



GENERAL FUND ADOPTED BUDGET

FY 2015

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure Summary By Department**

	<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
CITY COUNCIL	\$125,372	\$152,155	178,383	\$138,355	\$138,355	\$153,355
EXECUTIVE DEPARTMENT	\$184,098	\$189,150	199,917	\$235,054	\$210,054	\$210,054
CITY CLERK	\$213,244	\$215,894	225,186	\$230,303	\$230,303	\$230,303
CORPORATION COUNSEL	\$189,965	\$182,805	184,056	\$184,917	\$184,917	\$184,917
FINANCE DEPARTMENT	\$941,255	\$937,320	956,957	\$983,153	\$983,153	\$983,153
INFORMATION TECHNOLOGY	\$340,933	\$372,428	373,980	\$408,012	\$398,012	\$398,012
PLANNING DEPARTMENT	\$211,439	\$215,039	217,124	\$225,370	\$225,370	\$225,370
HUMAN RESOURCES	\$264,105	\$296,770	304,883	\$321,576	\$321,576	\$321,576
CITY BUILDING	\$154,240	\$205,458	191,549	\$185,828	\$187,628	\$187,628
INSURANCE	\$5,656,808	\$5,720,004	6,251,242	\$6,618,500	\$6,625,050	\$6,646,700
GENERAL GOVERNMENT	\$8,281,459	\$8,487,022	9,083,277	\$9,531,068	\$9,504,418	\$9,541,068
POLICE DEPARTMENT	\$3,679,104	\$3,858,355	3,989,173	\$4,070,870	\$4,072,920	\$4,072,920
FIRE DEPARTMENT	\$4,332,103	\$4,521,346	4,646,463	\$4,798,668	\$4,798,668	\$4,781,370
PUBLIC SAFETY COMMUNICATIONS	\$685,999	\$710,013	748,720	\$791,872	\$791,872	\$778,372
CODE ENFORCEMENT DEPARTMENT	\$616,781	\$632,621	640,138	\$671,218	\$670,778	\$670,763
CIVIL SERVICE	\$11,947	\$8,361	11,100	\$8,870	\$8,870	\$8,870
PUBLIC SAFETY	\$9,325,934	\$9,730,695	10,035,594	\$10,341,498	\$10,343,108	\$10,312,295
PUBLIC WORKS	\$4,194,959	\$4,204,737	4,276,733	\$4,037,764	\$4,039,989	\$4,529,989
PUBLIC WORKS	\$4,194,959	\$4,204,737	4,276,733	\$4,037,764	\$4,039,989	\$4,529,989
PUBLIC LIBRARY	\$637,913	\$688,767	643,261	\$677,801	\$677,801	\$662,526
PARKS & RECREATION	\$2,350,230	\$2,384,509	2,449,451	\$2,555,720	\$2,563,720	\$2,582,025

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure Summary By Department**

	<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
CULTURE & RECREATION	\$2,988,143	\$3,073,276	3,092,712	\$3,233,521	\$3,241,521	\$3,244,551
BUS SERVICE	\$957,900	\$960,577	1,094,896	\$1,072,036	\$1,077,136	\$1,089,251
WATERFRONT	\$37,357	\$37,426	39,250	\$39,257	\$39,257	\$39,257
TRANSPORTATION AND WATERFRONT	\$995,257	\$998,002	1,134,146	\$1,111,293	\$1,116,393	\$1,128,508
WELFARE DEPARTMENT	\$270,631	\$284,484	321,956	\$335,717	\$335,717	\$335,717
HEALTH	\$51,380	\$44,828	17,700	\$17,700	\$17,700	\$17,700
HEALTH, WELFARE & SOCIAL SERV	\$322,011	\$329,312	339,656	\$353,417	\$353,417	\$353,417
GENERAL OBLIGATION DEBT	\$479,514	\$410,239	405,740	\$399,540	\$399,540	\$399,540
PENSION OBLIGATION	\$661,729	\$638,610	615,491	\$592,371	\$592,371	\$541,252
DEBT	\$1,141,244	\$1,048,849	1,021,231	\$991,911	\$991,911	\$940,792
CONTINGENCY ABATEMENT RESERVE	\$48,522	\$81,441	103,800	\$127,000	\$127,000	\$127,000
MUNICIPAL FACILITIES	\$20,000	\$20,000	20,000	\$20,000	\$20,000	\$70,000
CONTINGENCY ABATEMENT RESERVE	\$68,522	\$101,441	123,800	\$147,000	\$147,000	\$197,000
 TOTAL MUNICIPAL BUDGET	 \$27,317,529	 \$27,973,335	 29,107,149	 \$29,747,472	 \$29,737,757	 \$30,247,620
 COUNTY TAX	 \$2,072,476	 \$2,075,037	 2,215,084	 \$2,327,942	 \$2,327,942	 \$2,327,942
 TOTAL GENERAL FUND	 \$29,390,005	 \$30,048,372	 31,322,233	 \$32,075,414	 \$32,065,699	 \$32,575,562

**City of South Portland
2014/2015 Adopted Budget
General Fund Revenue Summary**

	<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
DOG LICENSES	\$1,649	\$1,643	\$1,800	\$1,800	\$1,800	\$1,800
MARRIAGE LICENSES	\$6,616	\$7,766	\$6,500	\$6,500	\$6,500	\$6,500
FISHING/HUNTING LICENSES	\$1,267	\$1,150	\$1,200	\$1,200	\$1,200	\$1,200
BUSINESS LICENSES	\$149,070	\$141,917	\$140,000	\$140,000	\$140,000	\$140,000
ADVERTISING	\$510	\$300	\$800	\$500	\$500	\$500
MISCELLANEOUS REVENUE	\$18,770	\$21,467	\$19,000	\$19,000	\$19,000	\$19,000
CITY CLERK	\$177,883	\$174,243	\$169,300	\$169,000	\$169,000	\$169,000
AUTOMOBILE EXCISE TAX	\$5,011,790	\$5,426,313	\$4,500,000	\$4,500,000	\$4,600,000	\$5,100,000
BOAT EXCISE TAX	\$26,109	\$26,742	\$25,000	\$25,000	\$25,000	\$25,000
INTEREST & PENALTIES	\$123,249	\$105,898	\$115,000	\$105,000	\$105,000	\$105,000
VET EXEMPT REIMBURSEMENT	\$15,487	\$15,871	\$15,000	\$15,000	\$15,000	\$15,000
INVESTMENT INCOME	\$574,713	\$261,798	\$400,000	\$350,000	\$350,000	\$350,000
PASSPORT	\$6,902	\$4,345	\$10,000	\$5,000	\$5,000	\$5,000
LICENSE TABS	\$55,311	\$60,206	\$54,000	\$55,000	\$55,000	\$55,000
WESTBROOK ASSESSING	\$51,854	\$52,492	\$52,900	\$52,900	\$52,900	\$52,900
MISCELLANEOUS REVENUE	\$21,581	\$15,816	\$16,000	\$16,000	\$16,000	\$16,000
FINANCE DEPARTMENT	\$5,886,996	\$5,969,483	\$5,187,900	\$5,123,900	\$5,223,900	\$5,723,900
SCHOOL IT SERVICES	\$10,500	\$27,500	\$27,500	\$28,000	\$28,000	\$27,500
INFORMATION TECHNOLOGY	\$10,500	\$27,500	\$27,500	\$28,000	\$28,000	\$27,500
SUBDIVISIONS	\$300	\$3,000	\$1,200	\$1,200	\$1,200	\$1,200
SITE PLANS	\$5,764	\$5,774	\$3,000	\$4,000	\$4,000	\$4,000
ZONE CHANGES	\$500	\$0	\$500	\$500	\$500	\$500
SPECIAL EXCEPTIONS	\$1,450	\$2,050	\$1,200	\$1,200	\$1,200	\$1,200
DE MINIMUS PLANNING CHANGE	\$600	\$450	\$250	\$250	\$250	\$250
MISCELLANEOUS REVENUE	\$1,701	\$1,827	\$1,000	\$1,000	\$1,000	\$1,000
PLANNING DEPARTMENT	\$10,315	\$13,102	\$7,150	\$8,150	\$8,150	\$8,150
MAINE DRUG ENFORCMENT AGE	\$61,250	\$57,439	\$60,000	\$60,000	\$60,000	\$60,000
COURT FEES & FINES	\$8,671	\$9,435	\$10,000	\$9,000	\$9,000	\$9,000
FALSE ALARMS	\$26,425	\$35,357	\$26,000	\$26,000	\$26,000	\$26,000

**City of South Portland
2014/2015 Adopted Budget
General Fund Revenue Summary**

	ACTUAL 2011/2012	ACTUAL 2012/2013	APPROVED BUDGET 2013/2014	DEPARTMENT REQUEST 2014/2015	MANAGER'S BUDGET 2014/2015	ADOPTED BUDGET 2014/2015
PARKING TICKETS	\$44,310	\$30,652	\$45,000	\$40,000	\$40,000	\$40,000
ANIMAL CONTROL	\$7,603	\$5,283	\$7,000	\$6,000	\$6,000	\$6,000
ANIMAL CONTROL - CAPE ELIZABETH	\$10,702	\$11,081	\$11,000	\$11,000	\$11,000	\$11,000
MISCELLANEOUS REVENUE	\$8,013	\$10,591	\$8,000	\$8,000	\$8,000	\$8,000
POLICE DEPARTMENT	\$166,974	\$159,838	\$167,000	\$160,000	\$160,000	\$160,000
AMBULANCE FEES	\$757,326	\$819,607	\$780,000	\$800,000	\$800,000	\$800,000
TANKER INSPECTIONS	\$11,745	\$16,065	\$16,000	\$10,000	\$10,000	\$10,000
MASTER BOX FEE	\$7,200	\$7,000	\$7,400	\$7,000	\$7,000	\$7,000
MISCELLANEOUS REVENUE	\$4,445	\$3,430	\$3,000	\$3,000	\$3,000	\$3,000
FIRE DEPARTMENT	\$780,716	\$846,102	\$806,400	\$820,000	\$820,000	\$820,000
BUILDING FEES & PERMITS	\$288,903	\$533,780	\$330,000	\$340,000	\$360,000	\$360,000
PLUMBING PERMITS	\$8,471	\$17,903	\$7,000	\$7,000	\$7,000	\$7,000
ELECTRICAL PERMITS	\$17,051	\$20,790	\$16,000	\$18,000	\$18,000	\$18,000
MISCELLANEOUS REVENUE	\$2,240	\$2,607	\$1,700	\$1,700	\$1,700	\$1,700
CODE ENFORCEMENT DEPARTMENT	\$316,665	\$575,079	\$354,700	\$366,700	\$386,700	\$386,700
SITE INSPECTIONS	\$975	\$0	\$1,000	\$0	\$0	\$0
ENGINEERING DEPARTMENT	\$975	\$0	\$1,000	\$0	\$0	\$0
MISCELLANEOUS REVENUE	\$785	\$1,453	\$1,000	\$1,000	\$1,000	\$1,000
RECYCLING	\$44,467	\$36,770	\$30,000	\$32,000	\$32,000	\$32,000
TRANSFER FACILITY	\$90,579	\$98,693	\$85,000	\$90,000	\$90,000	\$90,000
PUBLIC WORKS	\$135,830	\$136,916	\$116,000	\$123,000	\$123,000	\$123,000
FINES & FEES	\$18,160	\$19,250	\$17,000	\$17,000	\$17,000	\$17,000
PHOTOCOPIER	\$2,932	\$2,831	\$2,500	\$2,500	\$2,500	\$2,500
MISCELLANEOUS REVENUE	\$3,428	\$4,153	\$3,000	\$3,000	\$3,000	\$3,000
FINES & FEES	\$2,508	\$1,783	\$2,500	\$2,000	\$2,000	\$2,000
PHOTOCOPIER	\$447	\$244	\$400	\$400	\$400	\$400
MISCELLANEOUS REVENUE	\$556	\$160	\$400	\$400	\$400	\$400
PUBLIC LIBRARY	\$28,031	\$28,420	\$25,800	\$25,300	\$25,300	\$25,300
POOL DAILY FEES	\$61,708	\$75,783	\$64,000	\$64,000	\$70,000	\$70,000

**City of South Portland
2014/2015 Adopted Budget
General Fund Revenue Summary**

	<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
POOL MEMBERSHIPS	\$1,515	\$0	\$0	\$0	\$0	\$0
POOL PROGRAM FEES	\$63,706	\$72,710	\$55,000	\$60,000	\$70,000	\$70,000
POOL RENTAL	\$10,527	\$5,961	\$12,000	\$12,000	\$12,000	\$12,000
POOL EQUIPMENT	\$400	\$473	\$500	\$500	\$500	\$500
REDBANK REC	\$950	\$0	\$0	\$0	\$0	\$0
COMMUNITY CENTER	\$29,398	\$29,413	\$29,000	\$29,000	\$29,000	\$29,000
PARKS & RECREATION	\$166,304	\$184,339	\$160,500	\$165,500	\$181,500	\$181,500
MAINE DEPT OF TRANSPORTATIC	\$10,002	\$10,318	\$10,002	\$10,000	\$10,000	\$10,000
FAREBOX	\$299,479	\$307,331	\$290,040	\$300,000	\$300,000	\$300,000
ADVERTISING	\$10,186	\$12,728	\$12,000	\$12,000	\$12,000	\$12,000
MISCELLANEOUS REVENUE	\$2	\$0	\$0	\$0	\$0	\$0
GRANT INCOME	\$157,584	\$178,127	\$339,000	\$339,742	\$339,742	\$434,673
BUS SERVICE	\$477,254	\$508,504	\$651,042	\$661,742	\$661,742	\$756,673
GENERAL ASSISTANCE	\$99,697	\$113,648	\$115,000	\$115,000	\$115,000	\$115,000
WELFARE DEPARTMENT	\$99,697	\$113,648	\$115,000	\$115,000	\$115,000	\$115,000
STATE REVENUE SHARING	\$1,888,773	\$1,901,233	\$1,290,000	\$1,190,000	\$1,190,000	\$1,190,000
CABLE TV FRANCHISE FEE	\$185,000	\$176,253	\$188,000	\$170,000	\$170,000	\$155,000
RENT & LEASES	\$70,246	\$77,083	\$64,800	\$64,800	\$64,800	\$64,800
SALE OF SURPLUS PROPERTY	\$84	\$40	\$0	\$0	\$0	\$0
BUDGETED USE OF SURPLUS	\$400,000	\$400,000	\$1,518,356	\$500,000	\$500,000	\$500,000
	\$2,543,935	\$2,554,609	\$3,061,156	\$1,924,800	\$1,924,800	\$1,909,800
REGIONAL WASTE SYSTEMS PILC	\$71,450	\$71,450	\$71,450	\$71,450	\$71,450	\$71,450
S P HOUSING AUTHORITY PILOT	\$145,161	\$138,572	\$140,000	\$143,000	\$143,000	\$143,000
RIDGELAND ESTATES PILOT	\$22,932	\$23,298	\$23,000	\$23,400	\$23,400	\$23,400
ADAPTIVE ENVIRONMENT PILOT	\$2,076	\$2,222	\$2,200	\$2,400	\$2,400	\$2,400
PAYMENT IN LIEU OF TAXES	\$241,620	\$235,542	\$236,650	\$240,250	\$240,250	\$240,250
AMOUNT TO BE RAISED BY TAXA	\$19,441,926	\$19,426,434	\$19,688,103	\$20,650,684	\$20,404,969	\$20,335,401
REDEMPTION OF TAX ACQUIRED	\$11,150	\$6,600	\$4,500	\$4,500	\$4,500	\$4,500
HOMESTEAD EXEMPTION REIMB	\$466,578	\$475,200	\$475,000	\$478,000	\$478,000	\$478,000
BETE EXPEMPTION REIMBURSEM	\$921,472	\$1,071,126	\$1,000,000	\$1,000,000	\$1,100,000	\$1,100,000

**City of South Portland
2014/2015 Adopted Budget
General Fund Revenue Summary**

	<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
TAXES	\$20,841,126	\$20,979,361	\$21,167,603	\$22,133,184	\$21,987,469	\$21,917,901
TRANSFERS IN	\$9,521	\$10,888	\$10,888	\$10,888	\$10,888	\$10,888
	\$9,521	\$10,888	\$10,888	\$10,888	\$10,888	\$10,888
TOTAL GENERAL FUND	\$31,894,342	\$32,517,572	\$32,265,589	\$32,075,414	\$32,065,699	\$32,575,562

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
CITY COUNCIL							
SALARY	10150061 - 611500	\$21,000	\$20,250	\$21,000	\$21,000	\$21,000	\$21,000
TEMPORARY HELP	10150061 - 612000	\$607	\$552	\$900	\$900	\$900	\$900
HEALTH INSURANCE	10150061 - 618600	\$0	\$33,199	\$9,993	\$0	\$0	\$0
		\$21,607	\$54,001	\$31,893	\$21,900	\$21,900	\$21,900
PRINTING & BINDING	10150062 - 620500	\$1,176	\$2,197	\$2,500	\$2,750	\$2,750	\$2,750
ADVERTISING	10150062 - 621000	\$0	\$891	\$720	\$720	\$720	\$720
TELEPHONE	10150062 - 622000	\$0	\$1,946	\$3,360	\$3,430	\$3,430	\$3,430
CONTRACTED SERVICES	10150062 - 628800	\$14,161	\$21,684	\$35,450	\$20,450	\$20,450	\$20,450
		\$15,337	\$26,718	\$42,030	\$27,350	\$27,350	\$27,350
OFFICE SUPPLIES	10150063 - 630500	\$0	\$1,453	\$0	\$0	\$0	\$0
FOOD	10150063 - 633500	\$110	\$0	\$800	\$800	\$800	\$800
		\$110	\$1,453	\$800	\$800	\$800	\$800
DUES & MEMBERSHIPS	10150064 - 642000	\$58,317	\$54,982	\$58,660	\$58,305	\$58,305	\$58,305
CONTRIBUTIONS	10150064 - 643000	\$0	\$0	\$0	\$0	\$0	\$0
		\$58,317	\$54,982	\$58,660	\$58,305	\$58,305	\$58,305
PROPERTY TAX REIMBURSEMENT	10150068 - 681000	\$12,113	\$15,000	\$45,000	\$30,000	\$30,000	\$45,000
		\$12,113	\$15,000	\$45,000	\$30,000	\$30,000	\$45,000
TRANSFER OUT	10150088 - 900001	\$17,887	\$0	\$0	\$0	\$0	\$0
		\$17,887	\$0	\$0	\$0	\$0	\$0
TOTAL CITY COUNCIL		\$125,372	\$152,155	\$178,383	\$138,355	\$138,355	\$153,355

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
CITY COUNCIL								
SALARY	10150061 - 611500	7 CITY COUNCIL/SCHOOL BOARD					\$21,000	\$21,000
TEMPORARY HELP	10150061 - 612000	1.00 Council Secretary	at	900.00	=	900	\$900	\$900
HEALTH INSURANCE	10150061 - 618600						\$0	
PRINTING & BINDING	10150062 - 620500	1.00 Annual Report	at	2,750.00	=	2,750	\$2,750	\$2,750
ADVERTISING	10150062 - 621000	6.00 Advertising special meetings	at	120.00	=	720	\$720	\$720
TELEPHONE	10150062 - 622000	7.00 Council iPads Monthly Internet Charges	at	490.00	=	3,430	\$3,430	\$3,430
CONTRACTED SERVICES	10150062 - 628800	1.00 Council awards	at	350.00	=	350	\$20,450	\$20,450
		1.00 Council/Mayor photo	at	600.00	=	600		
		1.00 Meeting expenses	at	2,500.00	=	2,500		
		1.00 Other boards	at	2,000.00	=	2,000		
		1.00 Special projects, studies & consultants	at	15,000.00	=	15,000		
FOOD	10150063 - 633500						\$800	\$800
DUES & MEMBERSHIPS	10150064 - 642000	1.00 Mayor's Service Center Coalition (Estimate)	at	1,500.00	=	1,500	\$58,305	\$58,305
		1.00 Greater Portland Council of Governments	at	25,002.00	=	25,002		
		1.00 Maine Municipal Association	at	28,770.00	=	28,770		
		1.00 Maine Service Centers Coalition	at	3,033.00	=	3,033		
PROPERTY TAX REIMBURSEMENT	10150068 - 681000						\$30,000	\$45,000
TOTAL CITY COUNCIL							\$138,355	\$153,355

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
EXECUTIVE DEPARTMENT							
HOURLY	10151061 - 611000	\$49,151	\$49,706	\$50,452	\$76,456	\$51,456	\$51,456
SALARY	10151061 - 611500	\$120,923	\$117,905	\$129,090	\$133,285	\$133,285	\$133,285
TEMPORARY HELP	10151061 - 612000	\$1,400	\$0	\$1,000	\$1,000	\$1,000	\$1,000
OVERTIME	10151061 - 612500	\$0	\$0	\$0	\$0	\$0	\$0
		\$171,474	\$167,611	\$180,542	\$210,741	\$185,741	\$185,741
PRINTING & BINDING	10151062 - 620500	\$724	\$1,136	\$1,575	\$1,575	\$1,575	\$1,575
TELEPHONE	10151062 - 622000	\$2,364	\$1,497	\$2,512	\$2,300	\$2,300	\$2,300
SUBSCRIPTIONS	10151062 - 624500	\$130	\$130	\$380	\$380	\$380	\$380
EQUIPMENT MAINTENANCE	10151062 - 627000	\$245	\$462	\$350	\$500	\$500	\$500
CONTRACTED SERVICES	10151062 - 628800	\$1,538	\$7,932	\$5,000	\$10,000	\$10,000	\$10,000
		\$5,001	\$11,157	\$9,817	\$14,755	\$14,755	\$14,755
OFFICE SUPPLIES	10151063 - 630500	\$1,455	\$1,090	\$1,800	\$1,800	\$1,800	\$1,800
PRINTING SUPPLIES	10151063 - 631000	\$744	\$2,745	\$1,700	\$1,700	\$1,700	\$1,700
GAS & OIL	10151063 - 632000	\$201	\$0	\$0	\$0	\$0	\$0
FOOD	10151063 - 633500	\$757	\$1,896	\$1,000	\$1,000	\$1,000	\$1,000
		\$3,156	\$5,731	\$4,500	\$4,500	\$4,500	\$4,500
DUES & MEMBERSHIPS	10151064 - 642000	\$1,434	\$1,715	\$2,122	\$2,122	\$2,122	\$2,122
		\$1,434	\$1,715	\$2,122	\$2,122	\$2,122	\$2,122
TRANSFER OUT	10151088 - 900001	\$3,032	\$2,936	\$2,936	\$2,936	\$2,936	\$2,936
		\$3,032	\$2,936	\$2,936	\$2,936	\$2,936	\$2,936
TOTAL EXECUTIVE DEPARTMENT		\$184,098	\$189,150	\$199,917	\$235,054	\$210,054	\$210,054

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>	
EXECUTIVE DEPARTMENT				
HOURLY	10151061 - 611000	1 EXECUTIVE ASSISTANT CITYMGR	\$51,456	\$51,456
SALARY	10151061 - 611500	1 ASSISTANT CITY MANAGER 1 CITY MANAGER	\$133,285	\$133,285
TEMPORARY HELP	10151061 - 612000		\$1,000	\$1,000
PRINTING & BINDING	10151062 - 620500	1.00 Budget printing at 400.00 = 400 1.00 CIP printing at 400.00 = 400 1.00 Envelopes and misc. printing at 400.00 = 400 1.00 Homeowners Guide at 375.00 = 375	\$1,575	\$1,575
TELEPHONE	10151062 - 622000	2.00 Cell phones at 850.00 = 1,700 12.00 Long distance/Local Charges at 50.00 = 600	\$2,300	\$2,300
SUBSCRIPTIONS	10151062 - 624500	1.00 Books and periodicals at 300.00 = 300 2.00 MMA officials directory at 40.00 = 80	\$380	\$380
EQUIPMENT MAINTENANCE	10151062 - 627000	1.00 Photocopier maintenance at 500.00 = 500	\$500	\$500
CONTRACTED SERVICES	10151062 - 628800	1.00 Outside assistance for special projects and activities at 10,000.00 = 10,000	\$10,000	\$10,000
OFFICE SUPPLIES	10151063 - 630500	1.00 Office supplies for City Council and City Manager's office at 1,800.00 = 1,800	\$1,800	\$1,800
PRINTING SUPPLIES	10151063 - 631000	1.00 Printing supplies - paper, photocopy paper, toner, poster supplies at 1,700.00 = 1,700	\$1,700	\$1,700
FOOD	10151063 - 633500		\$1,000	\$1,000
DUES & MEMBERSHIPS	10151064 - 642000	1.00 Chamber of Commerce at 275.00 = 275 1.00 ICMA - City Manager and Assistant City Manager at 1,550.00 = 1,550 1.00 ME Town & City Managers Assoc. at 297.00 = 297	\$2,122	\$2,122

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
TRANSFER OUT	10151088 - 900001	4.00 Avaya Replacement	at	84.00	=	336	\$2,936	\$2,936
		4 Phones @ \$7.00 x 12 months						
		1.00 Photocopier - Equipment Reserve	at	2,600.00	=	2,600		
TOTAL EXECUTIVE DEPARTMENT							\$210,054	\$210,054

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2011/2012	ACTUAL 2012/2013	APPROVED BUDGET 2013/2014	DEPARTMENT REQUEST 2014/2015	MANAGER'S BUDGET 2014/2015	ADOPTED BUDGET 2014/2015
CITY CLERK							
HOURLY	10152061 - 611000	\$104,971	\$104,855	\$107,809	\$110,242	\$110,242	\$110,242
SALARY	10152061 - 611500	\$75,178	\$79,147	\$82,744	\$86,931	\$86,931	\$86,931
TEMPORARY HELP	10152061 - 612000	\$11,666	\$13,102	\$12,904	\$13,181	\$13,181	\$13,181
OVERTIME	10152061 - 612500	\$2,921	\$3,980	\$3,473	\$3,558	\$3,558	\$3,558
		\$194,736	\$201,084	\$206,930	\$213,912	\$213,912	\$213,912
PRINTING & BINDING	10152062 - 620500	\$4,129	\$4,397	\$4,725	\$4,725	\$4,725	\$4,725
ADVERTISING	10152062 - 621000	\$1,560	\$3,909	\$2,300	\$2,300	\$2,300	\$2,300
TELEPHONE	10152062 - 622000	\$1,653	\$870	\$996	\$996	\$996	\$996
EQUIPMENT RENTAL	10152062 - 626000	\$0	\$205	\$410	\$205	\$205	\$205
EQUIPMENT MAINTENANCE	10152062 - 627000	\$2,262	\$987	\$2,265	\$1,040	\$1,040	\$1,040
CONTRACTED SERVICES	10152062 - 628800	\$3,643	\$1,661	\$3,200	\$2,700	\$2,700	\$2,700
TRAINING	10152062 - 629000	\$1,318	\$0	\$0	\$0	\$0	\$0
		\$14,566	\$12,028	\$13,896	\$11,966	\$11,966	\$11,966
OFFICE SUPPLIES	10152063 - 630500	\$1,756	\$1,196	\$1,900	\$1,900	\$1,900	\$1,900
PRINTING SUPPLIES	10152063 - 631000	\$156	\$366	\$500	\$500	\$500	\$500
		\$1,912	\$1,562	\$2,400	\$2,400	\$2,400	\$2,400
RENT	10152064 - 641000	\$1,350	\$700	\$1,400	\$700	\$700	\$700
DUES & MEMBERSHIPS	10152064 - 642000	\$140	\$100	\$140	\$305	\$305	\$305
		\$1,490	\$800	\$1,540	\$1,005	\$1,005	\$1,005
TRANSFER OUT	10152088 - 900001	\$540	\$420	\$420	\$1,020	\$1,020	\$1,020
		\$540	\$420	\$420	\$1,020	\$1,020	\$1,020
TOTAL CITY CLERK		\$213,244	\$215,894	\$225,186	\$230,303	\$230,303	\$230,303

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
CITY CLERK								
HOURLY	10152061 - 611000	1 CITY CLERK SECRETARY 1 LICENSING ADMINISTRATOR 2 SWITCHBOARD OPERATOR					\$110,242	\$110,242
SALARY	10152061 - 611500	1 CITY CLERK					\$86,931	\$86,931
TEMPORARY HELP	10152061 - 612000	2.00 Two part time office employees working full time before the election.	at	768.00	=	1,536	\$13,181	\$13,181
		4.00 4 Temporary employees to help with Absentee voting	at	881.25	=	3,525		
		26.00 Election Workers	at	180.00	=	4,680		
		9.00 Registrars	at	150.00	=	1,350		
		10.00 Wardens/Ward Clerks (1) Elections	at	209.00	=	2,090		
OVERTIME	10152061 - 612500	1.00 Asst Clerk - vacation and election coverage	at	1,591.00	=	1,591	\$3,558	\$3,558
		1.00 Licensing Administrator- vacation and election	at	1,467.00	=	1,467		
		1.00 Sick time coverage	at	500.00	=	500		
PRINTING & BINDING	10152062 - 620500	1.00 Ballots for municipal election	at	3,675.00	=	3,675	\$4,725	\$4,725
		1.00 Miscellaneous	at	750.00	=	750		
		1.00 Pressure sealed forms	at	300.00	=	300		
ADVERTISING	10152062 - 621000	1.00 Budget Hearing	at	300.00	=	300	\$2,300	\$2,300
		1.00 Mun. Ballot(1) & Notice to Voters(1)	at	2,000.00	=	2,000		
TELEPHONE	10152062 - 622000	12.00 Cell Phone	at	32.00	=	384	\$996	\$996
		12.00 One Communications	at	40.00	=	480		
		12.00 Trinet System	at	11.00	=	132		
EQUIPMENT RENTAL	10152062 - 626000	1.00 Enclosed Van Rental for (2) Elections	at	205.00	=	205	\$205	\$205
EQUIPMENT MAINTENANCE	10152062 - 627000	1.00 Repairs to Office Equipment	at	440.00	=	440	\$1,040	\$1,040
		12.00 Copier Maintenance	at	50.00	=	600		
CONTRACTED SERVICES	10152062 - 628800	1.00 Programming Accuvote Machines for one election	at	1,500.00	=	1,500	\$2,700	\$2,700
		1.00 Restoration of Records	at	1,200.00	=	1,200		

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
OFFICE SUPPLIES	10152063 - 630500	1.00 General office and election supplies	at	1,900.00	=	1,900	\$1,900	\$1,900
PRINTING SUPPLIES	10152063 - 631000	1.00 Paper and ink cartridges	at	500.00	=	500	\$500	\$500
RENT	10152064 - 641000	1.00 American Legion Hall room rental (1) elections	at	300.00	=	300	\$700	\$700
		1.00 Boys & Girls Club room rental (1) elections	at	400.00	=	400		
DUES & MEMBERSHIPS	10152064 - 642000	2.00 CCMCA	at	10.00	=	20	\$305	\$305
		2.00 MTCCA	at	25.00	=	50		
		2.00 NEACTC	at	25.00	=	50		
		1.00 IIMC	at	185.00	=	185		
TRANSFER OUT	10152088 - 900001	5.00 Avaya Replacement 5 Phones @ \$7.00 x 12 months	at	84.00	=	420	\$1,020	\$1,020
		1.00 Copier Reserve	at	600.00	=	600		
TOTAL CITY CLERK							\$230,303	\$230,303

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
CORPORATION COUNSEL							
HOURLY	10153061 - 611000	\$42,420	\$42,432	\$43,069	\$43,930	\$43,930	\$43,930
OVERTIME	10153061 - 612500	\$391	\$408	\$0	\$0	\$0	\$0
		\$42,812	\$42,840	\$43,069	\$43,930	\$43,930	\$43,930
TELEPHONE	10153062 - 622000	\$438	\$395	\$643	\$643	\$643	\$643
EQUIPMENT MAINTENANCE	10153062 - 627000	\$245	\$334	\$900	\$900	\$900	\$900
CONTRACTED SERVICES	10153062 - 628800	\$0	\$50	\$1,500	\$1,500	\$1,500	\$1,500
CONTRACTED SERVICES - LEGAL	10153062 - 628801	\$111,549	\$109,321	\$135,000	\$135,000	\$135,000	\$135,000
RECORDING FEES	10153062 - 629400	\$143	\$45	\$300	\$300	\$300	\$300
		\$112,375	\$110,145	\$138,343	\$138,343	\$138,343	\$138,343
OFFICE SUPPLIES	10153063 - 630500	\$6	\$102	\$500	\$500	\$500	\$500
PRINTING SUPPLIES	10153063 - 631000	\$104	\$73	\$500	\$500	\$500	\$500
		\$110	\$176	\$1,000	\$1,000	\$1,000	\$1,000
TRANSFER OUT	10153088 - 900001	\$34,668	\$29,644	\$1,644	\$1,644	\$1,644	\$1,644
		\$34,668	\$29,644	\$1,644	\$1,644	\$1,644	\$1,644
TOTAL CORPORATION COUNSEL		\$189,965	\$182,805	\$184,056	\$184,917	\$184,917	\$184,917

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
CORPORATION COUNSEL			
HOURLY	10153061 - 611000 1 ADMIN SECRETARY CORP COUNSEL	\$43,930	\$43,930
TELEPHONE	10153062 - 622000 12.00 Conversant/Avaya & fax lines at 50.25 = 603 1.00 Long distance at 40.00 = 40	\$643	\$643
EQUIPMENT MAINTENANCE	10153062 - 627000 1.00 Charge for monthly photocopies at 900.00 = 900	\$900	\$900
CONTRACTED SERVICES	10153062 - 628800 1.00 Westlaw Access, petty cash at 1,500.00 = 1,500	\$1,500	\$1,500
CONTRACTED SERVICES - LEGAL	10153062 - 628801 1.00 Outside legal counsel, expert Higher hourly rate at 135,000.00 = 135,000	\$135,000	\$135,000
RECORDING FEES	10153062 - 629400 1.00 Fees for filing/recording documents at 300.00 = 300	\$300	\$300
OFFICE SUPPLIES	10153063 - 630500 1.00 Miscellaneous office supplies at 500.00 = 500	\$500	\$500
PRINTING SUPPLIES	10153063 - 631000 1.00 Paper supplies, letterhead at 500.00 = 500	\$500	\$500
TRANSFER OUT	10153088 - 900001 1.00 Avaya Replacement 1 Phones @ \$7 x 12 months at 84.00 = 84 1.00 Photocopier - Equipment Reserve at 1,560.00 = 1,560	\$1,644	\$1,644
TOTAL CORPORATION COUNSEL		\$184,917	\$184,917

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
FINANCE DEPARTMENT							
HOURLY	10154061 - 611000	\$454,109	\$453,516	\$468,996	\$486,829	\$486,829	\$486,829
SALARY	10154061 - 611500	\$302,302	\$307,541	\$302,883	\$311,645	\$311,645	\$311,645
TEMPORARY HELP	10154061 - 612000	\$3,709	\$7,946	\$6,018	\$6,018	\$6,018	\$6,018
OVERTIME	10154061 - 612500	\$967	\$2,640	\$2,500	\$2,000	\$2,000	\$2,000
		\$761,088	\$771,643	\$780,397	\$806,492	\$806,492	\$806,492
PRINTING & BINDING	10154062 - 620500	\$17,313	\$13,704	\$17,650	\$17,275	\$17,275	\$17,275
ADVERTISING	10154062 - 621000	\$1,032	\$1,000	\$2,100	\$1,800	\$1,800	\$1,800
TELEPHONE	10154062 - 622000	\$2,724	\$2,123	\$3,060	\$3,120	\$3,120	\$3,120
SUBSCRIPTIONS	10154062 - 624500	\$298	\$327	\$492	\$510	\$510	\$510
MOTOR VEHICLE MAINT	10154062 - 626500	\$83	\$33	\$100	\$200	\$200	\$200
EQUIPMENT MAINTENANCE	10154062 - 627000	\$82,490	\$80,172	\$85,653	\$88,776	\$88,776	\$88,776
CONTRACTED SERVICES	10154062 - 628800	\$50,385	\$49,478	\$49,500	\$47,000	\$47,000	\$47,000
TRAINING	10154062 - 629000	\$7,376	\$2,150	\$0	\$0	\$0	\$0
RECORDING FEES	10154062 - 629400	\$7,812	\$6,899	\$7,920	\$8,100	\$8,100	\$8,100
		\$169,513	\$155,886	\$166,475	\$166,781	\$166,781	\$166,781
OFFICE SUPPLIES	10154063 - 630500	\$4,565	\$4,262	\$4,500	\$4,500	\$4,500	\$4,500
GAS & OIL	10154063 - 632000	\$494	\$535	\$549	\$549	\$549	\$549
BOOKS	10154063 - 638200	\$159	\$20	\$160	\$120	\$120	\$120
VEHICLE SUPPLIES	10154063 - 638600	\$0	\$0	\$25	\$25	\$25	\$25
		\$5,219	\$4,817	\$5,234	\$5,194	\$5,194	\$5,194
DUES & MEMBERSHIPS	10154064 - 642000	\$1,788	\$1,710	\$1,923	\$1,758	\$1,758	\$1,758
		\$1,788	\$1,710	\$1,923	\$1,758	\$1,758	\$1,758
TRANSFER OUT	10154088 - 900001	\$3,648	\$3,264	\$2,928	\$2,928	\$2,928	\$2,928
		\$3,648	\$3,264	\$2,928	\$2,928	\$2,928	\$2,928
TOTAL FINANCE DEPARTMENT		\$941,255	\$937,320	\$956,957	\$983,153	\$983,153	\$983,153

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
FINANCE DEPARTMENT			
HOURLY	10154061 - 611000		
	1 ACCOUNTANT		
	1 ACCOUNTS PAYABLE CLERK		
	1 PROPERTY APPRAISER		
	1 ASSISTANT TO ASSESSOR		
	2 CLERK/CASHIER II		
	1 DEPUTY ASSESSOR		
	1 PURCHASING AGENT PAYROLL ADM		
	1 PAYROLL CLERK		
	1 SENIOR CLERK CASHIER		
	1 TAX/TREASURER		
SALARY	10154061 - 611500		
	1 ASSESSOR		
	1 DEPUTY FINANCE DIRECTOR		
	1 FINANCE DIRECTOR		
	1 FINANCE OFFICE MANAGER		
TEMPORARY HELP	10154061 - 612000		
	104.00 Passport Processing Hours	at 17.00 = 1,768	\$6,018
	340.00 Temporary help to cover vacations	at 12.50 = 4,250	\$6,018
OVERTIME	10154061 - 612500		
			\$2,000
PRINTING & BINDING	10154062 - 620500		
	1.00 Accounts Payable Checks	at 900.00 = 900	\$17,275
	1.00 Copy paper	at 2,000.00 = 2,000	\$17,275
	1.00 Direct Deposit Forms	at 600.00 = 600	
	1.00 Envelopes for Assessing, Treas	at 500.00 = 500	
	1.00 Homeowners Guides	at 250.00 = 250	
	1.00 Invoices	at 500.00 = 500	
	1.00 Maps & Mylars	at 800.00 = 800	
	1.00 Payroll Checks	at 500.00 = 500	
	1.00 Personal Property Forms	at 1,200.00 = 1,200	
	4.00 Tax bill processing for 4 quar	at 2,400.00 = 9,600	
	1.00 W2 & 1099 Forms	at 425.00 = 425	
ADVERTISING	10154062 - 621000		
	24.00 Bid Ads	at 75.00 = 1,800	\$1,800

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
TELEPHONE	10154062 - 622000	12.00 Cellphone Stipends for Director, Deputy and Assessor	at	125.00	=	1,500	\$3,120	\$3,120
		2.00 Track Phone Minutes for Assessor's Office	at	150.00	=	300		
		12.00 Local and Long Distance Charges	at	110.00	=	1,320		
SUBSCRIPTIONS	10154062 - 624500	1.00 American Institute of Real Estate Appraisers	at	40.00	=	40	\$510	\$510
		1.00 Excise Reference Publications	at	125.00	=	125		
		0.50 Marshall & Swift	at	580.00	=	290		
		1.00 Public Investor	at	55.00	=	55		
MOTOR VEHICLE MAINT	10154062 - 626500	1.00 Maintenance of Assessors Pool Car	at	200.00	=	200	\$200	\$200
EQUIPMENT MAINTENANCE	10154062 - 627000	1.00 Copier Maintenance (cost per copy)	at	400.00	=	400	\$88,776	\$88,776
		1.00 Folding Machine Maintenance	at	500.00	=	500		
		1.00 Gui Client Server Support (MUNIS user interface)	at	2,700.00	=	2,700		
		1.00 MUNIS -Citizen Online	at	2,183.00	=	2,183		
		1.00 MUNIS Software Maintenance *Estimate*	at	69,900.00	=	69,900		
		1.00 Trio Automobile Registration Software	at	5,880.00	=	5,880		
		1.00 Vision Software Maintenance	at	4,013.00	=	4,013		
		1.00 Vision Web Support	at	3,200.00	=	3,200		
CONTRACTED SERVICES	10154062 - 628800	1.00 Annual Audit	at	38,500.00	=	38,500	\$47,000	\$47,000
		1.00 APPRASIAL CONSULTATIONS	at	4,000.00	=	4,000		
		1.00 Past Due Personal Property Collector	at	2,500.00	=	2,500		
		1.00 Special Programming	at	500.00	=	500		
		1.00 Tax Lien Title Research	at	1,500.00	=	1,500		
RECORDING FEES	10154062 - 629400	1.00 Registry of Deeds - Deed Copies & Tax Lien Discharges	at	8,100.00	=	8,100	\$8,100	\$8,100
OFFICE SUPPLIES	10154063 - 630500	1.00 Office supplies & small office machines such as calculators etc.	at	4,500.00	=	4,500	\$4,500	\$4,500
GAS & OIL	10154063 - 632000	180.00 Gas & Oil for Assessor's Pool Car	at	3.05	=	549	\$549	\$549
BOOKS	10154063 - 638200	1.00 Misc Finance & Assessing Reference Books	at	120.00	=	120	\$120	\$120

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
VEHICLE SUPPLIES	10154063 - 638600	1.00	Misc Vehicle Supplies	at	25.00	=	25	\$25	\$25
DUES & MEMBERSHIPS	10154064 - 642000	1.00	GFOA Certificate of Achievemen	at	525.00	=	525	\$1,758	\$1,758
		1.00	GFOA Dues	at	225.00	=	225		
		0.50	IAAO Membership	at	176.00	=	88		
		4.00	Maine Chapter IAAO	at	30.00	=	120		
		2.00	ME and NE GFOA Dues	at	40.00	=	80		
		1.00	ME Assoc of Assessing	at	30.00	=	30		
		1.00	ME Licenses	at	375.00	=	375		
		2.00	MMTCTA Dues	at	25.00	=	50		
		1.00	MSCPA	at	235.00	=	235		
		1.00	N.E. Regional Assessors Associ	at	30.00	=	30		
TRANSFER OUT	10154088 - 900001	17.00	Avaya Replacement 17 Phones @ \$7.00 x 12 months	at	84.00	=	1,428	\$2,928	\$2,928
		1.00	Photocopier - Equipment Reserve	at	1,500.00	=	1,500		
TOTAL FINANCE DEPARTMENT								\$983,153	\$983,153

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
INFORMATION TECHNOLOGY							
HOURLY	10155061 - 611000	\$138,993	\$144,129	\$152,532	\$158,682	\$158,682	\$158,682
SALARY	10155061 - 611500	\$90,742	\$77,748	\$87,489	\$91,246	\$91,246	\$91,246
OVERTIME	10155061 - 612500	\$4,778	\$5,845	\$5,500	\$6,000	\$6,000	\$6,000
		\$234,513	\$227,722	\$245,521	\$255,928	\$255,928	\$255,928
TELEPHONE	10155062 - 622000	\$23,615	\$22,348	\$24,820	\$24,820	\$24,820	\$24,820
SUBSCRIPTIONS	10155062 - 624500	\$5	\$0	\$0	\$0	\$0	\$0
EQUIPMENT MAINTENANCE	10155062 - 627000	\$50,815	\$65,338	\$50,025	\$63,450	\$63,450	\$63,450
CONTRACTED SERVICES	10155062 - 628800	\$10,500	\$14,931	\$15,000	\$15,200	\$15,200	\$15,200
TRAINING	10155062 - 629000	\$1,462	\$3,712	\$0	\$0	\$0	\$0
		\$86,397	\$106,330	\$89,845	\$103,470	\$103,470	\$103,470
OFFICE SUPPLIES	10155063 - 630500	\$3,483	\$2,930	\$3,128	\$3,128	\$3,128	\$3,128
BOOKS	10155063 - 638200	\$109	\$109	\$150	\$150	\$150	\$150
		\$3,591	\$3,040	\$3,278	\$3,278	\$3,278	\$3,278
TRANSFER OUT	10155088 - 900001	\$16,432	\$35,336	\$35,336	\$45,336	\$35,336	\$35,336
		\$16,432	\$35,336	\$35,336	\$45,336	\$35,336	\$35,336
TOTAL INFORMATION TECHNOLOGY		\$340,933	\$372,428	\$373,980	\$408,012	\$398,012	\$398,012

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
INFORMATION TECHNOLOGY								
HOURLY	10155061 - 611000	1 DATA MANAGER 1 IS HELP DESK TECH I 1 IS HELP DESK TECH II					\$158,682	\$158,682
SALARY	10155061 - 611500	1 IS DIRECTOR					\$91,246	\$91,246
OVERTIME	10155061 - 612500	1.00 Overtime	at	6,000.00	=	6,000	\$6,000	\$6,000
TELEPHONE	10155062 - 622000	12.00 4 cell phones with data plans	at	290.00	=	3,480	\$24,820	\$24,820
		12.00 Citywide fiber connection. Con	at	1,750.00	=	21,000		
		12.00 Conversant/Avaya & fax	at	25.00	=	300		
		1.00 Long distance	at	40.00	=	40		

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>					<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>			
EQUIPMENT MAINTENANCE 10155062 - 627000	1.00 GoDaddy SSL Certificate Annual Renewal	at	300.00	=	300	\$63,450	\$63,450			
	1.00 Server Room Air Conditioner Annual Cleaning and Maintenance	at	500.00	=	500					
	1.00 Southportland.org Domain Hosting Annual renewal (Network Solutions)	at	600.00	=	600					
	1.00 Fortiguard UTM (Firewall, AV, Webfilter) Annual Maintenance	at	2,000.00	=	2,000					
	1.00 PC Parts Replacements	at	2,000.00	=	2,000					
	1.00 Sophos AV Annual Maintenance	at	2,200.00	=	2,200					
	1.00 Desktop Management Annual Renewal	at	2,500.00	=	2,500					
	1.00 Actifio VM Backup Annual Maintenance	at	3,000.00	=	3,000					
	1.00 Avaya PBX Annual Maintenance	at	7,200.00	=	7,200					
	1.00 Annual maintenance on laser printers hp8100dn;hp8000dn;hp4050n;hp8550n	at	850.00	=	850					
	2.00 Backup Servers. Backup Exec license and maintenance.	at	100.00	=	200					
	1.00 FortiMail Email Spam/Anti-Virus Annual Maintenance	at	1,800.00	=	1,800					
	1.00 Exchange Server Agent. Backup Exec license and maintenance.	at	150.00	=	150					
	4.00 Issuetrak	at	850.00	=	3,400					
	1.00 Whats up Gold Software renewal	at	3,500.00	=	3,500					
	1.00 One year maintenance contract on Cisco equipment (currently with PRESIDIO).	at	20,000.00	=	20,000					
	1.00 Self insurance of servers out of warranty. Remaining Balance to be moved to a reserve.	at	5,000.00	=	5,000					
	1.00 Server Agents. Backup Exec license and maintenance.	at	900.00	=	900					
	1.00 UPS Batteries	at	250.00	=	250					
	1.00 Vmware licensing	at	7,100.00	=	7,100					
	Yearly Maintenance for Vmware server consolidation software.									
	CONTRACTED SERVICES 10155062 - 628800	1.00 City Website Hosting	at	500.00	=			500	\$15,200	\$15,200
		1.00 IT Consulting Services	at	1,000.00	=			1,000		
12.00 Mycommunity Mobile web hosting		at	100.00	=	1,200					
12.00 Web GIS Hosting Fee		at	250.00	=	3,000					
1.00 GIS Parcel Layer updates		at	9,500.00	=	9,500					

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					MANAGER'S BUDGET 2014/2015	ADOPTED BUDGET 2014/2015
OFFICE SUPPLIES	10155063 - 630500	2.00 HP 4000 series micro toner	at	110.00	=	220	\$3,128	\$3,128
		1.00 8100 Series Maintenance Kit. Fuser assembly, transfer roller, 8 feed separation rollers.	at	350.00	=	350		
		8.00 HP 4250 series toner. finance, police admin, fire admin, community center.	at	104.00	=	832		
		2.00 HP laserjet 2100 series printer	at	69.00	=	138		
		6.00 HP Laserjet 8000 toner	at	90.00	=	540		
		4.00 HP laserjet 8100 series toner	at	112.00	=	448		
		1.00 Misc office supplies (keyboards, mice, etc)	at	600.00	=	600		
BOOKS	10155063 - 638200	1.00 Books	at	150.00	=	150		
TRANSFER OUT	10155088 - 900001	4.00 Avaya Replacement 4 Phones @ \$7 x 12 months	at	84.00	=	336	\$35,336	\$35,336
		1.00 IT reserves	at	35,000.00	=	35,000		
TOTAL INFORMATION TECHNOLOGY							\$398,012	\$398,012

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PLANNING DEPARTMENT							
HOURLY	10156061 - 611000	\$31,068	\$32,518	\$31,890	\$33,782	\$33,782	\$33,782
SALARY	10156061 - 611500	\$136,374	\$137,410	\$138,369	\$143,068	\$143,068	\$143,068
TEMPORARY HELP	10156061 - 612000	\$1,251	\$1,009	\$1,500	\$1,875	\$1,875	\$1,875
		\$168,693	\$170,937	\$171,759	\$178,725	\$178,725	\$178,725
PRINTING & BINDING	10156062 - 620500	\$410	\$1,246	\$500	\$500	\$500	\$500
ADVERTISING	10156062 - 621000	\$834	\$335	\$1,200	\$1,200	\$1,200	\$1,200
TELEPHONE	10156062 - 622000	\$4,958	\$589	\$2,305	\$1,555	\$1,555	\$1,555
WATER & SEWER	10156062 - 622400	\$679	\$622	\$840	\$840	\$840	\$840
ELECTRIC	10156062 - 622500	\$4,526	\$4,729	\$4,740	\$4,740	\$4,740	\$4,740
SUBSCRIPTIONS	10156062 - 624500	\$972	\$972	\$976	\$976	\$976	\$976
EQUIPMENT MAINTENANCE	10156062 - 627000	\$1,408	\$656	\$1,260	\$1,260	\$1,260	\$1,260
BUILDING MAINTENANCE	10156062 - 627500	\$9,347	\$10,548	\$8,800	\$10,850	\$10,850	\$10,850
CONTRACTED SERVICES	10156062 - 628800	\$791	\$1,323	\$1,800	\$1,800	\$1,800	\$1,800
CONTRACT SERVICES-ENGINEER	10156062 - 628802	\$5,106	\$4,328	\$5,500	\$6,200	\$6,200	\$6,200
		\$29,032	\$25,347	\$27,921	\$29,921	\$29,921	\$29,921
OFFICE SUPPLIES	10156063 - 630500	\$2,077	\$1,679	\$1,900	\$1,800	\$1,800	\$1,800
PRINTING SUPPLIES	10156063 - 631000	\$1,264	\$3,982	\$1,500	\$1,500	\$1,500	\$1,500
HEATING FUEL	10156063 - 631500	\$8,438	\$11,295	\$11,504	\$11,504	\$11,504	\$11,504
BOOKS	10156063 - 638200	\$241	\$129	\$120	\$250	\$250	\$250
		\$12,020	\$17,085	\$15,024	\$15,054	\$15,054	\$15,054
DUES & MEMBERSHIPS	10156064 - 642000	\$1,153	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250
		\$1,153	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250
OFFICE EQUIPMENT	10156065 - 650500	\$0	\$0	\$750	\$0	\$0	\$0
		\$0	\$0	\$750	\$0	\$0	\$0
TRANSFER OUT	10156088 - 900001	\$540	\$420	\$420	\$420	\$420	\$420
		\$540	\$420	\$420	\$420	\$420	\$420
TOTAL PLANNING DEPARTMENT		\$211,439	\$215,039	\$217,124	\$225,370	\$225,370	\$225,370

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PLANNING DEPARTMENT			
HOURLY	10156061 - 611000 1 PLANNING ADMIN.SECRETARY	\$33,782	\$33,782
SALARY	10156061 - 611500 1 DIRECTOR OF PLANNING AND DEV 1 PLANNER	\$143,068	\$143,068
TEMPORARY HELP	10156061 - 612000 125.00 Temporary Secretaries. Includes recording secretaries for Planning Board and Comp Plan Implementation meetings. 6 hrs mtg. x 1.5 mtgs./mo x 12 mos. = 108 hrs.	1,875	\$1,875
PRINTING & BINDING	10156062 - 620500 1.00 Stationery, maps, graphics, reports, large copying jobs.	500	\$500
ADVERTISING	10156062 - 621000 1.00 Legal and public notice advertisements	1,200	\$1,200
TELEPHONE	10156062 - 622000 12.00 Conversant/Avaya & 1 fax line 12.00 Planning's share of the T-1 internet service. 1.00 Long distance	1,239	\$1,555
WATER & SEWER	10156062 - 622400 12.00 Water usage in the Planning & Development building.	840	\$840
ELECTRIC	10156062 - 622500 12.00 Trailer usage 12.00 Main building usage	4,200	\$4,740
SUBSCRIPTIONS	10156062 - 624500 1.00 Planners Advisory Service 1.00 Journal of APA 7.00 Maine Townsman for the Planning Board members. 1.00 MaineBiz 1.00 Metropolis magazine	976	\$976
EQUIPMENT MAINTENANCE	10156062 - 627000 12.00 Copier Service Contract (Expected average = \$55/month) 1.00 Repairs, supplies, upgrades for computer, printing and graphics equipment (e.g., plotter).	1,260	\$1,260

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
BUILDING MAINTENANCE	10156062 - 627500	1.00 Electrical Repairs	at	750.00	=	750	\$10,850	\$10,850
		52.00 Janitorial service: mopping and vacuuming. Staff obtains bathroom supplies & handles trash, etc.	at	125.00	=	6,500		
		1.00 Maintenance and repairs: non-routine repairs; safety compliance improvements; etc.	at	3,600.00	=	3,600		
CONTRACTED SERVICES	10156062 - 628800	1.00 Non-Engineering contracted services Such as for having signs made for an event or commissioning a special graphic.	at	1,800.00	=	1,800	\$1,800	\$1,800
CONTRACT SERVICES-ENGINEERING	10156062 - 628802	1.00 Outside traffic and other engineering & site design services	at	6,200.00	=	6,200	\$6,200	\$6,200
OFFICE SUPPLIES	10156063 - 630500	1.00 Supplies to operate Planning functions of the Department	at	1,800.00	=	1,800	\$1,800	\$1,800
PRINTING SUPPLIES	10156063 - 631000	1.00 Copier & printer paper; paper rolls for plotter; ink cartridges for printers and plotter; toner.	at	1,500.00	=	1,500	\$1,500	\$1,500
HEATING FUEL	10156063 - 631500	7,190.00 Natural gas heat for Planning & Development building.	at	1.60	=	11,504	\$11,504	\$11,504
BOOKS	10156063 - 638200	1.00 Up-to-date planning books to maintain professional education.	at	250.00	=	250	\$250	\$250
DUES & MEMBERSHIPS	10156064 - 642000	1.00 APA admin fee for Planning Board members	at	100.00	=	100	\$1,250	\$1,250
		7.00 Planning Board Members' APA Membership	at	50.00	=	350		
		2.00 Planning Director & Community Planner Maine Association of Planners Membership	at	40.00	=	80		
		1.00 Planning Director APA/AICP Membership	at	495.00	=	495		
		1.00 Urban Land Institute	at	225.00	=	225		
OFFICE EQUIPMENT	10156065 - 650500						\$0	
TRANSFER OUT	10156088 - 900001	5.00 Avaya Replacement 5 Phones @ \$7 x 12 months	at	84.00	=	420	\$420	\$420
TOTAL PLANNING DEPARTMENT							\$225,370	\$225,370

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
HUMAN RESOURCES							
HOURLY	10158061 - 611000	\$58,341	\$58,422	\$59,007	\$60,188	\$60,188	\$60,188
SALARY	10158061 - 611500	\$135,902	\$140,209	\$142,415	\$147,657	\$147,657	\$147,657
		\$194,243	\$198,630	\$201,422	\$207,845	\$207,845	\$207,845
PRINTING & BINDING	10158062 - 620500	\$1,324	\$511	\$1,345	\$375	\$375	\$375
ADVERTISING	10158062 - 621000	\$4,350	\$3,735	\$4,350	\$4,275	\$4,275	\$4,275
TELEPHONE	10158062 - 622000	\$3,278	\$2,212	\$2,376	\$2,376	\$2,376	\$2,376
TRAVEL	10158062 - 623000	\$2,377	\$3,033	\$4,750	\$4,750	\$4,750	\$4,750
AUTO MILEAGE	10158062 - 623500	\$5,970	\$6,533	\$5,250	\$7,220	\$7,220	\$7,220
SUBSCRIPTIONS	10158062 - 624500	\$1,989	\$1,145	\$1,300	\$1,950	\$1,950	\$1,950
CONTRACTED SERVICES	10158062 - 628800	\$1,606	\$1,678	\$1,200	\$4,100	\$4,100	\$4,100
CONTRACTED SERVICES - LEGAL	10158062 - 628801	\$28,792	\$24,832	\$25,000	\$18,000	\$18,000	\$18,000
TRAINING	10158062 - 629000	\$6,281	\$34,608	\$42,620	\$55,305	\$55,305	\$55,305
EDUCATIONAL REIMBURSEMENT	10158062 - 629900	\$12,745	\$13,650	\$10,000	\$10,000	\$10,000	\$10,000
		\$68,713	\$91,937	\$98,191	\$108,351	\$108,351	\$108,351
OFFICE SUPPLIES	10158063 - 630500	\$227	\$1,121	\$800	\$850	\$850	\$850
PRINTING SUPPLIES	10158063 - 631000	\$208	\$130	\$125	\$135	\$135	\$135
		\$434	\$1,251	\$925	\$985	\$985	\$985
EMPLOYEE RECOGNITION	10158064 - 641158	\$0	\$4,086	\$3,500	\$3,500	\$3,500	\$3,500
DUES & MEMBERSHIPS	10158064 - 642000	\$175	\$445	\$425	\$475	\$475	\$475
		\$175	\$4,531	\$3,925	\$3,975	\$3,975	\$3,975
TRANSFER OUT	10158088 - 900001	\$540	\$420	\$420	\$420	\$420	\$420
		\$540	\$420	\$420	\$420	\$420	\$420
TOTAL HUMAN RESOURCES		\$264,105	\$296,770	\$304,883	\$321,576	\$321,576	\$321,576

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
HUMAN RESOURCES			
HOURLY	10158061 - 611000 1 HR SPECIALIST/CASEWORKER 1 PURCHASING AGENT PAYROLL ADM	\$60,188	\$60,188
SALARY	10158061 - 611500 1 HUMAN RESOURCE DIRECTOR 1 EMP RELATIONS MANAGER	\$147,657	\$147,657
PRINTING & BINDING	10158062 - 620500 1.00 Forms, business cards, policies, folders, envelopes at 375.00 = 375	\$375	\$375
ADVERTISING	10158062 - 621000 1.00 Classified employment ads, JobsInME.com, MaineJobs.com, department professional organizations at 4,275.00 = 4,275	\$4,275	\$4,275
TELEPHONE	10158062 - 622000 12.00 Business line, fax line, internet, phones for HR Director and Employee Relations Manager at 198.00 = 2,376	\$2,376	\$2,376
TRAVEL	10158062 - 623000 1.00 Staff travel expenses to attend training conferences and seminars - air, train, bus, parking, tolls, lodging, food, etc. at 4,750.00 = 4,750	\$4,750	\$4,750
AUTO MILEAGE	10158062 - 623500 1.00 Mileage reimbursement to staff who use personal vehicle for city business at IRS rate, currently \$0.565/mile. 10% increase in mileage costs at 7,220.00 = 7,220	\$7,220	\$7,220
SUBSCRIPTIONS	10158062 - 624500 1.00 HR and Employment reference materials; DOL compliance posters at 1,300.00 = 1,300 1.00 Required State and Federal Employment Postings at 650.00 = 650	\$1,950	\$1,950
CONTRACTED SERVICES	10158062 - 628800 1.00 Contracted Services for HR; MUNIS HR Software annual maintenance fee - (Applicant Tracking, Employee Self service) at 4,100.00 = 4,100	\$4,100	\$4,100
CONTRACTED SERVICES - LEGAL	10158062 - 628801 1.00 Contracted Legal Services for HR - Personnel, Employment, Labor Relations at 18,000.00 = 18,000	\$18,000	\$18,000
TRAINING	10158062 - 629000 1.00 HR, General Assistance & Executive conferences, workshops, seminars, staff development& safety training at 8,375.00 = 8,375 1.00 Department training accounts - Parks & Recreation, Planning & Development, Codes, City Clerk, Library, Public Works, Finance, IS, Transportation at 46,930.00 = 46,930	\$55,305	\$55,305

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
EDUCATIONAL REIMBURSEMENT	10158062 - 629900	1.00 Employee tuition reimbursement for degree programs and continuing education	at	10,000.00	=	10,000		\$10,000	\$10,000
OFFICE SUPPLIES	10158063 - 630500	1.00 General office supplies, copy paper	at	850.00	=	850		\$850	\$850
PRINTING SUPPLIES	10158063 - 631000	1.00 Ink cartridges for fax machine	at	135.00	=	135		\$135	\$135
EMPLOYEE RECOGNITION	10158064 - 641158	1.00	at	3,500.00	=	3,500		\$3,500	\$3,500
DUES & MEMBERSHIPS	10158064 - 642000	1.00 Society for Human Resources Management (SHRM), National Public Employees Assoc. (NPELRA), Maine Labor and Employee Relations Assoc. annual memberships.	at	475.00	=	475		\$475	\$475
TRANSFER OUT	10158088 - 900001	5.00 Avaya Replacement 5 Phones @ \$7. x 12 months	at	84.00	=	420		\$420	\$420
TOTAL HUMAN RESOURCES								\$321,576	\$321,576

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
CITY BUILDING							
HOURLY	10159061 - 611000	\$27,536	\$31,324	\$30,935	\$31,967	\$33,767	\$33,767
TEMPORARY HELP	10159061 - 612000	\$0	\$0	\$720	\$720	\$720	\$720
OVERTIME	10159061 - 612500	\$0	\$238	\$0	\$0	\$0	\$0
		\$27,536	\$31,562	\$31,655	\$32,687	\$34,487	\$34,487
POSTAGE	10159062 - 621500	\$32,642	\$38,495	\$45,000	\$45,000	\$41,000	\$41,000
TELEPHONE	10159062 - 622000	\$1,798	\$1,609	\$3,698	\$1,655	\$1,655	\$1,655
WATER & SEWER	10159062 - 622400	\$1,212	\$1,187	\$1,632	\$1,632	\$1,632	\$1,632
ELECTRIC	10159062 - 622500	\$24,133	\$19,255	\$24,180	\$24,000	\$24,000	\$24,000
CLEANING	10159062 - 625000	\$5,530	\$753	\$4,000	\$4,000	\$4,000	\$4,000
EQUIPMENT MAINTENANCE	10159062 - 627000	\$2,440	\$20,049	\$3,674	\$4,420	\$4,420	\$4,420
BUILDING MAINTENANCE	10159062 - 627500	\$33,857	\$45,178	\$32,535	\$22,980	\$26,980	\$26,980
BUILDINGS-LEASED	10159062 - 627510	\$0	\$3	\$100	\$100	\$100	\$100
CONTRACTED SERVICES	10159062 - 628800	\$0	\$110	\$0	\$0	\$0	\$0
CONTRACTED SERVICES -ENERG	10159062 - 628806	\$0	\$22,909	\$22,909	\$23,918	\$23,918	\$23,918
		\$101,612	\$149,548	\$137,728	\$127,705	\$127,705	\$127,705
HEATING FUEL	10159063 - 631500	\$8,621	\$9,564	\$10,472	\$10,290	\$10,290	\$10,290
CLEANING SUPPLIES	10159063 - 636500	\$1,959	\$1,464	\$2,200	\$2,200	\$2,200	\$2,200
MISC SUPPLIES	10159063 - 639900	\$319	\$476	\$600	\$600	\$600	\$600
		\$10,899	\$11,504	\$13,272	\$13,090	\$13,090	\$13,090
RENT	10159064 - 641000	\$2,572	\$2,849	\$3,360	\$4,312	\$4,312	\$4,312
		\$2,572	\$2,849	\$3,360	\$4,312	\$4,312	\$4,312
OFFICE EQUIPMENT	10159065 - 650500	\$139	\$59	\$450	\$450	\$450	\$450
BUILDINGS	10159065 - 658000	\$11,374	\$9,851	\$5,000	\$7,500	\$7,500	\$7,500
		\$11,513	\$9,910	\$5,450	\$7,950	\$7,950	\$7,950
TRANSFER OUT	10159088 - 900001	\$108	\$84	\$84	\$84	\$84	\$84
		\$108	\$84	\$84	\$84	\$84	\$84
TOTAL CITY BUILDING		\$154,240	\$205,458	\$191,549	\$185,828	\$187,628	\$187,628

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
CITY BUILDING			
HOURLY	10159061 - 611000 1 CITY HALL CUSTODIAN	\$33,767	\$33,767
TEMPORARY HELP	10159061 - 612000 60.00 Temporary Help at 12.00 = 720	\$720	\$720
POSTAGE	10159062 - 621500 1.00 Postage - all municipal mail including overnight delivery, tax bills, notices and general mail Decrease due to elimination of monthly vehicle registration reminders at 41,000.00 = 41,000	\$41,000	\$41,000
TELEPHONE	10159062 - 622000 12.00 Conversant - Switchboard and Fax Line Charges at 50.00 = 600 1.00 Foreign Language Translation - Annual Renewal Fee at 35.00 = 35 12.00 Long Distance calls switchboard fax machine at 85.00 = 1,020	\$1,655	\$1,655
WATER & SEWER	10159062 - 622400 12.00 Electrical Building at 16.00 = 192 12.00 Service at City Hall & City Hall Annex at 120.00 = 1,440	\$1,632	\$1,632
ELECTRIC	10159062 - 622500 12.00 Various Other Electrical at 380.00 = 4,560 12.00 Service at 41 Thomas Street at 240.00 = 2,880 12.00 Service at City Hall at 1,380.00 = 16,560	\$24,000	\$24,000
CLEANING	10159062 - 625000 1.00 Annual strip,seal,wax of basement & first floor bathrooms. Bi-monthly buffing. at 1,000.00 = 1,000 1.00 Carpet Cleaning at 2,000.00 = 2,000 1.00 Gutter Cleaning at 1,000.00 = 1,000	\$4,000	\$4,000
EQUIPMENT MAINTENANCE	10159062 - 627000 1.00 Maintenance on postage machine auto feeder - E570 at 300.00 = 300 1.00 Fire Extinguisher Inspections at 240.00 = 240 1.00 Postage Meter Various at 500.00 = 500 1.00 Generator Annual Maintenance at 1,500.00 = 1,500 4.00 Postage Meter (quarterly) at 370.00 = 1,480 1.00 Repair of custodial equipment at 400.00 = 400	\$4,420	\$4,420

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
BUILDING MAINTENANCE	10159062 - 627500	1.00 HVAC	at	500.00	=	500	\$26,980	\$26,980
		4.00 Boiler inspection	at	80.00	=	320		
		1.00 Boiler Service	at	5,000.00	=	5,000		
		1.00 Electrical Maintenance City Hall	at	2,500.00	=	2,500		
		1.00 Elevator Inspection	at	260.00	=	260		
		4.00 Elevator maintenance	at	1,065.00	=	4,260		
		1.00 Fire Alarm Maintenance Contract	at	1,140.00	=	1,140		
		1.00 Repairs & General Maintenance	at	12,000.00	=	12,000		
		1.00 Security alarm maintenance	at	1,000.00	=	1,000		
BUILDINGS-LEASED	10159062 - 627510	2.00 Boiler Certificate at Roosevelt and Hutchins	at	50.00	=	100	\$100	\$100
CONTRACTED SERVICES -ENERGY	10159062 - 628806	1.00 Siemens Maintenance Contract	at	17,642.00	=	17,642	\$23,918	\$23,918
		1.00 Siemens Energy Savings Verification	at	6,276.00	=	6,276		
HEATING FUEL	10159063 - 631500	5,100.00 Heating fuel for City Hall / O	at	1.50	=	7,650	\$10,290	\$10,290
		1,600.00 Natural Gas for City Hall Annex	at	1.65	=	2,640		
CLEANING SUPPLIES	10159063 - 636500	1.00 Medical kit	at	200.00	=	200	\$2,200	\$2,200
		1.00 Soap, paper towels, toilet paper, custodial products, etc.	at	2,000.00	=	2,000		
MISC SUPPLIES	10159063 - 639900	1.00 Keys, hardware items, small repair parts	at	600.00	=	600	\$600	\$600
RENT	10159064 - 641000	1.00 Post Office box	at	1,480.00	=	1,480	\$4,312	\$4,312
		12.00 Record Storage / Monthly fee & Access fees	at	236.00	=	2,832		
OFFICE EQUIPMENT	10159065 - 650500	1.00 Industrial Vacuum cleaner	at	450.00	=	450	\$450	\$450
BUILDINGS	10159065 - 658000	1.00 Painting of one quarter of interior of City Hall	at	3,500.00	=	3,500	\$7,500	\$7,500
		1.00 Re-carpet high wear areas of City Hall	at	4,000.00	=	4,000		
TRANSFER OUT	10159088 - 900001	1.00 Avaya Replacement 1 Phone @ \$7 x 12 months	at	84.00	=	84	\$84	\$84
TOTAL CITY BUILDING							\$187,628	\$187,628

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
POLICE DEPARTMENT							
HOURLY	10263061 - 611000	\$2,661,211	\$2,800,928	\$2,985,310	\$3,013,776	\$3,013,776	\$3,013,776
SCHOOL CROSSING GUIDES	10263061 - 611100	\$36,400	\$32,996	\$40,105	\$40,105	\$40,105	\$40,105
POLICE IN-SERVICE TRAINING	10263061 - 611300	\$35,642	\$28,145	\$30,243	\$31,150	\$31,150	\$31,150
POLICE COURT APPEARANCES	10263061 - 611400	\$27,680	\$27,128	\$41,000	\$41,000	\$41,000	\$41,000
SALARY	10263061 - 611500	\$158,075	\$162,970	\$164,948	\$168,244	\$168,244	\$168,244
OVERTIME	10263061 - 612500	\$238,178	\$252,670	\$205,030	\$205,030	\$205,030	\$205,030
		\$3,157,186	\$3,304,837	\$3,466,636	\$3,499,305	\$3,499,305	\$3,499,305
PRINTING & BINDING	10263062 - 620500	\$2,245	\$3,373	\$5,400	\$5,550	\$5,550	\$5,550
TELEPHONE	10263062 - 622000	\$27,098	\$24,525	\$22,933	\$23,893	\$23,893	\$23,893
WATER & SEWER	10263062 - 622400	\$957	\$908	\$1,080	\$1,080	\$1,080	\$1,080
ELECTRIC	10263062 - 622500	\$9,866	\$7,751	\$11,040	\$11,040	\$11,040	\$11,040
SUBSCRIPTIONS	10263062 - 624500	\$1,662	\$3,439	\$3,635	\$3,835	\$3,835	\$3,835
CLEANING	10263062 - 625000	\$1,008	\$1,958	\$2,000	\$2,000	\$2,000	\$2,000
MOTOR VEHICLE MAINT	10263062 - 626500	\$986	\$714	\$1,000	\$1,000	\$1,000	\$1,000
EQUIPMENT MAINTENANCE	10263062 - 627000	\$32,571	\$45,977	\$39,757	\$43,945	\$43,945	\$43,945
RADIO MAINTENANCE	10263062 - 627100	\$2,230	\$2,450	\$12,000	\$15,000	\$15,000	\$15,000
BUILDING MAINTENANCE	10263062 - 627500	\$17,450	\$23,889	\$18,000	\$21,500	\$21,500	\$21,500
CRIMINAL INVESTIGATION	10263062 - 628000	\$1,474	\$3,741	\$2,500	\$3,000	\$3,000	\$3,000
CONTRACTED SERVICES	10263062 - 628800	\$32,855	\$35,838	\$35,453	\$35,953	\$35,953	\$35,953
TRAINING	10263062 - 629000	\$26,685	\$28,976	\$26,200	\$27,200	\$27,200	\$27,200
		\$157,086	\$183,538	\$180,998	\$194,996	\$194,996	\$194,996
OFFICE SUPPLIES	10263063 - 630500	\$3,456	\$4,174	\$3,600	\$3,800	\$3,800	\$3,800
HEATING FUEL	10263063 - 631500	\$30,205	\$31,382	\$37,400	\$37,400	\$37,400	\$37,400
GAS & OIL	10263063 - 632000	\$108,613	\$109,413	\$117,260	\$117,260	\$117,260	\$117,260
TIRES & TUBES	10263063 - 632500	\$6,528	\$11,396	\$7,000	\$8,000	\$8,000	\$8,000
CLOTHING	10263063 - 634500	\$35,940	\$48,434	\$39,850	\$40,700	\$40,700	\$40,700
MEDICAL & LAB SUPPLIES	10263063 - 635000	\$1,499	\$1,136	\$1,075	\$1,200	\$1,200	\$1,200
PUBLIC SAFETY SUPPLIES	10263063 - 635800	\$22,675	\$11,265	\$13,353	\$18,258	\$20,308	\$20,308
SMALL TOOLS	10263063 - 636000	\$671	\$352	\$1,000	\$1,000	\$1,000	\$1,000
CLEANING SUPPLIES	10263063 - 636500	\$1,804	\$3,174	\$1,000	\$1,200	\$1,200	\$1,200
ANIMAL SUPPLIES	10263063 - 637100	\$5,742	\$5,992	\$3,500	\$3,600	\$3,600	\$3,600
VEHICLE SUPPLIES	10263063 - 638600	\$25,089	\$20,155	\$20,000	\$20,500	\$20,500	\$20,500
		\$242,222	\$246,874	\$245,038	\$252,918	\$254,968	\$254,968
DUES & MEMBERSHIPS	10263064 - 642000	\$960	\$2,120	\$1,125	\$1,225	\$1,225	\$1,225
		\$960	\$2,120	\$1,125	\$1,225	\$1,225	\$1,225
COMPUTER HARDWARE	10263065 - 650400	\$1,088	\$1,360	\$1,000	\$1,050	\$1,050	\$1,050

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
MOTOR VEHICLES	10263065 - 651000	\$107,999	\$108,000	\$81,000	\$108,000	\$108,000	\$108,000
		\$109,088	\$109,360	\$82,000	\$109,050	\$109,050	\$109,050
TRANSFER OUT	10263088 - 900001	\$12,562	\$11,626	\$13,376	\$13,376	\$13,376	\$13,376
		\$12,562	\$11,626	\$13,376	\$13,376	\$13,376	\$13,376
TOTAL POLICE DEPARTMENT		\$3,679,104	\$3,858,355	\$3,989,173	\$4,070,870	\$4,072,920	\$4,072,920

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
POLICE DEPARTMENT			
HOURLY	10263061 - 611000		
	1 ANIMAL CONTROL OFFICER		
	1 MDEA-PATROL		
	1 MAINE STATE POLICE TASK FORCE		
	1 POLICE ADMIN.SECRETARY		
	1 POLICE CUSTODIAN		
	5 POLICE DETECTIVE		
	1 POLICE ADMIN. INFO ASSISTANT		
	3 POLICE LIEUTENENTS		
	1 POLICE MECHANIC		
	35 POLICE PATROL		
	7 POLICE SERGEANT		
	1 PUBLIC SAFETY SECRETARY		
SCHOOL CROSSING GUIDES	10263061 - 611100	\$3,013,776	\$3,013,776
POLICE IN-SERVICE TRAINING	10263061 - 611300	\$40,105	\$40,105
POLICE COURT APPEARANCES	10263061 - 611400	\$31,150	\$31,150
SALARY	10263061 - 611500	\$41,000	\$41,000
	1 DEPUTY POLICE CHIEF		
	1 POLICE CHIEF	\$168,244	\$168,244
OVERTIME	10263061 - 612500	\$205,030	\$205,030
PRINTING & BINDING	10263062 - 620500		
	1.00 Complaint forms	at 500.00 = 500	\$5,550
	1.00 Computer paper	at 2,000.00 = 2,000	\$5,550
	1.00 Evidence cards	at 150.00 = 150	
	1.00 Informational pamphlets	at 500.00 = 500	
	1.00 Parking tickets	at 1,000.00 = 1,000	
	1.00 Pocket calendars	at 250.00 = 250	
	1.00 Property bags	at 100.00 = 100	
	1.00 Property tags	at 100.00 = 100	
	1.00 Stationary & Envelopes	at 750.00 = 750	
	1.00 Warning cards	at 200.00 = 200	

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>					<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
TELEPHONE	10263062 - 622000	1.00 Cell Phones	at	7,280.00	=	7,280	\$23,893
		12.00 Conversant/Avaya & fax	at	554.00	=	6,648	
		12.00 Long distance	at	90.00	=	1,080	
		17.00 Mobile air cards/annual fee	at	480.00	=	8,160	
		5.00 Pagers	at	145.00	=	725	
WATER & SEWER	10263062 - 622400	12.00 Water and sewer usage at Polic	at	90.00	=	1,080	\$1,080
ELECTRIC	10263062 - 622500	12.00 Monthly electrical costs	at	920.00	=	11,040	\$11,040
SUBSCRIPTIONS	10263062 - 624500	1.00 Accreditation Standards Manual	at	200.00	=	200	\$3,835
		25.00 Ferdico Title 17A (criminal st	at	26.00	=	650	
		25.00 Ferdico Title 29A (traffic law	at	26.00	=	650	
		1.00 Identification Manual Updates	at	100.00	=	100	
		1.00 Investigative Publications	at	400.00	=	400	
		5.00 Law Enforcement Officer's Manu	at	55.00	=	275	
		1.00 ICAPNet	at	1,500.00	=	1,500	
1.00 NADA Book (reference book on v	at	60.00	=	60			
CLEANING	10263062 - 625000	1.00 Vehicle Cleaning	at	2,000.00	=	2,000	\$2,000
MOTOR VEHICLE MAINT	10263062 - 626500	1.00 Body repair and painting to ve	at	1,000.00	=	1,000	\$1,000
EQUIPMENT MAINTENANCE	10263062 - 627000	1.00 State Open Fox Messenger	at	350.00	=	350	\$43,945
		1.00 Coplgic on-line Crime Reporting Maintenance	at	2,000.00	=	2,000	
		1.00 Tele-Staff Scheduling Maintenance	at	2,200.00	=	2,200	
		1.00 Electronic Parking Ticket Maintenance	at	1,900.00	=	1,900	
		1.00 In-car Video (Watchguard)Maintenance	at	2,500.00	=	2,500	
		1.00 Computer Hardware Maintenance	at	2,500.00	=	2,500	
		2.00 ALPR Maintenance	at	2,250.00	=	4,500	
		1.00 My-PD phone application	at	400.00	=	400	
		2.00 Photocopier Maintenance (cost per copy contract)	at	1,200.00	=	2,400	
		1.00 Police Mobile Software Maintenance	at	14,980.00	=	14,980	
		MDB Client, Field Reporting and Field Interview					
		1.00 RMSoftware Maintenance-NaviLine Crimes, LG	at	10,215.00	=	10,215	
		Crimes, Qrep, CAD Interface, Community Connect					

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>					<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>	
RADIO MAINTENANCE	10263062 - 627100					\$15,000	\$15,000	
BUILDING MAINTENANCE	10263062 - 627500	1.00	Electrical Repairs	at	2,500.00 =	2,500	\$21,500	\$21,500
		1.00	Permits, Inspections and Licenses	at	2,500.00 =	2,500		
		1.00	Plumbing Repairs	at	2,500.00 =	2,500		
		1.00	Furnance/Heat/AC Maintenance and Repair	at	4,000.00 =	4,000		
		1.00	General Building Repairs and Maintenance	at	10,000.00 =	10,000		
CRIMINAL INVESTIGATION	10263062 - 628000					\$3,000	\$3,000	
CONTRACTED SERVICES	10263062 - 628800	1.00	Animal Refuge League fee for services	at	33,003.00 =	33,003	\$35,953	\$35,953
		1.00	City Watch - 5 x 10,000 calls	at	1,200.00 =	1,200		
		1.00	Disposal fees for animal carca	at	250.00 =	250		
		1.00	Emergency Veterinary Care	at	1,500.00 =	1,500		
TRAINING	10263062 - 629000	1.00	Polygraph Training	at	1,000.00 =	1,000	\$27,200	\$27,200
		1.00	Annual IACP Conference and Tra	at	1,200.00 =	1,200		
		1.00	District 2 in-service training	at	3,000.00 =	3,000		
		1.00	In-service training at MCJA	at	3,000.00 =	3,000		
		4.00	New officer training at MCJA	at	2,500.00 =	10,000		
		1.00	Specialized training by FBI, IACP and other law enforcement entities	at	6,000.00 =	6,000		
		1.00	Training for SWAT Team	at	3,000.00 =	3,000		
OFFICE SUPPLIES	10263063 - 630500	1.00	Office supplies for 53 sworn officers and 6 civilian employees	at	3,800.00 =	3,800	\$3,800	\$3,800
HEATING FUEL	10263063 - 631500	800.00	Heating oil for Police Garage	at	3.40 =	2,720	\$37,400	\$37,400
		10,200.00	Heating oil for Police Station	at	3.40 =	34,680		
GAS & OIL	10263063 - 632000	400.00	Diesel for police fleet vehicles	at	3.40 =	1,360	\$117,260	\$117,260
		38,000.00	Gasoline for police fleet vehicles	at	3.05 =	115,900		
TIRES & TUBES	10263063 - 632500	1.00	Replacement tires for marked and unmarked cruisers	at	8,000.00 =	8,000	\$8,000	\$8,000

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
CLOTHING	10263063 - 634500	1.00 Animal Control Officer uniform and accessories	at	350.00	=	350	\$40,700	\$40,700
		2.00 Body Armor	at	800.00	=	1,600		
		11.00 Contractual clothing allowance for Command and Supervisors	at	430.00	=	4,730		
		44.00 Contractual clothing allowance for Patrol Officers	at	430.00	=	18,920		
		1.00 Crossing Guides clothing and safety equipment	at	500.00	=	500		
		4.00 Dress uniforms and accessories	at	400.00	=	1,600		
		1.00 Leather and nylon gear	at	3,000.00	=	3,000		
		4.00 New officers issued uniforms and related accessories	at	1,500.00	=	6,000		
		1.00 Replacement of damaged uniform and accessories	at	3,000.00	=	3,000		
		1.00 SWAT gear	at	1,000.00	=	1,000		
MEDICAL & LAB SUPPLIES	10263063 - 635000						\$1,200	\$1,200
PUBLIC SAFETY SUPPLIES	10263063 - 635800	1.00 Ammunition, targets & cleaning	at	11,000.00	=	11,000	\$20,308	\$20,308
		1.00 Animal Control supplies	at	500.00	=	500		
		1.00 Cruiser trunk supplies	at	1,000.00	=	1,000		
		1.00 DVD's, CDRs and other digital media	at	300.00	=	300		
		1.00 Evidence Technician supplies	at	1,600.00	=	1,600		
		1.00 Crime lab	at	2,050.00	=	2,050		
		1.00 Identi-kit rental	at	408.00	=	408		
		1.00 O.C. spray	at	300.00	=	300		
		1.00 Recharging/Replacing fire exti	at	200.00	=	200		
		1.00 Safety slugs for animal dispos	at	100.00	=	100		
		1.00 Supply of batteries	at	300.00	=	300		
		1.00 SRT equipment	at	1,450.00	=	1,450		
		1.00 Taser Cartridges/Battery Packs	at	200.00	=	200		
		1.00 Weapon parts for repair and ma	at	900.00	=	900		
SMALL TOOLS	10263063 - 636000						\$1,000	\$1,000
CLEANING SUPPLIES	10263063 - 636500						\$1,200	\$1,200
ANIMAL SUPPLIES	10263063 - 637100						\$3,600	\$3,600

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>					<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
VEHICLE SUPPLIES	10263063 - 638600							\$20,500	\$20,500
DUES & MEMBERSHIPS	10263064 - 642000	1.00	Polygraph Association Membership	at	100.00	=	100	\$1,225	\$1,225
		1.00	Animal Control Officer Association	at	50.00	=	50		
		1.00	Departmental membership for NESPIN	at	200.00	=	200		
		1.00	FBI/NA dues for Administrative Staff	at	250.00	=	250		
		1.00	IACP dues for Administrative Staff	at	200.00	=	200		
		1.00	International Association of Identification	at	75.00	=	75		
		1.00	Maine Chiefs dues for Administrative Staff	at	350.00	=	350		
COMPUTER HARDWARE	10263065 - 650400	1.00	Computer Related Equipment	at	1,050.00	=	1,050	\$1,050	\$1,050
MOTOR VEHICLES	10263065 - 651000	3.00	Annual vehicle lease/purchase	at	36,000.00	=	108,000	\$108,000	\$108,000
TRANSFER OUT	10263088 - 900001	39.00	Avaya Replacement 39 Phone @ \$7 x 12 months	at	84.00	=	3,276	\$13,376	\$13,376
		1.00	Body Armor Replacement Reserve	at	5,000.00	=	5,000		
		1.00	Photocopiers - Equipment Reserve	at	2,500.00	=	2,500		
		1.00	Radio Replacement Reserve	at	2,600.00	=	2,600		
TOTAL POLICE DEPARTMENT								\$4,072,920	\$4,072,920

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL</u> 2011/2012	<u>ACTUAL</u> 2012/2013	<u>APPROVED</u> <u>BUDGET</u> 2013/2014	<u>DEPARTMENT</u> <u>REQUEST</u> 2014/2015	<u>MANAGER'S</u> <u>BUDGET</u> 2014/2015	<u>ADOPTED</u> <u>BUDGET</u> 2014/2015
FIRE DEPARTMENT							
HOURLY	10264061 - 611000	\$2,889,622	\$3,081,517	\$3,119,958	\$3,231,644	\$3,231,644	\$3,221,555
SALARY	10264061 - 611500	\$241,534	\$231,710	\$281,373	\$315,695	\$315,695	\$308,486
OVERTIME	10264061 - 612500	\$389,126	\$340,319	\$380,000	\$320,000	\$320,000	\$320,000
CALL COMPANIES	10264061 - 613000	\$91,218	\$85,810	\$95,500	\$90,000	\$90,000	\$90,000
EDUC/PHYS INCENTIVE	10264061 - 614000	\$0	\$0	\$8,000	\$8,000	\$8,000	\$8,000
		\$3,611,500	\$3,739,355	\$3,884,831	\$3,965,339	\$3,965,339	\$3,948,041
PRINTING & BINDING	10264062 - 620500	\$1,353	\$1,727	\$2,800	\$2,800	\$2,800	\$2,800
TELEPHONE	10264062 - 622000	\$24,565	\$22,917	\$16,490	\$18,490	\$18,490	\$18,490
WATER & SEWER	10264062 - 622400	\$152,855	\$152,955	\$155,400	\$159,768	\$159,768	\$159,768
ELECTRIC	10264062 - 622500	\$29,908	\$25,555	\$31,920	\$31,920	\$31,920	\$31,920
SUBSCRIPTIONS	10264062 - 624500	\$1,187	\$1,048	\$600	\$600	\$600	\$600
CLEANING	10264062 - 625000	\$0	\$440	\$0	\$0	\$0	\$0
MEDICAL SERVICES	10264062 - 625500	\$17,359	\$-413	\$16,000	\$16,000	\$16,000	\$16,000
EQUIPMENT RENTAL	10264062 - 626000	\$1,105	\$4,739	\$1,500	\$1,500	\$1,500	\$1,500
MOTOR VEHICLE MAINT	10264062 - 626500	\$65,568	\$83,388	\$49,000	\$55,000	\$55,000	\$55,000
EQUIPMENT MAINTENANCE	10264062 - 627000	\$34,179	\$36,158	\$32,249	\$33,629	\$33,629	\$33,629
RADIO MAINTENANCE	10264062 - 627100	\$452	\$3,680	\$14,000	\$14,000	\$14,000	\$14,000
BUILDING MAINTENANCE	10264062 - 627500	\$50,253	\$42,107	\$42,000	\$46,500	\$46,500	\$46,500
CONTRACTED SERVICES	10264062 - 628800	\$64,306	\$69,024	\$66,750	\$66,750	\$66,750	\$66,750
TRAINING	10264062 - 629000	\$29,078	\$41,983	\$37,500	\$37,500	\$37,500	\$37,500
		\$472,168	\$485,309	\$466,209	\$484,457	\$484,457	\$484,457
OFFICE SUPPLIES	10264063 - 630500	\$2,136	\$2,350	\$3,200	\$3,200	\$3,200	\$3,200
HEATING FUEL	10264063 - 631500	\$39,174	\$48,856	\$48,930	\$48,930	\$48,930	\$48,930
GAS & OIL	10264063 - 632000	\$51,613	\$58,905	\$57,595	\$57,595	\$57,595	\$57,595
TIRES & TUBES	10264063 - 632500	\$5,368	\$7,193	\$6,000	\$7,000	\$7,000	\$7,000
FOOD	10264063 - 633500	\$919	\$1,082	\$800	\$800	\$800	\$800
CLOTHING	10264063 - 634500	\$50,587	\$42,836	\$50,700	\$51,200	\$51,200	\$51,200
MEDICAL & LAB SUPPLIES	10264063 - 635000	\$54,153	\$62,035	\$47,500	\$47,500	\$47,500	\$47,500
PUBLIC SAFETY SUPPLIES	10264063 - 635800	\$4,062	\$1,738	\$5,650	\$5,650	\$5,650	\$5,650
CLEANING SUPPLIES	10264063 - 636500	\$7,359	\$6,549	\$6,500	\$6,500	\$6,500	\$6,500
VEHICLE SUPPLIES	10264063 - 638600	\$459	\$9,855	\$5,000	\$5,000	\$5,000	\$5,000
MISC SUPPLIES	10264063 - 639900	\$4,635	\$3,889	\$3,500	\$3,500	\$3,500	\$3,500
		\$220,466	\$245,287	\$235,375	\$236,875	\$236,875	\$236,875
RENT	10264064 - 641000	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250
DUES & MEMBERSHIPS	10264064 - 642000	\$1,241	\$3,096	\$3,395	\$4,844	\$4,844	\$4,844
CONTRIBUTIONS	10264064 - 643000	\$1,760	\$0	\$1,500	\$2,000	\$2,000	\$2,000

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
		\$4,251	\$4,346	\$6,145	\$8,094	\$8,094	\$8,094
PUBLIC SAFETY EQUIPMENT	10264065 - 652500	\$8,745	\$36,027	\$25,370	\$25,370	\$25,370	\$25,370
COMMUNICATIONS EQUIPMENT	10264065 - 652800	\$5,410	\$2,925	\$18,225	\$18,225	\$18,225	\$18,225
HOSE	10264065 - 659200	\$0	\$6,248	\$8,460	\$8,460	\$8,460	\$8,460
		\$14,155	\$45,200	\$52,055	\$52,055	\$52,055	\$52,055
TRANSFER OUT	10264088 - 900001	\$9,564	\$1,848	\$1,848	\$51,848	\$51,848	\$51,848
		\$9,564	\$1,848	\$1,848	\$51,848	\$51,848	\$51,848
TOTAL FIRE DEPARTMENT		\$4,332,103	\$4,521,346	\$4,646,463	\$4,798,668	\$4,798,668	\$4,781,370

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
FIRE DEPARTMENT								
HOURLY	10264061 - 611000	1 1 EMS COORDINATOR 1 FIRE DEPT ADMIN.SECRETARY 3 FIRE DEPARTMENT CAPTAIN 9 FIRE LIEUTENENT 1 FIRE DEPT CUSTODIAN 50 FIREFIGHTER 1 MECHANIC II					\$3,231,644	\$3,221,555
SALARY	10264061 - 611500	3 DEPUTY FIRE CHIEF 1 FIRE CHIEF					\$315,695	\$308,486
OVERTIME	10264061 - 612500	1.00 Overtime	at	320,000.00	=	320,000	\$320,000	\$320,000
CALL COMPANIES	10264061 - 613000	1.00 Call Companies wages	at	90,000.00	=	90,000	\$90,000	\$90,000
EDUC/PHYS INCENTIVE	10264061 - 614000	4.00 Educational incentive for paramedic students	at	2,000.00	=	8,000	\$8,000	\$8,000
PRINTING & BINDING	10264062 - 620500	1.00 Paper, envelopes, inspection forms call company pay and training forms	at	2,800.00	=	2,800	\$2,800	\$2,800
TELEPHONE	10264062 - 622000	1.00 Cellular phone charges Air card costs for computers in ambulances for remote access 12.00 Conversant/Avaya & faxes 1.00 Long distances 1.00 Telephone repairs	at	12,260.00	=	12,260	\$18,490	\$18,490
WATER & SEWER	10264062 - 622400	12.00 12 Months Municipal Fire protection hydrants 12.00 12 Months Water sewer usage for 7 fire stations	at	12,854.00	=	154,248	\$159,768	\$159,768
ELECTRIC	10264062 - 622500	12.00 Monthly power bills for 7 stations	at	2,660.00	=	31,920	\$31,920	\$31,920

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
SUBSCRIPTIONS	10264062 - 624500	1.00 Fire Chief Magazine	at	52.00	=	52	\$600	\$600
		1.00 Fire Engineering Magazine	at	42.00	=	42		
		1.00 Firehouse Lawyer Newsletter	at	69.00	=	69		
		1.00 Firehouse Magazine	at	50.00	=	50		
		1.00 Firescene Video	at	125.00	=	125		
		1.00 Journal Emergency Medicine	at	50.00	=	50		
		1.00 Rescue Magazine	at	47.00	=	47		
		1.00 St. Anthony Rescue Ref.	at	165.00	=	165		
MEDICAL SERVICES	10264062 - 625500	1.00 Entrance and hazardous materials physicals for all personnel	at	16,000.00	=	16,000	\$16,000	\$16,000
EQUIPMENT RENTAL	10264062 - 626000	1.00 Copier lease payments	at	1,500.00	=	1,500	\$1,500	\$1,500
MOTOR VEHICLE MAINT	10264062 - 626500	1.00 Annual maintenance for 20 vehicle fleet	at	55,000.00	=	55,000	\$55,000	\$55,000
EQUIPMENT MAINTENANCE	10264062 - 627000	1.00 Annual fire alarm system, Western Ave, Central, Cash Corner	at	1,960.00	=	1,960	\$33,629	\$33,629
		1.00 Compressor maintenance located at Western Avenue station, 1/2 central compressor, Joint with Cape Elizabeth	at	4,200.00	=	4,200		
		1.00 Maintenance on equipment carried on vehicles	at	12,369.00	=	12,369		
		2.00 Emergency Generator semi-annual service	at	350.00	=	700		
		1.00 Software Maintenance on new required EMS Health Ware solution program	at	6,600.00	=	6,600		
		1.00 Software maintenance - H T E Software	at	5,800.00	=	5,800		
		1.00 Updates for Breathing Apparatus, SCBA repairs	at	2,000.00	=	2,000		
RADIO MAINTENANCE	10264062 - 627100	1.00 Radios & pagers not covered by contract	at	5,000.00	=	5,000	\$14,000	\$14,000
		20.00 Two way radio maintenance Monthly price	at	450.00	=	9,000		
BUILDING MAINTENANCE	10264062 - 627500	1.00 Electrical	at	2,500.00	=	2,500	\$46,500	\$46,500
		1.00 General Building Maintenance for six buildings which include annual maintenance contracts for heating devices and emergency generators, Annual routine maintenance including masonry and painting repairs, overhead doors, emergency repairs including electrical, windows and roofs, This also covers replacement appliances as needed.	at	44,000.00	=	44,000		

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>					<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>																																																																																																																																																																																				
CONTRACTED SERVICES	10264062 - 628800	1.00	Ambulance Collection Agency Fees	at	36,750.00	=	36,750	\$66,750	\$66,750																																																																																																																																																																																				
		1.00	Fire Alarm Cable Maintenance	at	30,000.00	=	30,000			TRAINING	10264062 - 629000	1.00	Training	at	37,500.00	=	37,500	\$37,500	\$37,500	OFFICE SUPPLIES	10264063 - 630500	1.00	Office supplies, run reports for call companies	at	3,200.00	=	3,200	\$3,200	\$3,200	HEATING FUEL	10264063 - 631500	3,500.00	# 2 HEATING OIL (Cash Corner-Engine 5)	at	3.40	=	11,900	\$48,930	\$48,930			1,900.00	# 2 HEATING OIL (Willard-Engine 2)	at	3.40	=	6,460			10,700.00	Natural Gas (Central)	at	1.50	=	16,050			7,280.00	Natural Gas (Western Ave)	at	1.50	=	10,920			1.00	PROPANE	at	3,600.00	=	3,600	GAS & OIL	10264063 - 632000	13,800.00	Diesel Fuel	at	3.40	=	46,920	\$57,595	\$57,595			3,500.00	Gas	at	3.05	=	10,675	TIRES & TUBES	10264063 - 632500							\$7,000	\$7,000	FOOD	10264063 - 633500	1.00	Food	at	800.00	=	800	\$800	\$800	CLOTHING	10264063 - 634500	20.00	20 Sets of turnout gear for replacement of call company and full time gear that fails and new employees	at	1,550.00	=	31,000	\$51,200	\$51,200			1.00	Clothing required for employees uniforms, gloves boots, shirts ect	at	12,000.00	=	12,000			20.00	20 pairs of fire boots	at	240.00	=	4,800			10.00	10 helmets	at	340.00	=	3,400	MEDICAL & LAB SUPPLIES	10264063 - 635000	1.00	Medical supplies for the EMS units,	at	47,500.00	=	47,500	\$47,500	\$47,500	PUBLIC SAFETY SUPPLIES	10264063 - 635800	1.00	250 Gallons Foam	at	4,750.00	=	4,750	\$5,650	\$5,650			1.00	Replacement rope and rigging	at	900.00	=	900	CLEANING SUPPLIES	10264063 - 636500	1.00	Cleaning Supplies	at	6,500.00	=	6,500	\$6,500	\$6,500	VEHICLE SUPPLIES	10264063 - 638600	1.00	Funding for installation and supplies utilized on emergency response equipment.	at	5,000.00	=	5,000
TRAINING	10264062 - 629000	1.00	Training	at	37,500.00	=	37,500	\$37,500	\$37,500																																																																																																																																																																																				
OFFICE SUPPLIES	10264063 - 630500	1.00	Office supplies, run reports for call companies	at	3,200.00	=	3,200	\$3,200	\$3,200																																																																																																																																																																																				
HEATING FUEL	10264063 - 631500	3,500.00	# 2 HEATING OIL (Cash Corner-Engine 5)	at	3.40	=	11,900	\$48,930	\$48,930																																																																																																																																																																																				
		1,900.00	# 2 HEATING OIL (Willard-Engine 2)	at	3.40	=	6,460																																																																																																																																																																																						
		10,700.00	Natural Gas (Central)	at	1.50	=	16,050																																																																																																																																																																																						
		7,280.00	Natural Gas (Western Ave)	at	1.50	=	10,920																																																																																																																																																																																						
		1.00	PROPANE	at	3,600.00	=	3,600																																																																																																																																																																																						
GAS & OIL	10264063 - 632000	13,800.00	Diesel Fuel	at	3.40	=	46,920	\$57,595	\$57,595																																																																																																																																																																																				
		3,500.00	Gas	at	3.05	=	10,675																																																																																																																																																																																						
TIRES & TUBES	10264063 - 632500							\$7,000	\$7,000																																																																																																																																																																																				
FOOD	10264063 - 633500	1.00	Food	at	800.00	=	800	\$800	\$800																																																																																																																																																																																				
CLOTHING	10264063 - 634500	20.00	20 Sets of turnout gear for replacement of call company and full time gear that fails and new employees	at	1,550.00	=	31,000	\$51,200	\$51,200																																																																																																																																																																																				
		1.00	Clothing required for employees uniforms, gloves boots, shirts ect	at	12,000.00	=	12,000																																																																																																																																																																																						
		20.00	20 pairs of fire boots	at	240.00	=	4,800																																																																																																																																																																																						
		10.00	10 helmets	at	340.00	=	3,400																																																																																																																																																																																						
MEDICAL & LAB SUPPLIES	10264063 - 635000	1.00	Medical supplies for the EMS units,	at	47,500.00	=	47,500	\$47,500	\$47,500																																																																																																																																																																																				
PUBLIC SAFETY SUPPLIES	10264063 - 635800	1.00	250 Gallons Foam	at	4,750.00	=	4,750	\$5,650	\$5,650																																																																																																																																																																																				
		1.00	Replacement rope and rigging	at	900.00	=	900																																																																																																																																																																																						
CLEANING SUPPLIES	10264063 - 636500	1.00	Cleaning Supplies	at	6,500.00	=	6,500	\$6,500	\$6,500																																																																																																																																																																																				
VEHICLE SUPPLIES	10264063 - 638600	1.00	Funding for installation and supplies utilized on emergency response equipment.	at	5,000.00	=	5,000	\$5,000	\$5,000																																																																																																																																																																																				

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>						<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>	
MISC SUPPLIES	10264063 - 639900	1.00	Fire Education supplies Risk Watch Program costs Includes NFPA Codes	at	3,500.00	=	3,500	\$3,500	\$3,500
RENT	10264064 - 641000	1.00	Rent for Willard Hose privately owned call company station, this reduction due to closing E-1	at	1,250.00	=	1,250	\$1,250	\$1,250
DUES & MEMBERSHIPS	10264064 - 642000	3.00	C.C. Fire Chiefs dues	at	50.00	=	150	\$4,844	\$4,844
		1.00	I.A.F.C. Membership	at	225.00	=	225		
		1.00	I.S.F.S.I Membership	at	60.00	=	60		
		4.00	Intl. Association Arson Invest	at	40.00	=	160		
		1.00	Maine Fire Prevention	at	10.00	=	10		
		4.00	ME State Fire Chiefs	at	86.00	=	344		
		1.00	Natl. Fire Prevention Assoc., we now utilize this on computer so the field units can access the codes	at	1,295.00	=	1,295		
		1.00	Southern Maine EMS	at	2,600.00	=	2,600		
CONTRIBUTIONS	10264064 - 643000	1.00	Call Companies \$40 per member	at	2,000.00	=	2,000	\$2,000	\$2,000
PUBLIC SAFETY EQUIPMENT	10264065 - 652500	18.00	SCBA Cylinders	at	765.00	=	13,770	\$25,370	\$25,370
		2.00	SCBA units replacement for fleet 25 year replacement purchase two units per year, new NFPA requirements	at	5,800.00	=	11,600		
COMMUNICATIONS EQUIPMENT	10264065 - 652800	1.00	Communication equipment to deal with new communications in trucks, EMS field reporting, mobil data	at	3,000.00	=	3,000	\$18,225	\$18,225
		15.00	motorola pagers for on call employees	at	375.00	=	5,625		
		4.00	Portable radios	at	1,500.00	=	6,000		
		2.00	Vehicle Radios replacements	at	1,800.00	=	3,600		
HOSE	10264065 - 659200	1,200.00	1200 ft 2 1/2" hose	at	3.45	=	4,140	\$8,460	\$8,460
		600.00	600 Feet 5" hose	at	7.20	=	4,320		
TRANSFER OUT	10264088 - 900001	22.00	Avaya Replacement 22 Phones @ \$7 x 12 months	at	84.00	=	1,848	\$51,848	\$51,848
		1.00	Fire Vehicle Reserve	at	50,000.00	=	50,000		
TOTAL FIRE DEPARTMENT								\$4,798,668	\$4,781,370

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PUBLIC SAFETY COMMUNICATIONS							
HOURLY	10265061 - 611000	\$465,498	\$408,363	\$350,966	\$312,484	\$312,484	\$312,484
OVERTIME	10265061 - 612500	\$81,720	\$64,553	\$65,000	\$65,000	\$65,000	\$65,000
EDUC/PHYS INCENTIVE	10265061 - 614000	\$0	\$0	\$0	\$0	\$0	\$0
		\$547,218	\$472,916	\$415,966	\$377,484	\$377,484	\$377,484
TELEPHONE	10265062 - 622000	\$15,627	\$15,594	\$16,470	\$16,020	\$16,020	\$16,020
WATER & SEWER	10265062 - 622400	\$920	\$1,128	\$1,032	\$1,560	\$1,560	\$1,560
ELECTRIC	10265062 - 622500	\$25,268	\$19,044	\$26,400	\$21,936	\$21,936	\$21,936
CLEANING	10265062 - 625000	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT MAINTENANCE	10265062 - 627000	\$17,451	\$6,758	\$11,580	\$9,300	\$9,300	\$9,300
RADIO MAINTENANCE	10265062 - 627100	\$0	\$0	\$4,200	\$4,200	\$4,200	\$4,200
BUILDING MAINTENANCE	10265062 - 627500	\$3,383	\$1,894	\$2,000	\$2,200	\$2,200	\$2,200
TRAINING	10265062 - 629000	\$471	\$0	\$0	\$0	\$0	\$0
		\$63,121	\$44,418	\$61,682	\$55,216	\$55,216	\$55,216
OFFICE SUPPLIES	10265063 - 630500	\$1,042	\$0	\$0	\$0	\$0	\$0
CLEANING SUPPLIES	10265063 - 636500	\$61	\$0	\$400	\$0	\$0	\$0
		\$1,104	\$0	\$400	\$0	\$0	\$0
OTHER EQUIPMENT	10265065 - 656000	\$9,257	\$0	\$0	\$0	\$0	\$0
		\$9,257	\$0	\$0	\$0	\$0	\$0
PORTLAND/S PORTLAND DISPATC	10265067 - 672000	\$61,788	\$186,503	\$265,000	\$348,500	\$348,500	\$335,000
		\$61,788	\$186,503	\$265,000	\$348,500	\$348,500	\$335,000
TRANSFER OUT	10265088 - 900001	\$3,512	\$6,176	\$5,672	\$10,672	\$10,672	\$10,672
		\$3,512	\$6,176	\$5,672	\$10,672	\$10,672	\$10,672
TOTAL PUBLIC SAFETY COMMUNICATIONS		\$685,999	\$710,013	\$748,720	\$791,872	\$791,872	\$778,372

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PUBLIC SAFETY COMMUNICATIONS			
HOURLY	10265061 - 611000		
	5 TELECOMMUNICATOR		
	1 TELECOMMUNICATOR SUPERVISOR	\$312,484	\$312,484
OVERTIME	10265061 - 612500	\$65,000	\$65,000
TELEPHONE	10265062 - 622000		
	12.00 Local and Long Distance Charges	395.00 = 4,740	\$16,020
	12.00 Fiber Connection for Portland Dispatch	940.00 = 11,280	\$16,020
WATER & SEWER	10265062 - 622400	12.00 Water and Sewer	\$1,560
		at 130.00 = 1,560	\$1,560
ELECTRIC	10265062 - 622500	12.00 Monthly Power Bills	\$21,936
		at 1,828.00 = 21,936	\$21,936
EQUIPMENT MAINTENANCE	10265062 - 627000		
	1.00 General Maintenance dispatch equipment	at 500.00 = 500	\$9,300
	1.00 H T E CAD Software Maintenance	at 8,300.00 = 8,300	\$9,300
	1.00 Phone Maintenance	at 500.00 = 500	\$9,300
RADIO MAINTENANCE	10265062 - 627100	1.00 Two Way Radio Maintenance and repair	\$4,200
		at 4,200.00 = 4,200	\$4,200
BUILDING MAINTENANCE	10265062 - 627500	1.00 Sprinkler system, Elevator, lights, routine repairs	\$2,200
		at 2,200.00 = 2,200	\$2,200
CLEANING SUPPLIES	10265063 - 636500		\$0
PORTLAND/S PORTLAND DISPATCH	10265067 - 672000	1.00 Preliminary Estimate	\$348,500
		at 335,000.00 =	\$335,000
TRANSFER OUT	10265088 - 900001		
	8.00 Avaya Replacement 8 Phones @ \$7 x 12 months	at 84.00 = 672	\$10,672
	1.00 Equipment Reserve Account to replace capital equipment	at 10,000.00 = 10,000	\$10,672
TOTAL PUBLIC SAFETY COMMUNICATIONS		\$791,872	\$778,372

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2011/2012	ACTUAL 2012/2013	APPROVED BUDGET 2013/2014	DEPARTMENT REQUEST 2014/2015	MANAGER'S BUDGET 2014/2015	ADOPTED BUDGET 2014/2015
CODE ENFORCEMENT DEPARTMENT							
HOURLY	10266061 - 611000	\$149,889	\$161,510	\$171,112	\$176,181	\$176,181	\$176,181
SALARY	10266061 - 611500	\$64,615	\$65,333	\$66,325	\$67,646	\$67,646	\$67,646
TEMPORARY HELP	10266061 - 612000	\$0	\$0	\$500	\$500	\$500	\$500
OVERTIME	10266061 - 612500	\$86	\$0	\$300	\$300	\$300	\$300
		\$214,590	\$226,843	\$238,237	\$244,627	\$244,627	\$244,627
PRINTING & BINDING	10266062 - 620500	\$503	\$663	\$600	\$600	\$600	\$600
TELEPHONE	10266062 - 622000	\$1,284	\$932	\$1,971	\$1,971	\$1,971	\$1,956
TRAFFIC LIGHTS	10266062 - 622600	\$18,697	\$17,883	\$19,000	\$20,000	\$20,000	\$20,000
STREET LIGHTS	10266062 - 622700	\$331,508	\$319,856	\$323,000	\$343,200	\$343,200	\$343,200
SUBSCRIPTIONS	10266062 - 624500	\$130	\$130	\$150	\$150	\$150	\$150
MOTOR VEHICLE MAINT	10266062 - 626500	\$1,371	\$1,078	\$1,840	\$2,280	\$1,840	\$1,840
BUILDING MAINTENANCE	10266062 - 627500	\$2	\$13,400	\$0	\$0	\$0	\$0
CONTRACTED SERVICES	10266062 - 628800	\$40,407	\$47,856	\$49,000	\$52,000	\$52,000	\$52,000
		\$393,902	\$401,797	\$395,561	\$420,201	\$419,761	\$419,746
OFFICE SUPPLIES	10266063 - 630500	\$643	\$399	\$800	\$850	\$850	\$850
GAS & OIL	10266063 - 632000	\$2,488	\$2,419	\$3,050	\$3,050	\$3,050	\$3,050
TIRES & TUBES	10266063 - 632500	\$172	\$196	\$500	\$500	\$500	\$500
CLOTHING	10266063 - 634500	\$0	\$0	\$200	\$200	\$200	\$200
PUBLIC SAFETY SUPPLIES	10266063 - 635800	\$300	\$183	\$300	\$300	\$300	\$300
SMALL TOOLS	10266063 - 636000	\$87	\$69	\$200	\$200	\$200	\$200
CLEANING SUPPLIES	10266063 - 636500	\$143	\$0	\$200	\$200	\$200	\$200
BOOKS	10266063 - 638200	\$251	\$0	\$300	\$300	\$300	\$300
		\$4,083	\$3,266	\$5,550	\$5,600	\$5,600	\$5,600
DUES & MEMBERSHIPS	10266064 - 642000	\$365	\$295	\$370	\$370	\$370	\$370
		\$365	\$295	\$370	\$370	\$370	\$370
TRANSFER OUT	10266088 - 900001	\$3,840	\$420	\$420	\$420	\$420	\$420
		\$3,840	\$420	\$420	\$420	\$420	\$420
TOTAL CODE ENFORCEMENT DEPARTMENT		\$616,781	\$632,621	\$640,138	\$671,218	\$670,778	\$670,763

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
CODE ENFORCEMENT DEPARTMENT			
HOURLY	10266061 - 611000 1 BUILDING/PLUMBING INSPECTOR 1 CODE ENFORCEMENT SECRETARY 1 HEALTH INSPECTOR ASST CEO 1 INSPECTOR ELECTRIAL/STREETS	\$176,181	\$176,181
SALARY	10266061 - 611500 1 DIR OF CODE ENFORCEMENT	\$67,646	\$67,646
TEMPORARY HELP	10266061 - 612000 1.00 Temporary help for additional workload at 500.00 = 500	\$500	\$500
OVERTIME	10266061 - 612500 1.00 BOA Sec. OT: time-and-a-half after 40 hours in total work week at 300.00 = 300	\$300	\$300
PRINTING & BINDING	10266062 - 620500 1.00 MUNIS-integrated permit forms; stationery; envelopes, business cards, permit applications at 600.00 = 600	\$600	\$600
TELEPHONE	10266062 - 622000 12.00 Code Enforcement's share of the T-1 internet service. at 23.00 = 276 12.00 Electrical Inspector/Asst. CEO's data connection charge. at 30.00 = 600 12.00 Conversant/Avaya phones. at 66.25 = 795 3.00 Cell Phones for the Building Inspector, Health Inspector, and Electrical Inspector/Asst. CEO. at 175.00 = 300	\$1,971	\$1,956
TRAFFIC LIGHTS	10266062 - 622600 1.00 Electricity charge from CMP for traffic signals. at 20,000.00 = 20,000	\$20,000	\$20,000
STREET LIGHTS	10266062 - 622700 1.00 Street light electricity and CMP fixture leases at 343,200.00 = 343,200	\$343,200	\$343,200
SUBSCRIPTIONS	10266062 - 624500 1.00 Press Herald at 150.00 = 150	\$150	\$150
MOTOR VEHICLE MAINT	10266062 - 626500 40.00 Car wash pricing at Jiffy: \$6/car x 5 cars x (8 mo. @ 1 wash/mo. + 4 mo. @ 1 washes/mo.) at 12.00 = 480 1.00 Routine maintenance for four vehicles at City and private service facilities. at 1,360.00 = 1,360	\$1,840	\$1,840
CONTRACTED SERVICES	10266062 - 628800 1.00 Traffic Signal Maintenance. at 52,000.00 = 52,000	\$52,000	\$52,000

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
OFFICE SUPPLIES	10266063 - 630500	1.00 Paper, pens, pencils, toner, misc. office supplies.	at	850.00	=	850		\$850	\$850
GAS & OIL	10266063 - 632000	1.00 Gasoline and oil for Code vehicles.	at	3,050.00	=	3,050		\$3,050	\$3,050
TIRES & TUBES	10266063 - 632500	1.00 Tires for Code vehicles.	at	500.00	=	500		\$500	\$500
CLOTHING	10266063 - 634500	1.00 Special clothing needed by the Electrical Inspector	at	200.00	=	200		\$200	\$200
PUBLIC SAFETY SUPPLIES	10266063 - 635800	1.00 Safety & testing equipment for Electrical Inspector and Health Inspector.	at	300.00	=	300		\$300	\$300
SMALL TOOLS	10266063 - 636000	1.00 Small tools for Electrical Inspector & Health Inspector	at	200.00	=	200		\$200	\$200
CLEANING SUPPLIES	10266063 - 636500	1.00 Cleaning supplies, toilet paper, paper towels, and related products for the Planning & Development office.	at	200.00	=	200		\$200	\$200
BOOKS	10266063 - 638200	1.00 Purchase of building code, electrical code and other manuals.	at	300.00	=	300		\$300	\$300
DUES & MEMBERSHIPS	10266064 - 642000	1.00 Electrician's license	at	100.00	=	100		\$370	\$370
		1.00 International Assoc. of Electrical Inspectors for the Electrical Inspector	at	100.00	=	100			
		1.00 International Code Council membership for the Building Inspector	at	100.00	=	100			
		2.00 Maine Building Official & Inspectors Assoc. membership for Building Inspector/Code Enforcement Insp.	at	35.00	=	70			
TRANSFER OUT	10266088 - 900001	5.00 Avaya Replacement 5 Phones @ \$7 x 12 months	at	84.00	=	420		\$420	\$420
TOTAL CODE ENFORCEMENT DEPARTMENT								\$670,778	\$670,763

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
CIVIL SERVICE							
CONTRACTED SERVICES	10268062 - 628800	\$11,947	\$8,361	\$11,000	\$8,770	\$8,770	\$8,770
		\$11,947	\$8,361	\$11,000	\$8,770	\$8,770	\$8,770
OFFICE SUPPLIES	10268063 - 630500	\$0	\$0	\$100	\$100	\$100	\$100
		\$0	\$0	\$100	\$100	\$100	\$100
TOTAL CIVIL SERVICE		\$11,947	\$8,361	\$11,100	\$8,870	\$8,870	\$8,870

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
CIVIL SERVICE								
CONTRACTED SERVICES	10268062 - 628800	1.00 Testing materials for 7 entrance and promotional exams - @ \$ 4,975; UPS Postage - @ \$250	at	5,225.00	=	5,225	\$8,770	\$8,770
		7.00 7 Professional Job Assessments for new Police Officers and Firefighters @ \$435	at	435.00	=	3,045		
		1.00 Legal Services	at	500.00	=	500		
OFFICE SUPPLIES	10268063 - 630500	1.00 Stationery and envelopes	at	100.00	=	100	\$100	\$100
TOTAL CIVIL SERVICE							\$8,870	\$8,870

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PUBLIC WORKS - ADMINISTRATION							
HOURLY	10372061 - 611000	\$35,829	\$36,234	\$36,777	\$38,974	\$38,974	\$38,974
SALARY	10372061 - 611500	\$109,874	\$114,320	\$147,342	\$153,711	\$153,711	\$153,711
OVERTIME	10372061 - 612500	\$1,048	\$1,864	\$3,600	\$3,600	\$3,600	\$3,600
		\$146,750	\$152,418	\$187,719	\$196,285	\$196,285	\$196,285
PRINTING & BINDING	10372062 - 620500	\$63	\$283	\$750	\$500	\$500	\$500
TELEPHONE	10372062 - 622000	\$6,456	\$5,467	\$5,632	\$5,632	\$5,632	\$5,632
EQUIPMENT MAINTENANCE	10372062 - 627000	\$103	\$95	\$400	\$400	\$400	\$400
CONTRACTED SERVICES	10372062 - 628800	\$2,652	\$0	\$0	\$0	\$0	\$0
TRAINING	10372062 - 629000	\$1,071	\$91	\$0	\$0	\$0	\$0
		\$10,344	\$5,935	\$6,782	\$6,532	\$6,532	\$6,532
OFFICE SUPPLIES	10372063 - 630500	\$1,655	\$1,397	\$1,500	\$2,000	\$2,000	\$2,000
GAS & OIL	10372063 - 632000	\$1,949	\$2,616	\$2,135	\$2,380	\$2,380	\$2,380
		\$3,604	\$4,013	\$3,635	\$4,380	\$4,380	\$4,380
TRANSFER OUT	10372088 - 900001	\$864	\$672	\$672	\$672	\$672	\$672
		\$864	\$672	\$672	\$672	\$672	\$672
TOTAL ADMINISTRATION		\$161,562	\$163,038	\$198,808	\$207,869	\$207,869	\$207,869

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PUBLIC WORKS - ADMINISTRATION			
HOURLY	10372061 - 611000 1 SECRETARY II PUBLIC WORKS	\$38,974	\$38,974
SALARY	10372061 - 611500 1 PUBLIC WORKS DIRECTOR 1 PWD SUPERINTENDANT	\$153,711	\$153,711
OVERTIME	10372061 - 612500 150.00 Overtime at 24.00 =	\$3,600	\$3,600
PRINTING & BINDING	10372062 - 620500 1.00 Printed materials: time cards, vehicle stickers, garage cards, etc. at 500.00 =	\$500	\$500
TELEPHONE	10372062 - 622000 12.00 T1 LINE at 143.00 = 1.00 Long distance at 100.00 = 12.00 10 mobile phones and 1 i pad at 318.00 =	\$5,632	\$5,632
EQUIPMENT MAINTENANCE	10372062 - 627000 1.00 Maintenance of office equipment at 400.00 =	\$400	\$400
OFFICE SUPPLIES	10372063 - 630500 1.00 Office related materials: Paper, pens, filing supplies, etc. at 2,000.00 =	\$2,000	\$2,000
GAS & OIL	10372063 - 632000 700.00 Fuel for unit 51 (Chevy- four at 3.40 =	\$2,380	\$2,380
TRANSFER OUT	10372088 - 900001 8.00 Avaya Replacement 8 Phones @ \$7 x 12 months at 84.00 =	\$672	\$672
TOTAL ADMINISTRATION		\$207,869	\$207,869

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PUBLIC WORKS - STREETS & SIDEWALKS							
HOURLY	10372561 - 611000	\$530,588	\$509,132	\$539,653	\$588,826	\$604,076	\$604,076
TEMPORARY HELP	10372561 - 612000	\$97,079	\$101,923	\$87,280	\$70,000	\$70,000	\$70,000
OVERTIME	10372561 - 612500	\$170,541	\$219,401	\$187,389	\$181,000	\$181,000	\$181,000
		\$798,208	\$830,457	\$814,322	\$839,826	\$855,076	\$855,076
ELECTRIC	10372562 - 622500	\$2,856	\$3,229	\$2,880	\$2,880	\$2,880	\$2,880
EQUIPMENT RENTAL	10372562 - 626000	\$66,420	\$152,603	\$194,930	\$201,750	\$201,750	\$201,750
MOTOR VEHICLE MAINT	10372562 - 626500	\$6,708	\$67	\$17,000	\$17,000	\$17,000	\$17,000
RADIO MAINTENANCE	10372562 - 627100	\$35	\$0	\$4,000	\$4,000	\$4,000	\$4,000
BUILDING MAINTENANCE	10372562 - 627500	\$9,708	\$3,523	\$8,500	\$9,000	\$9,000	\$9,000
CONTRACTED SERVICES	10372562 - 628800	\$49,828	\$53,209	\$62,500	\$62,500	\$62,500	\$62,500
		\$135,553	\$212,632	\$289,810	\$297,130	\$297,130	\$297,130
HEATING FUEL	10372563 - 631500	\$3,111	\$3,673	\$4,250	\$4,250	\$4,250	\$4,250
GAS & OIL	10372563 - 632000	\$96,738	\$127,527	\$115,865	\$115,865	\$115,865	\$115,865
TIRES & TUBES	10372563 - 632500	\$28,530	\$51,536	\$18,000	\$18,000	\$18,000	\$18,000
CLOTHING	10372563 - 634500	\$8,521	\$6,358	\$9,500	\$9,500	\$9,500	\$9,500
SMALL TOOLS	10372563 - 636000	\$431	\$189	\$1,800	\$1,800	\$1,800	\$1,800
CLEANING SUPPLIES	10372563 - 636500	\$1,004	\$1,029	\$2,500	\$1,500	\$1,500	\$1,500
CONSTRUCTION SUPPLIES	10372563 - 638500	\$233,823	\$231,669	\$311,150	\$335,900	\$335,900	\$335,900
VEHICLE SUPPLIES	10372563 - 638600	\$140,040	\$151,726	\$133,000	\$133,000	\$133,000	\$133,000
WELDING SUPPLIES	10372563 - 638700	\$508	\$0	\$800	\$800	\$800	\$800
BUILDING MAINT SUPPLIES	10372563 - 638800	\$1,225	\$2,660	\$3,985	\$3,825	\$3,825	\$3,825
MISC SUPPLIES	10372563 - 639900	\$36,679	\$22,148	\$20,000	\$25,000	\$25,000	\$25,000
		\$550,610	\$598,517	\$620,850	\$649,440	\$649,440	\$649,440
DUES & MEMBERSHIPS	10372564 - 642000	\$0	\$4,812	\$0	\$0	\$0	\$0
		\$0	\$4,812	\$0	\$0	\$0	\$0
MOTOR VEHICLES	10372565 - 651000	\$7,290	\$0	\$6,000	\$6,000	\$6,000	\$6,000
HIGHWAY MAINTENANCE	10372565 - 651600	\$0	\$80,000	\$96,000	\$110,000	\$110,000	\$600,000
		\$7,290	\$80,000	\$102,000	\$116,000	\$116,000	\$606,000
TRANSFER OUT	10372588 - 900001	\$100,000	\$0	\$0	\$0	\$0	\$0
		\$100,000	\$0	\$0	\$0	\$0	\$0
TOTAL STREETS & SIDEWALKS		\$1,591,661	\$1,726,417	\$1,826,982	\$1,902,396	\$1,917,646	\$2,407,646

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>				<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PUBLIC WORKS - STREETS & SIDEWALKS							
HOURLY	10372561 - 611000	10 EQ OP I/TRUCK DRIVER 2 EQUIP OPERATOR II 1 SENIOR ENGINEER 1 SUPERVISOR				\$604,076	\$604,076
TEMPORARY HELP	10372561 - 612000	1.00 Seasonal staff positions for yearly operations	at	70,000.00 =		\$70,000	\$70,000
OVERTIME	10372561 - 612500	1.00 Overtime - S/S/F - Paving & sidewalks. Winter - snow	at	181,000.00 =		\$181,000	\$181,000
ELECTRIC	10372562 - 622500	12.00 Electrical power for employees & outer buildings	at	240.00 =		\$2,880	\$2,880
EQUIPMENT RENTAL	10372562 - 626000	1.00 Dozer rental for snow dump & compost pile 900.00 Loader rental for winter snow operations 1.00 Snow Removal Allocation to TIFs 24.00 Per contract to secure loaders for 4 months 450.00 Truck rental for winter snow operations	at at at at at	10,000.00 = 175.00 = -10,000.00 = 1,000.00 = 45.00 =		\$201,750	\$201,750
MOTOR VEHICLE MAINT	10372562 - 626500	1.00 Outside repairs to equipment: Radiators,transmissions, windshields, engines,etc. 1.00 painting trucks	at at	12,000.00 = 5,000.00 =		\$17,000	\$17,000
RADIO MAINTENANCE	10372562 - 627100	1.00 Maintenance of radios in fleet	at	4,000.00 =		\$4,000	\$4,000
BUILDING MAINTENANCE	10372562 - 627500	1.00 Building and boiler maintenance for employee's building 1.00 Electrical upgrades to buildings	at at	2,000.00 = 7,000.00 =		\$9,000	\$9,000
CONTRACTED SERVICES	10372562 - 628800	1.00 Line stripe streets, lane markings, etc. 1.00 Police services 4.00 Weed control (4 applications)	at at at	50,000.00 = 2,500.00 = 2,500.00 =		\$62,500	\$62,500
HEATING FUEL	10372563 - 631500	1,250.00 Fuel oil for employee's building	at	3.40 =		\$4,250	\$4,250
GAS & OIL	10372563 - 632000	24,500.00 Diesel fuel 1.00 Lubricating oils and grease 9,300.00 Unleaded gasoline	at at at	3.40 = 4,200.00 = 3.05 =		\$115,865	\$115,865
TIRES & TUBES	10372563 - 632500	1.00 Repair and replacement of tires and tubes.	at	18,000.00 =		\$18,000	\$18,000

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>			<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
CLOTHING	10372563 - 634500	1.00	Uniforms, foul weather gear, boots & safety vests	at	9,500.00 =	\$9,500	\$9,500
SMALL TOOLS	10372563 - 636000	1.00	Shovels, rakes, etc.	at	1,800.00 =	\$1,800	\$1,800
CLEANING SUPPLIES	10372563 - 636500	1.00	Cleaning supplies for PW building	at	1,500.00 =	\$1,500	\$1,500
CONSTRUCTION SUPPLIES	10372563 - 638500	50.00	Calcium Flakes	at	10.00 =	\$335,900	\$335,900
		75.00	Manhole Risers for streets	at	110.00 =		
		12,000.00	Ice Ban De-icer	at	1.20 =		
		3,000.00	Sand -Winter Sanding Operations	at	9.50 =		
		1.00	Cold Patch, Hot Mix, Gravel	at	100,000.00 =		
		3,350.00	Rock Salt	at	55.00 =		
VEHICLE SUPPLIES	10372563 - 638600	1.00	Cost of parts and repairs to maintain fleet and equipment	at	133,000.00 =	\$133,000	\$133,000
WELDING SUPPLIES	10372563 - 638700	1.00	General tank supply	at	800.00 =	\$800	\$800
BUILDING MAINT SUPPLIES	10372563 - 638800	1.00	Supplies to maintain buildings	at	3,825.00 =	\$3,825	\$3,825
MISC SUPPLIES	10372563 - 639900	1.00	Street sign materials, sign posts, blanks, etc.	at	25,000.00 =	\$25,000	\$25,000
MOTOR VEHICLES	10372565 - 651000	1.00	Diagnostics software for vehicles	at	6,000.00 =	\$6,000	\$6,000
HIGHWAY MAINTENANCE	10372565 - 651600	1.00	Paving	at	600,000.00 =	\$110,000	\$600,000
TOTAL STREETS & SIDEWALKS						\$1,917,646	\$2,407,646

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PUBLIC WORKS - RUBBISH DISPOSAL							
ADVERTISING	10372662 - 621000	\$6,698	\$2,209	\$4,800	\$4,800	\$4,800	\$4,800
MOTOR VEHICLE MAINT	10372662 - 626500	\$0	\$0	\$7,500	\$7,500	\$7,500	\$7,500
SOLID WASTE DISPOSAL	10372662 - 628100	\$1,990,533	\$1,800,998	\$1,715,194	\$1,331,310	\$1,313,685	\$1,313,685
RECYCLING WASTE DISPOSAL RE	10372662 - 628101	\$0	\$0	\$0	\$40,000	\$40,000	\$40,000
		\$1,997,231	\$1,803,208	\$1,727,494	\$1,383,610	\$1,365,985	\$1,365,985
GAS & OIL	10372663 - 632000	\$3,745	\$3,700	\$4,080	\$4,080	\$4,080	\$4,080
TIRES & TUBES	10372663 - 632500	\$1,331	\$0	\$2,000	\$2,000	\$2,000	\$2,000
HOUSEHOLD SUPPLIES	10372663 - 635500	\$7,385	\$2,086	\$2,000	\$2,000	\$2,000	\$2,000
VEHICLE SUPPLIES	10372663 - 638600	\$0	\$0	\$2,000	\$2,000	\$2,000	\$2,000
		\$12,461	\$5,786	\$10,080	\$10,080	\$10,080	\$10,080
HOUSEHOLD EQUIPMENT	10372665 - 653000	\$0	\$8,296	\$0	\$0	\$0	\$0
		\$0	\$8,296	\$0	\$0	\$0	\$0
TRANSFER OUT	10372688 - 900001	\$0	\$32,000	\$0	\$0	\$0	\$0
		\$0	\$32,000	\$0	\$0	\$0	\$0
TOTAL RUBBISH DISPOSAL		\$2,009,692	\$1,849,289	\$1,737,574	\$1,393,690	\$1,376,065	\$1,376,065

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PUBLIC WORKS - RUBBISH DISPOSAL						
ADVERTISING	10372662 - 621000	1.00	Advertising and promotion of the recycling program	at	3,000.00 =	\$4,800
		8.00	Advertising costs during snowstorms	at	225.00 =	\$4,800
MOTOR VEHICLE MAINT	10372662 - 626500	1.00	for outsource maint. of rear packers	at	7,500.00 =	\$7,500
SOLID WASTE DISPOSAL	10372662 - 628100	12.00	Weekly dumpster pick up	at	875.00 =	\$1,313,685
		6,250.00	Tipping Fee ecomaine	at	70.50 =	\$1,313,685
		12.00	Weekly curbside collection of solid waste/recyclable material. (Fuel increase factor - estimate of 1.5% increase)	at	71,880.00 =	
RECYCLING WASTE DISPOSAL	10372662 - 628101	1.00	Recycling Waste Disposal Revenue Sharing	at	40,000.00 =	\$40,000
GAS & OIL	10372663 - 632000	1,200.00	Diesel fuel	at	3.40 =	\$4,080
TIRES & TUBES	10372663 - 632500	1.00	Tires and tubes for waste packers	at	2,000.00 =	\$2,000
HOUSEHOLD SUPPLIES	10372663 - 635500	1.00	Rubbish Bin parts/replacement	at	2,000.00 =	\$2,000
VEHICLE SUPPLIES	10372663 - 638600	1.00	Parts and repairs for automated packers and rear load packers	at	2,000.00 =	\$2,000
TOTAL RUBBISH DISPOSAL						\$1,376,065
						\$1,376,065

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PUBLIC WORKS - PUBLIC WORKS VEHICLE MAINT							
HOURLY	10372761 - 611000	\$162,130	\$140,225	\$187,526	\$191,957	\$191,957	\$191,957
OVERTIME	10372761 - 612500	\$15,140	\$22,645	\$33,378	\$32,240	\$32,240	\$32,240
		\$177,270	\$162,870	\$220,904	\$224,197	\$224,197	\$224,197
WATER & SEWER	10372762 - 622400	\$2,101	\$2,076	\$1,980	\$1,980	\$1,980	\$1,980
ELECTRIC	10372762 - 622500	\$10,014	\$8,411	\$10,680	\$10,680	\$10,680	\$10,680
CLEANING	10372762 - 625000	\$9,593	\$8,991	\$4,500	\$8,000	\$8,000	\$8,000
BUILDING MAINTENANCE	10372762 - 627500	\$671	\$0	\$9,200	\$9,700	\$9,700	\$9,700
TRAINING	10372762 - 629000	\$220	\$1	\$0	\$0	\$0	\$0
		\$22,599	\$19,480	\$26,360	\$30,360	\$30,360	\$30,360
HEATING FUEL	10372763 - 631500	\$11,180	\$16,785	\$14,720	\$14,720	\$14,720	\$14,720
CLOTHING	10372763 - 634500	\$1,759	\$293	\$1,000	\$1,000	\$1,000	\$1,000
SMALL TOOLS	10372763 - 636000	\$4,998	\$5,244	\$4,000	\$4,000	\$4,000	\$4,000
WELDING SUPPLIES	10372763 - 638700	\$1,428	\$3,953	\$3,000	\$3,000	\$3,000	\$3,000
		\$19,365	\$26,276	\$22,720	\$22,720	\$22,720	\$22,720
OTHER EQUIPMENT	10372765 - 656000	\$1,499	\$0	\$5,000	\$5,000	\$5,000	\$5,000
		\$1,499	\$0	\$5,000	\$5,000	\$5,000	\$5,000
TOTAL PUBLIC WORKS VEHICLE MAINT		\$220,734	\$208,626	\$274,984	\$282,277	\$282,277	\$282,277

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PUBLIC WORKS - PUBLIC WORKS VEHICLE MAINT			
HOURLY	10372761 - 611000 2 MECHANIC I 1 MECHANIC II 1 PWD MECHANIC	\$191,957	\$191,957
OVERTIME	10372761 - 612500 1.00 Overtime 1,151 hours @ 28 = 32,240	\$32,240	\$32,240
WATER & SEWER	10372762 - 622400 12.00 12 Months estimated water and sewer usage	\$1,980	\$1,980
ELECTRIC	10372762 - 622500 12.00 Estimated electrical consumption for PW garage	\$10,680	\$10,680
CLEANING	10372762 - 625000 1.00 Cleaning costs of mechanics uniforms	\$8,000	\$8,000
BUILDING MAINTENANCE	10372762 - 627500 1.00 Repairs to building, doors, boiler, windows, etc. 1.00 Electrical 1.00 Underground Storage Tank (UST) testing, maintenance & reg. at Public Works Fac.	\$9,700	\$9,700
HEATING FUEL	10372763 - 631500 9,200.00 Natural Gas	\$14,720	\$14,720
CLOTHING	10372763 - 634500 1.00 Foul weather gear for mechanics	\$1,000	\$1,000
SMALL TOOLS	10372763 - 636000 1.00 Miscellaneous tools needed for repairs	\$4,000	\$4,000
WELDING SUPPLIES	10372763 - 638700 1.00 Welding supplies needed for vehicle repairs	\$3,000	\$3,000
OTHER EQUIPMENT	10372765 - 656000 1.00 Work order software	\$5,000	\$5,000
TOTAL PUBLIC WORKS VEHICLE MAINT		\$282,277	\$282,277

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PUBLIC WORKS - TRANSFER FACILITY							
HOURLY	10372861 - 611000	\$71,717	\$85,989	\$86,050	\$87,694	\$87,694	\$87,694
OVERTIME	10372861 - 612500	\$16,211	\$15,198	\$8,697	\$8,400	\$13,000	\$13,000
		\$87,928	\$101,187	\$94,747	\$96,094	\$100,694	\$100,694
ADVERTISING	10372862 - 621000	\$1,065	\$1,384	\$1,000	\$1,500	\$1,500	\$1,500
TELEPHONE	10372862 - 622000	\$337	\$338	\$444	\$444	\$444	\$444
WATER & SEWER	10372862 - 622400	\$110	\$108	\$144	\$144	\$144	\$144
ELECTRIC	10372862 - 622500	\$1,110	\$1,092	\$1,080	\$1,080	\$1,080	\$1,080
EQUIPMENT RENTAL	10372862 - 626000	\$260	\$6,250	\$15,300	\$15,300	\$15,300	\$15,300
SOLID WASTE DISPOSAL	10372862 - 628100	\$103,216	\$121,944	\$102,000	\$104,000	\$104,000	\$104,000
CONTRACT SERVICES-ENGINEER	10372862 - 628802	\$0	\$7,200	\$0	\$9,800	\$9,800	\$9,800
		\$106,099	\$138,316	\$119,968	\$132,268	\$132,268	\$132,268
OFFICE SUPPLIES	10372863 - 630500	\$68	\$0	\$200	\$200	\$200	\$200
HEATING FUEL	10372863 - 631500	\$492	\$378	\$770	\$770	\$770	\$770
GAS & OIL	10372863 - 632000	\$16,097	\$17,174	\$18,700	\$18,700	\$18,700	\$18,700
BUILDING MAINT SUPPLIES	10372863 - 638800	\$625	\$313	\$1,500	\$1,000	\$1,000	\$1,000
		\$17,283	\$17,864	\$21,170	\$20,670	\$20,670	\$20,670
MOTOR VEHICLES	10372865 - 651000	\$0	\$0	\$2,500	\$2,500	\$2,500	\$2,500
		\$0	\$0	\$2,500	\$2,500	\$2,500	\$2,500
TOTAL TRANSFER FACILITY		\$211,310	\$257,368	\$238,385	\$251,532	\$256,132	\$256,132

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PUBLIC WORKS - TRANSFER FACILITY			
HOURLY	10372861 - 611000 1 EQUIP OPERATOR II 1 TRANSFER FACILITY OPERATOR	\$87,694	\$87,694
OVERTIME	10372861 - 612500 1.00 Overtime	13,000.00 =	\$13,000
ADVERTISING	10372862 - 621000 1.00 Transfer Station advertisements	1,500.00 =	\$1,500
TELEPHONE	10372862 - 622000 12.00 Telephone service	37.00 =	\$444
WATER & SEWER	10372862 - 622400 12.00 Water service	12.00 =	\$144
ELECTRIC	10372862 - 622500 12.00 Electrical consumption and propane fuel	90.00 =	\$1,080
EQUIPMENT RENTAL	10372862 - 626000 1.00 Landfill Monitoring 1.00 Grinding and screening machine for composting and mixing for loam product 1.00 Septic tank maintenance	3,000.00 = 12,000.00 = 300.00 =	\$15,300 \$15,300
SOLID WASTE DISPOSAL	10372862 - 628100 1.00 Disposal of tires, shingles, sheetrock, wood and other materials. Grinding brush. 1.00 Grass & Leaf Overage Disposal	102,000.00 = 2,000.00 =	\$104,000 \$104,000
CONTRACT SERVICES-ENGINE	10372862 - 628802 1.00 Annual Closed Landfill Testing and Maintenance Plan	9,800.00 =	\$9,800
OFFICE SUPPLIES	10372863 - 630500 1.00 Office Supplies	200.00 =	\$200
HEATING FUEL	10372863 - 631500 350.00 PROPANE	2.20 =	\$770
GAS & OIL	10372863 - 632000 5,500.00 Diesel fuel	3.40 =	\$18,700
BUILDING MAINT SUPPLIES	10372863 - 638800 1.00 Repairs to attendant's building	1,000.00 =	\$1,000
MOTOR VEHICLES	10372865 - 651000 1.00 Vehicle maintenance for rolloff truck	2,500.00 =	\$2,500
TOTAL TRANSFER FACILITY		\$256,132	\$256,132

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PUBLIC LIBRARY - MAIN LIBRARY							
HOURLY	10476161 - 611000	\$312,772	\$296,829	\$297,934	\$317,654	\$317,654	\$302,379
SALARY	10476161 - 611500	\$94,680	\$119,438	\$121,229	\$130,559	\$130,559	\$130,559
TEMPORARY HELP	10476161 - 612000	\$1,011	\$518	\$5,540	\$5,540	\$5,540	\$5,540
OVERTIME	10476161 - 612500	\$2,263	\$87	\$0	\$0	\$0	\$0
		\$410,727	\$416,872	\$424,703	\$453,753	\$453,753	\$438,478
PRINTING & BINDING	10476162 - 620500	\$0	\$297	\$500	\$500	\$500	\$500
TELEPHONE	10476162 - 622000	\$1,704	\$1,817	\$2,293	\$2,293	\$2,293	\$2,293
WATER & SEWER	10476162 - 622400	\$820	\$834	\$864	\$864	\$864	\$864
ELECTRIC	10476162 - 622500	\$15,508	\$12,413	\$15,600	\$15,600	\$15,600	\$15,600
SUBSCRIPTIONS	10476162 - 624500	\$2,165	\$1,001	\$2,000	\$2,000	\$2,000	\$2,000
EQUIPMENT MAINTENANCE	10476162 - 627000	\$386	\$1,169	\$1,120	\$1,120	\$1,120	\$1,120
BUILDING MAINTENANCE	10476162 - 627500	\$8,033	\$5,461	\$13,000	\$13,000	\$13,000	\$13,000
CONTRACTED SERVICES	10476162 - 628800	\$10,364	\$9,065	\$7,832	\$8,032	\$8,032	\$8,032
TRAINING	10476162 - 629000	\$255	\$58	\$0	\$0	\$0	\$0
		\$39,234	\$32,115	\$43,209	\$43,409	\$43,409	\$43,409
OFFICE SUPPLIES	10476163 - 630500	\$15,161	\$12,161	\$11,000	\$11,000	\$11,000	\$11,000
HEATING FUEL	10476163 - 631500	\$10,183	\$8,978	\$10,048	\$10,048	\$10,048	\$10,048
HOUSEHOLD SUPPLIES	10476163 - 635500	\$1,986	\$488	\$1,300	\$1,300	\$1,300	\$1,300
CLEANING SUPPLIES	10476163 - 636500	\$1,500	\$1,530	\$1,500	\$1,500	\$1,500	\$1,500
BOOKS	10476163 - 638200	\$0	\$6,789	\$0	\$0	\$0	\$0
BOOKS - ADULT	10476163 - 638201	\$36,617	\$36,897	\$37,000	\$39,500	\$39,500	\$39,500
BOOKS - YOUNG ADULT	10476163 - 638202	\$3,753	\$1,808	\$4,000	\$4,000	\$4,000	\$4,000
BOOKS - CHILDREN	10476163 - 638203	\$12,301	\$4,275	\$14,000	\$14,000	\$14,000	\$14,000
AUDIO VISUAL SUPPLIES	10476163 - 638300	\$7,674	\$49	\$0	\$0	\$0	\$0
AUDIO VISUAL SUPPLIES - ADULT	10476163 - 638301	\$8,744	\$9,059	\$9,000	\$9,000	\$9,000	\$9,000
AUDIO VISUAL SUP - YOUNG ADULT	10476163 - 638302	\$90	\$260	\$200	\$200	\$200	\$200
AUDIO VISUAL SUP - CHILDREN	10476163 - 638303	\$3,147	\$1,678	\$4,700	\$4,700	\$4,700	\$4,700
		\$101,156	\$83,971	\$92,748	\$95,248	\$95,248	\$95,248
DUES & MEMBERSHIPS	10476164 - 642000	\$33	\$33	\$100	\$100	\$100	\$100
		\$33	\$33	\$100	\$100	\$100	\$100
COMPUTER SOFTWARE	10476165 - 650300	\$899	\$899	\$1,000	\$1,000	\$1,000	\$1,000
COMPUTER HARDWARE	10476165 - 650400	\$6,510	\$1,045	\$1,500	\$4,000	\$4,000	\$4,000

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
OFFICE EQUIPMENT	10476165 - 650500	\$0	\$0	\$5,500	\$2,000	\$2,000	\$2,000
		\$7,409	\$1,944	\$8,000	\$7,000	\$7,000	\$7,000
TRANSFER OUT	10476188 - 900001	\$1,188	\$924	\$924	\$1,924	\$1,924	\$1,924
		\$1,188	\$924	\$924	\$1,924	\$1,924	\$1,924
TOTAL MAIN LIBRARY		\$559,747	\$535,858	\$569,684	\$601,434	\$601,434	\$586,159

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PUBLIC LIBRARY - MAIN LIBRARY			
HOURLY	10476161 - 611000		
	1 CHILDRENS LIBRARIAN		
	8 LIBRARY AIDE I		
	1 LIBRARY ASSISTANT I		
	1 LIBRARY ASSISTANT II		
	1 LIBRARY CATALOGER		
	1 LIBRARY CUSTODIAN		
	1 LIBRARY PAGE		
	1 OUTREACH LIBRARIAN		
	2 YOUTH SERVICES ASSISTANT		
SALARY	10476161 - 611500		
	1 DEPUTY LIBRARY DIRECTOR		
	1 LIBRARY DIRECTOR		
		\$130,559	\$130,559
TEMPORARY HELP	10476161 - 612000		
	1.00 Coverage for vacation, sick time, programs and conferences. 11.90/hr X 695 hrs.	5,540.00 =	\$5,540
			\$5,540
PRINTING & BINDING	10476162 - 620500		
	1.00 Printing, miscellaneous	500.00 =	\$500
			\$500
TELEPHONE	10476162 - 622000		
	12.00 Conversant/Avaya & fax	182.75 =	\$2,293
	1.00 Long distance	100.00 =	\$2,293
WATER & SEWER	10476162 - 622400		
	12.00 Water & sewer	72.00 =	\$864
			\$864
ELECTRIC	10476162 - 622500		
	12.00 Electricity	1,300.00 =	\$15,600
			\$15,600
SUBSCRIPTIONS	10476162 - 624500		
	1.00 Ebsco Subscription Services(periodicals)	2,000.00 =	\$2,000
			\$2,000
EQUIPMENT MAINTENANCE	10476162 - 627000		
	2.00 Photocopier	410.00 =	\$1,120
	1.00 Reader / Printer service	300.00 =	\$1,120

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>			<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
BUILDING MAINTENANCE	10476162 - 627500	2.00 Alarm system maintenance	at	132.00 =	\$13,000	\$13,000
		1.00 Annual elevator safety test	at	1,200.00 =		
		1.00 Annual tank inspection	at	100.00 =		
		1.00 Building maintenance, plumbing, electrical, etc	at	5,536.00 =		
		1.00 Contract cleaning	at	1,300.00 =		
		1.00 Elevator certificate & inspection fees	at	300.00 =		
		1.00 Elevator maintenance	at	1,000.00 =		
		4.00 Elevator Service Contract	at	160.00 =		
		4.00 HVAC maintenance	at	665.00 =		
CONTRACTED SERVICES	10476162 - 628800	1.00 Cat Express Access	at	75.00 =		
		1.00 3M Self Check Unit License & Support	at	1,958.00 =		
		4.00 Quarterly interlibrary loan delivery service	at	375.00 =		
		1.00 Minerva (I Net - State Library)	at	3,200.00 =		
		1.00 Minerva Self-Check Gateway License	at	400.00 =		
		1.00 PHAROS	at	899.00 =		
OFFICE SUPPLIES	10476163 - 630500	1.00 Office Supplies	at	2,500.00 =	\$11,000	\$11,000
		1.00 Paper	at	600.00 =		
		1.00 Processing supplies (in-house)	at	7,900.00 =		
HEATING FUEL	10476163 - 631500	6,280.00 Heating fuel	at	1.60 =	\$10,048	\$10,048
HOUSEHOLD SUPPLIES	10476163 - 635500	1.00 High output bulbs, paper products, mops, etc.	at	1,300.00 =	\$1,300	\$1,300
CLEANING SUPPLIES	10476163 - 636500	1.00 Soap, disinfectants, Windex, floor wax, stripper, etc.	at	1,500.00 =	\$1,500	\$1,500
BOOKS - ADULT	10476163 - 638201	1.00 Books/ Adult	at	39,500.00 =	\$39,500	\$39,500
BOOKS - YOUNG ADULT	10476163 - 638202	1.00 Books/Young Adult	at	4,000.00 =	\$4,000	\$4,000
BOOKS - CHILDREN	10476163 - 638203	1.00 Books/Juvenile	at	14,000.00 =	\$14,000	\$14,000
AUDIO VISUAL SUPPLIES - ADU	10476163 - 638301	1.00 Audio Visual Materials - Adult	at	9,000.00 =	\$9,000	\$9,000
AUDIO VISUAL SUP - YOUNG A	10476163 - 638302	1.00 Audio Visual Materials - Young Adult	at	200.00 =	\$200	\$200
AUDIO VISUAL SUP - CHILDRE	10476163 - 638303	1.00 Audio Visual Materials - Children	at	4,700.00 =	\$4,700	\$4,700

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>				<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
DUES & MEMBERSHIPS	10476164 - 642000	4.00	ME State Library Association	at	25.00	=	\$100	\$100
COMPUTER SOFTWARE	10476165 - 650300	1.00	Software for patron & staff needs	at	1,000.00	=	\$1,000	\$1,000
COMPUTER HARDWARE	10476165 - 650400	1.00	Computer Reserve	at	4,000.00	=	\$4,000	\$4,000
OFFICE EQUIPMENT	10476165 - 650500	1.00	Library Furniture replacement	at	2,000.00	=	\$2,000	\$2,000
TRANSFER OUT	10476188 - 900001	11.00	Avaya Replacement 11 Phones @ \$7 x 12 months	at	84.00	=	\$1,924	\$1,924
		1.00	Photocopier - Equipment Reserve	at	1,000.00	=		
TOTAL MAIN LIBRARY							\$601,434	\$586,159

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PUBLIC LIBRARY - BRANCH LIBRARY							
HOURLY	10476261 - 611000	\$46,796	\$36,666	\$40,022	\$41,854	\$41,854	\$41,854
TEMPORARY HELP	10476261 - 612000	\$723	\$197	\$2,002	\$2,002	\$2,002	\$2,002
OVERTIME	10476261 - 612500	\$474	\$0	\$0	\$0	\$0	\$0
		\$47,993	\$36,863	\$42,024	\$43,856	\$43,856	\$43,856
TELEPHONE	10476262 - 622000	\$921	\$827	\$971	\$971	\$971	\$971
WATER & SEWER	10476262 - 622400	\$463	\$456	\$600	\$600	\$600	\$600
ELECTRIC	10476262 - 622500	\$1,843	\$1,510	\$1,920	\$1,920	\$1,920	\$1,920
SUBSCRIPTIONS	10476262 - 624500	\$152	\$0	\$0	\$208	\$208	\$208
EQUIPMENT MAINTENANCE	10476262 - 627000	\$0	\$0	\$100	\$100	\$100	\$100
BUILDING MAINTENANCE	10476262 - 627500	\$708	\$90,339	\$1,200	\$1,950	\$1,950	\$1,950
CONTRACTED SERVICES	10476262 - 628800	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
		\$5,087	\$94,133	\$5,791	\$6,749	\$6,749	\$6,749
OFFICE SUPPLIES	10476263 - 630500	\$130	\$1,110	\$500	\$500	\$500	\$500
HEATING FUEL	10476263 - 631500	\$4,781	\$4,770	\$5,460	\$5,460	\$5,460	\$5,460
HOUSEHOLD SUPPLIES	10476263 - 635500	\$150	\$78	\$150	\$150	\$150	\$150
CLEANING SUPPLIES	10476263 - 636500	\$39	\$143	\$100	\$100	\$100	\$100
BOOKS	10476263 - 638200	\$0	\$91	\$0	\$0	\$0	\$0
BOOKS - ADULT	10476263 - 638201	\$10,055	\$8,059	\$9,000	\$9,000	\$9,000	\$9,000
BOOKS - CHILDREN	10476263 - 638203	\$3,559	\$3,230	\$5,000	\$5,000	\$5,000	\$5,000
AUDIO VISUAL SUPPLIES	10476263 - 638300	\$4,097	\$4,180	\$3,300	\$3,300	\$3,300	\$3,300
		\$22,811	\$21,661	\$23,510	\$23,510	\$23,510	\$23,510
COMPUTER HARDWARE	10476265 - 650400	\$1,950	\$0	\$2,000	\$1,250	\$1,250	\$1,250
OFFICE EQUIPMENT	10476265 - 650500	\$0	\$0	\$0	\$750	\$750	\$750
		\$1,950	\$0	\$2,000	\$2,000	\$2,000	\$2,000
TRANSFER OUT	10476288 - 900001	\$324	\$252	\$252	\$252	\$252	\$252
		\$324	\$252	\$252	\$252	\$252	\$252
TOTAL BRANCH LIBRARY		\$78,165	\$152,909	\$73,577	\$76,367	\$76,367	\$76,367

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>				<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PUBLIC LIBRARY - BRANCH LIBRARY							
HOURLY	10476261 - 611000	5 LIBRARY AIDE I 1 LIBRARY ASSISTANT II				\$41,854	\$41,854
TEMPORARY HELP	10476261 - 612000	1.00 Coverage for vacation, sick time, programs and conferences 12.63/hr x 317 hrs	at	2,002.00 =		\$2,002	\$2,002
TELEPHONE	10476262 - 622000	12.00 Conversant/Avaya & fax 1.00 Long distance	at at	76.75 = 50.00 =		\$971	\$971
WATER & SEWER	10476262 - 622400	12.00 Water & sewer charges for Branch Library	at	50.00 =		\$600	\$600
ELECTRIC	10476262 - 622500	12.00 Electricity	at	160.00 =		\$1,920	\$1,920
SUBSCRIPTIONS	10476262 - 624500	1.00 Subscription to the PPH/MST	at	208.00 =		\$208	\$208
EQUIPMENT MAINTENANCE	10476262 - 627000	1.00 Photocopier	at	100.00 =		\$100	\$100
BUILDING MAINTENANCE	10476262 - 627500	1.00 Electrical 1.00 Plumbing, paint, annual AC cleaning	at at	750.00 = 1,200.00 =		\$1,950	\$1,950
CONTRACTED SERVICES	10476262 - 628800	1.00 Minerva (State Library - I Net)	at	1,000.00 =		\$1,000	\$1,000
OFFICE SUPPLIES	10476263 - 630500	1.00 Office Supplies 1.00 Paper 1.00 Processing Supplies	at at at	200.00 = 100.00 = 200.00 =		\$500	\$500
HEATING FUEL	10476263 - 631500	2,100.00 Propane	at	2.60 =		\$5,460	\$5,460
HOUSEHOLD SUPPLIES	10476263 - 635500	1.00 Toilet tissue, paper towels, light bulbs	at	150.00 =		\$150	\$150
CLEANING SUPPLIES	10476263 - 636500	1.00 Miscellaneous cleaning supplies	at	100.00 =		\$100	\$100
BOOKS - ADULT	10476263 - 638201	1.00 Books - Adult Collection	at	9,000.00 =		\$9,000	\$9,000
BOOKS - CHILDREN	10476263 - 638203	1.00 Books - Children's Collection	at	5,000.00 =		\$5,000	\$5,000
AUDIO VISUAL SUPPLIES	10476263 - 638300	1.00 Audio visual materials	at	3,300.00 =		\$3,300	\$3,300

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>			<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
COMPUTER HARDWARE	10476265 - 650400	1.00	Computer	at	1,250.00 =	\$1,250	\$1,250
OFFICE EQUIPMENT	10476265 - 650500	1.00	Library Furniture	at	750.00 =	\$750	\$750
TRANSFER OUT	10476288 - 900001	3.00	Avaya Replacement 3 Phones @ \$7 x 12 months	at	84.00 =	\$252	\$252
TOTAL BRANCH LIBRARY						\$76,367	\$76,367

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PARKS & RECREATION - ADMINISTRATION							
HOURLY	10477061 - 611000	\$40,470	\$40,794	\$38,299	\$37,513	\$37,513	\$37,513
SALARY	10477061 - 611500	\$62,921	\$85,956	\$87,245	\$92,529	\$92,529	\$92,529
OVERTIME	10477061 - 612500	\$0	\$459	\$250	\$250	\$250	\$250
		\$103,390	\$127,209	\$125,794	\$130,292	\$130,292	\$130,292
TELEPHONE	10477062 - 622000	\$2,828	\$931	\$5,172	\$5,172	\$5,172	\$5,172
EQUIPMENT RENTAL	10477062 - 626000	\$0	\$99	\$1,280	\$1,280	\$1,280	\$1,280
EQUIPMENT MAINTENANCE	10477062 - 627000	\$3,923	\$11,809	\$16,690	\$16,690	\$16,690	\$16,690
		\$6,750	\$12,839	\$23,142	\$23,142	\$23,142	\$23,142
OFFICE SUPPLIES	10477063 - 630500	\$1,213	\$9,605	\$1,200	\$1,200	\$1,200	\$1,200
PRINTING SUPPLIES	10477063 - 631000	\$59	\$578	\$1,500	\$1,500	\$1,500	\$1,500
		\$1,272	\$10,183	\$2,700	\$2,700	\$2,700	\$2,700
TRANSFER OUT	10477088 - 900001	\$1,944	\$1,512	\$1,512	\$1,512	\$1,512	\$1,512
		\$1,944	\$1,512	\$1,512	\$1,512	\$1,512	\$1,512
TOTAL ADMINISTRATION		\$113,357	\$151,743	\$153,148	\$157,646	\$157,646	\$157,646

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PARKS & RECREATION - ADMINISTRATION			
HOURLY	10477061 - 611000 1 PARKS REC ADMIN SECRETARY	\$37,513	\$37,513
SALARY	10477061 - 611500 1 PARKS & REC DIRECTOR	\$92,529	\$92,529
OVERTIME	10477061 - 612500	\$250	\$250
TELEPHONE	10477062 - 622000 1.00 Conversant/Avaya & fax at 5,172.00 =	\$5,172	\$5,172
EQUIPMENT RENTAL	10477062 - 626000 1.00 12 Months Copier Lease Maintenance at 1,280.00 =	\$1,280	\$1,280
EQUIPMENT MAINTENANCE	10477062 - 627000 12.00 Computer maintenance / replacement at 370.00 = 1.00 Data card maintence contract (photo IDs) at 2,000.00 = 1.00 Maintenance Contract Doors at 750.00 = 1.00 Active Net Update Contract at 9,500.00 =	\$16,690	\$16,690
OFFICE SUPPLIES	10477063 - 630500 1.00 General Office Supplies at 1,200.00 =	\$1,200	\$1,200
PRINTING SUPPLIES	10477063 - 631000 1.00 1 Copier Toner at 200.00 = 1.00 1 Paper for Copier at 1,300.00 =	\$1,500	\$1,500
TRANSFER OUT	10477088 - 900001 18.00 Avaya Replacement at 84.00 = 18 Phones @ \$7 x 12 months	\$1,512	\$1,512
TOTAL ADMINISTRATION		\$157,646	\$157,646

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PARKS & RECREATION - PARKS							
HOURLY	10477561 - 611000	\$367,317	\$386,475	\$372,448	\$450,889	\$450,889	\$450,889
SALARY	10477561 - 611500	\$80,460	\$66,726	\$125,384	\$127,891	\$127,891	\$127,891
TEMPORARY HELP	10477561 - 612000	\$212,555	\$176,887	\$174,000	\$189,000	\$199,000	\$199,000
OVERTIME	10477561 - 612500	\$34,941	\$28,423	\$34,165	\$33,000	\$33,000	\$33,000
		\$695,273	\$658,511	\$705,997	\$800,780	\$810,780	\$810,780
PRINTING & BINDING	10477562 - 620500	\$0	\$0	\$150	\$150	\$150	\$150
TELEPHONE	10477562 - 622000	\$9,241	\$6,592	\$8,704	\$8,704	\$8,704	\$8,704
WATER & SEWER	10477562 - 622400	\$11,379	\$10,754	\$9,599	\$9,608	\$9,608	\$9,608
ELECTRIC	10477562 - 622500	\$12,536	\$11,158	\$12,430	\$12,430	\$12,430	\$12,430
SUBSCRIPTIONS	10477562 - 624500	\$185	\$300	\$180	\$180	\$180	\$180
EQUIPMENT RENTAL	10477562 - 626000	\$3,203	\$3,328	\$3,920	\$3,920	\$3,920	\$3,920
MOTOR VEHICLE MAINT	10477562 - 626500	\$9,010	\$7,561	\$7,350	\$7,350	\$7,350	\$7,350
EQUIPMENT MAINTENANCE	10477562 - 627000	\$3,180	\$1,185	\$5,830	\$5,830	\$5,830	\$5,830
RADIO MAINTENANCE	10477562 - 627100	\$615	\$0	\$1,000	\$1,000	\$1,000	\$1,000
BUILDING MAINTENANCE	10477562 - 627500	\$2,677	\$3,727	\$2,340	\$3,340	\$3,340	\$3,340
SIGN MAINTENANCE	10477562 - 627700	\$85	\$368	\$500	\$500	\$500	\$500
TREE SERVICE	10477562 - 628500	\$48,319	\$44,595	\$52,200	\$64,000	\$58,000	\$58,000
CONTRACTED SERVICES	10477562 - 628800	\$40,522	\$30,444	\$15,750	\$15,750	\$15,750	\$15,750
TRAINING	10477562 - 629000	\$3,515	\$424	\$0	\$0	\$0	\$0
		\$144,466	\$120,437	\$119,953	\$132,762	\$126,762	\$126,762
OFFICE SUPPLIES	10477563 - 630500	\$1,351	\$1,116	\$1,150	\$1,150	\$1,150	\$1,150
HEATING FUEL	10477563 - 631500	\$9,090	\$10,399	\$13,600	\$13,600	\$13,600	\$13,600
GAS & OIL	10477563 - 632000	\$28,261	\$33,861	\$36,970	\$36,970	\$36,970	\$36,970
TIRES & TUBES	10477563 - 632500	\$5,933	\$4,554	\$8,000	\$8,000	\$8,000	\$8,000
FOOD	10477563 - 633500	\$0	\$71	\$0	\$0	\$0	\$0
CLOTHING	10477563 - 634500	\$7,185	\$7,463	\$7,500	\$7,500	\$7,500	\$7,500
MEDICAL & LAB SUPPLIES	10477563 - 635000	\$1,093	\$389	\$2,700	\$2,700	\$2,700	\$2,700
HOUSEHOLD SUPPLIES	10477563 - 635500	\$6,517	\$5,329	\$4,500	\$4,500	\$4,500	\$4,500
SMALL TOOLS	10477563 - 636000	\$3,027	\$808	\$3,750	\$3,750	\$3,750	\$3,750
CLEANING SUPPLIES	10477563 - 636500	\$82	\$17	\$200	\$200	\$200	\$200
AGRICULTURE SUPPLIES	10477563 - 637000	\$54,492	\$56,921	\$53,500	\$53,500	\$53,500	\$53,500
CONSTRUCTION SUPPLIES	10477563 - 638500	\$26,160	\$24,108	\$25,000	\$25,000	\$25,000	\$25,000

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
VEHICLE SUPPLIES	10477563 - 638600	\$40,867	\$38,444	\$35,500	\$35,500	\$35,500	\$35,500
BUILDING MAINT SUPPLIES	10477563 - 638800	\$15,410	\$14,895	\$16,733	\$16,733	\$16,733	\$16,733
		\$199,468	\$198,374	\$209,103	\$209,103	\$209,103	\$209,103
RENT	10477564 - 641000	\$31,542	\$32,325	\$32,326	\$32,326	\$32,326	\$32,326
DUES & MEMBERSHIPS	10477564 - 642000	\$1,207	\$610	\$1,105	\$1,060	\$1,060	\$1,060
CONTRIBUTIONS	10477564 - 643000	\$20,568	\$19,974	\$20,722	\$20,722	\$20,722	\$20,722
		\$53,316	\$52,909	\$54,153	\$54,108	\$54,108	\$54,108
AGRICULTURAL EQUIPMENT	10477565 - 655500	\$1,549	\$0	\$2,550	\$2,550	\$2,550	\$2,550
		\$1,549	\$0	\$2,550	\$2,550	\$2,550	\$2,550
TRANSFER OUT	10477588 - 900001	\$1,296	\$1,008	\$1,092	\$1,092	\$1,092	\$1,092
		\$1,296	\$1,008	\$1,092	\$1,092	\$1,092	\$1,092
TOTAL PARKS		\$1,095,368	\$1,031,239	\$1,092,848	\$1,200,395	\$1,204,395	\$1,204,395

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>			<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PARKS & RECREATION - PARKS						
HOURLY	10477561 - 611000	1 MECHANIC II 1 PARK FOREMAN 1 SECRETARY I 7 SENIOR PARK MAINTAINER 1 SUPERVISOR			\$450,889	\$450,889
SALARY	10477561 - 611500	1 PARKS ASSIST SUPERINTENDENT 1 PARKS SUPERINTENDENT			\$127,891	\$127,891
TEMPORARY HELP	10477561 - 612000	10.00 Lifeguards 5,000.00 Seasonal (Peak) Positions 9,000.00 Seasonal Shoulder Positions	at at at	1,500.00 = 12.50 = 13.50 =	\$199,000	\$199,000
OVERTIME	10477561 - 612500	1.00 Overtime Hours 1137.5 HRS AT \$29	at	33,000.00 =	\$33,000	\$33,000
PRINTING & BINDING	10477562 - 620500	1.00 Time Card Replacement/work forms	at	150.00 =	\$150	\$150
TELEPHONE	10477562 - 622000	12.00 12 Months - Cell Phone (9) 12.00 Conversant/Avaya 1.00 Long distance	at at at	417.00 = 275.00 = 400.00 =	\$8,704	\$8,704
WATER & SEWER	10477562 - 622400	1.00 Annual Cost - Beach House 1.00 Annual Cost - Bug Light Park 1.00 Annual Cost - H.S. Field 1.00 Annual Cost - Mahoney 1.00 Annual Cost - Mahoney #2 1.00 Annual Cost - Memorial 1.00 Annual Cost - Mill Creek 1.00 Annual Cost - Thomas Knight Park 1.00 Annual Cost - Thornton Hts. 1.00 Annual Cost - Willard Park	at at at at at at at at at at	988.00 = 936.00 = 1,768.00 = 936.00 = 385.00 = 840.00 = 1,465.00 = 988.00 = 690.00 = 612.00 =	\$9,608	\$9,608

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>			<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
ELECTRIC	10477562 - 622500	12.00 Bug Light Park	at	50.00 =	\$12,430	\$12,430
		12.00 Greenhouse	at	40.00 =		
		12.00 Mill Creek Park Fountain	at	240.00 =		
		12.00 Pillsbury @ Cottage	at	15.00 =		
		12.00 Pitt Street	at	90.00 =		
		12.00 Thomas Knight Park	at	70.00 =		
		1.00 Thornton Hts.	at	250.00 =		
		12.00 Wainwright Farms	at	400.00 =		
		12.00 Willard Beach	at	85.00 =		
		12.00 Willard Sq. Park	at	25.00 =		
SUBSCRIPTIONS	10477562 - 624500	1.00 Portland Press Herald	at	140.00 =	\$180	\$180
		2.00 Horticulture, Hort Notes	at	20.00 =		
EQUIPMENT RENTAL	10477562 - 626000	1.00 Large Specialized Power Tool Rental	at	400.00 =	\$3,920	\$3,920
		1.00 Storage Container	at	1,000.00 =		
		1.00 Porta Toilets	at	2,520.00 =		
MOTOR VEHICLE MAINT	10477562 - 626500	2.00 Brakes & Wheels Alignments	at	150.00 =	\$7,350	\$7,350
		1.00 Bucket Truck	at	600.00 =		
		5.00 Towing	at	100.00 =		
		5.00 Transmission Flush	at	350.00 =		
		1.00 Vehicle Outside Repairs	at	4,200.00 =		
EQUIPMENT MAINTENANCE	10477562 - 627000	1.00 Pressure Tank Inspection	at	80.00 =	\$5,830	\$5,830
		1.00 Fire Extinguisher Inspections	at	150.00 =		
		1.00 Office Equipment Service/Repairs	at	250.00 =		
		1.00 Crane/Sling Chain Inspections	at	500.00 =		
		11.00 Backflow Preventer Inspections	at	50.00 =		
		1.00 Tractor/Equipment Outsource Repairs	at	4,000.00 =		
		1.00 Vehcile Lift/Jack Stand Indspections	at	300.00 =		
RADIO MAINTENANCE	10477562 - 627100	2.00 Parts	at	500.00 =	\$1,000	\$1,000
BUILDING MAINTENANCE	10477562 - 627500	2.00 Yealry Furnace Cleanings	at	120.00 =	\$3,340	\$3,340
		1.00 Door/Window/Security Repairs	at	500.00 =		
		1.00 Emergency Furnace Cleanings	at	500.00 =		
		1.00 Beach house fire inspection	at	600.00 =		
		1.00 Plumbing/Electrical	at	1,500.00 =		

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>			<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
SIGN MAINTENANCE	10477562 - 627700	1.00	Sign Maintenance	at	500.00 =	\$500	\$500
TREE SERVICE	10477562 - 628500	100.00	Pulp Loader	at	40.00 =	\$58,000	\$58,000
		482.00	2 Man Lift Crew	at	100.00 =		
		40.00	Crane	at	145.00 =		
CONTRACTED SERVICES	10477562 - 628800	20.00	Water Quality Testing	at	30.00 =	\$15,750	\$15,750
		1.00	Contract Irrigation	at	2,000.00 =		
		1.00	Non-Building Related Electrical Repairs	at	2,000.00 =		
		1.00	Glass Repair	at	150.00 =		
		1.00	Stump Grinding	at	4,500.00 =		
		1.00	Wainwright spraying/weed /fertilizer control	at	6,500.00 =		
OFFICE SUPPLIES	10477563 - 630500	1.00	General	at	1,150.00 =	\$1,150	\$1,150
HEATING FUEL	10477563 - 631500	1,500.00	Fuel - Greenhouse	at	3.40 =	\$13,600	\$13,600
		2,500.00	Fuel - Parks Office	at	3.40 =		
GAS & OIL	10477563 - 632000	2,800.00	Diesel	at	3.40 =	\$36,970	\$36,970
		9,000.00	Gas/Oil	at	3.05 =		
TIRES & TUBES	10477563 - 632500	1.00	Over the Road Mowers	at	2,000.00 =	\$8,000	\$8,000
		1.00	Over the Road Tractors	at	2,500.00 =		
		1.00	Trucks	at	3,500.00 =		
CLOTHING	10477563 - 634500	1.00	Mechanics	at	700.00 =	\$7,500	\$7,500
		1.00	Lifeguard Suits/Jackets	at	600.00 =		
		1.00	Rain Gear Replacement/Helmets/Chaps	at	1,000.00 =		
		1.00	Uniform Union requirement	at	3,500.00 =		
		1.00	Yearly Boot Allowance	at	1,700.00 =		
MEDICAL & LAB SUPPLIES	10477563 - 635000	1.00	First Aid Supplies	at	1,000.00 =	\$2,700	\$2,700
		1.00	Safety Supplies	at	1,700.00 =		
HOUSEHOLD SUPPLIES	10477563 - 635500	1.00	Trash Bags, Paper Goods, Lights, Locks, Athl. Replacement Hose, Toilet Paper	at	4,500.00 =	\$4,500	\$4,500
SMALL TOOLS	10477563 - 636000	1.00	General Shop Replacement	at	1,500.00 =	\$3,750	\$3,750
		1.00	Mechanics Tool Allowance	at	250.00 =		
		1.00	ScanTool Updates	at	1,000.00 =		
		1.00	Agricultural Tools	at	1,000.00 =		

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>	
CLEANING SUPPLIES	10477563 - 636500	1.00	Disinfectants, Mops and Pails	at	200.00 =	\$200	\$200
AGRICULTURE SUPPLIES	10477563 - 637000	1.00	Clay, Infield Mix, Turface, Topdressing	at	17,500.00 =	\$53,500	\$53,500
		1.00	Fertilizer - Designated Parks	at	3,000.00 =		
		1.00	Athletic Field Fertilizer/seed	at	12,000.00 =		
		1.00	Plant Material	at	11,000.00 =		
		1.00	Sand, Stonedust, etc.	at	2,500.00 =		
		1.00	Mulch Bulk Compost	at	7,500.00 =		
CONSTRUCTION SUPPLIES	10477563 - 638500	1.00	Irrigation Parts	at	1,000.00 =	\$25,000	\$25,000
		1.00	Hardware	at	1,000.00 =		
		1.00	Fencing Supplies	at	1,500.00 =		
		1.00	Concrete	at	500.00 =		
		1.00	Lumber	at	4,000.00 =		
		1.00	Miscellaneous Construction Supplies	at	5,000.00 =		
		1.00	Marking Paint	at	11,000.00 =		
		1.00	Site Furnishings Parts	at	1,000.00 =		
VEHICLE SUPPLIES	10477563 - 638600	1.00	Parts & Vehicle Repair Supplies	at	35,500.00 =	\$35,500	\$35,500
BUILDING MAINT SUPPLIES	10477563 - 638800	1.00	Miscellaneous Building Maintenance Supplies	at	3,150.00 =	\$16,733	\$16,733
		1.00	Ice Melt Material	at	4,000.00 =		
		1.00	Flag Replacement	at	500.00 =		
		1.00	Holiday Light Replacement	at	1,500.00 =		
		1.00	Playground Parts	at	2,000.00 =		
		1.00	Trash Barrel Replacement	at	1,000.00 =		
		1.00	Cemetary Flags & Wreaths	at	4,583.00 =		
RENT	10477564 - 641000	1.00	Bug Light Park 007+/000+/002D	at	11,171.00 =	\$32,326	\$32,326
		1.00	Bug Light Park 007+/000+/002E	at	21,155.00 =		

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>			<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
DUES & MEMBERSHIPS	10477564 - 642000	1.00	1 International License	at	125.00 =	\$1,060
		2.00	1 M.R.P.A. Dues	at	50.00 =	
		1.00	1 N.E. Park Assoc. Dues	at	60.00 =	
		1.00	Arbor Day Foundation	at	15.00 =	
		1.00	Maine Landscape Nursery Dues	at	25.00 =	
		1.00	International Society of Arboriculture	at	125.00 =	
		3.00	Maine Arborist License	at	45.00 =	
		1.00	Sports Turf Certification & Dues	at	340.00 =	
		3.00	Maine Arborist License	at	45.00 =	
CONTRIBUTIONS	10477564 - 643000	2.00	Bay View Cemetary Maintenance	at	460.00 =	\$20,722
		1.00	Calvary Cemetary Maintenance and Veteran flags	at	11,559.00 =	
		1.00	Mount Pleasant Cemetary Maintenance	at	8,243.00 =	
AGRICULTURAL EQUIPMENT	10477565 - 655500	1.00	String Line Trimmer Replacement	at	350.00 =	\$2,550
		1.00	chain saw replacement	at	600.00 =	
		1.00	Rotary Mowers	at	1,600.00 =	
TRANSFER OUT	10477588 - 900001	13.00	Avaya Replacement 13 Phones @ \$7 x 12 months	at	84.00 =	\$1,092
TOTAL PARKS					\$1,204,395	\$1,204,395

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PARKS & RECREATION - POOL							
HOURLY	10477661 - 611000	\$141,085	\$150,841	\$160,149	\$152,991	\$152,991	\$152,991
SALARY	10477661 - 611500	\$20,083	\$0	\$0	\$0	\$0	\$0
TEMPORARY HELP	10477661 - 612000	\$56,739	\$70,154	\$77,450	\$81,550	\$81,550	\$81,550
OVERTIME	10477661 - 612500	\$4,639	\$7,780	\$4,296	\$4,296	\$4,296	\$4,296
		\$222,545	\$228,775	\$241,895	\$238,837	\$238,837	\$238,837
PRINTING & BINDING	10477662 - 620500	\$0	\$0	\$750	\$750	\$750	\$750
TELEPHONE	10477662 - 622000	\$841	\$555	\$550	\$550	\$550	\$550
WATER & SEWER	10477662 - 622400	\$12,112	\$13,276	\$12,852	\$12,852	\$12,852	\$12,852
ELECTRIC	10477662 - 622500	\$19,007	\$15,061	\$21,120	\$21,120	\$21,120	\$21,120
EQUIPMENT MAINTENANCE	10477662 - 627000	\$15,785	\$8,969	\$10,750	\$10,750	\$10,750	\$10,750
BUILDING MAINTENANCE	10477662 - 627500	\$10,643	\$3,060	\$2,000	\$2,500	\$2,500	\$2,500
SIGN MAINTENANCE	10477662 - 627700	\$0	\$0	\$150	\$150	\$150	\$150
CONTRACTED SERVICES	10477662 - 628800	\$30	\$0	\$1,000	\$1,000	\$1,000	\$1,000
TRAINING	10477662 - 629000	\$2,499	\$385	\$0	\$0	\$0	\$0
		\$60,917	\$41,306	\$49,172	\$49,672	\$49,672	\$49,672
OFFICE SUPPLIES	10477663 - 630500	\$504	\$440	\$100	\$100	\$100	\$100
PRINTING SUPPLIES	10477663 - 631000	\$0	\$0	\$150	\$150	\$150	\$150
HEATING FUEL	10477663 - 631500	\$38,948	\$34,475	\$42,770	\$42,770	\$42,770	\$42,770
FOOD	10477663 - 633500	\$442	\$266	\$150	\$150	\$150	\$150
CLOTHING	10477663 - 634500	\$0	\$2,851	\$1,500	\$1,500	\$1,500	\$1,500
MEDICAL & LAB SUPPLIES	10477663 - 635000	\$628	\$733	\$1,500	\$1,500	\$1,500	\$1,500
HOUSEHOLD SUPPLIES	10477663 - 635500	\$2,307	\$2,344	\$2,000	\$2,000	\$2,000	\$2,000
CLEANING SUPPLIES	10477663 - 636500	\$1,796	\$1,920	\$2,500	\$2,500	\$2,500	\$2,500
RECREATION SUPPLIES	10477663 - 637800	\$1,195	\$4,195	\$5,000	\$5,000	\$5,000	\$5,000
CONSTRUCTION SUPPLIES	10477663 - 638500	\$286	\$131	\$200	\$4,000	\$4,000	\$4,000
BUILDING MAINT SUPPLIES	10477663 - 638800	\$3,261	\$6,733	\$1,700	\$2,100	\$2,100	\$2,100
CHEMICALS	10477663 - 639000	\$8,272	\$10,787	\$8,230	\$9,550	\$9,550	\$9,550
		\$57,640	\$64,874	\$65,800	\$71,320	\$71,320	\$71,320
DUES & MEMBERSHIPS	10477664 - 642000	\$0	\$319	\$600	\$600	\$600	\$600
		\$0	\$319	\$600	\$600	\$600	\$600
BUILDINGS	10477665 - 658000	\$0	\$0	\$700	\$700	\$700	\$700
		\$0	\$0	\$700	\$700	\$700	\$700

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
TRANSFER OUT	10477688 - 900001	\$108	\$84	\$84	\$84	\$84	\$84
		\$108	\$84	\$84	\$84	\$84	\$84
TOTAL POOL		\$341,210	\$335,358	\$358,251	\$361,213	\$361,213	\$361,213

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>				<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PARKS & RECREATION - POOL							
HOURLY	10477661 - 611000	1 AQUA PROGRAM COORDINATOR 2 AQUATIC SUPERVISOR 1 P&R POOL CUSTODIAN				\$152,991	\$152,991
TEMPORARY HELP	10477661 - 612000	2,300.00 Instructor 1,450.00 Instructor Aide 1.00 Lifeguards	at at at	10.00 = 9.00 = 45,500.00 =		\$81,550	\$81,550
OVERTIME	10477661 - 612500	1.00 General staff, mostly custodial	at	4,296.00 =		\$4,296	\$4,296
PRINTING & BINDING	10477662 - 620500	1.00 Red Cross Materials 1.00 Promotional Materials	at at	250.00 = 500.00 =		\$750	\$750
TELEPHONE	10477662 - 622000	1.00 Alarm System - annual	at	550.00 =		\$550	\$550
WATER & SEWER	10477662 - 622400	12.00 Annual water & sewer costs	at	1,071.00 =		\$12,852	\$12,852
ELECTRIC	10477662 - 622500	12.00 Electricity annual	at	1,760.00 =		\$21,120	\$21,120
EQUIPMENT MAINTENANCE	10477662 - 627000	1.00 Bulb Replacement 1.00 Miscellaneous Pool Repairs 1.00 Heating/Vent.Maint. Contract 1.00 Pool Maintenance Contract	at at at at	600.00 = 1,450.00 = 5,500.00 = 3,200.00 =		\$10,750	\$10,750
BUILDING MAINTENANCE	10477662 - 627500	1.00 Electrical 1.00 Filter/Repairs	at at	500.00 = 2,000.00 =		\$2,500	\$2,500
SIGN MAINTENANCE	10477662 - 627700	1.00 General upkeep	at	150.00 =		\$150	\$150
CONTRACTED SERVICES	10477662 - 628800	1.00 Annual Cleaning Mechanical Controls	at	1,000.00 =		\$1,000	\$1,000
OFFICE SUPPLIES	10477663 - 630500	1.00 General	at	100.00 =		\$100	\$100
PRINTING SUPPLIES	10477663 - 631000	1.00 Paper	at	150.00 =		\$150	\$150
HEATING FUEL	10477663 - 631500	32,900.00 Heating Fuel	at	1.30 =		\$42,770	\$42,770
FOOD	10477663 - 633500	1.00 Riptide Youth Meetings	at	150.00 =		\$150	\$150

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>			MANAGER'S BUDGET 2014/2015	ADOPTED BUDGET 2014/2015
CLOTHING	10477663 - 634500	20.00	Guard Uniforms	at	75.00 =	\$1,500	\$1,500
MEDICAL & LAB SUPPLIES	10477663 - 635000	1.00	First aid kit - refill BBP kits	at	1,500.00 =	\$1,500	\$1,500
HOUSEHOLD SUPPLIES	10477663 - 635500	1.00	Light bulbs	at	500.00 =	\$2,000	\$2,000
		1.00	Paper Goods	at	1,000.00 =		
		1.00	Trash Bags	at	500.00 =		
CLEANING SUPPLIES	10477663 - 636500	1.00	General Cleaning Supplies	at	2,500.00 =	\$2,500	\$2,500
RECREATION SUPPLIES	10477663 - 637800	1.00	Riptide Supplies	at	1,500.00 =	\$5,000	\$5,000
		1.00	Instructional & safety equipment	at	2,500.00 =		
		1.00	Red Cross Training Equipment (for course)	at	500.00 =		
		1.00	Water Aerobic Equipment	at	500.00 =		
CONSTRUCTION SUPPLIES	10477663 - 638500	1.00	General Construction Supplies	at	4,000.00 =	\$4,000	\$4,000
BUILDING MAINT SUPPLIES	10477663 - 638800	1.00	Chemical Probes	at	350.00 =	\$2,100	\$2,100
		1.00	Gauges	at	100.00 =		
		1.00	Heat/Vent. Replacement Parts	at	500.00 =		
		1.00	Paint Supplies	at	1,000.00 =		
		1.00	Vacuum Hoses	at	150.00 =		
CHEMICALS	10477663 - 639000	40.00	Clorine Pellets	at	125.00 =	\$9,550	\$9,550
		1.00	Calcium Chloride	at	500.00 =		
		1.00	Chemical Test Kit	at	200.00 =		
		1.00	CO2	at	2,600.00 =		
		1.00	Sodium Bisulfate	at	200.00 =		
		1.00	Pumps	at	600.00 =		
		10.00	Phosphate Remover	at	25.00 =		
		10.00	Soda Ash	at	20.00 =		
DUES & MEMBERSHIPS	10477664 - 642000	1.00	Red Cross Certification Fees	at	600.00 =	\$600	\$600
BUILDINGS	10477665 - 658000	2.00	Lifeguard stations	at	350.00 =	\$700	\$700
TRANSFER OUT	10477688 - 900001	1.00	Avaya Replacement 1 Phones @ \$7 x 12 months	at	84.00 =	\$84	\$84
TOTAL POOL						\$361,213	\$361,213

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PARKS & RECREATION - RECREATION							
HOURLY	10477761 - 611000	\$331,833	\$345,377	\$377,619	\$353,502	\$353,502	\$371,807
SALARY	10477761 - 611500	\$69,843	\$70,512	\$71,570	\$73,004	\$73,004	\$73,004
TEMPORARY HELP	10477761 - 612000	\$134,358	\$152,251	\$131,100	\$143,845	\$147,845	\$147,845
OVERTIME	10477761 - 612500	\$12,733	\$17,763	\$7,500	\$7,500	\$7,500	\$7,500
		\$548,767	\$585,903	\$587,789	\$577,851	\$581,851	\$600,156
PRINTING & BINDING	10477762 - 620500	\$1,194	\$858	\$900	\$900	\$900	\$900
REPORTS	10477762 - 620800	\$8,566	\$8,664	\$9,000	\$9,000	\$9,000	\$9,000
TELEPHONE	10477762 - 622000	\$8,175	\$11,058	\$2,124	\$2,124	\$2,124	\$2,124
WATER & SEWER	10477762 - 622400	\$3,760	\$4,062	\$4,200	\$4,200	\$4,200	\$4,200
ELECTRIC	10477762 - 622500	\$26,719	\$21,713	\$28,800	\$28,800	\$28,800	\$28,800
SUBSCRIPTIONS	10477762 - 624500	\$163	\$521	\$150	\$150	\$150	\$150
EQUIPMENT RENTAL	10477762 - 626000	\$1,761	\$3,104	\$3,240	\$3,240	\$3,240	\$3,240
EQUIPMENT MAINTENANCE	10477762 - 627000	\$27,468	\$34,597	\$25,700	\$30,700	\$30,700	\$30,700
TENNIS COURT MAINTENANCE	10477762 - 627200	\$0	\$620	\$500	\$500	\$500	\$500
BUILDING MAINTENANCE	10477762 - 627500	\$11,321	\$8,377	\$7,750	\$10,950	\$10,950	\$10,950
CONTRACTED SERVICES	10477762 - 628800	\$5,865	\$11,168	\$9,450	\$10,450	\$10,450	\$10,450
TRAINING	10477762 - 629000	\$3,080	\$1,629	\$0	\$0	\$0	\$0
		\$98,072	\$106,371	\$91,814	\$101,014	\$101,014	\$101,014
OFFICE SUPPLIES	10477763 - 630500	\$2,472	\$4,134	\$2,800	\$2,800	\$2,800	\$2,800
PRINTING SUPPLIES	10477763 - 631000	\$19	\$97	\$0	\$0	\$0	\$0
HEATING FUEL	10477763 - 631500	\$26,973	\$34,207	\$33,882	\$33,882	\$33,882	\$33,882
GAS & OIL	10477763 - 632000	\$6,820	\$5,212	\$9,345	\$9,345	\$9,345	\$9,345
FOOD	10477763 - 633500	\$13,266	\$10,963	\$15,000	\$5,000	\$5,000	\$5,000
CLOTHING	10477763 - 634500	\$413	\$1,772	\$1,200	\$1,200	\$1,200	\$1,200
MEDICAL & LAB SUPPLIES	10477763 - 635000	\$1,503	\$1,486	\$1,500	\$1,500	\$1,500	\$1,500
HOUSEHOLD SUPPLIES	10477763 - 635500	\$3,883	\$8,049	\$4,000	\$5,000	\$5,000	\$5,000
SMALL TOOLS	10477763 - 636000	\$71	\$166	\$100	\$100	\$100	\$100
CLEANING SUPPLIES	10477763 - 636500	\$5,342	\$5,602	\$5,500	\$5,500	\$5,500	\$5,500
RECREATION SUPPLIES	10477763 - 637800	\$6,732	\$21,098	\$14,500	\$14,500	\$14,500	\$14,500
CONSTRUCTION SUPPLIES	10477763 - 638500	\$296	\$41	\$500	\$500	\$500	\$500
BUILDING MAINT SUPPLIES	10477763 - 638800	\$2,798	\$7,639	\$4,000	\$5,000	\$5,000	\$5,000
MISC SUPPLIES	10477763 - 639900	\$443	\$849	\$400	\$400	\$400	\$400

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
DUES & MEMBERSHIPS	10477764 - 642000	\$71,032	\$101,314	\$92,727	\$84,727	\$84,727	\$84,727
		\$2,513	\$2,523	\$2,915	\$2,915	\$2,915	\$2,915
		\$2,513	\$2,523	\$2,915	\$2,915	\$2,915	\$2,915
RECREATIONAL EQUIPMENT	10477765 - 655000	\$0	\$1,099	\$0	\$0	\$0	\$0
BUILDINGS	10477765 - 658000	\$927	\$0	\$1,000	\$1,000	\$1,000	\$1,000
		\$927	\$1,099	\$1,000	\$1,000	\$1,000	\$1,000
TRANSFER OUT	10477788 - 900001	\$78,983	\$68,959	\$68,959	\$68,959	\$68,959	\$68,959
		\$78,983	\$68,959	\$68,959	\$68,959	\$68,959	\$68,959
TOTAL RECREATION		\$800,295	\$866,169	\$845,204	\$836,466	\$840,466	\$858,771

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PARKS & RECREATION - RECREATION			
HOURLY	10477761 - 611000		
	1 CLERK/RECEPTIONIST		
	2 DESK ATTENDENT		
	2 P&R BLDG CUSTODIAN		
	1 P&R POOL CUSTODIAN		
	4 REC COORDINATOR		
	1 RECREATION SPECIALIST		
SALARY	10477761 - 611500		
	1 REC SUPERINTENDENT ADM ASST	\$73,004	\$73,004
TEMPORARY HELP	10477761 - 612000		
	400.00 Custodial-Wainwright complex		
	2,905.00 Recreation Attendants Redbank		
	3,600.00 Recreation Attendants Wainright		
	300.00 Wainwright Ice Skating Supervisors		
	900.00 Teen Supervisor		
	1,100.00 Gym Supervisor		
	1,600.00 SPCC Custodial		
	2,960.00 Recreation Desk Attendant SPCC		
OVERTIME	10477761 - 612500		
	1.00 general overtime for staff	\$7,500	\$7,500
PRINTING & BINDING	10477762 - 620500		
	1.00 Purchase Envelopes		
	1.00 Purchase Letterheads		
	1.00 Purchase Scorecards		
REPORTS	10477762 - 620800		
	1.00 Program and Concert Brochures	\$9,000	\$9,000
TELEPHONE	10477762 - 622000		
	12.00 2 Cell Phones		
	12.00 Pager		
WATER & SEWER	10477762 - 622400		
	12.00 12 Months - Community Center		
	12.00 12 Months - Redbank		
	12.00 12 Months - Wilkinson		
ELECTRIC	10477762 - 622500		
	12.00 12 Months - Community Center		
	12.00 12 Months - Redbank		
	12.00 12 Months - Wilkinson		
SUBSCRIPTIONS	10477762 - 624500		
	1.00 Athletic Facility Purchasing/Trends/Sr. Childhood Development	\$150	\$150

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
EQUIPMENT RENTAL	10477762 - 626000	1.00	Power Tools	at	600.00 =	\$3,240
		1.00	Lifts, Maintenance, Special Events	at	2,640.00 =	
EQUIPMENT MAINTENANCE	10477762 - 627000	1.00	Aerobic & Gym Floor Refinishing	at	3,200.00 =	\$30,700
		1.00	Elevator Contract at Community Center	at	1,000.00 =	
		1.00	HVAC Maintenance Redbank Building	at	5,000.00 =	
		1.00	HVAC Maint. Contract for Wainwright Building	at	2,000.00 =	
		1.00	HVAC Maintenance for Community Center	at	18,000.00 =	
		1.00	Maint. Contract for Kitchen Appliances	at	1,500.00 =	
TENNIS COURT MAINTENANCE	10477762 - 627200	1.00	Tennis Court Net Maintenance	at	500.00 =	\$500
BUILDING MAINTENANCE	10477762 - 627500	1.00	Fire Extinguisher Contract	at	500.00 =	\$10,950
		1.00	Pest Management Contract	at	500.00 =	
		1.00	Sprinkler System Contract	at	800.00 =	
		1.00	Alarm Contract Wainwright Building	at	1,000.00 =	
		1.00	Electrical	at	1,000.00 =	
		1.00	Alarm Contract- Community Center	at	2,000.00 =	
		1.00	Alarm Contract- Redbank	at	1,000.00 =	
		1.00	Community Center roof contract	at	1,500.00 =	
		1.00	Community Center Backboard Contract	at	1,150.00 =	
		1.00	General Repairs	at	1,500.00 =	
CONTRACTED SERVICES	10477762 - 628800	1.00	ASCP	at	250.00 =	\$10,450
		1.00	Contract Painting Community Center and Redbank	at	2,000.00 =	
		1.00	Fall/Winter/Spring Perf. Arts	at	1,400.00 =	
		1.00	Special Events - Car Show, Movies & Winterfest	at	200.00 =	
		1.00	Summer Concerts	at	6,000.00 =	
		1.00	Summer Performing Arts	at	600.00 =	
OFFICE SUPPLIES	10477763 - 630500	1.00	General	at	2,800.00 =	\$2,800
HEATING FUEL	10477763 - 631500	3,960.00	Natural Gas for Redbank	at	1.70 =	\$33,882
		15,200.00	Natural Gas for Community Center	at	1.50 =	
		1,450.00	Propane Wainwright	at	3.00 =	
GAS & OIL	10477763 - 632000	1,500.00	Mini Bus	at	3.05 =	\$9,345
		1.00	Staff Mileage Reimbursement	at	4,420.00 =	
		1.00	Truck	at	350.00 =	

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
FOOD	10477763 - 633500 1.00 Teen Center Events at 2,000.00 =	\$5,000	\$5,000
	1.00 Food for Special Events at 3,000.00 =		
CLOTHING	10477763 - 634500 1.00 Staff Shirts at 1,200.00 =	\$1,200	\$1,200
MEDICAL & LAB SUPPLIES	10477763 - 635000 1.00 First Aid Supplies at 1,500.00 =	\$1,500	\$1,500
HOUSEHOLD SUPPLIES	10477763 - 635500 1.00 Light bulbs at 600.00 =	\$5,000	\$5,000
	1.00 Kitchen Supplies at 900.00 =		
	1.00 Paper goods at 2,500.00 =		
	1.00 Trash bags at 1,000.00 =		
SMALL TOOLS	10477763 - 636000 1.00 General at 100.00 =	\$100	\$100
CLEANING SUPPLIES	10477763 - 636500 1.00 Disinfectant, Floor Finish, Floor Stripper for Redbank/Community Center/Wilkinson Park at 5,500.00 =	\$5,500	\$5,500
RECREATION SUPPLIES	10477763 - 637800 1.00 After School - Redbank * at 1,200.00 =	\$14,500	\$14,500
	1.00 Arts and Craft Supplies at 1,400.00 =		
	1.00 Awards at 1,000.00 =		
	1.00 Bases & Goals for Wainwright Complex at 3,000.00 =		
	1.00 Basketball Equipment at 500.00 =		
	1.00 Game Room Equipment at 900.00 =		
	1.00 Portable backstop for Wainwright complex at 2,000.00 =		
	1.00 Recreation Equipment at 3,100.00 =		
	1.00 Senior Citizens Supplies at 600.00 =		
	1.00 Soccer Supplies at 200.00 =		
1.00 Tennis Equipment at 600.00 =			
CONSTRUCTION SUPPLIES	10477763 - 638500 1.00 General at 500.00 =	\$500	\$500
BUILDING MAINT SUPPLIES	10477763 - 638800 1.00 Paint, Glass, Graffiti, and Door Repair at Community Center/Redbank/Wilkinson/Wainwright Complexes at 5,000.00 =	\$5,000	\$5,000
MISC SUPPLIES	10477763 - 639900 1.00 Special event and Holiday Programs at 400.00 =	\$400	\$400

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>			<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
DUES & MEMBERSHIPS	10477764 - 642000	1.00 Underground Tank Storage License	at	75.00 =	\$2,915	\$2,915
		1.00 1 City F.S.E.	at	95.00 =		
		1.00 1 M.R.P.A. Dues & Membership	at	125.00 =		
		1.00 1 Pre-School License	at	50.00 =		
		2.00 2 Boiler Inspection License	at	60.00 =		
		1.00 Elevator License	at	100.00 =		
		4.00 N.R.P.A. Dues & Memberships	at	250.00 =		
		1.00 Redbank/Rec Field Trips	at	1,200.00 =		
		2.00 State F.S.E. License	at	75.00 =		
BUILDINGS	10477765 - 658000	4.00 Replacement Chairs for Community Center	at	250.00 =	\$1,000	\$1,000
TRANSFER OUT	10477788 - 900001	1.00 Avaya Replacement 1 Phones @ \$7 x 12 months	at	84.00 =	\$68,959	\$68,959
		1.00 Supplement to enterprise accounts for programs and financial assistance	at	68,875.00 =		
TOTAL RECREATION					\$840,466	\$858,771

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
BUS SERVICE							
HOURLY	10580061 - 611000	\$498,158	\$501,465	\$554,152	\$554,941	\$554,941	\$562,808
SALARY	10580061 - 611500	\$72,699	\$75,105	\$81,900	\$81,900	\$81,900	\$81,900
OVERTIME	10580061 - 612500	\$61,841	\$64,548	\$67,687	\$67,346	\$67,346	\$67,346
OTHER FEES	10580061 - 615000	\$4,130	\$4,767	\$2,184	\$2,184	\$2,184	\$2,184
		\$636,827	\$645,885	\$705,923	\$706,371	\$706,371	\$714,238
PRINTING & BINDING	10580062 - 620500	\$7,289	\$6,230	\$12,690	\$12,675	\$12,675	\$12,675
ADVERTISING	10580062 - 621000	\$3,535	\$3,452	\$9,500	\$9,500	\$9,500	\$9,500
TELEPHONE	10580062 - 622000	\$5,847	\$6,263	\$9,204	\$6,600	\$6,600	\$6,600
WATER & SEWER	10580062 - 622400	\$635	\$614	\$612	\$612	\$612	\$612
ELECTRIC	10580062 - 622500	\$5,790	\$5,590	\$6,120	\$6,960	\$6,960	\$7,260
TRAVEL	10580062 - 623000	\$1,905	\$1,628	\$1,000	\$1,000	\$1,000	\$1,000
MEDICAL SERVICES	10580062 - 625500	\$260	\$0	\$520	\$520	\$520	\$520
MOTOR VEHICLE MAINT	10580062 - 626500	\$11,563	\$7,612	\$16,000	\$16,000	\$16,000	\$16,000
EQUIPMENT MAINTENANCE	10580062 - 627000	\$0	\$950	\$600	\$600	\$600	\$600
RADIO MAINTENANCE	10580062 - 627100	\$0	\$0	\$0	\$720	\$720	\$720
BUILDING MAINTENANCE	10580062 - 627500	\$5,135	\$215	\$2,800	\$2,800	\$2,800	\$2,800
SOLID WASTE DISPOSAL	10580062 - 628100	\$1,203	\$1,232	\$2,400	\$2,400	\$2,400	\$2,400
CONTRACTED SERVICES	10580062 - 628800	\$67,377	\$66,651	\$64,784	\$70,776	\$70,776	\$70,776
TRAINING	10580062 - 629000	\$536	\$25	\$0	\$0	\$0	\$0
		\$111,074	\$100,462	\$126,230	\$131,163	\$131,163	\$131,463
OFFICE SUPPLIES	10580063 - 630500	\$2,631	\$1,541	\$2,590	\$2,792	\$2,792	\$2,792
HEATING FUEL	10580063 - 631500	\$7,002	\$10,721	\$9,230	\$7,430	\$7,430	\$11,378
GAS & OIL	10580063 - 632000	\$135,295	\$145,966	\$185,245	\$160,624	\$165,724	\$165,724
TIRES & TUBES	10580063 - 632500	\$19,996	\$5,400	\$11,850	\$9,380	\$9,380	\$9,380
CLOTHING	10580063 - 634500	\$4,067	\$3,657	\$4,508	\$4,956	\$4,956	\$4,956
SMALL TOOLS	10580063 - 636000	\$546	\$1,325	\$1,000	\$1,000	\$1,000	\$1,000
CLEANING SUPPLIES	10580063 - 636500	\$1,933	\$2,498	\$1,200	\$1,400	\$1,400	\$1,400
VEHICLE SUPPLIES	10580063 - 638600	\$34,936	\$39,325	\$43,500	\$43,500	\$43,500	\$43,500
BUILDING MAINT SUPPLIES	10580063 - 638800	\$1,697	\$1,476	\$1,000	\$1,000	\$1,000	\$1,000
		\$208,104	\$211,909	\$260,123	\$232,082	\$237,182	\$241,130
DUES & MEMBERSHIPS	10580064 - 642000	\$1,355	\$1,900	\$2,200	\$2,000	\$2,000	\$2,000
		\$1,355	\$1,900	\$2,200	\$2,000	\$2,000	\$2,000
TRANSFER OUT	10580088 - 900001	\$540	\$420	\$420	\$420	\$420	\$420
		\$540	\$420	\$420	\$420	\$420	\$420
TOTAL BUS SERVICE		\$957,900	\$960,877	\$1,094,896	\$1,072,036	\$1,077,136	\$1,089,251

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
BUS SERVICE								
HOURLY	10580061 - 611000	13 BUS DRIVER 1 MECHANIC II 1 OPERATIONS SUPERVISOR					\$554,941	\$562,808
SALARY	10580061 - 611500	1 DIRECTOR OF BUS SERVICE					\$81,900	\$81,900
OVERTIME	10580061 - 612500	1.00 OVERTIME	at	4,934.00	=	4,934	\$67,346	\$67,346
		156.00 Mechanic O/T estimate is for f	at	35.00	=	5,460		
		984.00 Overtime built into driver sch	at	28.00	=	27,552		
		1,050.00 Unscheduled absences and backf	at	28.00	=	29,400		
OTHER FEES	10580061 - 615000	78.00 Holiday pay for Minor Holidays and other Holidays worked	at	28.00	=	2,184	\$2,184	\$2,184
PRINTING & BINDING	10580062 - 620500	1.00 Bus tickets: Full, Half, stude	at	690.00	=	690	\$12,675	\$12,675
		3.00 6000 Rack Cards	at	600.00	=	1,800		
		3.00 7,500 Bus schedules	at	2,500.00	=	7,500		
		3.00 60,000 Transfers	at	600.00	=	1,800		
		3.00 Vehicle inspection sheets	at	295.00	=	885		
ADVERTISING	10580062 - 621000	1.00 Promotional advertising and ev	at	9,500.00	=	9,500	\$9,500	\$9,500
TELEPHONE	10580062 - 622000	12.00 Cell Phone Service	at	515.00	=	6,180	\$6,600	\$6,600
		12.00 Local and Long distance charges	at	35.00	=	420		
WATER & SEWER	10580062 - 622400	1.00 New water meter	at	612.00	=	612	\$612	\$612
ELECTRIC	10580062 - 622500	12.00 Lighting and bus heaters - Office & Grg	at	580.00	=	6,960	\$6,960	\$7,260
TRAVEL	10580062 - 623000	1.00 Seminars, conferences, training	at	1,000.00	=	1,000	\$1,000	\$1,000

Participation has grown in state-wide responsibility
as MTA President and related representational duties.

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
MEDICAL SERVICES	10580062 - 625500	10.00	Driver I.C.C. / D.O.T. physicals. This is a mandatory requirement.	at	52.00	=	520	\$520	\$520
MOTOR VEHICLE MAINT	10580062 - 626500	1.00	Labor for work done outside ga	at	16,000.00	=	16,000	\$16,000	\$16,000
EQUIPMENT MAINTENANCE	10580062 - 627000	2.00	Computer & copier maintenance	at	300.00	=	600	\$600	\$600
RADIO MAINTENANCE	10580062 - 627100	12.00	2-Way radio.	at	60.00	=	720	\$720	\$720
BUILDING MAINTENANCE	10580062 - 627500	1.00	Upkeep and repairs to building. Garage roof is leaking in Spring / Rain. Need a new air compressor. Roof is asphalt with stone.	at	2,800.00	=	2,800	\$2,800	\$2,800
SOLID WASTE DISPOSAL	10580062 - 628100	2.00	Catch Basin Grit Removal at Bu Increased vendor costs	at	1,200.00	=	2,400	\$2,400	\$2,400
CONTRACTED SERVICES	10580062 - 628800	1.00	20% Local Share for FTA Planning GPCOG Regional Project	at	7,000.00	=	7,000	\$70,776	\$70,776
		1.00	Mandatory ADA	at	58,776.00	=	58,776		
		10.00	Branding and Marketing	at	500.00	=	5,000		
OFFICE SUPPLIES	10580063 - 630500	1.00	General office supplies	at	2,792.00	=	2,792	\$2,792	\$2,792
HEATING FUEL	10580063 - 631500	300.00	Kerosene Bus office	at	4.10	=	1,242	\$7,430	\$11,378
		5,200.00	Natural gas for garage heat	at	1.30	=	6,188		
GAS & OIL	10580063 - 632000	900.00	DEF (Diesel Exhaust Fluid)	at	1.80	=	1,620	\$165,724	\$165,724
		44,500.00	Gallons of Diesel fuel	at	3.40	=	151,300		
		940.00	Gallons of Gasoline	at	3.05	=	2,867		
		1.00	Lube oils and antifreeze.	at	9,937.00	=	9,937		
TIRES & TUBES	10580063 - 632500	6.00	Front Tires -	at	520.00	=	3,120	\$9,380	\$9,380
		32.00	Mounting / Dismounting	at	55.00	=	1,760		
		18.00	Retreads - rear	at	250.00	=	4,500		
CLOTHING	10580063 - 634500	12.00	Mechanics uniform (weekly rat	at	88.00	=	1,056	\$4,956	\$4,956
		1.00	Safety shoe allowance for mechanic and accessories	at	650.00	=	650		
		13.00	Uniforms for drivers	at	250.00	=	3,250		

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
SMALL TOOLS	10580063 - 636000	1.00 Miscellaneous tools for garage	at	1,000.00	=	1,000		\$1,000	\$1,000
CLEANING SUPPLIES	10580063 - 636500	1.00 Bus washing soap, rags, paper towels, etc.	at	1,400.00	=	1,400		\$1,400	\$1,400
VEHICLE SUPPLIES	10580063 - 638600	1.00 Other Supplies	at	13,500.00	=	13,500		\$43,500	\$43,500
		1.00 Warranties on new buses expire at different intervals.	at	30,000.00	=	30,000			
BUILDING MAINT SUPPLIES	10580063 - 638800	1.00 Miscellaneous supplies	at	1,000.00	=	1,000		\$1,000	\$1,000
DUES & MEMBERSHIPS	10580064 - 642000	1.00 Maine Transit Assoc	at	1,125.00	=	1,125		\$2,000	\$2,000
		1.00 Participation in regional projects such as Kids and Transportation	at	875.00	=	875			
TRANSFER OUT	10580088 - 900001	5.00 Avaya Replacement 5 Phones @ \$7 x 12 months	at	84.00	=	420		\$420	\$420
TOTAL BUS SERVICE								\$1,077,136	\$1,089,251

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
WATERFRONT							
TRAVEL	10581062 - 623000	\$0	\$69	\$500	\$500	\$500	\$500
		\$0	\$69	\$500	\$500	\$500	\$500
DUES & MEMBERSHIPS	10581064 - 642000	\$557	\$557	\$750	\$757	\$757	\$757
CONTRIBUTIONS	10581064 - 643000	\$36,800	\$36,800	\$38,000	\$38,000	\$38,000	\$38,000
		\$37,357	\$37,357	\$38,750	\$38,757	\$38,757	\$38,757
TOTAL WATERFRONT		\$37,357	\$37,426	\$39,250	\$39,257	\$39,257	\$39,257

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>					<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
WATERFRONT									
TRAVEL	10581062 - 623000	1.00		at	500.00	=	500	\$500	\$500
DUES & MEMBERSHIPS	10581064 - 642000	1.00	Portland Propeller Club	at	57.00	=	57	\$757	\$757
		1.00	Waterfront Alliance, North American Port Assoc.	at	700.00	=	700		
			Waterfront Alliance By-laws changed Municipal Contribution						
CONTRIBUTIONS	10581064 - 643000	1.00	Harbor Commission	at	38,000.00	=	38,000	\$38,000	\$38,000
TOTAL WATERFRONT								\$39,257	\$39,257

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
WELFARE DEPARTMENT - ADMINISTRATION							
HOURLY	10682061 - 611000	\$22,455	\$16,861	\$20,123	\$23,633	\$23,633	\$23,633
SALARY	10682061 - 611500	\$50,606	\$56,108	\$58,942	\$60,128	\$60,128	\$60,128
OVERTIME	10682061 - 612500	\$1,099	\$2,312	\$2,321	\$2,723	\$2,723	\$2,723
		\$74,160	\$75,281	\$81,386	\$86,484	\$86,484	\$86,484
PRINTING & BINDING	10682062 - 620500	\$48	\$0	\$250	\$313	\$313	\$313
TELEPHONE	10682062 - 622000	\$176	\$103	\$418	\$418	\$418	\$418
SUBSCRIPTIONS	10682062 - 624500	\$20	\$0	\$50	\$50	\$50	\$50
EQUIPMENT MAINTENANCE	10682062 - 627000	\$193	\$0	\$474	\$474	\$474	\$474
CONTRACTED SERVICES	10682062 - 628800	\$1,430	\$1,200	\$1,300	\$1,950	\$1,950	\$1,950
		\$1,867	\$1,303	\$2,492	\$3,205	\$3,205	\$3,205
OFFICE SUPPLIES	10682063 - 630500	\$657	\$907	\$700	\$850	\$850	\$850
		\$657	\$907	\$700	\$850	\$850	\$850
DUES & MEMBERSHIPS	10682064 - 642000	\$153	\$30	\$60	\$60	\$60	\$60
		\$153	\$30	\$60	\$60	\$60	\$60
TRANSFER OUT	10682088 - 900001	\$216	\$168	\$168	\$168	\$168	\$168
		\$216	\$168	\$168	\$168	\$168	\$168
TOTAL ADMINISTRATION		\$77,053	\$77,689	\$84,806	\$90,767	\$90,767	\$90,767

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
WELFARE DEPARTMENT - ADMINISTRATION			
HOURLY	10682061 - 611000 1 GENERAL ASSISTANCE SECRETARY	\$23,633	\$23,633
SALARY	10682061 - 611500 1 G.A. ADMINISTRATOR	\$60,128	\$60,128
OVERTIME	10682061 - 612500 1.00 Coverage for vacation and Welfare Director's meetings. Coverage is at \$18.51 per hour for three weeks of vacation at 37.5 hours per week and one day at the Maine Municipal Association conference and two days at the Welfare Director's meeting. at 2,723.00 =	\$2,723	\$2,723
PRINTING & BINDING	10682062 - 620500 1.00 Miscellaneous Forms - NCR applications, etc. at 313.00 =	\$313	\$313
TELEPHONE	10682062 - 622000 12.00 Conversant/Avaya at 26.50 = 1.00 Long distance at 100.00 =	\$418	\$418
SUBSCRIPTIONS	10682062 - 624500 1.00 Trade Manuals / MMA GA publications at 50.00 =	\$50	\$50
EQUIPMENT MAINTENANCE	10682062 - 627000 1.00 Photocopier annual maintenance in General Assistance Office at 474.00 =	\$474	\$474
CONTRACTED SERVICES	10682062 - 628800 1.00 INTREPRETER at 700.00 = 1.00 Welpac at 1,250.00 =	\$1,950	\$1,950
OFFICE SUPPLIES	10682063 - 630500 1.00 Printer supplies and general office supplies. The increase is for paper and copying for weekly updates to newly created job binders and apartment guides for use in the front lobby. at 850.00 =	\$850	\$850
DUES & MEMBERSHIPS	10682064 - 642000 1.00 Maine Welfare Directors Assoc. for Administrator and Admin Asst. at 60.00 =	\$60	\$60
TRANSFER OUT	10682088 - 900001 2.00 Avaya Replacement 2 Phones @ \$7 x 12 months at 84.00 =	\$168	\$168
TOTAL ADMINISTRATION		\$90,767	\$90,767

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
WELFARE DEPARTMENT - WELFARE GENERAL ASSISTANCE							
WATER & SEWER	10682162 - 622400	\$987	\$1,227	\$1,700	\$1,700	\$1,700	\$1,700
ELECTRIC	10682162 - 622500	\$7,524	\$5,713	\$10,000	\$10,000	\$10,000	\$10,000
MEDICAL SERVICES	10682162 - 625500	\$0	\$0	\$250	\$250	\$250	\$250
BURIALS	10682162 - 629700	\$3,745	\$6,812	\$6,000	\$7,000	\$7,000	\$7,000
		\$12,257	\$13,752	\$17,950	\$18,950	\$18,950	\$18,950
HEATING FUEL	10682163 - 631500	\$12,821	\$6,876	\$15,000	\$15,000	\$15,000	\$15,000
FOOD	10682163 - 633500	\$2,917	\$5,250	\$5,000	\$5,000	\$5,000	\$5,000
CLOTHING	10682163 - 634500	\$50	\$40	\$0	\$0	\$0	\$0
MEDICAL & LAB SUPPLIES	10682163 - 635000	\$1,934	\$758	\$3,500	\$6,500	\$6,500	\$6,500
HOUSEHOLD SUPPLIES	10682163 - 635500	\$5,374	\$6,251	\$6,000	\$6,000	\$6,000	\$6,000
DIAPERS	10682163 - 635600	\$2,333	\$3,903	\$3,500	\$3,500	\$3,500	\$3,500
MISC SUPPLIES	10682163 - 639900	\$0	\$46	\$0	\$0	\$0	\$0
		\$25,431	\$23,125	\$33,000	\$36,000	\$36,000	\$36,000
RENT	10682164 - 641000	\$155,891	\$169,857	\$186,200	\$190,000	\$190,000	\$190,000
DUES & MEMBERSHIPS	10682164 - 642000	\$0	\$60	\$0	\$0	\$0	\$0
		\$155,891	\$169,917	\$186,200	\$190,000	\$190,000	\$190,000
TOTAL WELFARE GENERAL ASSISTANCE		\$193,578	\$206,794	\$237,150	\$244,950	\$244,950	\$244,950

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>					<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
WELFARE DEPARTMENT - WELFARE GENERAL ASSISTANCE							
WATER & SEWER	10682162 - 622400	1.00	Residential Service when not included in rent	at	1,700.00 =	\$1,700	\$1,700
ELECTRIC	10682162 - 622500	1.00	Residential Electricity & Gas - non heat	at	10,000.00 =	\$10,000	\$10,000
MEDICAL SERVICES	10682162 - 625500	1.00	Physicians and other professional services not covered by other programs	at	250.00 =	\$250	\$250
BURIALS	10682162 - 629700	1.00	Provided when responsible relatives are not available or personal resources are inadequate. The department has seen an increase.	at	7,000.00 =	\$7,000	\$7,000
HEATING FUEL	10682163 - 631500	1.00	Includes residential heating oil, coal, wood and natural gas	at	15,000.00 =	\$15,000	\$15,000
FOOD	10682163 - 633500	1.00	Vendor payments for basic food items for family needs.	at	5,000.00 =	\$5,000	\$5,000
MEDICAL & LAB SUPPLIES	10682163 - 635000	1.00	Includes both prescription and over the counter drugs not covered by other programs	at	6,500.00 =	\$6,500	\$6,500
HOUSEHOLD SUPPLIES	10682163 - 635500	1.00	Household and personal care needs	at	6,000.00 =	\$6,000	\$6,000
DIAPERS	10682163 - 635600	1.00	Diapers for young children and pull-ups.	at	3,500.00 =	\$3,500	\$3,500
RENT	10682164 - 641000	1.00	Shelter cost for qualifying applicants. Monthly rent & emergency lodging in motels/shelters. An increase in FY14/15 verses the year prior due to an increase in homelessness and program cuts at the Federal level.	at	190,000.00 =	\$190,000	\$190,000
TOTAL WELFARE GENERAL ASSISTANCE						\$244,950	\$244,950

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
HEALTH							
MEDICAL SERVICES	10683062 - 625500	\$51,380	\$40,328	\$15,000	\$15,000	\$15,000	\$15,000
		\$51,380	\$40,328	\$15,000	\$15,000	\$15,000	\$15,000
CONTRIBUTIONS	10683064 - 643000	\$0	\$4,500	\$2,700	\$2,700	\$2,700	\$2,700
		\$0	\$4,500	\$2,700	\$2,700	\$2,700	\$2,700
TOTAL HEALTH		\$51,380	\$44,828	\$17,700	\$17,700	\$17,700	\$17,700

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>					<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
HEALTH									
MEDICAL SERVICES	10683062 - 625500	1.00	VNA Home health visits	at	15,000.00	=	15,000	\$15,000	\$15,000
CONTRIBUTIONS	10683064 - 643000	1.00	Project Graduation	at	450.00	=	450	\$2,700	\$2,700
		1.00	The Food Cupboard	at	2,250.00	=	2,250		
TOTAL HEALTH								\$17,700	\$17,700

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
INSURANCE							
MAINE STATE RETIREMENT	10160061 - 618000	\$583,366	\$723,814	\$802,845	\$888,500	\$888,500	\$891,400
DEFERRED COMP	10160061 - 618100	\$55,828	\$53,731	\$49,100	\$52,600	\$42,600	\$42,600
401A	10160061 - 618101	\$276,382	\$251,222	\$276,550	\$295,500	\$297,300	\$298,300
LONG TERM DISABILITY	10160061 - 618200	\$20,256	\$18,992	\$19,900	\$19,900	\$20,000	\$20,000
SOCIAL SECURITY	10160061 - 618300	\$820,263	\$812,815	\$877,847	\$886,000	\$888,650	\$887,500
GROUP LIFE	10160061 - 618400	\$9,004	\$9,021	\$10,900	\$10,900	\$10,900	\$10,900
WORKERS COMP	10160061 - 618500	\$414,031	\$377,416	\$430,000	\$460,000	\$460,000	\$460,000
HEALTH INSURANCE	10160061 - 618600	\$2,803,316	\$2,837,403	\$3,280,000	\$3,368,500	\$3,380,500	\$3,396,000
WELLNESS	10160061 - 618601	\$7,565	\$7,874	\$8,000	\$8,000	\$8,000	\$8,000
ACCRUED VACATION/PAYROLL	10160061 - 618800	\$210,489	\$153,225	\$166,600	\$292,500	\$292,500	\$292,500
MEDICAL SERVICES	10160061 - 625500	\$8,549	\$22,281	\$15,000	\$18,600	\$18,600	\$22,000
		\$5,209,049	\$5,267,793	\$5,936,742	\$6,301,000	\$6,307,550	\$6,329,200
LIABILITY & FIRE	10160064 - 646100	\$255,259	\$259,711	\$269,000	\$275,000	\$275,000	\$275,000
		\$255,259	\$259,711	\$269,000	\$275,000	\$275,000	\$275,000
TRANSFER OUT	10160088 - 900001	\$192,500	\$192,500	\$45,500	\$42,500	\$42,500	\$42,500
		\$192,500	\$192,500	\$45,500	\$42,500	\$42,500	\$42,500
TOTAL INSURANCE		\$5,656,808	\$5,720,004	\$6,251,242	\$6,618,500	\$6,625,050	\$6,646,700

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
INSURANCE			
MAINE STATE RETIREMENT	10160061 - 618000	\$888,500	\$891,400
DEFERRED COMP	10160061 - 618100	\$42,600	\$42,600
401A	10160061 - 618101	\$297,300	\$298,300
LONG TERM DISABILITY	10160061 - 618200	\$20,000	\$20,000
SOCIAL SECURITY	10160061 - 618300	\$888,650	\$887,500
GROUP LIFE	10160061 - 618400	\$10,900	\$10,900
WORKERS COMP	10160061 - 618500	\$460,000	\$460,000
HEALTH INSURANCE	10160061 - 618600	\$3,380,500	\$3,396,000
WELLNESS	10160061 - 618601	\$8,000	\$8,000
ACCRUED VACATION/PAYROLL	10160061 - 618800	\$292,500	\$292,500
MEDICAL SERVICES	10160061 - 625500	\$18,600	\$22,000
LIABILITY & FIRE	10160064 - 646100		
	1.00 Insurance for Portland Pipelin	at 3,000.00 = 3,000	\$275,000
	1.00 MMA Property and Casualty Risk	at 272,000.00 = 272,000	\$275,000
TRANSFER OUT	10160088 - 900001		
	1.00 Self-Insurance Reserve	at 12,500.00 = 12,500	\$42,500
	1.00 Unemployment Reserve	at 30,000.00 = 30,000	\$42,500
TOTAL INSURANCE		\$6,625,050	\$6,646,700

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
GENERAL OBLIGATION DEBT							
TEMPORARY & ADMIN	12090066 - 668800	\$1,600	\$1,300	\$3,000	\$3,000	\$3,000	\$3,000
BOND INTEREST	12090066 - 668900	\$54,675	\$45,700	\$39,500	\$33,300	\$33,300	\$33,300
LEASE INTEREST	12090066 - 668950	\$11,843	\$26,360	\$23,801	\$21,155	\$21,155	\$21,155
BOND PRINCIPAL	12090066 - 669000	\$320,000	\$260,000	\$260,000	\$260,000	\$260,000	\$260,000
LEASE PRINCIPAL	12090066 - 669050	\$91,396	\$76,879	\$79,439	\$82,085	\$82,085	\$82,085
		\$479,514	\$410,239	\$405,740	\$399,540	\$399,540	\$399,540
TOTAL GENERAL OBLIGATION DEBT		\$479,514	\$410,239	\$405,740	\$399,540	\$399,540	\$399,540

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>				<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
GENERAL OBLIGATION DEBT								
TEMPORARY & ADMIN	12090066 - 668800						\$3,000	\$3,000
BOND INTEREST	12090066 - 668900	1.00	03/01/15 Bond Payment	at	2,500.00	=	2,500	
		1.00	05/01/15 Bond Payment	at	12,600.00	=	12,600	\$33,300
		1.00	09/01/14 Bond Payment	at	3,500.00	=	3,500	
		1.00	11/01/14 Bond Payment	at	14,700.00	=	14,700	\$33,300
LEASE INTEREST	12090066 - 668950	1.00	Energy Improvements Lease	at	21,155.00	=	21,155	\$21,155
BOND PRINCIPAL	12090066 - 669000	1.00	09/01/14 Bond Payment	at	50,000.00	=	50,000	
		1.00	11/01/14 Bond Payment	at	210,000.00	=	210,000	\$260,000
LEASE PRINCIPAL	12090066 - 669050	1.00	Energy Lease Payment	at	82,085.00	=	82,085	\$82,085
TOTAL GENERAL OBLIGATION DEBT							\$399,540	\$399,540

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PENSION OBLIGATION							
BOND INTEREST	12091066 - 668900	\$147,964	\$124,845	\$101,726	\$78,606	\$78,606	\$27,487
BOND PRINCIPAL	12091066 - 669000	\$513,765	\$513,765	\$513,765	\$513,765	\$513,765	\$513,765
		\$661,729	\$638,610	\$615,491	\$592,371	\$592,371	\$541,252
TOTAL PENSION OBLIGATION		\$661,729	\$638,610	\$615,491	\$592,371	\$592,371	\$541,252

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>					<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
PENSION OBLIGATION									
BOND INTEREST	12091066 - 668900	1.00	Pension Obligation Bond Interest	at	27,487.00	=	78,606	\$78,606	\$27,487
BOND PRINCIPAL	12091066 - 669000	1.00	Pension Obligation Bond Principal	at	513,765.00	=	513,765	\$513,765	\$513,765
TOTAL PENSION OBLIGATION								\$592,371	\$541,252

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
CONTINGENCY ABATEMENT RESERVE							
CONTRACTED SERVICES	13093062 - 628800	\$31,019	\$62,529	\$78,800	\$100,000	\$100,000	\$100,000
		\$31,019	\$62,529	\$78,800	\$100,000	\$100,000	\$100,000
ABATEMENTS	13093064 - 648000	\$2,503	\$3,913	\$10,000	\$12,000	\$12,000	\$12,000
		\$2,503	\$3,913	\$10,000	\$12,000	\$12,000	\$12,000
TRANSFER OUT	13093088 - 900001	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
		\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
TOTAL CONTINGENCY ABATEMENT RESERVE		\$48,522	\$81,441	\$103,800	\$127,000	\$127,000	\$127,000

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>					<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
CONTINGENCY ABATEMENT RESERVE									
CONTRACTED SERVICES	13093062 - 628800	1.00	Contingency	at	100,000.00	=	100,000	\$100,000	\$100,000
ABATEMENTS	13093064 - 648000	1.00	Poverty Abatements	at	12,000.00	=	12,000	\$12,000	\$12,000
TRANSFER OUT	13093088 - 900001	1.00	Equipment Reserve	at	15,000.00	=	15,000	\$15,000	\$15,000
TOTAL CONTINGENCY ABATEMENT RESERVE								\$127,000	\$127,000

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
MUNICIPAL FACILITIES							
TRANSFER OUT	13094088 - 900001	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$70,000
		\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$70,000
TOTAL MUNICIPAL FACILITIES		\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$70,000

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
MUNICIPAL FACILITIES			
TRANSFER OUT	13094088 - 900001 1.00 Municipal facilities reserve	\$20,000	\$70,000
TOTAL MUNICIPAL FACILITIES		\$20,000	\$70,000

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2011/2012</u>	<u>ACTUAL 2012/2013</u>	<u>APPROVED BUDGET 2013/2014</u>	<u>DEPARTMENT REQUEST 2014/2015</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
COUNTY TAX							
COUNTY TAXES	15098067 - 671000	\$2,072,476	\$2,075,037	\$2,215,084	\$2,327,942	\$2,327,942	\$2,327,942
		\$2,072,476	\$2,075,037	\$2,215,084	\$2,327,942	\$2,327,942	\$2,327,942
TOTAL COUNTY TAX		\$2,072,476	\$2,075,037	\$2,215,084	\$2,327,942	\$2,327,942	\$2,327,942

**City of South Portland
2014/2015 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2014/2015</u>	<u>ADOPTED BUDGET 2014/2015</u>
COUNTY TAX			
COUNTY TAXES	15098067 - 671000	\$2,327,942	\$2,327,942
TOTAL COUNTY TAX		\$2,327,942	\$2,327,942