMPORARY HELP	10266061 - 612000	\$600	\$486	\$600	\$600	\$600	\$600
OVERTIME	10266061 - 612500	\$0	\$147	\$300	\$300	\$300	\$300
		\$207,009	\$220,749	\$228,649	\$230,727	\$230,727	\$230,727
PRINTING & BINDING	10266062 - 620500	\$809	\$1,245	\$1,000	\$1,000	\$1,000	\$1,000
TELEPHONE	10266062 - 622000	\$1,981	\$1,033	\$1,855	\$1,695	\$1,695	\$1,695
TRAFFIC LIGHTS	10266062 - 622600	\$19,316	\$18,231	\$22,000	\$19,400	\$19,400	\$19,400
STREET LIGHTS	10266062 - 622700	\$325,104	\$331,816	\$333,000	\$320,000	\$320,000	\$320,000
SUBSCRIPTIONS	10266062 - 624500	\$151	\$151	\$150	\$150	\$150	\$150
MOTOR VEHICLE MAINT	10266062 - 626500	\$1,254	\$71	\$1,000	\$2,000	\$1,800	\$1,800
CONTRACTED SERVICES	10266062 - 628800	\$76,394	\$60,190	\$47,000	\$47,000	\$46,000	\$46,000
		\$425,008	\$412,737	\$406,005	\$391,245	\$390,045	\$390,045
OFFICE SUPPLIES	10266063 - 630500	\$309	\$704	\$700	\$800	\$800	\$800
GAS & OIL	10266063 - 632000	\$1,699	\$2,538	\$3,348	\$3,050	\$3,050	\$3,050
TIRES & TUBES	10266063 - 632500	\$0	\$0	\$500	\$500	\$500	\$500
CLOTHING	10266063 - 634500	\$79	\$110	\$200	\$200	\$200	\$200
PUBLIC SAFETY SUPPLIES	10266063 - 635800	\$352	\$463	\$300	\$500	\$300	\$300
SMALL TOOLS	10266063 - 636000	\$0	\$81	\$200	\$300	\$200	\$200
CLEANING SUPPLIES	10266063 - 636500	\$0	\$102	\$200	\$200	\$200	\$200
BOOKS	10266063 - 638200	\$35	\$544	\$300	\$300	\$300	\$300
		\$2,473	\$4,543	\$5,748	\$5,850	\$5,550	\$5,550
DUES & MEMBERSHIPS	10266064 - 642000	\$135	\$170	\$370	\$370	\$370	\$370
		\$135	\$170	\$370	\$370	\$370	\$370
TRANSFER OUT	10266088 - 900001	\$600	\$540	\$540	\$540	\$420	\$420
		\$600	\$540	\$540	\$540	\$420	\$420
TOTAL CODE ENFORCEMENT DEPARTMENT		\$635,225	\$638,739	\$641,312	\$628,732	\$627,112	\$627,112

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>	
CODE ENFORCEMENT DEPARTMENT				
HOURLY	10266061 - 611000	1 BUILDING/PLUMBING INSPECTOR 1 CODE ENFORCEMENT SECRETARY 1 HEALTH INSPECTOR ASST CEO 1 INSPECTOR ELECTRIAL/STREETS	\$164,491	\$164,491
SALARY	10266061 - 611500	1 DIR OF CODE ENFORCEMENT	\$65,336	\$65,336
TEMPORARY HELP	10266061 - 612000	1.00 Temporary help for additional workload	\$600	\$600
OVERTIME	10266061 - 612500	1.00 BOA Sec. OT: time-and-a-half after 40 hours in total work week	\$300	\$300
PRINTING & BINDING	10266062 - 620500	1.00 MUNIS-integrated permit forms; stationery; envelopes, business cards, permit applications	\$1,000	\$1,000
TELEPHONE	10266062 - 622000	12.00 Broadband connection for Matt LeConte 12.00 Conversant/Avaya 3.00 Verizon Cell Phones for Rich Steller, Matt LeConte and Brian Morse @ 100.	\$1,695	\$1,695
TRAFFIC LIGHTS	10266062 - 622600	1.00 Elecricity for City's traffic signals.	\$19,400	\$19,400
STREET LIGHTS	10266062 - 622700	1.00 Charge from CMP for street light electricity and rental of lights and fixtures	\$320,000	\$320,000
SUBSCRIPTIONS	10266062 - 624500	1.00 Press Herald	\$150	\$150
MOTOR VEHICLE MAINT	10266062 - 626500	1.00 Routine maintenance for three vehicles at City and private service facilities.	\$1,800	\$1,800
CONTRACTED SERVICES	10266062 - 628800	1.00 Traffic Signal Maint.	\$46,000	\$46,000
OFFICE SUPPLIES	10266063 - 630500	1.00 Paper, pens, pencils, toner, misc. office supplies.	\$800	\$800
GAS & OIL	10266063 - 632000	1,000.00 Gasoline and oil for Code vehicles	\$3,050	\$3,050

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
TIRES & TUBES	10266063 - 632500	1.00 Tires for department vehicles	at	500.00	=	500	\$500	\$500
CLOTHING	10266063 - 634500	1.00 Special clothing needed by the Electrical Inspector	at	200.00	=	200	\$200	\$200
PUBLIC SAFETY SUPPLIES	10266063 - 635800	1.00 Safety & testing equipment for Electrical Inspector and Health Inspector.	at	300.00	=	300	\$300	\$300
SMALL TOOLS	10266063 - 636000	1.00 Small tools for Electrical Inspector & Health Inspector	at	200.00	=	200	\$200	\$200
CLEANING SUPPLIES	10266063 - 636500	1.00 Cleaning supplies and related products at Planning & Development office	at	200.00	=	200	\$200	\$200
BOOKS	10266063 - 638200	1.00 Purchase of building code, electrical code and other manuals.	at	300.00	=	300	\$300	\$300
DUES & MEMBERSHIPS	10266064 - 642000	1.00 Electrician's license	at	100.00	=	100	\$370	\$370
		1.00 International Assoc. of Electrical Inspectors for the Electrical Inspector	at	100.00	=	100		
		1.00 International Code Council membership for the Building Inspector	at	100.00	=	100		
		2.00 Maine Building Official & Inspectors Assoc. membership for code inspectors	at	35.00	=	70		
TRANSFER OUT	10266088 - 900001	5.00 Avaya Replacement 5 Phones @ \$7.00 x 12 months	at	84.00	=	420	\$420	\$420
TOTAL CODE ENFORCEMENT DEPARTMENT							\$627,112	\$627,112

City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary

		<u>ACTUAL</u> 2009/2010	<u>ACTUAL</u> 2010/2011	<u>APPROVED</u> <u>BUDGET</u> 2011/2012	<u>DEPARTMENT</u> <u>REQUEST</u> 2012/2013	<u>MANAGER'S</u> <u>BUDGET</u> 2012/2013	<u>ADOPTED</u> <u>BUDGET</u> 2012/2013
CIVIL SERVICE							
ADVERTISING	10268062 - 621000	\$1,149	\$0	\$3,000	\$0	\$0	\$0
MEDICAL SERVICES	10268062 - 625500	\$105	\$0	\$5,000	\$0	\$0	\$0
CONTRACTED SERVICES	10268062 - 628800	\$6,746	\$4,689	\$4,410	\$7,410	\$7,410	\$7,410
		\$8,000	\$4,689	\$12,410	\$7,410	\$7,410	\$7,410
OFFICE SUPPLIES	10268063 - 630500	\$0	\$40	\$100	\$100	\$100	\$100
		\$0	\$40	\$100	\$100	\$100	\$100
TOTAL CIVIL SERVICE		\$8,000	\$4,728	\$12,510	\$7,510	\$7,510	\$7,510

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
CIVIL SERVICE			
ADVERTISING	10268062 - 621000	\$0	
MEDICAL SERVICES	10268062 - 625500	\$0	
CONTRACTED SERVICES	10268062 - 628800		
	80.00 80 entrance exams @ \$40	at 40.00 = 3,200	\$7,410
	1.00 Legal fees	at 3,750.00 = 3,750	\$7,410
	1.00 Promotional exams	at 460.00 = 460	
OFFICE SUPPLIES	10268063 - 630500	1.00 Stationery and envelopes	at 100.00 = 100
			\$100
TOTAL CIVIL SERVICE			\$7,510
			\$7,510

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
PUBLIC WORKS - ADMINISTRATION							
HOURLY	10372061 - 611000	\$35,226	\$35,475	\$35,693	\$36,229	\$36,229	\$36,229
SALARY	10372061 - 611500	\$115,290	\$117,691	\$119,676	\$82,506	\$82,506	\$82,506
OVERTIME	10372061 - 612500	\$640	\$2,209	\$3,600	\$3,600	\$3,600	\$3,600
		\$151,156	\$155,376	\$158,969	\$122,335	\$122,335	\$122,335
PRINTING & BINDING	10372062 - 620500	\$123	\$0	\$750	\$750	\$750	\$750
TELEPHONE	10372062 - 622000	\$5,706	\$5,402	\$5,116	\$5,116	\$5,116	\$5,116
EQUIPMENT MAINTENANCE	10372062 - 627000	\$73	\$63	\$400	\$400	\$400	\$400
CONTRACTED SERVICES	10372062 - 628800	\$0	\$3,051	\$0	\$0	\$0	\$0
TRAINING	10372062 - 629000	\$2,209	\$1,496	\$2,500	\$2,500	\$0	\$0
		\$8,110	\$10,013	\$8,766	\$8,766	\$6,266	\$6,266
OFFICE SUPPLIES	10372063 - 630500	\$1,265	\$473	\$1,500	\$1,500	\$1,500	\$1,500
GAS & OIL	10372063 - 632000	\$1,302	\$1,931	\$1,890	\$2,135	\$2,135	\$2,135
		\$2,567	\$2,404	\$3,390	\$3,635	\$3,635	\$3,635
TRANSFER OUT	10372088 - 900001	\$960	\$864	\$864	\$864	\$672	\$672
		\$960	\$864	\$864	\$864	\$672	\$672
TOTAL ADMINISTRATION		\$162,793	\$168,656	\$171,989	\$135,600	\$132,908	\$132,908

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>	
PUBLIC WORKS - ADMINISTRATION				
HOURLY	10372061 - 611000	1 SECRETARY II PUBLIC WORKS	\$36,229	\$36,229
SALARY	10372061 - 611500	1 PARKS & REC PUBLIC WKS DIRECTO	\$82,506	\$82,506
OVERTIME	10372061 - 612500	150.00 Overtime	at 24.00 = \$3,600	\$3,600
PRINTING & BINDING	10372062 - 620500	1.00 Printed materials: time cards, vehicle stickers, garage cards, etc.	at 750.00 = \$750	\$750
TELEPHONE	10372062 - 622000	12.00 Conversant/Avaya & fax	at 143.00 = \$5,116	\$5,116
		1.00 Long distance	at 100.00 =	
		12.00 Mobile phones: 5 units	at 275.00 =	
EQUIPMENT MAINTENANCE	10372062 - 627000	1.00 Maintenance of office equipment	at 400.00 = \$400	\$400
TRAINING	10372062 - 629000	1.00 Memberships APWA/SWANA/Better Roads Etc.	at 250.00 = \$0	\$0
		1.00 Technical training (freon removal, construction paving and landfill management/inspection)	at 1,250.00 =	
		1.00 Transfer to HR Budget per Manager	at -2,500.00 =	
		1.00 Travel and training for PW Employees: Supervisory training	at 750.00 =	
		1.00 Travel costs	at 250.00 =	
OFFICE SUPPLIES	10372063 - 630500	1.00 Office related materials: Paper, pens, filing supplies, etc.	at 1,500.00 = \$1,500	\$1,500
GAS & OIL	10372063 - 632000	700.00 Fuel for unit 51	at 3.05 = \$2,135	\$2,135
TRANSFER OUT	10372088 - 900001	8.00 Avaya Replacement 8 Phones @ \$7.00 x 12 months	at 84.00 = \$672	\$672
TOTAL ADMINISTRATION			\$132,908	\$132,908

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2009/2010	ACTUAL 2010/2011	APPROVED BUDGET 2011/2012	DEPARTMENT REQUEST 2012/2013	MANAGER'S BUDGET 2012/2013	ADOPTED BUDGET 2012/2013
PUBLIC WORKS - STREETS & SIDEWALKS							
HOURLY	10372561 - 611000	\$550,003	\$538,686	\$553,516	\$551,353	\$556,386	\$556,386
TEMPORARY HELP	10372561 - 612000	\$66,726	\$85,211	\$70,000	\$70,000	\$70,000	\$70,000
OVERTIME	10372561 - 612500	\$180,028	\$258,991	\$185,000	\$185,000	\$181,000	\$181,000
		\$796,757	\$882,888	\$808,516	\$806,353	\$807,386	\$807,386
ELECTRIC	10372562 - 622500	\$3,399	\$2,836	\$3,600	\$2,880	\$2,880	\$2,880
EQUIPMENT RENTAL	10372562 - 626000	\$77,765	\$199,265	\$203,550	\$203,550	\$196,350	\$196,350
MOTOR VEHICLE MAINT	10372562 - 626500	\$1,252	\$958	\$19,000	\$19,000	\$19,000	\$19,000
RADIO MAINTENANCE	10372562 - 627100	\$2,155	\$792	\$4,000	\$4,000	\$4,000	\$4,000
BUILDING MAINTENANCE	10372562 - 627500	\$8,203	\$8,389	\$8,500	\$8,500	\$8,500	\$8,500
CONTRACTED SERVICES	10372562 - 628800	\$50,302	\$66,407	\$52,500	\$52,500	\$52,500	\$52,500
		\$143,077	\$278,648	\$291,150	\$290,430	\$283,230	\$283,230
HEATING FUEL	10372563 - 631500	\$2,130	\$3,879	\$5,250	\$4,250	\$4,250	\$4,250
GAS & OIL	10372563 - 632000	\$69,268	\$119,348	\$90,650	\$109,240	\$109,240	\$109,240
TIRES & TUBES	10372563 - 632500	\$22,532	\$14,722	\$18,000	\$18,000	\$18,000	\$18,000
CLOTHING	10372563 - 634500	\$9,696	\$9,312	\$9,500	\$9,500	\$9,500	\$9,500
SMALL TOOLS	10372563 - 636000	\$508	\$3,596	\$1,800	\$1,800	\$1,800	\$1,800
CLEANING SUPPLIES	10372563 - 636500	\$1,224	\$756	\$2,500	\$2,500	\$2,500	\$2,500
CONSTRUCTION SUPPLIES	10372563 - 638500	\$305,986	\$243,908	\$311,150	\$311,150	\$311,150	\$311,150
VEHICLE SUPPLIES	10372563 - 638600	\$180,823	\$159,701	\$133,000	\$133,000	\$133,000	\$133,000
WELDING SUPPLIES	10372563 - 638700	\$220	\$0	\$800	\$800	\$800	\$800
BUILDING MAINT SUPPLIES	10372563 - 638800	\$1,760	\$611	\$3,825	\$3,825	\$3,825	\$3,825
MISC SUPPLIES	10372563 - 639900	\$18,061	\$15,294	\$20,000	\$20,000	\$20,000	\$20,000
		\$612,208	\$571,129	\$596,475	\$614,065	\$614,065	\$614,065
MOTOR VEHICLES	10372565 - 651000	\$30,203	\$0	\$8,500	\$8,500	\$8,500	\$8,500
HIGHWAY MAINTENANCE	10372565 - 651600	\$0	\$0	\$0	\$0	\$0	\$80,000
		\$30,203	\$0	\$8,500	\$8,500	\$8,500	\$88,500
TRANSFER OUT	10372588 - 900001	\$100,000	\$0	\$0	\$0	\$0	\$0
		\$100,000	\$0	\$0	\$0	\$0	\$0
TOTAL STREETS & SIDEWALKS		\$1,682,245	\$1,732,665	\$1,704,641	\$1,719,348	\$1,713,181	\$1,793,181

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>				<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
PUBLIC WORKS - STREETS & SIDEWALKS							
HOURLY	10372561 - 611000	10 EQ OP I/TRUCK DRIVER 2 EQUIP OPERATOR II 1 SUPERVISOR				\$556,386	\$556,386
TEMPORARY HELP	10372561 - 612000	1.00 Temporary staff positions for yearly operations	at	70,000.00 =		\$70,000	\$70,000
OVERTIME	10372561 - 612500	1.00 Overtime - S/S/F - Paving & sidewalks. Winter - snow	at	181,000.00 =		\$181,000	\$181,000
ELECTRIC	10372562 - 622500	12.00 Electrical power for employees & outer buildings	at	240.00 =		\$2,880	\$2,880
EQUIPMENT RENTAL	10372562 - 626000	1.00 Dozer rental for snow dump & compost pile 600.00 Grader rental for winter snow operations 448.00 Loader rental for winter snow operations 14.00 Pager rental 1.00 Snow Removal Allocation to TIFs 450.00 Truck rental for winter snow operations	at	9,000.00 = 170.00 = 155.00 = 190.00 = -10,000.00 = 45.00 =		\$196,350	\$196,350
MOTOR VEHICLE MAINT	10372562 - 626500	1.00 Outside repairs to equipment: Radiators,transmissions, windshields, engines,etc. 1.00 painting trucks	at	14,000.00 = 5,000.00 =		\$19,000	\$19,000
RADIO MAINTENANCE	10372562 - 627100	1.00 Maintenance of radios in fleet	at	4,000.00 =		\$4,000	\$4,000
BUILDING MAINTENANCE	10372562 - 627500	1.00 Building and boiler maintenance for employee's building 1.00 Electrical upgrades to buildings 1.00 Other Building Maintenance	at	1,000.00 = 6,500.00 = 1,000.00 =		\$8,500	\$8,500
CONTRACTED SERVICES	10372562 - 628800	1.00 Line stripe streets, lane markings, etc. 1.00 Police services 4.00 Weed control (4 applications)	at	40,000.00 = 2,500.00 = 2,500.00 =		\$52,500	\$52,500
HEATING FUEL	10372563 - 631500	1,250.00 Fuel oil for employee's building	at	3.40 =		\$4,250	\$4,250
GAS & OIL	10372563 - 632000	23,000.00 Diesel fuel 1.00 Lubricating oils and grease 8,800.00 Unleaded gasoline	at	3.40 = 4,200.00 = 3.05 =		\$109,240	\$109,240

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
TIRES & TUBES	10372563 - 632500 1.00 Repair and replacement of tires and tubes. at 18,000.00 =	\$18,000	\$18,000
CLOTHING	10372563 - 634500 1.00 Uniforms, foul weather gear, boots & safety vests at 9,500.00 =	\$9,500	\$9,500
SMALL TOOLS	10372563 - 636000 1.00 Shovels, rakes, etc. at 1,800.00 =	\$1,800	\$1,800
CLEANING SUPPLIES	10372563 - 636500 1.00 Cleaning supplies for PW building at 2,500.00 =	\$2,500	\$2,500
CONSTRUCTION SUPPLIES	10372563 - 638500 50.00 Calcium flakes at 10.00 = 1.00 Cold patch, hot mix, gravel, l at 25,000.00 = 12,000.00 Ice Ban- de-icer at 1.20 = 75.00 Manhole Risers for streets at 110.00 = 3,350.00 Rock salt at 70.00 = 3,000.00 Sand (winter sanding operation) at 9.50 =	\$311,150	\$311,150
VEHICLE SUPPLIES	10372563 - 638600 1.00 Cost of parts and repairs to maintain fleet and equipment at 133,000.00 =	\$133,000	\$133,000
WELDING SUPPLIES	10372563 - 638700 1.00 General tank supply at 800.00 =	\$800	\$800
BUILDING MAINT SUPPLIES	10372563 - 638800 25.00 Replacement cots for employees at 33.00 = 1.00 Supplies to maintain buildings at 3,000.00 =	\$3,825	\$3,825
MISC SUPPLIES	10372563 - 639900 1.00 Street sign materials, sign posts, blanks, etc. at 20,000.00 =	\$20,000	\$20,000
MOTOR VEHICLES	10372565 - 651000 1.00 Vehicle trailer at 8,500.00 =	\$8,500	\$8,500
HIGHWAY MAINTENANCE	10372565 - 651600	\$0	\$80,000
TOTAL STREETS & SIDEWALKS		\$1,713,181	\$1,793,181

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2009/2010	ACTUAL 2010/2011	APPROVED BUDGET 2011/2012	DEPARTMENT REQUEST 2012/2013	MANAGER'S BUDGET 2012/2013	ADOPTED BUDGET 2012/2013
PUBLIC WORKS - RUBBISH DISPOSAL							
ADVERTISING	10372662 - 621000	\$2,404	\$2,060	\$4,800	\$4,800	\$4,800	\$4,800
MOTOR VEHICLE MAINT	10372662 - 626500	\$0	\$0	\$7,500	\$7,500	\$7,500	\$7,500
SOLID WASTE DISPOSAL	10372662 - 628100	\$2,030,073	\$2,011,309	\$1,990,498	\$1,959,016	\$1,882,589	\$1,882,589
		\$2,032,477	\$2,013,369	\$2,002,798	\$1,971,316	\$1,894,889	\$1,894,889
GAS & OIL	10372663 - 632000	\$3,580	\$5,489	\$3,660	\$4,080	\$4,080	\$4,080
TIRES & TUBES	10372663 - 632500	\$0	\$0	\$2,000	\$2,000	\$2,000	\$2,000
HOUSEHOLD SUPPLIES	10372663 - 635500	\$0	\$0	\$2,000	\$2,000	\$2,000	\$2,000
VEHICLE SUPPLIES	10372663 - 638600	\$985	\$0	\$2,000	\$2,000	\$2,000	\$2,000
		\$4,565	\$5,489	\$9,660	\$10,080	\$10,080	\$10,080
TRANSFER OUT	10372688 - 900001	\$42,603	\$0	\$0	\$0	\$0	\$0
		\$42,603	\$0	\$0	\$0	\$0	\$0
TOTAL RUBBISH DISPOSAL		\$2,079,645	\$2,018,858	\$2,012,458	\$1,981,396	\$1,904,969	\$1,904,969

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>			<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
PUBLIC WORKS - RUBBISH DISPOSAL							
ADVERTISING	10372662 - 621000	1.00	Advertising and promotion of the recycling program	at	3,000.00 =	\$4,800	\$4,800
		8.00	Advertising costs during snowstorms	at	225.00 =		
MOTOR VEHICLE MAINT	10372662 - 626500	1.00	for outsource maint. of rear packers	at	7,500.00 =	\$7,500	\$7,500
SOLID WASTE DISPOSAL	10372662 - 628100	6,800.00	Tipping fees	at	88.00 =	\$1,882,589	\$1,882,589
		1.00	Waste disposal costs at ecomaine Monthly assessment	at	441,218.00 =		
		1.00	Weekly curbside collection of solid waste/recyclable material	at	842,971.00 =		
GAS & OIL	10372663 - 632000	1,200.00	Diesel fuel	at	3.40 =	\$4,080	\$4,080
TIRES & TUBES	10372663 - 632500	1.00	Tires and tubes for waste packers	at	2,000.00 =	\$2,000	\$2,000
HOUSEHOLD SUPPLIES	10372663 - 635500	1.00	Rubbish Bin parts/replacement	at	2,000.00 =	\$2,000	\$2,000
VEHICLE SUPPLIES	10372663 - 638600	1.00	Parts and repairs for automated packers and rear load packers	at	2,000.00 =	\$2,000	\$2,000
TOTAL RUBBISH DISPOSAL						\$1,904,969	\$1,904,969

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL</u> 2009/2010	<u>ACTUAL</u> 2010/2011	<u>APPROVED</u> <u>BUDGET</u> 2011/2012	<u>DEPARTMENT</u> <u>REQUEST</u> 2012/2013	<u>MANAGER'S</u> <u>BUDGET</u> 2012/2013	<u>ADOPTED</u> <u>BUDGET</u> 2012/2013
PUBLIC WORKS - PUBLIC WORKS VEHICLE MAINT							
HOURLY	10372761 - 611000	\$188,505	\$188,159	\$185,071	\$185,884	\$187,672	\$187,672
OVERTIME	10372761 - 612500	\$22,299	\$34,096	\$32,240	\$32,240	\$32,240	\$32,240
		\$210,804	\$222,255	\$217,311	\$218,124	\$219,912	\$219,912
WATER & SEWER	10372762 - 622400	\$1,780	\$1,769	\$1,850	\$1,680	\$1,680	\$1,680
ELECTRIC	10372762 - 622500	\$11,997	\$10,743	\$12,900	\$10,680	\$10,680	\$10,680
CLEANING	10372762 - 625000	\$8,344	\$8,838	\$4,500	\$4,500	\$4,500	\$4,500
BUILDING MAINTENANCE	10372762 - 627500	\$781	\$4,164	\$9,200	\$9,200	\$9,200	\$9,200
TRAINING	10372762 - 629000	\$800	\$722	\$2,500	\$2,500	\$0	\$0
		\$23,702	\$26,236	\$30,950	\$28,560	\$26,060	\$26,060
HEATING FUEL	10372763 - 631500	\$12,033	\$24,278	\$24,400	\$14,720	\$14,720	\$14,720
CLOTHING	10372763 - 634500	\$685	\$787	\$1,000	\$1,000	\$1,000	\$1,000
SMALL TOOLS	10372763 - 636000	\$5,026	\$4,089	\$4,000	\$4,000	\$4,000	\$4,000
WELDING SUPPLIES	10372763 - 638700	\$3,841	\$3,085	\$3,000	\$3,000	\$3,000	\$3,000
		\$21,586	\$32,239	\$32,400	\$22,720	\$22,720	\$22,720
OTHER EQUIPMENT	10372765 - 656000	\$0	\$0	\$5,000	\$5,000	\$5,000	\$5,000
		\$0	\$0	\$5,000	\$5,000	\$5,000	\$5,000
TOTAL PUBLIC WORKS VEHICLE MAINT		\$256,092	\$280,730	\$285,661	\$274,404	\$273,692	\$273,692

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
PUBLIC WORKS - PUBLIC WORKS VEHICLE MAINT			
HOURLY	10372761 - 611000 1 MECHANIC I 2 MECHANIC II 1 PWD MECHANIC	\$187,672	\$187,672
OVERTIME	10372761 - 612500 1.00 Overtime 1,151 hours @ 28 = 32,240	\$32,240	\$32,240
WATER & SEWER	10372762 - 622400 12.00 12 Months estimated water and sewer usage	\$1,680	\$1,680
ELECTRIC	10372762 - 622500 12.00 Estimated electrical consumption for PW garage	\$10,680	\$10,680
CLEANING	10372762 - 625000 1.00 Cleaning costs of mechanics uniforms	\$4,500	\$4,500
BUILDING MAINTENANCE	10372762 - 627500 1.00 Repairs to building, doors, boiler, windows, etc. 1.00 Underground Storage Tank (UST) testing, maintenance & reg. at Public Works Fac.	\$9,200	\$9,200
TRAINING	10372762 - 629000 1.00 Technical training for PW mechanics. Special electronics, engine & other electrical 1.00 Transfer to HR Budget per Manager	\$0	\$0
HEATING FUEL	10372763 - 631500 9,200.00 Natural Gas for garage	\$14,720	\$14,720
CLOTHING	10372763 - 634500 1.00 Foul weather gear for mechanics	\$1,000	\$1,000
SMALL TOOLS	10372763 - 636000 1.00 Miscellaneous tools needed for repairs	\$4,000	\$4,000
WELDING SUPPLIES	10372763 - 638700 1.00 Welding supplies needed for vehicle repairs	\$3,000	\$3,000
OTHER EQUIPMENT	10372765 - 656000 1.00 Replacement Parts of Public Work furnace	\$5,000	\$5,000
TOTAL PUBLIC WORKS VEHICLE MAINT		\$273,692	\$273,692

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2009/2010	ACTUAL 2010/2011	APPROVED BUDGET 2011/2012	DEPARTMENT REQUEST 2012/2013	MANAGER'S BUDGET 2012/2013	ADOPTED BUDGET 2012/2013
PUBLIC WORKS - TRANSFER FACILITY							
HOURLY	10372861 - 611000	\$82,314	\$65,081	\$82,556	\$82,244	\$83,034	\$83,034
OVERTIME	10372861 - 612500	\$10,369	\$25,656	\$8,400	\$8,400	\$8,400	\$8,400
		\$92,683	\$90,737	\$90,956	\$90,644	\$91,434	\$91,434
ADVERTISING	10372862 - 621000	\$1,722	\$1,938	\$1,000	\$1,000	\$1,000	\$1,000
TELEPHONE	10372862 - 622000	\$329	\$337	\$444	\$444	\$444	\$444
WATER & SEWER	10372862 - 622400	\$119	\$98	\$300	\$144	\$144	\$144
ELECTRIC	10372862 - 622500	\$1,202	\$1,314	\$2,180	\$1,080	\$1,080	\$1,080
EQUIPMENT RENTAL	10372862 - 626000	\$375	\$0	\$17,300	\$15,300	\$15,300	\$15,300
SOLID WASTE DISPOSAL	10372862 - 628100	\$79,171	\$104,628	\$100,000	\$102,000	\$102,000	\$102,000
		\$82,916	\$108,314	\$121,224	\$119,968	\$119,968	\$119,968
OFFICE SUPPLIES	10372863 - 630500	\$0	\$0	\$200	\$200	\$200	\$200
HEATING FUEL	10372863 - 631500	\$79	\$904	\$350	\$770	\$770	\$770
GAS & OIL	10372863 - 632000	\$10,414	\$16,904	\$16,775	\$18,700	\$18,700	\$18,700
BUILDING MAINT SUPPLIES	10372863 - 638800	\$1,016	\$1,351	\$1,500	\$1,500	\$1,500	\$1,500
		\$11,508	\$19,159	\$18,825	\$21,170	\$21,170	\$21,170
MOTOR VEHICLES	10372865 - 651000	\$0	\$426	\$2,500	\$2,500	\$2,500	\$2,500
		\$0	\$426	\$2,500	\$2,500	\$2,500	\$2,500
TOTAL TRANSFER FACILITY		\$187,108	\$218,637	\$233,505	\$234,282	\$235,072	\$235,072

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
PUBLIC WORKS - TRANSFER FACILITY			
HOURLY	10372861 - 611000 1 EQ OP I/TRUCK DRIVER 1 EQUIP OPERATOR II	\$83,034	\$83,034
OVERTIME	10372861 - 612500 300.00 Overtime at 28.00 =	\$8,400	\$8,400
ADVERTISING	10372862 - 621000 1.00 Transfer Station advertisements at 1,000.00 =	\$1,000	\$1,000
TELEPHONE	10372862 - 622000 12.00 Telephone service at 37.00 =	\$444	\$444
WATER & SEWER	10372862 - 622400 12.00 Water service at 12.00 =	\$144	\$144
ELECTRIC	10372862 - 622500 12.00 Electrical consumption at 90.00 =	\$1,080	\$1,080
EQUIPMENT RENTAL	10372862 - 626000 1.00 Grinding and screening machine for composting and mixing for loam product at 15,000.00 = 12.00 Septic tank maintenance at 25.00 =	\$15,300	\$15,300
SOLID WASTE DISPOSAL	10372862 - 628100 1.00 Disposal of tires, shingles, sheetrock, wood and other materials. Grinding brush. at 100,000.00 = 1.00 Grass & Leaf Overage Disposal at 2,000.00 =	\$102,000	\$102,000
OFFICE SUPPLIES	10372863 - 630500 1.00 Office Supplies at 200.00 =	\$200	\$200
HEATING FUEL	10372863 - 631500 350.00 PROPANE at 2.20 =	\$770	\$770
GAS & OIL	10372863 - 632000 5,500.00 Diesel fuel at 3.40 =	\$18,700	\$18,700
BUILDING MAINT SUPPLIES	10372863 - 638800 1.00 Repairs to attendant's building at 1,500.00 =	\$1,500	\$1,500
MOTOR VEHICLES	10372865 - 651000 1.00 Vehicle maintenance for rolloff truck at 2,500.00 =	\$2,500	\$2,500
TOTAL TRANSFER FACILITY		\$235,072	\$235,072

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2009/2010	ACTUAL 2010/2011	APPROVED BUDGET 2011/2012	DEPARTMENT REQUEST 2012/2013	MANAGER'S BUDGET 2012/2013	ADOPTED BUDGET 2012/2013
PUBLIC LIBRARY - MAIN LIBRARY							
HOURLY	10476161 - 611000	\$364,347	\$330,874	\$327,654	\$304,891	\$304,891	\$304,891
SALARY	10476161 - 611500	\$65,839	\$70,260	\$72,419	\$120,320	\$120,320	\$120,320
TEMPORARY HELP	10476161 - 612000	\$6,547	\$2,773	\$7,540	\$7,540	\$5,540	\$5,540
OVERTIME	10476161 - 612500	\$139	\$1,083	\$0	\$0	\$0	\$0
MEETING ROOM USE	10476161 - 616000	\$100	\$-222	\$0	\$0	\$0	\$0
		\$436,972	\$404,769	\$407,613	\$432,751	\$430,751	\$430,751
PRINTING & BINDING	10476162 - 620500	\$49	\$0	\$500	\$500	\$500	\$500
TELEPHONE	10476162 - 622000	\$2,973	\$1,555	\$2,293	\$2,293	\$2,293	\$2,293
WATER & SEWER	10476162 - 622400	\$686	\$839	\$900	\$840	\$840	\$840
ELECTRIC	10476162 - 622500	\$20,886	\$16,259	\$21,600	\$15,600	\$15,600	\$15,600
SUBSCRIPTIONS	10476162 - 624500	\$3,386	\$1,946	\$2,000	\$2,000	\$2,000	\$2,000
EQUIPMENT MAINTENANCE	10476162 - 627000	\$507	\$1,910	\$1,250	\$1,120	\$1,120	\$1,120
BUILDING MAINTENANCE	10476162 - 627500	\$6,130	\$10,184	\$13,000	\$13,000	\$13,000	\$13,000
CONTRACTED SERVICES	10476162 - 628800	\$3,327	\$13,455	\$9,200	\$9,508	\$9,508	\$9,508
TRAINING	10476162 - 629000	\$396	\$-39	\$500	\$500	\$0	\$0
		\$38,339	\$46,109	\$51,243	\$45,361	\$44,861	\$44,861
OFFICE SUPPLIES	10476163 - 630500	\$6,926	\$11,185	\$7,500	\$8,413	\$8,413	\$8,413
HEATING FUEL	10476163 - 631500	\$7,953	\$12,620	\$9,600	\$10,075	\$10,075	\$10,075
HOUSEHOLD SUPPLIES	10476163 - 635500	\$718	\$220	\$1,300	\$1,300	\$1,300	\$1,300
CLEANING SUPPLIES	10476163 - 636500	\$2,014	\$1,582	\$1,500	\$1,500	\$1,500	\$1,500
RECREATION SUPPLIES	10476163 - 637800	\$220	\$0	\$0	\$0	\$0	\$0
BOOKS	10476163 - 638200	\$0	\$0	\$0	\$0	\$0	\$5,000
BOOKS - ADULT	10476163 - 638201	\$27,524	\$29,772	\$36,200	\$36,200	\$36,200	\$36,200
BOOKS - YOUNG ADULT	10476163 - 638202	\$2,027	\$109	\$4,700	\$4,700	\$4,700	\$4,700
BOOKS - CHILDREN	10476163 - 638203	\$11,048	\$4,515	\$13,700	\$13,700	\$13,700	\$13,700
AUDIO VISUAL SUPPLIES - ADULT	10476163 - 638301	\$6,660	\$8,796	\$7,000	\$7,000	\$7,000	\$7,000
AUDIO VISUAL SUP - YOUNG ADULT	10476163 - 638302	\$102	\$271	\$200	\$200	\$200	\$200
AUDIO VISUAL SUP - CHILDREN	10476163 - 638303	\$3,252	\$3,044	\$4,200	\$4,200	\$4,200	\$4,200
		\$68,444	\$72,113	\$85,900	\$87,288	\$87,288	\$92,288
DUES & MEMBERSHIPS	10476164 - 642000	\$0	\$0	\$200	\$200	\$200	\$200
		\$0	\$0	\$200	\$200	\$200	\$200
COMPUTER SOFTWARE	10476165 - 650300	\$1,700	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000

**City of South Portland
 2012/2013 Adopted Budget
 General Fund Expenditure
 Line Item Summary**

		<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
COMPUTER HARDWARE	10476165 - 650400	\$6,217	\$9,873	\$7,000	\$7,000	\$7,000	\$7,000
		\$7,916	\$10,873	\$8,000	\$8,000	\$8,000	\$8,000
TRANSFER OUT	10476188 - 900001	\$1,320	\$1,188	\$1,188	\$1,188	\$924	\$924
		\$1,320	\$1,188	\$1,188	\$1,188	\$924	\$924
TOTAL MAIN LIBRARY		\$552,991	\$535,053	\$554,144	\$574,788	\$572,024	\$577,024

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
PUBLIC LIBRARY - MAIN LIBRARY			
HOURLY	10476161 - 611000		
	1 CHILDRENS LIBRARIAN		
	6 LIBRARY AIDE I		
	1 LIBRARY ASSISTANT I		
	2 LIBRARY ASSISTANT II		
	1 LIBRARY CATALOGER		
	1 LIBRARY CUSTODIAN		
	2 LIBRARY PAGE		
	1 OUTREACH LIBRARIAN		
SALARY	10476161 - 611500		
	1 DEPUTY LIBRARY DIRECTOR	\$120,320	\$120,320
	1 LIBRARY DIRECTOR		
TEMPORARY HELP	10476161 - 612000		
	1.00 Coverage for vacation, sick time, programs and conferences. 11.90/hr X 695 hrs.	5,540.00 =	\$5,540
PRINTING & BINDING	10476162 - 620500		
	1.00 Printing, miscellaneous	500.00 =	\$500
TELEPHONE	10476162 - 622000		
	12.00 Conversant/Avaya & fax	182.75 =	\$2,293
	1.00 Long distance	100.00 =	
WATER & SEWER	10476162 - 622400		
	12.00 Water & sewer	70.00 =	\$840
ELECTRIC	10476162 - 622500		
	12.00 Electricity	1,300.00 =	\$15,600
SUBSCRIPTIONS	10476162 - 624500		
	1.00 Ebsco Subscription Services(periodicals)	2,000.00 =	\$2,000
EQUIPMENT MAINTENANCE	10476162 - 627000		
	2.00 Photocopier	410.00 =	\$1,120
	1.00 Printer service	300.00 =	
BUILDING MAINTENANCE	10476162 - 627500		
	2.00 Alarm system maintenance	132.00 =	\$13,000
	1.00 Annual elevator safety test	1,200.00 =	
	1.00 Annual tank inspection	100.00 =	
	1.00 Building maintenance, plumbing, electrical, etc	5,557.00 =	
	1.00 Contract cleaning	1,300.00 =	
	1.00 Elevator certificate & inspection fees	300.00 =	
	1.00 Elevator maintenance	1,000.00 =	
	4.00 Elevator Service Contract	160.00 =	
	4.00 HVAC PM Contract	659.75 =	

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
CONTRACTED SERVICES	10476162 - 628800	1.00	3M Self Check Unit License & Support	at	2,500.00 =	\$9,508
		156.00	Interlibrary loan delivery service	at	18.00 =	\$9,508
		1.00	Minerva Membership (InfoNet/State Library)	at	3,000.00 =	
		1.00	Minerva Self-Check Gateway License	at	400.00 =	
		1.00	PHAROS	at	800.00 =	
TRAINING	10476162 - 629000	1.00	Conferences	at	500.00 =	\$0
		1.00	Transfer to HR Budget per Manager	at	-500.00 =	\$0
OFFICE SUPPLIES	10476163 - 630500	1.00	Office Supplies	at	2,500.00 =	\$8,413
		1.00	Paper	at	600.00 =	\$8,413
		1.00	Processing supplies (in-house)	at	5,313.00 =	
HEATING FUEL	10476163 - 631500	6,500.00	Conversion to Natural Gas	at	1.55 =	\$10,075
HOUSEHOLD SUPPLIES	10476163 - 635500	1.00	High output bulbs, paper products, mops, etc.	at	1,300.00 =	\$1,300
CLEANING SUPPLIES	10476163 - 636500	1.00	Soap, disinfectants, Windex, floor wax, stripper, etc.	at	1,500.00 =	\$1,500
BOOKS	10476163 - 638200					\$0
BOOKS - ADULT	10476163 - 638201	1.00	Books/ Adult	at	36,200.00 =	\$36,200
BOOKS - YOUNG ADULT	10476163 - 638202	1.00	Books/Young Adult	at	4,700.00 =	\$4,700
BOOKS - CHILDREN	10476163 - 638203	1.00	Books/Juvenile	at	13,700.00 =	\$13,700
AUDIO VISUAL SUPPLIES - ADU	10476163 - 638301	1.00	Audio Visual Materials - Adult	at	7,000.00 =	\$7,000
AUDIO VISUAL SUP - YOUNG A	10476163 - 638302	1.00	Audio Visual Materials - Young Adult	at	200.00 =	\$200
AUDIO VISUAL SUP - CHILDREN	10476163 - 638303	1.00	Audio Visual Materials - Children	at	4,200.00 =	\$4,200
DUES & MEMBERSHIPS	10476164 - 642000	1.00	American Library Association	at	125.00 =	\$200
		3.00	ME State Library Association	at	25.00 =	\$200
COMPUTER SOFTWARE	10476165 - 650300	1.00	Software for patron & staff needs	at	1,000.00 =	\$1,000
COMPUTER HARDWARE	10476165 - 650400	1.00	Computer Reserve	at	7,000.00 =	\$7,000

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>			<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>	
TRANSFER OUT	10476188 - 900001	11.00	Avaya Replacement 11 Phones @ \$7.00 x 12 months	at 84.00 = \$924	\$924	
TOTAL MAIN LIBRARY					\$572,024	\$577,024

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
PUBLIC LIBRARY - BRANCH LIBRARY							
HOURLY	10476261 - 611000	\$52,804	\$47,182	\$55,504	\$42,843	\$42,843	\$42,843
TEMPORARY HELP	10476261 - 612000	\$4,328	\$2,918	\$4,002	\$4,002	\$2,002	\$2,002
OVERTIME	10476261 - 612500	\$357	\$135	\$0	\$0	\$0	\$0
MEETING ROOM USE	10476261 - 616000	\$-37	\$0	\$0	\$0	\$0	\$0
		\$57,451	\$50,235	\$59,506	\$46,845	\$44,845	\$44,845
TELEPHONE	10476262 - 622000	\$668	\$730	\$971	\$971	\$971	\$971
WATER & SEWER	10476262 - 622400	\$455	\$444	\$675	\$600	\$600	\$600
ELECTRIC	10476262 - 622500	\$2,438	\$2,164	\$2,580	\$1,920	\$1,920	\$1,920
SUBSCRIPTIONS	10476262 - 624500	\$216	\$152	\$1,000	\$1,000	\$1,000	\$1,000
EQUIPMENT MAINTENANCE	10476262 - 627000	\$13	\$38	\$175	\$175	\$175	\$175
BUILDING MAINTENANCE	10476262 - 627500	\$1,516	\$488	\$1,200	\$1,200	\$1,200	\$1,200
CONTRACTED SERVICES	10476262 - 628800	\$1,100	\$1,000	\$1,100	\$1,000	\$1,000	\$1,000
TRAINING	10476262 - 629000	\$175	\$0	\$0	\$0	\$0	\$0
		\$6,581	\$5,018	\$7,701	\$6,866	\$6,866	\$6,866
OFFICE SUPPLIES	10476263 - 630500	\$1,066	\$785	\$1,200	\$1,200	\$1,200	\$1,200
HEATING FUEL	10476263 - 631500	\$3,869	\$5,247	\$4,000	\$5,460	\$5,460	\$5,460
HOUSEHOLD SUPPLIES	10476263 - 635500	\$10	\$6	\$150	\$150	\$150	\$150
CLEANING SUPPLIES	10476263 - 636500	\$0	\$0	\$100	\$100	\$100	\$100
BOOKS - ADULT	10476263 - 638201	\$6,716	\$5,915	\$8,925	\$8,925	\$8,925	\$8,925
BOOKS - CHILDREN	10476263 - 638203	\$3,223	\$2,501	\$5,000	\$5,000	\$5,000	\$5,000
AUDIO VISUAL SUPPLIES	10476263 - 638300	\$2,467	\$2,904	\$3,000	\$3,000	\$3,000	\$3,000
		\$17,352	\$17,358	\$22,375	\$23,835	\$23,835	\$23,835
COMPUTER HARDWARE	10476265 - 650400	\$271	\$916	\$2,000	\$2,000	\$2,000	\$2,000
		\$271	\$916	\$2,000	\$2,000	\$2,000	\$2,000
TRANSFER OUT	10476288 - 900001	\$360	\$324	\$324	\$324	\$252	\$252
		\$360	\$324	\$324	\$324	\$252	\$252
TOTAL BRANCH LIBRARY		\$82,015	\$73,851	\$91,906	\$79,870	\$77,798	\$77,798

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
PUBLIC LIBRARY - BRANCH LIBRARY			
HOURLY	10476261 - 611000 1 BRANCH PAGE 5 LIBRARY AIDE I	\$42,843	\$42,843
TEMPORARY HELP	10476261 - 612000 1.00 Coverage for vacation, sick time, programs and conferences 12.63/hr x 317 hrs	\$2,002	\$2,002
TELEPHONE	10476262 - 622000 12.00 Conversant/Avaya & fax 1.00 Long distance	\$971	\$971
WATER & SEWER	10476262 - 622400 12.00 Water & sewer charges for Branch Library	\$600	\$600
ELECTRIC	10476262 - 622500 12.00 Electricity	\$1,920	\$1,920
SUBSCRIPTIONS	10476262 - 624500	\$1,000	\$1,000
EQUIPMENT MAINTENANCE	10476262 - 627000 1.00 Photocopier	\$175	\$175
BUILDING MAINTENANCE	10476262 - 627500 1.00 Plumbing, paint, annual AC cleaning	\$1,200	\$1,200
CONTRACTED SERVICES	10476262 - 628800 1.00 Minerva (State Library - I Net)	\$1,000	\$1,000
OFFICE SUPPLIES	10476263 - 630500 1.00 Office Supplies 1.00 Paper 700.00 Processing Supplies	\$1,200	\$1,200
HEATING FUEL	10476263 - 631500 2,100.00 Propane	\$5,460	\$5,460
HOUSEHOLD SUPPLIES	10476263 - 635500 1.00 Toilet tissue, paper towels, light bulbs	\$150	\$150
CLEANING SUPPLIES	10476263 - 636500 1.00 Miscellaneous cleaning supplies	\$100	\$100
BOOKS - ADULT	10476263 - 638201 1.00 Books - Adult Collection	\$8,925	\$8,925
BOOKS - CHILDREN	10476263 - 638203 1.00 Books - Children's Collection	\$5,000	\$5,000
AUDIO VISUAL SUPPLIES	10476263 - 638300 1.00 Audio visual materials	\$3,000	\$3,000
COMPUTER HARDWARE	10476265 - 650400 1.00 Computer	\$2,000	\$2,000

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
TRANSFER OUT	10476288 - 900001 3.00 Avaya Replacement 3 Phones @ \$7.00 x 12 months	at 84.00 = \$252	\$252
TOTAL BRANCH LIBRARY		\$77,798	\$77,798

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL</u> 2009/2010	<u>ACTUAL</u> 2010/2011	<u>APPROVED</u> <u>BUDGET</u> 2011/2012	<u>DEPARTMENT</u> <u>REQUEST</u> 2012/2013	<u>MANAGER'S</u> <u>BUDGET</u> 2012/2013	<u>ADOPTED</u> <u>BUDGET</u> 2012/2013
PARKS & RECREATION - ADMINISTRATION							
HOURLY	10477061 - 611000	\$37,271	\$36,984	\$37,164	\$40,793	\$40,793	\$40,793
SALARY	10477061 - 611500	\$80,897	\$81,809	\$83,573	\$140,459	\$140,459	\$149,972
OVERTIME	10477061 - 612500	\$198	\$164	\$0	\$0	\$0	\$0
		\$118,367	\$118,958	\$120,737	\$181,252	\$181,252	\$190,765
TELEPHONE	10477062 - 622000	\$3,901	\$1,946	\$5,172	\$5,172	\$5,172	\$5,172
EQUIPMENT RENTAL	10477062 - 626000	\$196	\$0	\$1,280	\$1,280	\$1,280	\$1,280
EQUIPMENT MAINTENANCE	10477062 - 627000	\$5,063	\$6,557	\$16,690	\$16,690	\$16,690	\$16,690
		\$9,160	\$8,503	\$23,142	\$23,142	\$23,142	\$23,142
OFFICE SUPPLIES	10477063 - 630500	\$242	\$702	\$1,200	\$1,200	\$1,200	\$1,200
PRINTING SUPPLIES	10477063 - 631000	\$133	\$1,080	\$1,500	\$1,500	\$1,500	\$1,500
		\$375	\$1,782	\$2,700	\$2,700	\$2,700	\$2,700
TRANSFER OUT	10477088 - 900001	\$2,160	\$1,944	\$1,944	\$1,944	\$1,512	\$1,512
		\$2,160	\$1,944	\$1,944	\$1,944	\$1,512	\$1,512
TOTAL ADMINISTRATION		\$130,062	\$131,187	\$148,523	\$209,038	\$208,606	\$218,119

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>	
PARKS & RECREATION - ADMINISTRATION				
HOURLY	10477061 - 611000	1 P&R SECRETARY II	\$40,793	\$40,793
SALARY	10477061 - 611500	1 ASSISTANT TO DIRECTOR 1 PARKS & REC PUBLIC WKS DIRECTO	\$140,459	\$149,972
TELEPHONE	10477062 - 622000	10.00 Cell Phones at 85.00 = 12.00 Conversant/Avaya & fax at 343.50 = 1.00 Long distance at 200.00 =	\$5,172	\$5,172
EQUIPMENT RENTAL	10477062 - 626000	1.00 12 Months Copier Lease Maintenance at 1,280.00 =	\$1,280	\$1,280
EQUIPMENT MAINTENANCE	10477062 - 627000	12.00 Computer maintenance / replacement at 370.00 = 1.00 Data card maintence contract (photo IDs) at 2,000.00 = 1.00 Dictophone maintenance contract at 750.00 = 1.00 Rec Ware Contract at 9,500.00 =	\$16,690	\$16,690
OFFICE SUPPLIES	10477063 - 630500	1.00 General Office Supplies at 1,200.00 =	\$1,200	\$1,200
PRINTING SUPPLIES	10477063 - 631000	1.00 1 Copier Toner at 200.00 = 1.00 1 Paper for Copier at 1,300.00 =	\$1,500	\$1,500
TRANSFER OUT	10477088 - 900001	18.00 Avaya Replacement at 84.00 = 18 Phones @ \$7.00 x 12 months	\$1,512	\$1,512
TOTAL ADMINISTRATION			\$208,606	\$218,119

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
PARKS & RECREATION - PARKS							
HOURLY	10477561 - 611000	\$339,414	\$347,035	\$384,531	\$385,647	\$388,944	\$388,944
SALARY	10477561 - 611500	\$91,726	\$92,634	\$93,203	\$66,635	\$66,635	\$66,635
TEMPORARY HELP	10477561 - 612000	\$242,478	\$223,129	\$199,643	\$199,643	\$199,643	\$199,643
OVERTIME	10477561 - 612500	\$25,832	\$33,882	\$33,000	\$33,000	\$33,000	\$33,000
		\$699,449	\$696,680	\$710,377	\$684,925	\$688,222	\$688,222
PRINTING & BINDING	10477562 - 620500	\$194	\$0	\$150	\$150	\$150	\$150
TELEPHONE	10477562 - 622000	\$10,753	\$9,319	\$9,921	\$9,921	\$9,921	\$9,921
WATER & SEWER	10477562 - 622400	\$11,398	\$9,940	\$12,600	\$12,600	\$12,600	\$12,600
ELECTRIC	10477562 - 622500	\$15,863	\$12,832	\$19,275	\$14,400	\$14,400	\$14,400
SUBSCRIPTIONS	10477562 - 624500	\$154	\$247	\$150	\$150	\$150	\$150
EQUIPMENT RENTAL	10477562 - 626000	\$2,989	\$2,589	\$2,870	\$2,870	\$2,870	\$2,870
MOTOR VEHICLE MAINT	10477562 - 626500	\$4,844	\$1,792	\$7,350	\$7,350	\$7,350	\$7,350
EQUIPMENT MAINTENANCE	10477562 - 627000	\$2,721	\$3,778	\$2,000	\$2,000	\$2,000	\$2,000
RADIO MAINTENANCE	10477562 - 627100	\$1,620	\$1,440	\$2,020	\$2,020	\$2,020	\$2,020
BUILDING MAINTENANCE	10477562 - 627500	\$751	\$1,142	\$1,100	\$1,100	\$1,100	\$1,100
SIGN MAINTENANCE	10477562 - 627700	\$282	\$344	\$150	\$150	\$150	\$150
TREE SERVICE	10477562 - 628500	\$47,961	\$48,625	\$51,400	\$53,400	\$53,400	\$53,400
CONTRACTED SERVICES	10477562 - 628800	\$41,136	\$32,288	\$36,150	\$36,150	\$36,150	\$36,150
TRAINING	10477562 - 629000	\$1,203	\$4,136	\$2,250	\$2,250	\$0	\$0
		\$141,868	\$128,473	\$147,386	\$144,511	\$142,261	\$142,261
OFFICE SUPPLIES	10477563 - 630500	\$533	\$925	\$1,000	\$1,000	\$1,000	\$1,000
HEATING FUEL	10477563 - 631500	\$9,094	\$14,902	\$13,500	\$13,600	\$13,600	\$13,600
GAS & OIL	10477563 - 632000	\$26,225	\$30,168	\$33,600	\$37,520	\$37,520	\$37,520
TIRES & TUBES	10477563 - 632500	\$4,219	\$4,440	\$4,150	\$4,150	\$4,150	\$4,150
FOOD	10477563 - 633500	\$46	\$345	\$0	\$0	\$0	\$0
CLOTHING	10477563 - 634500	\$5,523	\$7,546	\$7,150	\$7,150	\$7,150	\$7,150
MEDICAL & LAB SUPPLIES	10477563 - 635000	\$391	\$710	\$1,000	\$1,000	\$1,000	\$1,000
HOUSEHOLD SUPPLIES	10477563 - 635500	\$13,067	\$4,281	\$5,000	\$5,000	\$5,000	\$5,000
SMALL TOOLS	10477563 - 636000	\$3,881	\$1,083	\$3,000	\$3,000	\$3,000	\$3,000
CLEANING SUPPLIES	10477563 - 636500	\$66	\$392	\$300	\$300	\$300	\$300
AGRICULTURE SUPPLIES	10477563 - 637000	\$47,834	\$55,972	\$46,800	\$54,200	\$54,200	\$54,200
CONSTRUCTION SUPPLIES	10477563 - 638500	\$30,998	\$23,521	\$27,200	\$27,200	\$27,200	\$27,200

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
VEHICLE SUPPLIES	10477563 - 638600	\$42,463	\$32,283	\$40,000	\$40,000	\$40,000	\$40,000
BUILDING MAINT SUPPLIES	10477563 - 638800	\$10,744	\$15,188	\$16,733	\$16,733	\$16,733	\$16,733
		\$195,084	\$191,758	\$199,433	\$210,853	\$210,853	\$210,853
RENT	10477564 - 641000	\$32,009	\$30,758	\$32,052	\$32,052	\$32,052	\$32,052
DUES & MEMBERSHIPS	10477564 - 642000	\$856	\$861	\$1,200	\$1,200	\$1,200	\$1,200
CONTRIBUTIONS	10477564 - 643000	\$20,887	\$20,289	\$17,660	\$17,660	\$17,660	\$17,660
		\$53,752	\$51,908	\$50,912	\$50,912	\$50,912	\$50,912
MOTOR VEHICLES	10477565 - 651000	\$29,203	\$0	\$0	\$0	\$0	\$0
AGRICULTURAL EQUIPMENT	10477565 - 655500	\$0	\$0	\$1,700	\$1,700	\$1,700	\$1,700
		\$29,203	\$0	\$1,700	\$1,700	\$1,700	\$1,700
TRANSFER OUT	10477588 - 900001	\$1,440	\$1,296	\$1,404	\$1,404	\$1,092	\$1,092
		\$1,440	\$1,296	\$1,404	\$1,404	\$1,092	\$1,092
TOTAL PARKS		\$1,120,797	\$1,070,115	\$1,111,212	\$1,094,305	\$1,095,040	\$1,095,040

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
PARKS & RECREATION - PARKS			
HOURLY	10477561 - 611000		
	1 MECHANIC II		
	1 PARKS SECRETARY		
	7 SENIOR PARK MAINTAINER		
	1 SUPERVISOR		
		\$388,944	\$388,944
SALARY	10477561 - 611500		
	1 PARKS/PW SUPERINTENDENT		
		\$66,635	\$66,635
TEMPORARY HELP	10477561 - 612000		
	633.00 Head Lifeguards	at 11.00 =	
	2,200.00 Lifeguards	at 10.00 =	
	900.00 One Specialized Field Maintainer	at 13.00 =	
	3,180.00 Seasonal (Peak) Positions	at 11.00 =	
	8,000.00 Seasonal Shoulder Positions	at 13.00 =	
	1.00 Winter sidewalk operators & hand-work for all city buildings	at 20,000.00 =	
			\$199,643
			\$199,643
OVERTIME	10477561 - 612500		
	1,137.50 Overtime Hours	at 29.00 =	
			\$33,000
PRINTING & BINDING	10477562 - 620500		
	1.00 Time Card Replacement/work forms	at 150.00 =	
			\$150
			\$150
TELEPHONE	10477562 - 622000		
	1.00 1 Annual - Beach House Costs	at 400.00 =	
	12.00 12 Months - Cell Phone (9)	at 383.50 =	
	12.00 Conversant/Avaya	at 346.25 =	
	1.00 Long distance	at 400.00 =	
	1.00 Pager	at 364.00 =	
			\$9,921
			\$9,921
WATER & SEWER	10477562 - 622400		
	1.00 2 % PWD Increase	at 3,001.00 =	
	1.00 Annual Cost - Beach House	at 988.00 =	
	1.00 Annual Cost - Bug Light Park	at 936.00 =	
	1.00 Annual Cost - H.S. Field	at 1,768.00 =	
	1.00 Annual Cost - Mahoney	at 936.00 =	
	1.00 Annual Cost - Mahoney #2	at 385.00 =	
	1.00 Annual Cost - Memorial	at 840.00 =	
	1.00 Annual Cost - Mill Creek	at 1,456.00 =	
	1.00 Annual Cost - Thomas Knight Park	at 988.00 =	
	1.00 Annual Cost - Thornton Hts.	at 690.00 =	
	1.00 Annual Cost - Willard Park	at 612.00 =	
			\$12,600
			\$12,600

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>	
ELECTRIC	10477562 - 622500	12.00 Bug Light Park at 60.00 =	\$14,400	\$14,400
		12.00 Greenhouse at 40.00 =		
		12.00 Mill Creek Park at 250.00 =		
		12.00 Pillsbury @ Cottage at 15.00 =		
		12.00 Pitt Street at 90.00 =		
		12.00 Thomas Knight Park at 80.00 =		
		1.00 Thornton Hts. at 300.00 =		
		12.00 Wainwright Farms at 520.00 =		
		12.00 Willard Beach at 95.00 =		
		12.00 Willard Sq. Park at 25.00 =		
SUBSCRIPTIONS	10477562 - 624500	1.00 Park Architect at 30.00 =	\$150	\$150
		1.00 Park Herbicide at 30.00 =		
		1.00 Park Maintenance at 25.00 =		
		1.00 Turf Grass Times at 65.00 =		
EQUIPMENT RENTAL	10477562 - 626000	1.00 Ditch Witch at 250.00 =	\$2,870	\$2,870
		1.00 Lg. Spec Power Tools at 100.00 =		
		7.00 7 Porta Toilets (Shoreway & Athletic Fields) at 360.00 =		
MOTOR VEHICLE MAINT	10477562 - 626500	1.00 Brakes & Wheels Alignments at 250.00 =	\$7,350	\$7,350
		1.00 Bucket Truck at 1,000.00 =		
		1.00 Engine Repair at 3,000.00 =		
		1.00 Spec Repairs (Transmissions etc.) at 1,400.00 =		
		1.00 Springs at 200.00 =		
		1.00 Tractors at 1,300.00 =		
		1.00 Turf Cutter at 200.00 =		
EQUIPMENT MAINTENANCE	10477562 - 627000	1.00 Bucket Truck Inspect. (OSHA) at 900.00 =	\$2,000	\$2,000
		1.00 Parts for mowers & groundsmasters at 1,100.00 =		
RADIO MAINTENANCE	10477562 - 627100	12.00 12 Monthly Contract Payment at 60.00 =	\$2,020	\$2,020
		1.00 Pagers for crew at 800.00 =		
		1.00 Parts at 500.00 =		
BUILDING MAINTENANCE	10477562 - 627500	1.00 Beach house fire inspection at 600.00 =	\$1,100	\$1,100
		1.00 Plumbing/Athletic Fields at 500.00 =		

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>	
ELECTRIC	10477562 - 622500	12.00 Bug Light Park at 60.00 =	\$14,400	\$14,400
		12.00 Greenhouse at 40.00 =		
		12.00 Mill Creek Park at 250.00 =		
		12.00 Pillsbury @ Cottage at 15.00 =		
		12.00 Pitt Street at 90.00 =		
		12.00 Thomas Knight Park at 80.00 =		
		1.00 Thornton Hts. at 300.00 =		
		12.00 Wainwright Farms at 520.00 =		
		12.00 Willard Beach at 95.00 =		
		12.00 Willard Sq. Park at 25.00 =		
SUBSCRIPTIONS	10477562 - 624500	1.00 Park Architect at 30.00 =	\$150	\$150
		1.00 Park Herbicide at 30.00 =		
		1.00 Park Maintenance at 25.00 =		
		1.00 Turf Grass Times at 65.00 =		
EQUIPMENT RENTAL	10477562 - 626000	1.00 Ditch Witch at 250.00 =	\$2,870	\$2,870
		1.00 Lg. Spec Power Tools at 100.00 =		
		7.00 7 Porta Toilets (Shoreway & Athletic Fields) at 360.00 =		
MOTOR VEHICLE MAINT	10477562 - 626500	1.00 Brakes & Wheels Alignments at 250.00 =	\$7,350	\$7,350
		1.00 Bucket Truck at 1,000.00 =		
		1.00 Engine Repair at 3,000.00 =		
		1.00 Spec Repairs (Transmissions etc.) at 1,400.00 =		
		1.00 Springs at 200.00 =		
		1.00 Tractors at 1,300.00 =		
		1.00 Turf Cutter at 200.00 =		
EQUIPMENT MAINTENANCE	10477562 - 627000	1.00 Bucket Truck Inspect. (OSHA) at 900.00 =	\$2,000	\$2,000
		1.00 Parts for mowers & groundsmasters at 1,100.00 =		
RADIO MAINTENANCE	10477562 - 627100	12.00 12 Monthly Contract Payment at 60.00 =	\$2,020	\$2,020
		1.00 Pagers for crew at 800.00 =		
		1.00 Parts at 500.00 =		
BUILDING MAINTENANCE	10477562 - 627500	1.00 Beach house fire inspection at 600.00 =	\$1,100	\$1,100
		1.00 Plumbing/Athletic Fields at 500.00 =		

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>	
SIGN MAINTENANCE	10477562 - 627700	1.00	Sign Maintenance	at	150.00 =	\$150	\$150
TREE SERVICE	10477562 - 628500	1.00	Heavy Tree Pruning	at	25,000.00 =	\$53,400	\$53,400
		1.00	Removals	at	21,700.00 =		
		1.00	Small Tree Maintenance	at	3,000.00 =		
		1.00	Stumps	at	1,700.00 =		
		1.00	Tree Installation	at	2,000.00 =		
CONTRACTED SERVICES	10477562 - 628800	1.00	Contract Irrigation-opening/closing	at	3,500.00 =	\$36,150	\$36,150
		1.00	Contract Maintenance - (plantings, city & school replacements) Cul-de-sac mowing/Wainwright complex	at	15,500.00 =		
		1.00	Electrical	at	3,000.00 =		
		1.00	Glass Repair	at	150.00 =		
		1.00	Wainwright spraying/weed /fertilizer control	at	6,500.00 =		
		1.00	Weed control (Fence Lines/Broadleaf)	at	7,500.00 =		
TRAINING	10477562 - 629000	1.00	Arbor Day Program/Seedlings	at	250.00 =	\$0	\$0
		1.00	Maint. Field Day Parks Person	at	100.00 =		
		1.00	ME/NH Turf Conf./Field Day	at	70.00 =		
		1.00	Senior Park Maintainer	at	1,250.00 =		
		1.00	Toro Mower Training	at	580.00 =		
		1.00	Transfer to HR Budget per Manager	at	-2,250.00 =		
OFFICE SUPPLIES	10477563 - 630500	1.00	General	at	1,000.00 =	\$1,000	\$1,000
HEATING FUEL	10477563 - 631500	1,500.00	HEATING FUEL #2 -GREENHOUSE	at	3.40 =	\$13,600	\$13,600
		2,500.00	HEATING FUEL -PARKS OFFICE	at	3.40 =		
GAS & OIL	10477563 - 632000	2,800.00	Diesel	at	3.40 =	\$37,520	\$37,520
		9,000.00	Gas/Oil	at	3.05 =		
		1.00	Oil & Lube	at	550.00 =		
TIRES & TUBES	10477563 - 632500	1.00	Replacement Groundmasters	at	550.00 =	\$4,150	\$4,150
		1.00	Replacement Tractors	at	1,100.00 =		
		1.00	Replacement Trucks	at	2,500.00 =		

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>				<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
CLOTHING	10477563 - 634500	1.00 Clean Mechanics Uniform 52 weeks	at	700.00 =		\$7,150	\$7,150
		1.00 Lifeguard Suits/Jackets	at	400.00 =			
		1.00 Rain Gear Replacement	at	850.00 =			
		1.00 Uniform Union requirement	at	3,500.00 =			
		1.00 Yearly Boot Allowance	at	1,700.00 =			
MEDICAL & LAB SUPPLIES	10477563 - 635000	1.00 First Aid Supplies	at	1,000.00 =		\$1,000	\$1,000
HOUSEHOLD SUPPLIES	10477563 - 635500	1.00 Trash Bags, Paper Goods, Lights, Locks, Athl. Replacement Hose, Toilet Paper	at	5,000.00 =		\$5,000	\$5,000
SMALL TOOLS	10477563 - 636000	1.00 Air tools	at	350.00 =		\$3,000	\$3,000
		1.00 Chain Replacement	at	200.00 =			
		1.00 General Shop Replacement	at	400.00 =			
		1.00 Pruning Tools	at	150.00 =			
		1.00 Shovels, Rakes, etc.	at	1,000.00 =			
		3.00 Weed Eater	at	300.00 =			
CLEANING SUPPLIES	10477563 - 636500	1.00 Disinfectants, Mops and Pails	at	300.00 =		\$300	\$300
AGRICULTURE SUPPLIES	10477563 - 637000	1.00 Ballfield mix/loam/clay pitchers mound	at	9,200.00 =		\$54,200	\$54,200
		1.00 Fertilizer - Designated Parks	at	5,000.00 =			
		1.00 Fertilizer tree/shrub program	at	1,800.00 =			
		1.00 Fertilizer/Overseed Wainright Complex	at	15,000.00 =			
		1.00 Flower beds/roses	at	2,500.00 =			
		1.00 Landscape planting replacement	at	5,000.00 =			
		1.00 Sand, Stonedust, etc.	at	1,200.00 =			
		1.00 Weed control program - material	at	5,000.00 =			
1.00 Wood chips	at	9,500.00 =					

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>			<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
CONSTRUCTION SUPPLIES	10477563 - 638500	1.00 Backstop Bench Repair	at	800.00 =	\$27,200	\$27,200
		1.00 Bituminous	at	1,000.00 =		
		1.00 Bolts, Nails, etc.	at	1,650.00 =		
		1.00 Carpentry	at	4,500.00 =		
		1.00 Cement	at	1,700.00 =		
		1.00 Fence, Deck and Stairs replacement material	at	3,200.00 =		
		1.00 Marking Paint	at	10,300.00 =		
		1.00 Scrap iron for Pre-Fab	at	1,950.00 =		
		1.00 Snow Fence for Dune grass/temporary outfield fence/barriers	at	1,500.00 =		
		1.00 Welding Material	at	600.00 =		
VEHICLE SUPPLIES	10477563 - 638600	1.00 Repairs to all Park Motor Vehicles, Mowers and Maintenance.	at	40,000.00 =	\$40,000	\$40,000
BUILDING MAINT SUPPLIES	10477563 - 638800	1.00 DOG BAGS	at	4,500.00 =	\$16,733	\$16,733
		1.00 Flag Replacement	at	150.00 =		
		1.00 Holiday Light Replacement	at	2,000.00 =		
		1.00 Playground Parts	at	1,500.00 =		
		1.00 Spring Point Light Replacement	at	3,000.00 =		
		1.00 Trash Barrel Replacement	at	1,000.00 =		
		1.00 Veteran's Flags 3,055 FLAGS @ \$1.50	at	4,583.00 =		
RENT	10477564 - 641000	1.00 Bug Light Park 007+/000+/002D	at	11,203.00 =	\$32,052	\$32,052
		1.00 Bug Light Park 007+/000+/002E	at	20,849.00 =		
DUES & MEMBERSHIPS	10477564 - 642000	1.00 1 International License	at	200.00 =	\$1,200	\$1,200
		1.00 1 M.R.P.A. Dues	at	50.00 =		
		1.00 1 N.E. Park Assoc. Dues	at	60.00 =		
		1.00 1 Public Works/Parks	at	90.00 =		
		5.00 5 Maine Arborist License	at	160.00 =		
CONTRIBUTIONS	10477564 - 643000	1.00 Bay View Cemetary Maintenance	at	460.00 =	\$17,660	\$17,660
		1.00 Brown's Hill Cemetary Maintenance	at	200.00 =		
		1.00 Calvary Cemetary Maintenance and Veteran flags	at	10,600.00 =		
		1.00 Mount Pleasant Cemetary Maintenance	at	6,400.00 =		

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>				<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
AGRICULTURAL EQUIPMENT	10477565 - 655500	1.00	chain saw replacement	at	500.00 =	\$1,700	\$1,700
		2.00	Rotary Mowers	at	600.00 =		
TRANSFER OUT	10477588 - 900001	13.00	Avaya Replacement 13 Phones @ \$7.00 x 12 months	at	84.00 =	\$1,092	\$1,092
TOTAL PARKS						\$1,095,040	\$1,095,040

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
PARKS & RECREATION - POOL							
HOURLY	10477661 - 611000	\$121,375	\$133,867	\$143,405	\$146,902	\$146,902	\$146,902
TEMPORARY HELP	10477661 - 612000	\$71,014	\$64,313	\$88,050	\$88,050	\$88,050	\$88,050
OVERTIME	10477661 - 612500	\$3,068	\$5,969	\$4,296	\$4,296	\$4,296	\$4,296
		\$195,457	\$204,149	\$235,751	\$239,248	\$239,248	\$239,248
PRINTING & BINDING	10477662 - 620500	\$3,492	\$3,370	\$4,000	\$4,000	\$4,000	\$4,000
TELEPHONE	10477662 - 622000	\$1,964	\$1,625	\$1,853	\$1,853	\$1,853	\$1,853
WATER & SEWER	10477662 - 622400	\$7,968	\$9,681	\$9,000	\$10,200	\$10,200	\$10,200
ELECTRIC	10477662 - 622500	\$22,584	\$21,039	\$28,920	\$21,120	\$21,120	\$21,120
EQUIPMENT MAINTENANCE	10477662 - 627000	\$10,938	\$7,331	\$9,300	\$9,300	\$9,300	\$9,300
BUILDING MAINTENANCE	10477662 - 627500	\$2,908	\$1,635	\$2,000	\$2,000	\$2,000	\$2,000
SIGN MAINTENANCE	10477662 - 627700	\$0	\$0	\$150	\$150	\$150	\$150
CONTRACTED SERVICES	10477662 - 628800	\$-2	\$139	\$150	\$150	\$150	\$150
TRAINING	10477662 - 629000	\$1,962	\$1,563	\$2,000	\$2,000	\$0	\$0
		\$51,813	\$46,382	\$57,373	\$50,773	\$48,773	\$48,773
OFFICE SUPPLIES	10477663 - 630500	\$234	\$21	\$500	\$500	\$500	\$500
PRINTING SUPPLIES	10477663 - 631000	\$0	\$0	\$150	\$150	\$150	\$150
HEATING FUEL	10477663 - 631500	\$39,302	\$71,449	\$76,500	\$44,000	\$44,000	\$44,000
FOOD	10477663 - 633500	\$25	\$230	\$0	\$0	\$0	\$0
CLOTHING	10477663 - 634500	\$144	\$0	\$0	\$0	\$0	\$0
MEDICAL & LAB SUPPLIES	10477663 - 635000	\$0	\$0	\$1,500	\$1,500	\$1,500	\$1,500
HOUSEHOLD SUPPLIES	10477663 - 635500	\$4,232	\$4,009	\$2,900	\$2,900	\$2,900	\$2,900
CLEANING SUPPLIES	10477663 - 636500	\$1,947	\$2,561	\$1,800	\$1,800	\$1,800	\$1,800
RECREATION SUPPLIES	10477663 - 637800	\$3,723	\$1,049	\$3,500	\$3,500	\$3,500	\$3,500
CONSTRUCTION SUPPLIES	10477663 - 638500	\$34	\$176	\$200	\$200	\$200	\$200
BUILDING MAINT SUPPLIES	10477663 - 638800	\$2,178	\$2,484	\$2,200	\$2,200	\$2,200	\$2,200
CHEMICALS	10477663 - 639000	\$7,131	\$9,019	\$7,000	\$8,230	\$8,230	\$8,230
		\$58,950	\$90,998	\$96,250	\$64,980	\$64,980	\$64,980
DUES & MEMBERSHIPS	10477664 - 642000	\$365	\$895	\$1,000	\$1,000	\$1,000	\$1,000
		\$365	\$895	\$1,000	\$1,000	\$1,000	\$1,000
TRANSFER OUT	10477688 - 900001	\$120	\$108	\$108	\$108	\$84	\$84
		\$120	\$108	\$108	\$108	\$84	\$84

**City of South Portland
 2012/2013 Adopted Budget
 General Fund Expenditure
 Line Item Summary**

	<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
TOTAL POOL	\$306,706	\$342,532	\$390,482	\$356,109	\$354,085	\$354,085

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>	
PARKS & RECREATION - POOL				
HOURLY	10477661 - 611000	2 AQUATIC SUPERVISOR 1 LIFEGUARD GRADE C 1 P&R BLDG CUSTODIAN 1 P&R POOL CUSTODIAN	\$146,902	\$146,902
TEMPORARY HELP	10477661 - 612000	2,300.00 Instructor 1,450.00 Instructor Aide 4,000.00 Lead Lifeguards (2)	\$88,050	\$88,050
OVERTIME	10477661 - 612500	1.00 General staff, mostly custodial	\$4,296	\$4,296
PRINTING & BINDING	10477662 - 620500	1.00 Safeguard Ledger system 1.00 Stickers and Program flyers	\$4,000	\$4,000
TELEPHONE	10477662 - 622000	1.00 Alarm System - annual 12.00 Cell Phone 12.00 Conversant/Avaya 1.00 Long distance	\$1,853	\$1,853
WATER & SEWER	10477662 - 622400	12.00 Annual water & sewer costs	\$10,200	\$10,200
ELECTRIC	10477662 - 622500	12.00 Electricity annual	\$21,120	\$21,120
EQUIPMENT MAINTENANCE	10477662 - 627000	1.00 Bulb Replacement 1.00 Heating/Vent.Maint. Contract 1.00 Pool Maintenance Contract	\$9,300	\$9,300
BUILDING MAINTENANCE	10477662 - 627500	1.00 Filter/Repairs	\$2,000	\$2,000
SIGN MAINTENANCE	10477662 - 627700	1.00 General upkeep	\$150	\$150
CONTRACTED SERVICES	10477662 - 628800	1.00 Glass Repair	\$150	\$150
TRAINING	10477662 - 629000	1.00 Instructor/Lifeguard training 1.00 Transfer to HR Budget per Manager	\$0	\$0
OFFICE SUPPLIES	10477663 - 630500	1.00 General	\$500	\$500
PRINTING SUPPLIES	10477663 - 631000	1.00 Paper	\$150	\$150

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>	
HEATING FUEL	10477663 - 631500	27,500.00	NATURAL GAS -POOL	at	1.60 =	\$44,000	\$44,000
MEDICAL & LAB SUPPLIES	10477663 - 635000	1.00	First aid kit - refill BBP kits	at	1,500.00 =	\$1,500	\$1,500
HOUSEHOLD SUPPLIES	10477663 - 635500	1.00	Data Card Replacement	at	900.00 =	\$2,900	\$2,900
		1.00	Light bulbs	at	500.00 =		
		1.00	Paper Goods	at	1,000.00 =		
		1.00	Trash Bags	at	500.00 =		
CLEANING SUPPLIES	10477663 - 636500	1.00	General Cleaning Supplies	at	1,800.00 =	\$1,800	\$1,800
RECREATION SUPPLIES	10477663 - 637800	1.00	Instructional & safety equipment	at	2,500.00 =	\$3,500	\$3,500
		1.00	Red Cross Training Equipment (for course)	at	500.00 =		
		1.00	Water Aerobic Equipment	at	500.00 =		
CONSTRUCTION SUPPLIES	10477663 - 638500	1.00	General Construction Supplies	at	200.00 =	\$200	\$200
BUILDING MAINT SUPPLIES	10477663 - 638800	1.00	Chemical Probes	at	350.00 =	\$2,200	\$2,200
		1.00	Gauges	at	100.00 =		
		1.00	Heat/Vent. Replacement Parts	at	500.00 =		
		1.00	Paint Supplies	at	600.00 =		
		1.00	Storage Unit	at	500.00 =		
		1.00	Vacuum Hoses	at	150.00 =		
CHEMICALS	10477663 - 639000	40.00	Accutab Blue SI Chlorine Tablets, 50 lb pails	at	117.00 =	\$8,230	\$8,230
		1.00	Calcium Chloride	at	500.00 =		
		1.00	Chemical Test Kit	at	200.00 =		
		1.00	CO2	at	1,600.00 =		
		1.00	Muriatic Acid (Everclear), Misc Pool Additives	at	200.00 =		
		1.00	Pumps	at	600.00 =		
		10.00	Sodium Bicarbonate - Superchlorination Process	at	25.00 =		
		10.00	Sodium Hypochlorite (Liquid Chlorine) 5 gallon buckets	at	20.00 =		
DUES & MEMBERSHIPS	10477664 - 642000	1.00	Red Cross Certification Fees	at	1,000.00 =	\$1,000	\$1,000
TRANSFER OUT	10477688 - 900001	1.00	Avaya Replacement 1 Phones @ \$7.00 x 12 months	at	84.00 =	\$84	\$84
TOTAL POOL						\$354,085	\$354,085

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2009/2010	ACTUAL 2010/2011	APPROVED BUDGET 2011/2012	DEPARTMENT REQUEST 2012/2013	MANAGER'S BUDGET 2012/2013	ADOPTED BUDGET 2012/2013
PARKS & RECREATION - RECREATION							
HOURLY	10477761 - 611000	\$321,983	\$327,124	\$328,716	\$336,882	\$336,882	\$339,670
SALARY	10477761 - 611500	\$67,694	\$69,050	\$69,473	\$70,515	\$70,515	\$70,515
TEMPORARY HELP	10477761 - 612000	\$134,085	\$139,976	\$134,326	\$134,326	\$134,326	\$134,326
OVERTIME	10477761 - 612500	\$21,218	\$18,265	\$7,500	\$7,500	\$7,500	\$7,500
		\$544,980	\$554,414	\$540,015	\$549,223	\$549,223	\$552,011
PRINTING & BINDING	10477762 - 620500	\$824	\$530	\$900	\$900	\$900	\$900
REPORTS	10477762 - 620800	\$9,088	\$6,139	\$11,000	\$11,000	\$11,000	\$11,000
TELEPHONE	10477762 - 622000	\$4,782	\$5,632	\$4,644	\$4,644	\$4,644	\$4,644
WATER & SEWER	10477762 - 622400	\$4,311	\$3,970	\$4,400	\$4,200	\$4,200	\$4,200
ELECTRIC	10477762 - 622500	\$32,799	\$30,652	\$40,500	\$30,720	\$30,720	\$30,720
SUBSCRIPTIONS	10477762 - 624500	\$345	\$341	\$150	\$150	\$150	\$150
EQUIPMENT RENTAL	10477762 - 626000	\$3,608	\$2,266	\$3,240	\$3,240	\$3,240	\$3,240
EQUIPMENT MAINTENANCE	10477762 - 627000	\$27,353	\$21,797	\$24,550	\$24,550	\$24,550	\$24,550
TENNIS COURT MAINTENANCE	10477762 - 627200	\$150	\$504	\$500	\$500	\$500	\$500
BUILDING MAINTENANCE	10477762 - 627500	\$4,969	\$2,273	\$5,050	\$5,050	\$5,050	\$5,050
CONTRACTED SERVICES	10477762 - 628800	\$8,412	\$4,334	\$9,450	\$9,450	\$9,450	\$9,450
TRAINING	10477762 - 629000	\$3,632	\$3,216	\$3,100	\$3,100	\$0	\$0
		\$100,274	\$81,655	\$107,484	\$97,504	\$94,404	\$94,404
OFFICE SUPPLIES	10477763 - 630500	\$2,066	\$2,559	\$2,800	\$2,800	\$2,800	\$2,800
PRINTING SUPPLIES	10477763 - 631000	\$22	\$125	\$0	\$0	\$0	\$0
HEATING FUEL	10477763 - 631500	\$25,603	\$31,074	\$45,421	\$39,826	\$39,826	\$39,826
GAS & OIL	10477763 - 632000	\$6,038	\$7,320	\$10,720	\$9,345	\$9,345	\$9,345
FOOD	10477763 - 633500	\$12,812	\$15,252	\$10,000	\$10,000	\$10,000	\$10,000
CLOTHING	10477763 - 634500	\$953	\$1,057	\$1,200	\$1,200	\$1,200	\$1,200
MEDICAL & LAB SUPPLIES	10477763 - 635000	\$1,757	\$1,216	\$1,500	\$1,500	\$1,500	\$1,500
HOUSEHOLD SUPPLIES	10477763 - 635500	\$5,928	\$4,153	\$3,600	\$3,600	\$3,600	\$3,600
SMALL TOOLS	10477763 - 636000	\$118	\$132	\$100	\$100	\$100	\$100
CLEANING SUPPLIES	10477763 - 636500	\$5,028	\$5,374	\$5,500	\$5,500	\$5,500	\$5,500
RECREATION SUPPLIES	10477763 - 637800	\$17,767	\$17,171	\$14,500	\$14,500	\$14,500	\$14,500
CONSTRUCTION SUPPLIES	10477763 - 638500	\$248	\$66	\$500	\$500	\$500	\$500
BUILDING MAINT SUPPLIES	10477763 - 638800	\$6,144	\$1,079	\$4,000	\$4,000	\$4,000	\$4,000
MISC SUPPLIES	10477763 - 639900	\$636	\$582	\$400	\$400	\$400	\$400

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
		\$85,119	\$87,158	\$100,241	\$93,271	\$93,271	\$93,271
DUES & MEMBERSHIPS	10477764 - 642000	\$2,530	\$2,660	\$2,915	\$2,915	\$2,915	\$2,915
		\$2,530	\$2,660	\$2,915	\$2,915	\$2,915	\$2,915
BUILDINGS	10477765 - 658000	\$1,140	\$368	\$1,000	\$1,000	\$1,000	\$1,000
		\$1,140	\$368	\$1,000	\$1,000	\$1,000	\$1,000
TRANSFER OUT	10477788 - 900001	\$87,120	\$77,608	\$78,875	\$78,875	\$68,875	\$68,875
		\$87,120	\$77,608	\$78,875	\$78,875	\$68,875	\$68,875
TOTAL RECREATION		\$821,164	\$803,863	\$830,530	\$822,788	\$809,688	\$812,476

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
PARKS & RECREATION - RECREATION			
HOURLY	10477761 - 611000		
	2 CLERK/RECEPTIONIST		
	1 DESK ATTENDENT		
	2 P&R BLDG CUSTODIAN		
	1 P&R POOL CUSTODIAN		
	2 REC COORDINATOR		
	2 RECREATION SPECIALIST		
	1 SECRETARY I		
		\$336,882	\$339,670
SALARY	10477761 - 611500		
	1 REC SUPERINTENDENT ADM ASST		
		\$70,515	\$70,515
TEMPORARY HELP	10477761 - 612000		
	1.00 Custodial-Wainwright complex	4,100.00 =	
	6,800.00 Recreation Attendants Redbank/	at 10.50 =	
	700.00 Recreation Attendants Wainrigh	at 10.50 =	
	1,640.00 Redbank "After School" Instructors	at 10.00 =	
	1,820.00 Special Education Instructor	at 15.00 =	
	500.00 Teen Supervisor	at 9.00 =	
	312.00 Vacation Coverage	at 10.50 =	
			\$134,326
			\$134,326
OVERTIME	10477761 - 612500		
	1.00 general overtime for staff	at 7,500.00 =	
			\$7,500
			\$7,500
PRINTING & BINDING	10477762 - 620500		
	1.00 Purchase Envelopes	at 300.00 =	
	1.00 Purchase Letterheads	at 500.00 =	
	1.00 Purchase Scorecards	at 100.00 =	
			\$900
			\$900
REPORTS	10477762 - 620800		
	1.00 Program and Concert Brochures	at 11,000.00 =	
			\$11,000
			\$11,000
TELEPHONE	10477762 - 622000		
	12.00 2 Cell Phones	at 110.00 =	
	12.00 Conversant/Avaya	at 180.00 =	
	12.00 Pager	at 67.00 =	
	12.00 Time Warner	at 30.00 =	
			\$4,644
			\$4,644
WATER & SEWER	10477762 - 622400		
	12.00 12 Months - Community Center	at 280.00 =	
	12.00 12 Months - Redbank	at 45.00 =	
	12.00 12 Months - Wilkinson	at 25.00 =	
			\$4,200
			\$4,200
ELECTRIC	10477762 - 622500		
	12.00 12 Months - Community Center	at 1,760.00 =	
	12.00 12 Months - Redbank	at 680.00 =	
	12.00 12 Months - Wilkinson	at 120.00 =	
			\$30,720
			\$30,720

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>			<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
SUBSCRIPTIONS	10477762 - 624500	1.00 Athletic Facility Purchasing/Trends/Sr. Childhood Development	at	150.00 =	\$150	\$150
EQUIPMENT RENTAL	10477762 - 626000	1.00 Power Tools	at	600.00 =	\$3,240	\$3,240
		1.00 Storage	at	2,640.00 =		
EQUIPMENT MAINTENANCE	10477762 - 627000	1.00 Aerobic & Gym Floor Refinishing Center	at	3,200.00 =	\$24,550	\$24,550
		1.00 Elevator Contract at Community Center	at	850.00 =		
		1.00 HVAC Maintenance Redbank Building	at	4,000.00 =		
		1.00 HVAC Maint. Contract for Wainwright Building	at	2,000.00 =		
		1.00 HVAC Maintenance for Community Center	at	15,000.00 =		
		1.00 Maint. Contract for Kitchen Appliances	at	1,500.00 =		
		1.00 MANAGER REDUCTION	at	-2,000.00 =		
TENNIS COURT MAINTENANCE	10477762 - 627200	1.00 Tennis Court Net Maintenance	at	500.00 =	\$500	\$500
BUILDING MAINTENANCE	10477762 - 627500	1.00 Alarm Contract Wainwright Building	at	1,000.00 =	\$5,050	\$5,050
		1.00 Alarm Contract- Community Center	at	600.00 =		
		1.00 Alarm Contract- Redbank	at	1,000.00 =		
		1.00 Community Center roof contract	at	1,000.00 =		
		1.00 Community Center Scoreboard Contract	at	650.00 =		
		1.00 General Repairs	at	800.00 =		
CONTRACTED SERVICES	10477762 - 628800	1.00 ASCP	at	250.00 =	\$9,450	\$9,450
		1.00 Contract Painting Community Center and Redbank	at	2,000.00 =		
		1.00 Fall/Winter/Spring Perf. Arts	at	400.00 =		
		1.00 Holiday Special Events	at	200.00 =		
		1.00 Summer Concerts	at	6,000.00 =		
		1.00 Summer Performing Arts	at	600.00 =		
TRAINING	10477762 - 629000	1.00 General staff	at	3,100.00 =	\$0	\$0
		1.00 Transfer to HR Budget per Manager	at	-3,100.00 =		
OFFICE SUPPLIES	10477763 - 630500	1.00 General	at	2,800.00 =	\$2,800	\$2,800
HEATING FUEL	10477763 - 631500	4,700.00 NATURAL GAS REDBANK	at	1.55 =	\$39,826	\$39,826
		15,500.00 NATURAL GAS COMMUNITY CENTER	at	1.55 =		
		1,260.00 NATURAL GAS- WILKINSON PARK	at	1.60 =		
		1.00 PROPANE -WAINWRIGHT	at	6,500.00 =		

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
GAS & OIL	10477763 - 632000 1,500.00 Mini Bus at 3.05 =	\$9,345	\$9,345
	1.00 Staff Mileage Reimbursement at 4,420.00 =		
	1.00 Truck at 350.00 =		
FOOD	10477763 - 633500 1.00 Drinks for Vending Machines at 8,000.00 =	\$10,000	\$10,000
	1.00 Food for Special Events at 2,000.00 =		
CLOTHING	10477763 - 634500 1.00 Staff Shirts at 1,200.00 =	\$1,200	\$1,200
MEDICAL & LAB SUPPLIES	10477763 - 635000 1.00 First Aid Supplies at 1,500.00 =	\$1,500	\$1,500
HOUSEHOLD SUPPLIES	10477763 - 635500 1.00 Light bulbs at 600.00 =	\$3,600	\$3,600
	1.00 Paper goods at 2,000.00 =		
	1.00 Trash bags at 1,000.00 =		
SMALL TOOLS	10477763 - 636000 1.00 General at 100.00 =	\$100	\$100
CLEANING SUPPLIES	10477763 - 636500 1.00 Disinfectant, Floor Finish, Floor Stripper for Redbank/Community Center/Wilkinson Park at 5,500.00 =	\$5,500	\$5,500
RECREATION SUPPLIES	10477763 - 637800 1.00 After School - Redbank at 1,200.00 =	\$14,500	\$14,500
	1.00 Arts and Craft Supplies at 1,400.00 =		
	1.00 Awards at 1,000.00 =		
	1.00 Bases & Goals for Wainwright Complex at 3,000.00 =		
	1.00 Basketball Equipment at 500.00 =		
	1.00 Game Room Equipment at 900.00 =		
	1.00 Portable backstop for Wainwright complex at 2,000.00 =		
	1.00 Recreation Equipment at 3,100.00 =		
	1.00 Senior Citizens Supplies at 600.00 =		
	1.00 Soccer Supplies at 200.00 =		
	1.00 Tennis Equipment at 600.00 =		
CONSTRUCTION SUPPLIES	10477763 - 638500 1.00 General at 500.00 =	\$500	\$500
BUILDING MAINT SUPPLIES	10477763 - 638800 1.00 Paint, Glass, Graffiti, and Door Repair at Community Center/Redbank/Wilkinson/Wainwright Complexes at 4,000.00 =	\$4,000	\$4,000
MISC SUPPLIES	10477763 - 639900 1.00 Special event and Holiday Programs at 400.00 =	\$400	\$400

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>				<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
DUES & MEMBERSHIPS	10477764 - 642000	1.00	Underground Tank Storage License	at	75.00 =	\$2,915	\$2,915
		1.00	1 City F.S.E.	at	95.00 =		
		1.00	1 M.R.P.A. Dues & Membership	at	125.00 =		
		1.00	1 Pre-School License	at	50.00 =		
		2.00	2 Boiler Inspection License	at	60.00 =		
		1.00	Elevator License	at	100.00 =		
		4.00	N.R.P.A. Dues & Memberships	at	250.00 =		
		1.00	Redbank/Rec Field Trips	at	1,200.00 =		
		2.00	State F.S.E. License	at	75.00 =		
BUILDINGS	10477765 - 658000	4.00	Replacement Chairs for Community Center	at	250.00 =	\$1,000	\$1,000
TRANSFER OUT	10477788 - 900001	1.00	Supplement to enterprise accounts for programs and financial assistance	at	68,875.00 =	\$68,875	\$68,875
TOTAL RECREATION						\$809,688	\$812,476

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL</u> 2009/2010	<u>ACTUAL</u> 2010/2011	<u>APPROVED</u> BUDGET 2011/2012	<u>DEPARTMENT</u> REQUEST 2012/2013	<u>MANAGER'S</u> BUDGET 2012/2013	<u>ADOPTED</u> BUDGET 2012/2013
BUS SERVICE							
HOURLY	10580061 - 611000	\$479,633	\$479,427	\$497,154	\$490,951	\$491,409	\$491,409
SALARY	10580061 - 611500	\$68,481	\$70,498	\$72,419	\$73,510	\$73,510	\$73,510
OVERTIME	10580061 - 612500	\$67,111	\$61,945	\$60,068	\$64,346	\$64,346	\$64,346
OTHER FEES	10580061 - 615000	\$3,288	\$5,428	\$10,700	\$3,200	\$3,800	\$3,800
		\$618,514	\$617,298	\$640,341	\$632,007	\$633,065	\$633,065
PRINTING & BINDING	10580062 - 620500	\$7,082	\$7,017	\$8,180	\$11,220	\$11,220	\$11,220
ADVERTISING	10580062 - 621000	\$3,389	\$5,781	\$3,500	\$3,500	\$3,500	\$3,500
TELEPHONE	10580062 - 622000	\$1,943	\$5,718	\$6,696	\$6,732	\$6,732	\$6,732
WATER & SEWER	10580062 - 622400	\$505	\$424	\$636	\$504	\$504	\$504
ELECTRIC	10580062 - 622500	\$6,437	\$5,860	\$7,800	\$6,120	\$6,120	\$6,120
TRAVEL	10580062 - 623000	\$725	\$1,465	\$720	\$1,000	\$1,000	\$1,000
MEDICAL SERVICES	10580062 - 625500	\$160	\$290	\$320	\$520	\$520	\$520
MOTOR VEHICLE MAINT	10580062 - 626500	\$10,364	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000
EQUIPMENT MAINTENANCE	10580062 - 627000	\$0	\$0	\$600	\$600	\$600	\$600
RADIO MAINTENANCE	10580062 - 627100	\$718	\$725	\$780	\$780	\$780	\$780
BUILDING MAINTENANCE	10580062 - 627500	\$1,162	\$2,182	\$2,800	\$2,800	\$2,800	\$2,800
SOLID WASTE DISPOSAL	10580062 - 628100	\$1,027	\$2,225	\$1,800	\$2,400	\$2,400	\$2,400
CONTRACTED SERVICES	10580062 - 628800	\$68,726	\$94,251	\$79,669	\$79,669	\$73,430	\$73,430
CONTRACT SERVICES-ENGINEER	10580062 - 628802	\$4,859	\$0	\$0	\$0	\$0	\$0
TRAINING	10580062 - 629000	\$0	\$0	\$1,910	\$1,910	\$0	\$0
		\$107,098	\$134,937	\$124,411	\$126,755	\$118,606	\$118,606
OFFICE SUPPLIES	10580063 - 630500	\$2,032	\$1,536	\$1,650	\$1,650	\$1,650	\$1,650
HEATING FUEL	10580063 - 631500	\$6,173	\$7,879	\$8,250	\$9,065	\$9,065	\$9,065
GAS & OIL	10580063 - 632000	\$92,721	\$111,780	\$134,438	\$160,136	\$160,136	\$160,136
TIRES & TUBES	10580063 - 632500	\$3,874	\$11,206	\$11,206	\$11,206	\$11,206	\$11,206
CLOTHING	10580063 - 634500	\$3,833	\$4,018	\$3,336	\$3,886	\$3,886	\$3,886
SMALL TOOLS	10580063 - 636000	\$749	\$1,272	\$1,000	\$1,000	\$1,000	\$1,000
CLEANING SUPPLIES	10580063 - 636500	\$1,717	\$1,450	\$1,200	\$1,200	\$1,200	\$1,200
VEHICLE SUPPLIES	10580063 - 638600	\$45,648	\$27,000	\$30,000	\$30,000	\$30,000	\$30,000
BUILDING MAINT SUPPLIES	10580063 - 638800	\$514	\$1,335	\$1,000	\$1,000	\$1,000	\$1,000
		\$157,261	\$167,475	\$192,080	\$219,143	\$219,143	\$219,143
DUES & MEMBERSHIPS	10580064 - 642000	\$215	\$1,135	\$2,200	\$2,200	\$2,200	\$2,200
		\$215	\$1,135	\$2,200	\$2,200	\$2,200	\$2,200
TRANSFER OUT	10580088 - 900001	\$600	\$540	\$540	\$540	\$420	\$420
		\$600	\$540	\$540	\$540	\$420	\$420

City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary

	<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
TOTAL BUS SERVICE	\$883,688	\$921,385	\$959,572	\$980,645	\$973,434	\$973,434

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>		
BUS SERVICE					
HOURLY	10580061 - 611000	11 BUS DRIVER 1 MECHANIC II 1 OPERATIONS SUPERVISOR	\$491,409	\$491,409	
SALARY	10580061 - 611500	1 DIRECTOR OF BUS SERVICE	\$73,510	\$73,510	
OVERTIME	10580061 - 612500	200.00 Mechanic O/T estimate is for f 1,092.00 Overtime built into driver sch 1,050.00 Unscheduled absences and backf	at 32.56 = 6,512 at 27.00 = 29,484 at 27.00 = 28,350	\$64,346	\$64,346
OTHER FEES	10580061 - 615000	1.00 Holiday pay for Minor Holidays and other Holidays worked	at 3,800.00 = 3,800	\$3,800	\$3,800
PRINTING & BINDING	10580062 - 620500	4.00 10-ride full, half, student & Regional monthly 3.00 Rack Cards 3.00 Regional Maps and Timetables 4.00 Transfers 3.00 Vehicle inspection sheets	at 145.00 = 580 at 530.00 = 1,590 at 2,100.00 = 6,300 at 350.00 = 1,400 at 450.00 = 1,350	\$11,220	\$11,220
ADVERTISING	10580062 - 621000	1.00 Promotional advertising and ev	at 3,500.00 = 3,500	\$3,500	\$3,500
TELEPHONE	10580062 - 622000	12.00 Cell phone 12.00 Cell Phone / FTA Safety 12.00 Conversant/Avaya 12.00 NEXTEL for AVL	at 35.00 = 420 at 214.00 = 2,568 at 98.00 = 1,176 at 214.00 = 2,568	\$6,732	\$6,732
WATER & SEWER	10580062 - 622400	12.00 Water meter	at 42.00 = 504	\$504	\$504
ELECTRIC	10580062 - 622500	12.00 Lighting, etc. Office & Garage	at 510.00 = 6,120	\$6,120	\$6,120
TRAVEL	10580062 - 623000	1.00 Maine Transit Assoc, Transit Committee, MaineDOT, local travel	at 1,000.00 = 1,000	\$1,000	\$1,000

Participation has grown in state-wide responsibility
as MTA President and related representational duties.

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
MEDICAL SERVICES	10580062 - 625500	10.00	Driver I.C.C. / D.O.T. physicals. This is a mandatory requirement.	at	52.00	=	520	\$520	\$520
MOTOR VEHICLE MAINT	10580062 - 626500	1.00	Labor for work done outside ga	at	9,000.00	=	9,000	\$9,000	\$9,000
EQUIPMENT MAINTENANCE	10580062 - 627000	2.00	Computer & copier maintenance	at	300.00	=	600	\$600	\$600
RADIO MAINTENANCE	10580062 - 627100	12.00	2-Way radio.	at	65.00	=	780	\$780	\$780
BUILDING MAINTENANCE	10580062 - 627500	1.00	Upkeep and repairs to building. Garage roof is leaking in Spring / Rain. Needs work Roof is asphalt with stone.	at	2,800.00	=	2,800	\$2,800	\$2,800
SOLID WASTE DISPOSAL	10580062 - 628100	2.00	Catch Basin, Tanks with misc. contaminants Increased vendor costs	at	1,200.00	=	2,400	\$2,400	\$2,400
CONTRACTED SERVICES	10580062 - 628800	1.00	20% Local Share for FTA Planning	at	4,000.00	=	4,000	\$73,430	\$73,430
		1.00	Mandatory ADA	at	63,430.00	=	63,430		
		1.00	Project Implementation	at	6,000.00	=	6,000		
TRAINING	10580062 - 629000	1.00	Driver safety training	at	200.00	=	200	\$0	
		1.00	Professional continuing education	at	1,110.00	=	1,110		
		1.00	State required wheelchair training - one new driver plus refresher training	at	600.00	=	600		
		1.00	Transfer to HR Budget per Manager	at	-1,910.00	=	-1,910		
OFFICE SUPPLIES	10580063 - 630500	1.00	General office supplies	at	1,650.00	=	1,650	\$1,650	\$1,650
HEATING FUEL	10580063 - 631500	300.00	Kerosene Bus office	at	3.35	=	1,005	\$9,065	\$9,065
		5,200.00	Natural gas for garage heat	at	1.55	=	8,060		
GAS & OIL	10580063 - 632000	659.82	DEF (Diesel Exhaust Fluid)	at	2.24	=	1,478	\$160,136	\$160,136
		43,200.00	Gallons of Diesel fuel	at	3.40	=	146,880		
		940.00	Gallons of Gasoline	at	3.05	=	2,867		
		1.00	Lube oils and antifreeze.	at	8,911.00	=	8,911		

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
TIRES & TUBES	10580063 - 632500	8.00 Front Tires - non SLF's (mount	at	262.00	=	2,096		\$11,206	\$11,206
		6.00 Front tires for SLF and Goshen	at	250.00	=	1,500			
		1.00 MANAGER INCREASE	at	1,500.00	=	1,500			
		16.00 Rear tires for SLF's and Goshe	at	230.00	=	3,680			
		10.00 Rear tires- non-SLF's (mount,	at	243.00	=	2,430			
CLOTHING	10580063 - 634500	52.00 Mechanics uniform (weekly rate)	at	18.00	=	936		\$3,886	\$3,886
		1.00 Safety allowance union mechanic	at	200.00	=	200			
		11.00 Uniforms for drivers (new contract)	at	250.00	=	2,750			
SMALL TOOLS	10580063 - 636000	1.00 Miscellaneous tools for garage	at	1,000.00	=	1,000		\$1,000	\$1,000
CLEANING SUPPLIES	10580063 - 636500	1.00 Bus washing soap, rags, paper towels, etc.	at	1,200.00	=	1,200		\$1,200	\$1,200
VEHICLE SUPPLIES	10580063 - 638600	1.00 New buses under warranty, with still a couple dogs	at	30,000.00	=	30,000		\$30,000	\$30,000
BUILDING MAINT SUPPLIES	10580063 - 638800	1.00 Miscellaneous supplies	at	1,000.00	=	1,000		\$1,000	\$1,000
DUES & MEMBERSHIPS	10580064 - 642000	1.00 Maine Transit Assoc	at	1,125.00	=	1,125		\$2,200	\$2,200
		1.00 NEPTA Newsletter & Memberships - MTA	at	200.00	=	200			
		1.00 Participation in regional projects such as Kids and Transportation	at	875.00	=	875			
TRANSFER OUT	10580088 - 900001	5.00 Avaya Replacement 5 Phones @ \$7.00 x 12 months	at	84.00	=	420		\$420	\$420
TOTAL BUS SERVICE								\$973,434	\$973,434

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
WATERFRONT							
TRAVEL	10581062 - 623000	\$249	\$649	\$500	\$500	\$500	\$500
		\$249	\$649	\$500	\$500	\$500	\$500
DUES & MEMBERSHIPS	10581064 - 642000	\$557	\$557	\$750	\$750	\$750	\$750
CONTRIBUTIONS	10581064 - 643000	\$36,800	\$36,800	\$36,800	\$36,800	\$36,800	\$36,800
		\$37,357	\$37,357	\$37,550	\$37,550	\$37,550	\$37,550
TOTAL WATERFRONT		\$37,606	\$38,006	\$38,050	\$38,050	\$38,050	\$38,050

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>					<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
WATERFRONT									
TRAVEL	10581062 - 623000	1.00	Regional development, NE Ports, Port Safety Forum of Me & NH, Dredging Comm.	at	500.00	=	500	\$500	\$500
DUES & MEMBERSHIPS	10581064 - 642000	1.00	Portland Propeller Club	at	50.00	=	50	\$750	\$750
		1.00	Waterfront Alliance, North American Port Assoc. Waterfront Alliance By-laws changed Municipal Contribution	at	700.00	=	700		
CONTRIBUTIONS	10581064 - 643000	1.00	Harbor Commission - no change from FY12	at	36,800.00	=	36,800	\$36,800	\$36,800
TOTAL WATERFRONT								\$38,050	\$38,050

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
WELFARE DEPARTMENT - ADMINISTRATION							
HOURLY	10682061 - 611000	\$25,025	\$21,655	\$22,368	\$19,536	\$19,536	\$19,536
SALARY	10682061 - 611500	\$45,640	\$49,596	\$51,388	\$55,875	\$55,875	\$55,875
TEMPORARY HELP	10682061 - 612000	\$-248	\$0	\$0	\$0	\$0	\$0
OVERTIME	10682061 - 612500	\$3,336	\$2,005	\$1,000	\$1,000	\$1,000	\$1,000
		\$73,754	\$73,255	\$74,756	\$76,411	\$76,411	\$76,411
PRINTING & BINDING	10682062 - 620500	\$77	\$48	\$250	\$250	\$250	\$250
TELEPHONE	10682062 - 622000	\$237	\$97	\$418	\$418	\$418	\$418
SUBSCRIPTIONS	10682062 - 624500	\$97	\$20	\$100	\$50	\$50	\$50
EQUIPMENT MAINTENANCE	10682062 - 627000	\$350	\$0	\$474	\$474	\$474	\$474
CONTRACTED SERVICES	10682062 - 628800	\$1,025	\$1,200	\$1,200	\$1,300	\$1,300	\$1,300
		\$1,786	\$1,365	\$2,442	\$2,492	\$2,492	\$2,492
OFFICE SUPPLIES	10682063 - 630500	\$734	\$660	\$450	\$500	\$500	\$500
		\$734	\$660	\$450	\$500	\$500	\$500
DUES & MEMBERSHIPS	10682064 - 642000	\$60	\$95	\$60	\$60	\$60	\$60
		\$60	\$95	\$60	\$60	\$60	\$60
TRANSFER OUT	10682088 - 900001	\$240	\$216	\$216	\$216	\$168	\$168
		\$240	\$216	\$216	\$216	\$168	\$168
TOTAL ADMINISTRATION		\$76,574	\$75,591	\$77,924	\$79,679	\$79,631	\$79,631

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>	
WELFARE DEPARTMENT - ADMINISTRATION				
HOURLY	10682061 - 611000	1 GENERAL ASSISTANCE SECRETARY	\$19,536	\$19,536
SALARY	10682061 - 611500	1 G.A. ADMINISTRATOR	\$55,875	\$55,875
OVERTIME	10682061 - 612500	1.00 Coverage for vacation and Welfare Director's meetings at 1,000.00 =	\$1,000	\$1,000
PRINTING & BINDING	10682062 - 620500	1.00 Miscellaneous Forms - NCR applications, etc. at 250.00 =	\$250	\$250
TELEPHONE	10682062 - 622000	12.00 Conversant/Avaya at 26.50 = 1.00 Long distance at 100.00 =	\$418	\$418
SUBSCRIPTIONS	10682062 - 624500	1.00 Trade Manuals / MMA GA publications at 50.00 =	\$50	\$50
EQUIPMENT MAINTENANCE	10682062 - 627000	1.00 Photocopier annual maintenance in General Assistance Office at 474.00 =	\$474	\$474
CONTRACTED SERVICES	10682062 - 628800	1.00 Welpac at 1,300.00 =	\$1,300	\$1,300
OFFICE SUPPLIES	10682063 - 630500	1.00 Printer supplies and general office supplies at 500.00 =	\$500	\$500
DUES & MEMBERSHIPS	10682064 - 642000	1.00 Maine Welfare Directors Assoc. for Administrator and Admin Asst. at 60.00 =	\$60	\$60
TRANSFER OUT	10682088 - 900001	2.00 Avaya Replacement 2 Phones @ \$7.00 x 12 months at 84.00 =	\$168	\$168
TOTAL ADMINISTRATION			\$79,631	\$79,631

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
WELFARE DEPARTMENT - WELFARE GENERAL ASSISTANCE							
WATER & SEWER	10682162 - 622400	\$1,229	\$521	\$1,500	\$1,500	\$1,500	\$1,500
ELECTRIC	10682162 - 622500	\$8,220	\$5,714	\$10,000	\$10,000	\$10,000	\$10,000
MEDICAL SERVICES	10682162 - 625500	\$45	\$0	\$250	\$250	\$250	\$250
BURIALS	10682162 - 629700	\$2,160	\$4,871	\$4,000	\$4,000	\$4,000	\$4,000
		\$11,653	\$11,106	\$15,750	\$15,750	\$15,750	\$15,750
HEATING FUEL	10682163 - 631500	\$3,136	\$9,712	\$15,000	\$15,000	\$15,000	\$15,000
FOOD	10682163 - 633500	\$7,290	\$5,152	\$7,500	\$4,000	\$4,000	\$4,000
MEDICAL & LAB SUPPLIES	10682163 - 635000	\$1,626	\$1,112	\$2,000	\$3,500	\$3,000	\$3,000
HOUSEHOLD SUPPLIES	10682163 - 635500	\$3,064	\$3,640	\$3,000	\$6,500	\$5,500	\$5,500
DIAPERS	10682163 - 635600	\$1,465	\$3,304	\$3,000	\$3,000	\$3,000	\$3,000
MISC SUPPLIES	10682163 - 639900	\$67	\$0	\$0	\$0	\$0	\$0
		\$16,648	\$22,921	\$30,500	\$32,000	\$30,500	\$30,500
RENT	10682164 - 641000	\$270,371	\$205,809	\$250,000	\$200,000	\$196,500	\$196,500
DUES & MEMBERSHIPS	10682164 - 642000	\$0	\$0	\$0	\$180	\$180	\$180
		\$270,371	\$205,809	\$250,000	\$200,180	\$196,680	\$196,680
TOTAL WELFARE GENERAL ASSISTANCE		\$298,672	\$239,836	\$296,250	\$247,930	\$242,930	\$242,930

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>					<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
WELFARE DEPARTMENT - WELFARE GENERAL ASSISTANCE							
WATER & SEWER	10682162 - 622400	1.00	Residential Service when not included in rent	at	1,500.00 =	\$1,500	\$1,500
ELECTRIC	10682162 - 622500	1.00	Residential Electricity & Gas - non heat	at	10,000.00 =	\$10,000	\$10,000
MEDICAL SERVICES	10682162 - 625500	1.00	Physicians and other professional services not covered by other programs	at	250.00 =	\$250	\$250
BURIALS	10682162 - 629700	2.00	Provided when responsible relatives are not available or personal resources are inadequate	at	2,000.00 =	\$4,000	\$4,000
HEATING FUEL	10682163 - 631500	1.00	Includes residential heating oil, coal, wood and natural gas	at	15,000.00 =	\$15,000	\$15,000
FOOD	10682163 - 633500	1.00	Vendor payments for basic food items for family needs	at	4,000.00 =	\$4,000	\$4,000
MEDICAL & LAB SUPPLIES	10682163 - 635000	1.00	Includes both prescription and over the counter drugs not covered by other programs	at	3,000.00 =	\$3,000	\$3,000
HOUSEHOLD SUPPLIES	10682163 - 635500	1.00	Household and personal care needs	at	5,500.00 =	\$5,500	\$5,500
DIAPERS	10682163 - 635600	1.00	State asking for a breakout of diaper expenses	at	3,000.00 =	\$3,000	\$3,000
RENT	10682164 - 641000	1.00	Shelter cost for qualifying applicants. Monthly rent & emergency lodging in motels/shelters.	at	196,500.00 =	\$196,500	\$196,500
DUES & MEMBERSHIPS	10682164 - 642000					\$180	\$180
TOTAL WELFARE GENERAL ASSISTANCE						\$242,930	\$242,930

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
HEALTH							
MEDICAL SERVICES	10683062 - 625500	\$44,589	\$29,276	\$40,328	\$40,328	\$40,328	\$40,328
		\$44,589	\$29,276	\$40,328	\$40,328	\$40,328	\$40,328
CONTRIBUTIONS	10683064 - 643000	\$2,700	\$2,250	\$2,700	\$2,700	\$2,700	\$2,700
		\$2,700	\$2,250	\$2,700	\$2,700	\$2,700	\$2,700
TOTAL HEALTH		\$47,289	\$31,526	\$43,028	\$43,028	\$43,028	\$43,028

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>						<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>	
HEALTH									
MEDICAL SERVICES	10683062 - 625500	1.00	Home Health/Visiting Nurses of Southern Maine/Maternal Child Health.	at	5,197.00	=	5,197	\$40,328	
		1.00	VNA Home health visits	at	35,131.00	=	35,131		
CONTRIBUTIONS	10683064 - 643000	1.00	Project Graduation	at	450.00	=	450	\$2,700	
		1.00	The Food Cupboard	at	2,250.00	=	2,250		
TOTAL HEALTH								\$43,028	\$43,028

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
INSURANCE							
MAINE STATE RETIREMENT	10160061 - 618000	\$283,485	\$448,907	\$553,400	\$717,500	\$711,900	\$712,000
DEFERRED COMP	10160061 - 618100	\$318,442	\$152,197	\$44,920	\$50,540	\$48,250	\$48,250
401A	10160061 - 618101	\$53,833	\$185,325	\$277,100	\$279,050	\$280,600	\$281,800
LONG TERM DISABILITY	10160061 - 618200	\$24,078	\$21,550	\$22,300	\$20,910	\$20,900	\$21,000
SOCIAL SECURITY	10160061 - 618300	\$791,702	\$806,739	\$838,700	\$856,250	\$851,500	\$852,800
GROUP LIFE	10160061 - 618400	\$8,363	\$9,772	\$10,900	\$10,900	\$10,900	\$10,900
WORKERS COMP	10160061 - 618500	\$405,308	\$412,614	\$462,000	\$426,000	\$426,000	\$426,000
HEALTH INSURANCE	10160061 - 618600	\$2,516,369	\$2,652,433	\$3,024,820	\$3,046,653	\$3,019,453	\$3,019,500
WELLNESS	10160061 - 618601	\$0	\$0	\$20,000	\$12,500	\$12,500	\$12,500
ACCRUED VACATION/PAYROLL	10160061 - 618800	\$43,719	\$45,299	\$246,780	\$220,000	\$207,000	\$207,000
MEDICAL SERVICES	10160061 - 625500	\$0	\$8,633	\$0	\$10,000	\$10,000	\$10,000
		\$4,445,300	\$4,743,470	\$5,500,920	\$5,650,303	\$5,599,003	\$5,601,750
LIABILITY & FIRE	10160064 - 646100	\$237,149	\$233,873	\$252,000	\$264,000	\$264,000	\$264,000
		\$237,149	\$233,873	\$252,000	\$264,000	\$264,000	\$264,000
TRANSFER OUT	10160088 - 900001	\$177,426	\$232,174	\$42,500	\$42,500	\$42,500	\$42,500
		\$177,426	\$232,174	\$42,500	\$42,500	\$42,500	\$42,500
TOTAL INSURANCE		\$4,859,875	\$5,209,517	\$5,795,420	\$5,956,803	\$5,905,503	\$5,908,250

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
INSURANCE			
MAINE STATE RETIREMENT	10160061 - 618000	\$711,900	\$712,000
DEFERRED COMP	10160061 - 618100	\$48,250	\$48,250
401A	10160061 - 618101	\$280,600	\$281,800
LONG TERM DISABILITY	10160061 - 618200	\$20,900	\$21,000
SOCIAL SECURITY	10160061 - 618300	\$851,500	\$852,800
GROUP LIFE	10160061 - 618400	\$10,900	\$10,900
WORKERS COMP	10160061 - 618500	\$426,000	\$426,000
HEALTH INSURANCE	10160061 - 618600	\$3,019,453	\$3,019,500
WELLNESS	10160061 - 618601	\$12,500	\$12,500
ACCRUED VACATION/PAYROLL	10160061 - 618800	\$207,000	\$207,000
MEDICAL SERVICES	10160061 - 625500	\$10,000	\$10,000
LIABILITY & FIRE	10160064 - 646100		
	1.00 Insurance for Portland Pipelin	at 3,000.00 = 3,000	\$264,000
	1.00 MMA Property and Casualty Risk	at 261,000.00 = 261,000	\$264,000
TRANSFER OUT	10160088 - 900001		
	1.00 Self-Insurance Reserve	at 12,500.00 = 12,500	\$42,500
	1.00 Unemployment Reserve	at 30,000.00 = 30,000	\$42,500
TOTAL INSURANCE		\$5,905,503	\$5,908,250

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
GENERAL OBLIGATION DEBT							
TEMPORARY & ADMIN	12090066 - 668800	\$-8,978	\$3,614	\$6,000	\$4,000	\$4,000	\$4,000
BOND INTEREST	12090066 - 668900	\$116,100	\$76,506	\$54,675	\$45,700	\$45,700	\$45,700
LEASE INTEREST	12090066 - 668950	\$0	\$0	\$0	\$26,361	\$26,361	\$26,361
BOND PRINCIPAL	12090066 - 669000	\$385,000	\$385,000	\$320,000	\$260,000	\$260,000	\$260,000
LEASE PRINCIPAL	12090066 - 669050	\$0	\$0	\$0	\$76,879	\$76,879	\$76,879
		\$492,122	\$465,120	\$380,675	\$412,940	\$412,940	\$412,940
TOTAL GENERAL OBLIGATION DEBT		\$492,122	\$465,120	\$380,675	\$412,940	\$412,940	\$412,940

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
GENERAL OBLIGATION DEBT			
TEMPORARY & ADMIN	12090066 - 668800	\$4,000	\$4,000
BOND INTEREST	12090066 - 668900		
	1.00 03/01/13 Bond Payment at 4,500.00 = 4,500	\$45,700	\$45,700
	1.00 05/01/13 Bond Payment at 16,800.00 = 16,800		
	1.00 09/01/12 Bond Payment at 5,500.00 = 5,500		
	1.00 11/01/12 Bond Payment at 18,900.00 = 18,900		
LEASE INTEREST	12090066 - 668950	\$26,361	\$26,361
BOND PRINCIPAL	12090066 - 669000		
	1.00 09/01/12 Bond Payment at 50,000.00 = 50,000	\$260,000	\$260,000
	1.00 11/01/12 Bond Payment at 210,000.00 = 210,000		
LEASE PRINCIPAL	12090066 - 669050	\$76,879	\$76,879
TOTAL GENERAL OBLIGATION DEBT		\$412,940	\$412,940

City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary

		<u>ACTUAL</u> 2009/2010	<u>ACTUAL</u> 2010/2011	<u>APPROVED</u> BUDGET 2011/2012	<u>DEPARTMENT</u> REQUEST 2012/2013	<u>MANAGER'S</u> BUDGET 2012/2013	<u>ADOPTED</u> BUDGET 2012/2013
PENSION OBLIGATION							
BOND INTEREST	12091066 - 668900	\$194,203	\$171,084	\$147,965	\$124,845	\$124,845	\$124,845
BOND PRINCIPAL	12091066 - 669000	\$513,765	\$513,765	\$513,765	\$513,765	\$513,765	\$513,765
		\$707,968	\$684,849	\$661,730	\$638,610	\$638,610	\$638,610
TOTAL PENSION OBLIGATION		\$707,968	\$684,849	\$661,730	\$638,610	\$638,610	\$638,610

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>					<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
PENSION OBLIGATION									
BOND INTEREST	12091066 - 668900	1.00	Pension Obligation Bond Intere	at	124,845.00	=	124,845	\$124,845	\$124,845
BOND PRINCIPAL	12091066 - 669000	1.00	Pension Obligation Bond Principal	at	513,765.00	=	513,765	\$513,765	\$513,765
TOTAL PENSION OBLIGATION								\$638,610	\$638,610

City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary

		<u>ACTUAL</u> 2009/2010	<u>ACTUAL</u> 2010/2011	<u>APPROVED</u> <u>BUDGET</u> 2011/2012	<u>DEPARTMENT</u> <u>REQUEST</u> 2012/2013	<u>MANAGER'S</u> <u>BUDGET</u> 2012/2013	<u>ADOPTED</u> <u>BUDGET</u> 2012/2013
CONTINGENCY ABATEMENT RESERVE							
CONTRACTED SERVICES	13093062 - 628800	\$28,885	\$29,154	\$152,000	\$100,000	\$100,000	\$100,000
		\$28,885	\$29,154	\$152,000	\$100,000	\$100,000	\$100,000
ABATEMENTS	13093064 - 648000	\$9,459	\$8,550	\$22,000	\$12,000	\$12,000	\$12,000
		\$9,459	\$8,550	\$22,000	\$12,000	\$12,000	\$12,000
TRANSFER OUT	13093088 - 900001	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
		\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
TOTAL CONTINGENCY ABATEMENT RESERVE		\$53,344	\$52,703	\$189,000	\$127,000	\$127,000	\$127,000

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>					<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
CONTINGENCY ABATEMENT RESERVE									
CONTRACTED SERVICES	13093062 - 628800	1.00	Contingency	at	100,000.00	=	100,000	\$100,000	\$100,000
ABATEMENTS	13093064 - 648000	1.00	Poverty Abatements	at	18,000.00	=	12,000	\$12,000	\$12,000
TRANSFER OUT	13093088 - 900001	1.00	Equipment Reserve	at	15,000.00	=	15,000	\$15,000	\$15,000
TOTAL CONTINGENCY ABATEMENT RESERVE								\$127,000	\$127,000

City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary

		<u>ACTUAL</u> 2009/2010	<u>ACTUAL</u> 2010/2011	<u>APPROVED</u> BUDGET 2011/2012	<u>DEPARTMENT</u> REQUEST 2012/2013	<u>MANAGER'S</u> BUDGET 2012/2013	<u>ADOPTED</u> BUDGET 2012/2013
MUNICIPAL FACILITIES							
TRANSFER OUT	13094088 - 900001	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
		\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
TOTAL MUNICIPAL FACILITIES		\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000

**City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
MUNICIPAL FACILITIES			
TRANSFER OUT	13094088 - 900001 1.00 Municipal facilities reserve at 20,000.00 = 20,000	\$20,000	\$20,000
TOTAL MUNICIPAL FACILITIES		\$20,000	\$20,000

City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Summary

	<u>ACTUAL 2009/2010</u>	<u>ACTUAL 2010/2011</u>	<u>APPROVED BUDGET 2011/2012</u>	<u>DEPARTMENT REQUEST 2012/2013</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
COUNTY TAX						
COUNTY TAXES	15098067 - 671000	\$2,034,422	\$2,058,577	\$2,072,476	\$2,075,183	\$2,075,037
		\$2,034,422	\$2,058,577	\$2,072,476	\$2,075,183	\$2,075,037
TOTAL COUNTY TAX		\$2,034,422	\$2,058,577	\$2,072,476	\$2,075,183	\$2,075,037

City of South Portland
2012/2013 Adopted Budget
General Fund Expenditure
Line Item Detail

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2012/2013</u>	<u>ADOPTED BUDGET 2012/2013</u>
COUNTY TAX			
COUNTY TAXES	15098067 - 671000	\$2,075,183	\$2,075,037
TOTAL COUNTY TAX		\$2,075,183	\$2,075,037