

**City of South Portland
Office of the City Clerk
P.O. Box 9422
South Portland, ME 04116-9422
207-767-7628**

Pawnbroker Application

§14-19, 20

From: _____ to December 31, _____

Circle One: Individual Corporation Association Partnership

Parent Company (If Applicable): _____

Address: _____ City: _____ State: _____ Zip: _____

Contact Person: _____ Telephone: _____

If Individual:

Name: _____ Date of Birth: _____

Residence (address and town or city): _____

Telephone Number: _____

NOTE: If applicant is a corporation, association or partnership, list name, address, and title of each officer on enclosed form.

South Portland Business Name: _____ Telephone: _____

South Portland Business Address: _____

Owner of Business: _____ Address of Owner: _____

Name of Manager at Establishment: _____

Owner of Premises (include. address): _____

Business Hours of Operation: _____

Have applicant, partners, associates or corporate officers ever been arrested, indicted, convicted or court martialled for any violation of law? _____ If yes, state particulars and disposition: _____

NOTE: A background check is required on all new applicants.

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Personal Reference:

I, _____ of _____, Cumberland County, ME, have been personally acquainted with the above name applicant for _____ years and recommend that the license be issued as applied for.

Signature of Personal Reference

Applicant, by signature below, agrees to abide by all laws, orders, ordinances, rules and regulations governing the above license and further agrees that any misstatement of material fact may result in refusal of license or revocation if one has been granted. Applicant agrees that all taxes and accounts pertaining to the premises will be paid prior to issuance of the license.

Authorized Signature

Print Name and Title

Date

License Fees:
Pawnbroker \$60.00
Processing Fee: \$20.00
Total: _____

***Background Check Fee \$25.00/per name**

Municipal Use Only

Date of Application: _____ Date Paid: _____ Receipt #: _____

New: _____ Renewal: _____ Map and Lot #: _____ RE Taxes Paid: _____

Personal Property Tax #: _____ Paid: _____

Police Chief

Approved _____

Disapproved _____

Comment _____

CODE OF ORDINANCES – CHAPTER 14

Sec. 14-19. Pawnbrokers.

- (a) No person, firm or corporation shall engage in the business of a pawnbroker as herein defined unless licensed therefor by the City Clerk.
- (b) Application for such license shall be made upon a form provided and said license shall expire on the 31st day of December each year. The fee for such license shall be as specified in the Schedule of License, Permit and Application Fees established by City Council order.
- (c) No such application for license shall be granted by the City Clerk until after the Police Chief shall have investigated the applicant in accordance with the requirements of State law. In order to facilitate such investigation by the Police Chief, the applicant shall on the required form state his/her name and address, his/her date of birth and in the case of a firm or corporation as applicant, such information shall be given for each principal of said firm or corporation. The Police Chief shall investigate whether or not the applicant or principals of the applicant have any criminal record and shall base each recommendation for approval or denial upon a search of such records. The recommendation of the Police Chief shall be endorsed in writing on the application form.
- (d) Every pawnbroker, at the time of receiving any article pawned, pledged or received in exchange, or any other article or consideration, shall give the pawnor a statement that the pawnbroker will return the article at a stipulated price that shall be computed in accordance with the requirements of 30-A M.R.S.A. § 3963, as may be amended, and shall complete a sworn statement, blanks for which shall be furnished by or approved by the Police Chief, stating the full name, age, sex and address of the person with whom the transaction is being made, the day and hour when the transaction took place, and a full, accurate and detailed description including all distinguishing marks and numbers of each article so pawned, pledged or exchanged as will make its identification certain and plain; and the fair market value thereof and the price paid by the pawnbroker; the source from which and the time when the pawnor, pledgor or vendor procured the same, and cause such statement to be signed and sworn to by the person with whom such transaction has been made, and within forty-eight (48) hours after the transaction shall electronically report the relevant information contained in the sworn statement to the Police Chief or his/her designee. The pawnbroker shall retain the statement in his or her possession, which, together with any article therein listed, may be inspected by any police officer at any and all times. Articles purchased outright by pawnbrokers shall be retained on the premises not less than ten (10) days, unless sooner released by the Police Chief or his/her designee, and no article pawned, traded or sold shall be altered or changed until opportunity shall have been given for examination of such articles by the Police Chief or his/her designee.
- (e) No pawnbroker shall directly or indirectly either purchase or receive by way of barter or exchange any goods or articles from a minor, knowing or having reason to believe him or her to be such, unless the minor is accompanied by his or her parent or guardian.
- (f) In addition to the display of licenses required by Section 14-10 of all licensees, every pawnbroker shall post in a conspicuous location in his or her place of business a copy of the Maine statutes applicable to pawnbrokers and a copy of this Article.
- (g) Except to the extent that this Article contains a contrary provision, all provisions of 30-A M.R.S.A. §§ 3960-3964-A, as may be amended, shall be additional to the provisions of this Article.