

# City of South Portland



**Fiscal Year  
2009/2010**



# Dedication

Some people are born to lead. They have an air about them that commands respect. Ralph Howard was that kind of man. He served on the School Board for a short three and a half years and was elected Chairman by his fellow Board Members. He served on the South Portland City Council for nine years, and he was elected Mayor by his peers, not once, but three times.

Ralph ran for these positions because he loved the City of South Portland, and he felt he could do some good. He didn't have an agenda, other than he believed in good government, and that meant a no nonsense approach to issues before the Council. Ralph never worried about justifying his votes or whether or not his vote would get him re-elected in the next election. He said the people who voted him into office knew his values and beliefs, and he did not do what was popular, but what he felt was the right thing for the City. He sat through many hearings about the compost facility, when the neighbors petitioned to have it declared a nuisance. He had foresight and believed making the old Shipyard area the beautiful park it is today would be a legacy that generations to come would enjoy. Even though Ralph could have served more terms on the City Council, based on a judge's ruling a few years before, he said he would not run again. He said the voters of South Portland had voted to limit their City Councilors to three terms, and he respected the wishes of the voters.

Ralph was an Army Veteran and retired from Blue Cross/Blue Shield after thirty three years. Ralph and his wife Jane raised five wonderful children. Never one to sit on the sidelines, he not only coached Senior League Baseball, but he started the South Portland Girls National Little League softball program and served as President of the South Portland National Little League. He was an avid supporter of South Portland athletics, and could usually be found at SPHS football and basketball games.

Ralph had a great sense of humor and there was always a twinkle in his eye. He valued family and friends and never failed to recognize the contributions of City employees. Ralph lost a courageous ten year battle with Parkinson's disease on December 12, 2010. The City is grateful to Ralph Howard for his service and to his family for sharing him for so many years.

It is with great pleasure that the City of South Portland dedicates the 2009/2010 Annual Report in memory of Ralph Howard.



*A special thanks to former South Portland City Clerk Linda Cohen for recalling the above memories of Ralph Howard.*

# A Look Around The City



# Table of Contents

Dedication	2	Information Services	40
A Look Around the City	3	Library	41
Organizational Chart	5	Parks	42
Principal Officers	6	Planning & Development	43-48
Letter From the Mayor	7	Police Department	49-50
Letter From the City Manager	8-9	Public Works	51
City Clerk's Office	10-11	Recreation Department	52
Corporation Counsel	12	School Department	53-54
Economic & Community Development	13-14	South Portland Community TV	55-57
Finance Department	15-32	Transportation & waterfront	58-60
Fire Department	33-35	Water Resource Protection	61-62
General Assistance	36-37	House of Representatives	63
Human Resources	38-39	A Look Back: 100 Years In The Past	64

## CITY MEETINGS SCHEDULE

### City Council

Meeting: 7:00 pm - Council Chambers  
1st & 3rd Mondays of each month  
Workshop: 6:30pm - Community Center  
2nd & 4th Mondays of each month

### Planning Board

7:00 pm - Council Chambers  
2nd Tuesday of each month  
(4th Tuesday when necessary)

### Board of Appeals

7:00 pm - Council Chambers  
4th Wednesday of each month

### School Board

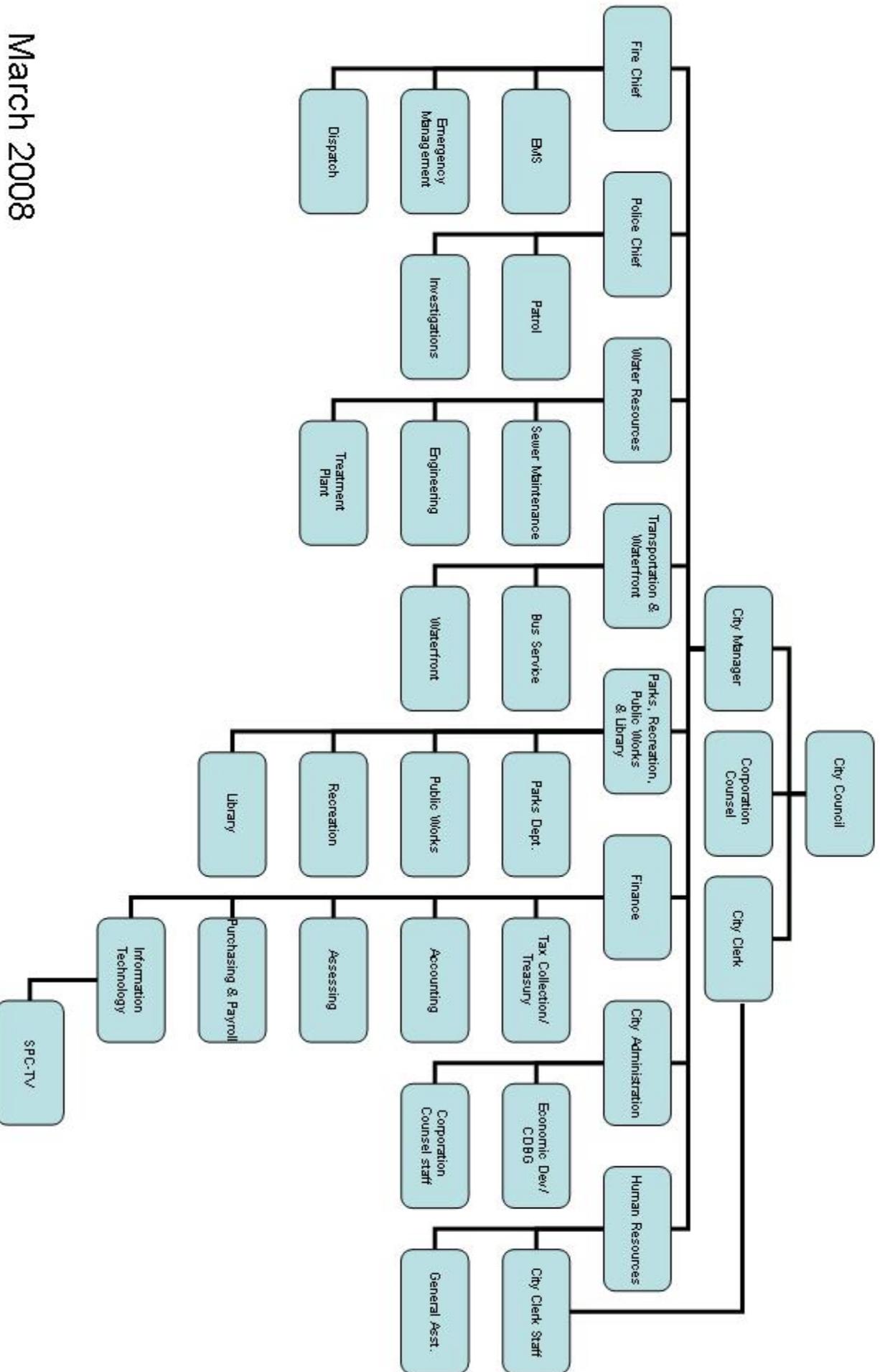
7:00 pm - Council Chambers  
2nd Monday of each month

### Library Advisory Board

7:00 pm - Main Library  
2nd Monday of the month

*Special recognition is extended to Jennifer Scholz, Licensing Administrator in the City Clerk's Office, for designing and editing this publication.*

# Changing the Way We Do Business



March 2008

# City of South Portland, Maine Principal Executive Officers

## *City Council*

(December 2009—December 2010)

*Thomas Coward, Mayor*

*Maxine Beecher*

*James Hughes*

*Linda Boudreau*

*Thomas Coward*

*Rosemarie De Angelis*

*Patricia Smith*



## *Council Appointed City Staff*

*James Gailey, City Manager*

*Sally Daggett, Corporation Counsel*

*Susan Mooney, City Clerk*

# Letter From The Mayor

Dear South Portland residents:

It is my pleasure to introduce the 2010 South Portland Annual Report. It was my honor to serve as your Mayor in a year that saw our City reaffirm its position as one of Maine's most diverse, livable, exciting and well-managed communities. The past, present and future of the City were all present in one way or another during this year.

We honored our past. July 4 saw the grand opening of the South Portland Historical Society's newly relocated premises at Cushing's Point. The building is the last surviving house from a neighborhood that disappeared to provide space for the shipyards that were the birthplace of hundreds of World War II Liberty Ships. Portland Pipeline Company donated the building, the City provided the land, and local residents provided the money to move and renovate this historic building.

On July 11, the Long Creek Air Tragedy Memorial was dedicated in a moving ceremony attended by witnesses and survivors of the deadliest air disaster in Maine history. The monument, the result of the efforts of many volunteers, marks the site of the 1944 crash of a military plane attempting to land at Portland Airport. Once again, private initiative was aided by City government to create an important reminder of our history.

We also honored and celebrated our present. Several key City employees were recognized by their professional organizations. Tex Haeuser was honored as Maine City Planner of the Year, Susan Mooney was named Maine Municipal Clerk of the Year, and Kevin Guimond was recognized as Maine Fire Chief of the Year. Several other City employees assumed leadership positions in State or National organizations, ensuring that our community makes its voice heard beyond the municipal boundaries.

The City also looked to the future, laying the groundwork for future success and prosperity. I had the pleasure (albeit a chilly, windy pleasure) of inaugurating the new bandstand in Millcreek Park, the first of many improvements called for in the Millcreek Park Strategic Plan. The Comprehensive Plan Committee, under the able leadership of Councilor Maxine Beecher, has brought an unprecedented level of community involvement to the exercise of planning the next two decades of the City's future. And, most importantly for the near future of the City, the years-long process of determining the future of education in South Portland was capped by the overwhelming popular vote in favor of the High School bond issue.

Through all of this, we have managed to control our budget, create efficiencies in the provision of City services, implement strategic planning at both the Council and departmental level, and raise our bond rating to the highest in the state. Much of this work has gone on quietly behind the scenes. Although probably not noticeable to the casual observer, these activities have enabled the City to manage opportunities instead of react to crises, and make possible the high level of municipal services our residents have come to expect, at an affordable cost.

Through the joint efforts of residents, City employees and elected officials, the City of South Portland remains financially sound, and culturally vibrant. We are able to look to the future with confidence that we can continue to work together to meet the challenges of the future.

Sincerely,

Tom Coward  
Mayor, 2010  
City Councilor, District 1

# A Letter From The City Manager

It is with pleasure I present to the City Council and citizens of South Portland the annual report on the operations and financial conditions of the city government for the fiscal year from July 1, 2009 to June 30, 2010.

The annual report is a collection of key accomplishments over this time prescribed time period. Maintaining a record of key accomplishments that have taken place is important to understand our community's history.

Fiscal year 2010 was a year of difficult decisions. The City entered year two of the great recession, a period in which, we experienced as great or greater financial impacts as the previous year. Similar to FY09, the City experienced significant revenue loss and increased fixed costs, a combination which made for a long and thought-out budget. The City Council initially provided budget guidance at zero percent, although the City's LD 1 number for FY2010 was 3.91% (growth of budget over previous year); however,

City staff experienced significant challenges as a result of losing \$750,000 or 7.3% in revenue. Auto excise, state revenue sharing, building permits and investment income all contributed to the loss. Ultimately, with the loss of revenue and the increase in fixed costs, the City found itself in a position of eliminating 8.75 vacant positions and further cutting the general fund budget. Through a significant budget cutting process and through a combination of use of fund balance and the Council acceptance of a 1.08% budget increase, a responsible budget was adopted in May 2010.

In these challenging economic times, homeowners, businesses and owners of investment property alike are keenly aware of the market conditions and want to know that they are being treated fairly since there is a direct relationship between their property value and their annual tax bill. Over the course of the past year, the City was faced with declining property values and was defending its valuation on a number of commercial property abatement appeals in the retail, general office space, and hotel categories. After an extensive review, it was concluded that citywide land values had dipped in valuation. Settlement of three significant abatement appeals and a determination to reduce land values citywide by 10%, the City's valuation dropped \$190 million for the FY 2011 fiscal year. The result was a much smaller valuation to base the tax rate on. The new valuation base for fiscal year FY11 (valuation date of April 1, 2010) is \$3,357,000,000 compared to FY10 (valuation date of April 1, 2009) of \$3,547,000,000 (excluding TIF and exempt property).

## **Important Accomplishments during 2010**

- Dedication of the Long Creek Air Tragedy monument in the Redbank neighborhood.
- A new gazebo and the removal of the footbridge at Mill Creek Park.
- Adoption of a Sustainability Resolve and worked with Siemens on an Energy Service Contract.
- Installation of a new playscape at Redbank Community Center.
- Renovation of Central Fire Station exterior.

- Sale of 85 Western Avenue and closing Gorham Road Ext., spurring new development in the mall area.
- Adoption of a new non-union Personnel Policy and Wellness Program.
- Passage of a Medical Marijuana Dispensary Ordinance and amendment to the Land Bank Ordinance.
- Community bond passage of a \$47 million dollar renovation project for the South Portland High School.

Even with the national economy, sluggish at best, the financial picture in South Portland was very strong. In January, the Finance Director Greg L'Heureux and I met with Moody's and Standard and Poor's concerning the City's bond rating. A very successful day long meeting took place resulting in South Portland receiving an Aa1 rating from Moody's and an AA+ from Standard and Poor's. South Portland has the distinction of having the highest bond rating in the State of Maine and the only community with a Standard and Poor's rating of AA+.

South Portland is known throughout Maine as having very strong forward thinking employees. This past year South Portland employees were recognized for their accomplishments and commitment to their specific fields of work. Planning Director Tex Haeuser, City Clerk Susan Mooney and, Fire Chief Kevin Guimond, all received top honors from their respective associations as the "Professional of the Year". Collections Manager, Dave Thomes, received the Steven C. Ranney Award for Outstanding Administration of an MS4 Stormwater Program, a honor and great recognition for all Dave's work in stormwater management in South Portland. Lastly, three individuals were inducted into their respective associations as President/Chair for the coming year. Police Chief Ed Googins will be the President of the Maine Chief's Association, Transportation and Waterfront Director Tom Meyers will be President of the Maine Transit Association and Library Director Kevin Davis will be the Chair of the statewide Minerva Executive Board.

I have mentioned only a few accomplishments this great city experienced over the last year. I encourage you to read this annual report and learn more about our community.

I would like to take an opportunity to express my sincere thanks to the South Portland City Council for its cooperation, assistance, and confidence they have given me during 2009/2010, and to the State's most talented department heads and employees of the City for their exceptional commitment to further the mission of our organization.

Respectfully Submitted,



James H. Gailey, City Manager



# City Clerk

<b>SOUTH PORTLAND ELECTION RESULTS November 3, 2009</b>		
Registered Voters - 18,348 Voter Turnout - 11,616 = 63.3%		
City Council District Three	Crosby, Gary J	2636
	DeAngelis, Rosemarie	4010
	Kessler, Christopher	2998
City Council District Four	Beecher, Maxine R.	8478
Portland Water District Trustee	Write-Ins	1097
Board of Education District Three	Eastman, Michael J.	7302
Board of Education District Four	Fassett, Kendall J.	3787
	Gilboy, James H.	4181
Board of Education District Five	Fitzgerald, Tappan C. II	4149
	Livingston, Alan R.	4174
Citizen Ordinance	For the Ordinance	4369
	Against the Ordinance	6773
Charter Amendment	YES	6846
	NO	3372

## Elections

The City Clerk Office conducted three elections in 2009/2010; a General State/City Election on November 9, 2009, a School Budget Validation Election on May 6, 2010 and the Gubernatorial Primary Election on June 8, 2010. The November Election had an unusually large turnout for an off year election. Two issues increased voter interest.

One of the issues on the State ballot was a People's Veto question; "Do you want to reject a new law that lets same sex couples marry and allows individuals and religious groups to refuse to perform these marriages". 63.6% of South Portland voters did not wish to reject the new law however, State wide the initiative passed with 54% of all Maine voters in support of rejecting the new law.

On the City ballot, the controversy regarding dogs on Willard Beach continued. A citizen initiated ordinance would have banned dogs on Willard Beach from April 15<sup>th</sup> through October 15<sup>th</sup> and require them to be on a leash and under the owner's control between October 16<sup>th</sup> and April 14<sup>th</sup>. The proposed ordinance was turned down by 58.4% of South Portland voters. Voters also supported a Charter amendment that would permit the City to sell its bonds in a less complicated negotiated sale process.

The only qualified candidate for the District Three Board of Education seat was incumbent Michael Eastman. Mr. Eastman passed away unexpectedly before the election, but after the deadline to withdraw. He received the majority of votes cast for the District Three Board of Education seat. Pursuant to City Charter, the seat was declared vacant and on November 16<sup>th</sup> the City Council appointed Jerald McQueeney of 114 Clifford Street to the District Three Board of Education seat until the November 2010 election.

A recount of the District Five Board of Education seat was conducted on November 9, 2009. Initial election results reported a 13 vote difference between Alan Livingston and Tappan Fitzgerald. Mr. Fitzgerald requested a recount. Ballots were hand counted at a public hearing with City Council present. Mr. Livingston picked up 8 additional votes and Mr. Fitzgerald's tally resulted in 4 fewer votes. Mr. Livingston remained the winner of the District Five Board of Education seat.

Rosemarie De Angelis received the most votes for the District Three City Council seat, Councilor Maxine Beecher ran unopposed for the District Four City Council seat and James Gilboy was reelected to the District Four Board of Education seat. Wayne Ross won a write in campaign for the Portland Water District Trustee seat representing South Portland and Cape Elizabeth.

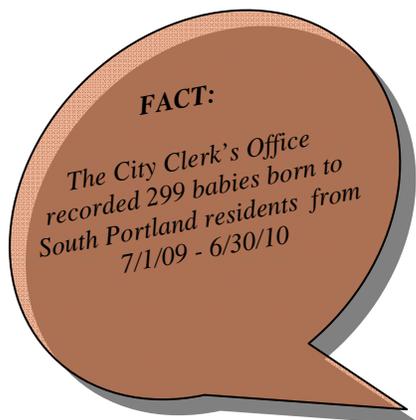
The May 2010 School Budget Validation election had slightly over a 7% turnout. Of those that voted 62% were in support of the proposed school budget. In addition to passage of the school budget, 66% voted in favor of continuing to approve the school budget by referendum vote for another three year period.

The Gubernatorial Primary participation on June 8th was rather low with a 30% voter turnout. There were no city issues voted on at this election.

### Records and Licenses

The City Clerk Office maintains the schedule for all municipal meetings, keeps records and minutes of all City Council proceedings, uploads information to the city web site and is entrusted with the recording and maintenance of all vital records in the city. The Annual Report continues to be designed and edited by City Clerk employee Jennifer Scholz, the Licensing Administrator. For the third year in a row the city received an award from Maine Municipal Association. The 2008/2009 Annual Report won the Supreme award at the 2010 MMA Convention. The City Clerk Office also produces a biweekly electronic newsletter that is emailed out to approximately 1,600 residents.

	2009/2010
Business Licenses	503
Office Premise Licenses	137
DBA	25
Dog Licenses	1898
Hunting & Fishing Transactions	793
Passports	708
Births recorded	287
Deaths recorded	190
Marriages recorded	167



# Corporation Counsel

The South Portland Legal Department is currently staffed by one secretary with legal counsel being provided by Sally Daggett of Jensen Baird Gardner & Henry of Portland, Maine.

For approximately 30 years, the City utilized an in-house attorney for legal services. Additional funding was also provided for outside counsel, hired by the City Council in circumstances where particular expertise is required or Corporation Counsel had a conflict of time or interest. These services include but are not limited to: tax laws, land use, employment law, litigation, environmental, tax increment financing, along with general municipal practice.

Activities in the Legal Department can be divided into approximately three equal parts: litigation, City Council issues (for example advising the Council at meetings and drafting ordinances), and advising other City departments as questions arise. While the Legal Department does not deal directly with members of the public as a significant portion of its activities, it does attempt to be user-friendly and responsive to citizen questions and concerns. For example, the Legal Secretary is the liaison between the City and its insurers, and spends many hours each week on claims, including those presented by citizens for such problems as sewer back-ups and potholes. The Legal Department is the central location where all legal issues before the City are managed and overseen. The Legal Secretary also acts as a liaison between City staff and outside legal council to ensure tracking of new and existing litigation.



# Economic & Community Development

Erik Carson – Economic Development Director  
Community Development Block Grant Program Director  
Assistant City Manager

Sherry Nadeau – Executive Assistant to the City Manager

Mary Perry – Legal Secretary

The major goals of the Economic & Community Development Division (ECD) in the Executive Department are to provide efficient and accurate assistance to businesses, encourage and support business development and expansion, create a range of well-paying jobs for the City's residents and workforce; and, foster a diverse and sustainable development program for all of its residents. As one of the City's key elements is its energy sector, the ECD facilitated increased awareness of energy conservation, efficiency, and distribution as they impact the health and sustainability of the City's residents and businesses. In addition, by working with the Director's counterparts in the Greater Portland region, the ECD broadened its efforts towards business recruitment marketing and development that reflected the City's strengths and positive business environment.

## **Economic Development -**

The chief role of the Economic Development Director is to facilitate economic development, and serve as the City's first point of contact for business development, retention, expansion, and support. Despite the weak economy, interest in development in the City has remained high. During this fiscal year, the Director had over twenty-five separate business attraction and/or retention meetings as follow-ups to scores of initial contacts. These follow-ups were most often in conjunction with other City departments, notably Planning and Code Enforcement. The contacts represented assistance with local and State permitting and licensing requirements and processes, zone change applications, and providing access to other State and federal programs.

The City of South Portland plays a significant role in the regional economy through the activities of Fairchild Semiconductor and National Semiconductor, the sales tax revenues generated by the businesses within and around the Maine Mall, and the small businesses scattered throughout the City which together ensures that the City plays a significant role in the State's economy as part of its "economic engine."

The Director served as the City's liaison on a number of boards and committees:

- The City's Economic Development Committee, a seven member citizen board that serves as a platform for the development of economic development policy;
- The City's Waterfront Market Association;
- The Cape Elizabeth/South Portland and Portland Regional Chambers of Commerce;
- The Greater Portland Economic Development Corporation;
- The Greater Portland Public Development Commission; and
- The Southern Maine Economic Development District (SMEDD)

## **Highlights of the ECD Division's work for FY 2009-10 included:**

- Receipt of a \$114,100 U.S. Dept. of Energy Efficiency and Conservation Block Grant, which enabled the Director and the City's Energy Sustainability Coordinator to oversee the development of a Climate Action Plan (with the Energy & Recycling Committee), examine creating a municipal Energy Supply Company, and oversight of the first ever municipal-wide building energy audit;

- Establishment of the City’s first Municipal Revolving Loan Fund, providing small business loans with low interest, fixed rate loans of up to \$100,000;
- Review of the existing Tax Increment Financing policy;
- Review of economic development policy direction for the 2010 Comprehensive Plan Committee;
- Management of the sale of the 85 Western Avenue development project;
- Continued development of the “*Greater Portland Economic Development Corporation*,” the region’s first regional approach to economic development;
- Expanded opportunities for the *Greater Portland Public Development Commission* in conjunction with the City of Portland.

**Community Development –**

This division also oversees and administers the activities of the City’s **Community Development Block Grant (CDBG) Program**, funded by the U.S. Dept. of Housing and Urban Development, in conjunction with the Cumberland County CDBG Program. The goal of the program is to provide service to either an income eligible Census tract, or for at least 51% of those served make no more than 80% of median income. Successful applicants developed projects that spanned the community, with 70% of the funds focused in several of the city’s target areas. Through the agreement between the County and the City, South Portland received the following allotments, together with *HUD Economic Stimulus (“CDBG – R”)* funds:

FY2009-10 CDBG Funds through County CDBG Program	\$ 485,192
HUD Economic Stimulus (CDBG –R)	<u>\$ 131,714</u>
<b>Total</b>	<b>\$ 616,906</b>

In addition, HUD also funded the *Neighborhood Stabilization Program* to rehabilitate abandoned and foreclosed residential properties for recapture for the open market, which brought additional funds to properties in the city. In partnership with the South Portland Housing Authority, NSP funds acquired and rehabbed seven vacant single family buildings. The properties were then put back on the market by the Housing Authority, directed towards purchasers at or below 120% of median income.

***Public Service activities –***

- E St. LLC - Funding for 9 developmentally disabled adult condominiums in Knightville - \$50,000 - Leveraged additional \$960,000 in matching funds
- Rec. Scholarships - Recreation/preschool scholarships to benefit 121 children - \$10,000
- Boys & Girls Club of S.P. – Equipment purchase - \$7,200
- ESL “21 Club” - After-school program and expand services for English as a Second Language (ESL) to students in grades 2-5 - \$10,000
- Pedestrian Crossing Signs - Pedestrian activated crosswalks at the Greenbelt Walkway crossings in Mill Creek - \$9,720
- Redbank Playscape - Neighborhood playground equipment - \$40,000
- Redbank Hub Personnel – Staffing of the neighborhood CPPC Hub facility - \$15,000
- Bus Passes – SP Bus service to local qualified residents - \$2,500
- Home Energy Efficiency - Audits and winterization for low- and moderate-income eligible households through *Warm Home Cool City* - \$20,000
- Community Counseling Services - emergency counseling to crime and accident victims - \$10,000
- PROP Senior Companion – Foster Grandparents Program - \$9,960

***Public Improvements & Facilities –***

- Pleasantdale/Ferry Village Sidewalks – Sidewalk construction - \$127,090 (CDBG- R)
- Redbank CPPC Hub - Development of community/neighborhood center - \$30,000
- S. Portland Historical Society - Handicapped access/parking for new location - \$18,000
- Mill Creek Park Benches - \$6,847

# Finance

## Report of the Assessor

The Assessing Office is responsible for the appraisal of all South Portland properties for *ad valorem* (according to value) tax purposes. The assessing office maintains a repository of information about real and personal property, including property records, deeds and maps.

Properties as of April 1, 2010, were classified as follows:

### Summary: Taxable and Exempt Property

<u>Type</u>	<u>Number of Parcels</u>	<u>Assessed Value (\$)</u>
Residential	7879	1,612,494,200
Multi-Family	884	295,296,300
Commercial	604	1,011,312,200
Industrial/Utility	161	322,574,500
Exempt	405	388,292,200
<b>Total Real Estate</b>	<b>9,957</b>	<b>3,631,956,700</b>
Personal Property	1,309	341,033,200
Exempt Personal Property (BETE)	89	141,235,200
<b>Total Personal Property</b>	<b>1,405</b>	<b>482,268,400</b>
<b>Grand Total</b>	<b>11,362</b>	<b>4,114,225,100</b>

### Summary: Exempt Property:

<u>Type</u>	<u>Number of Parcels</u>	<u>Assessed Value (\$)</u>
Homestead	5,632	56,320,000
Veterans	689	4,178,000
Blind	21	84,000
Parsonages	8	160,000
United States	3	8,024,000
Municipal	247	126,365,100
Portland Jetport	4	94,654,600
State of Maine	31	75,541,400
Charitable/Literary& Scientific	43	16,147,500
Veteran Organizations	1	637,300
Religious	17	18,703,200
Cemeteries	15	14,005,900
Portland Water District	22	905,600
Housing Authority	22	33,307,600
<b>Total</b>		<b>449,034,200</b>

The tax rate was set at \$15.70 per thousand of valuation with an assessment ratio of 100%. Interest on overdue taxes for 2010-11 is 7.00% per annum.

Department employees are Elizabeth Sawyer CMA, Assessor; Robert Tripp CMA Deputy Assessor; Appraisers Andrew Kriger CMA, Dean Prindle CMA, Susan Nadeau CMA and Nanette Cobbett, Assistant. to the Assessor. Office hours are Monday through Friday, 8:00 a.m. to 4:30 p.m. Our telephone number is 767-7604, and we invite citizens to visit us on the web and view property information at [www.southportland.org](http://www.southportland.org).

Elizabeth Sawyer, CMA  
Assessor

*Assessing staff (top to bottom): Andy Kriger,  
Dean Prindle and Susan Nadeau*



The Finance department provides several important roles in the operations of City government. These roles include the accounting functions of general ledger, budgetary management, purchasing, accounts payables, payroll, and cash disbursements. The department's role also includes the various treasury functions of cash management and investment, tax collection, auto registration, and the collection and billing for most City departments. The department oversees various budgets totaling approximately \$80 million as well as cash and investment reserves of approximately \$60 million. The Finance office strives to manage the finances of the City in a prudent, efficient and transparent manner. We believe the City is strongly positioned to provide the services its citizens require and at a reasonable tax burden.

### **Major indicators of the City's financial condition:**

#### **Fund Balance**

A key indicator of the City's financial condition is the size of its unreserved, undesignated fund balance. South Portland's "General Fund - Unreserved, undesignated - City" fund balance as of June 30, 2010 was \$8,866,245. This represented a decrease of \$572,226 from last year's balance. During the year the City utilized a portion of its undesignated balance to fund capital improvements of \$803,375 and also increased the tax rate stabilization reserve by \$800,000.

The City's continuing solid financial condition is the result of prudent budgeting and monitoring of expenditures. The ending fund balance provides the City with adequate coverage for various liabilities, accounts receivable, and unforeseen expenses or shortfalls in revenues.

#### **Budgetary Highlights**

##### **General Fund:**

Revenue for the general fund totaled \$66,636,285 (on the budgetary basis of accounting) in the fiscal year ended June 30, 2010. Revenues were less than estimates by \$716,525.

Expenditures for the general fund totaled \$64,796,418 (on the budgetary basis of accounting) in the fiscal year ended June 30, 2010.

**General Fund Revenues Budget to Actual Summary**

	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>
Revenues:			
Taxes	\$ 56,775,427	56,372,674	(402,753)
Intergovernmental	7,670,766	7,024,223	(646,543)
Licenses, permits, fees and fines	671,300	768,097	96,797
Charges for services	1,502,317	1,540,893	38,576
Unclassified	133,000	180,795	47,795
Interest earned	600,000	749,603	149,603
<b>Total revenues</b>	<b>\$ 67,352,810</b>	<b>66,636,285</b>	<b>(716,525)</b>

The revenue sources responsible for this deficit include the following:

- A taxes deficit of \$402,753, of which \$245,269 is attributable to an excise tax deficit due primarily to Enterprise Rent-A-Car registering fewer vehicles of its fleet in South Portland. Property tax revenues also saw larger than anticipated abatements relating to the lowering of property values due to the economy.
- An intergovernmental revenue deficit of \$646,543, of which \$1,230,207 is attributable to the curtailment of State education subsidy which was somewhat offset by additional State Business Equipment Tax Exemption (BETE) revenues of \$126,201 and school Medicaid subsidies of \$328,872.
- A surplus in licenses, permits, fees and fines of \$96,797 relating primarily to the increase in building permit revenues in the City.
- An interest earned surplus of \$149,603 is a result of a conservative estimate on anticipated interest earnings.

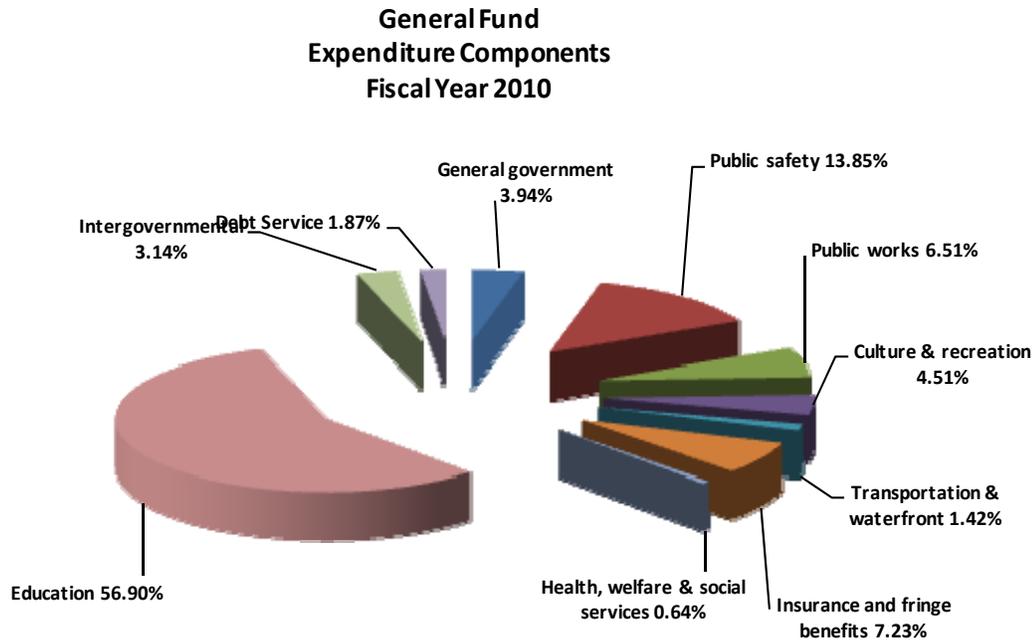
Expenditures for the general fund totaled \$64,796,418 (on the budgetary basis of accounting) in the fiscal year ended June 30, 2010.

**General Fund Expenditures Budget to Actual Summary**

	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>
Expenditures:			
General government	\$ 2,628,240	2,505,653	122,587
Public safety	9,097,664	8,971,272	126,392
Public works	4,459,326	4,218,862	240,464
Culture and recreation	3,037,698	2,921,094	116,604
Transportation and waterfront	962,599	920,694	41,905
Health, welfare and social services	417,569	417,489	80
Insurance and fringe benefits	5,306,424	4,682,449	623,975
Education	38,189,462	36,866,195	1,323,267
Intergovernmental	2,034,423	2,034,422	1
Other	98,500	45,175	53,325
Debt Service	1,228,670	1,213,113	15,557
<b>Total expenditures</b>	<b>\$ 67,460,575</b>	<b>64,796,418</b>	<b>2,664,157</b>

The following areas had expenditure surpluses attributable to management’s efforts to control and reduce budgeted expenditures and a spending freeze instituted by the City Manager in January 2010, to address an anticipated difficult upcoming fiscal year 2011 budget:

- Public Works surplus of \$240,464, of which is attributable to the reduced number of snow storms and the spending freeze.
- Education surplus of \$1,323,267 attributable to a spending freeze put in place due to the state education curtailment of state education subsidies, lower than anticipated operations and maintenance expenses and contracted and professional services costs.
- Insurance and fringe benefits surplus of \$623,975 which was due to a lower than anticipated increase in health insurance and workers compensation insurance.



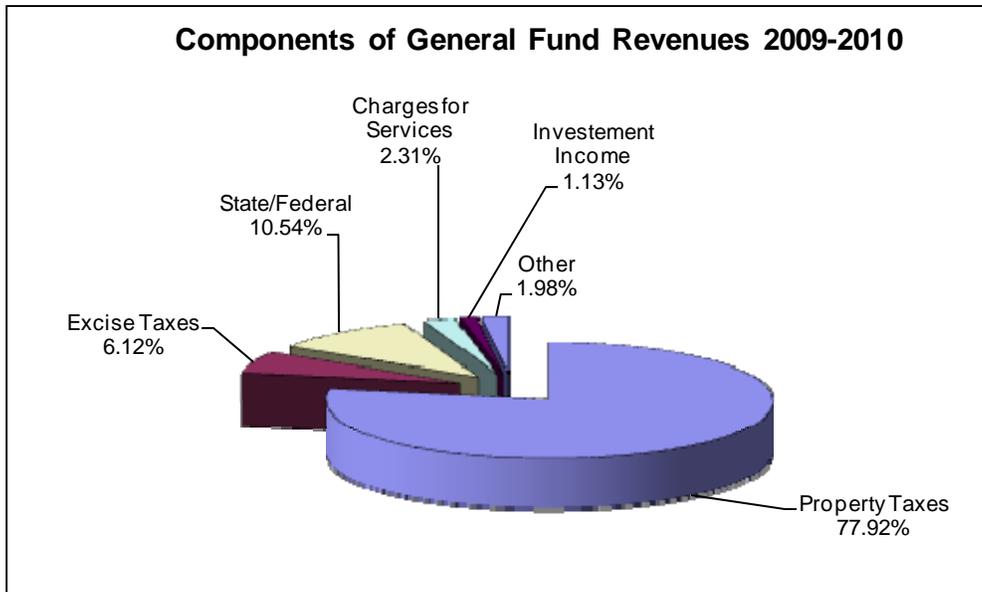
### Tax Rates

The property tax rate for fiscal year 2009-10 was \$14.70 per thousand dollars of valuation. With the market decline of property values due to the economy, the assessing department felt it was necessary to bring assessed values in line with the current market values. For FY10 overall property values declined approximately 5% thus resulting in a 5% increase in the tax rates. Overall most home owners saw a small decrease in their tax bills. Additionally, the next years’ fiscal year 2010-11 tax rate is \$15.70. The assessing department reduced property values down further with a decrease in land values for most properties of 10%. Additionally certain property types required additional reductions due to vacancy rates and capitalization adjustments. The components of the tax rate for fiscal years 2008-09, 2009-10 and 2010-11 are as follows:

	2008-09	2009-10	2010-11
Education	\$9.16	\$9.52	\$10.17
Municipal	\$4.30	\$4.61	\$4.92
County	\$0.54	\$0.57	\$0.61
<b>Total</b>	<b>\$14.00</b>	<b>\$14.70</b>	<b>\$15.70</b>

In fiscal year 2009-10, educational services accounted for 64.76% of your property tax dollars, while municipal and county services required 31.36% and 3.88% respectively. Therefore, for every tax dollar paid in 2009-10, 64.76 cents paid for educational services, 31.36 cents paid for municipal services, and 3.88 cents paid for county services.

Like other municipalities, South Portland continues to rely heavily on property taxes for the support of services. For the fiscal year ending June 30, 2010, property taxes accounted for 77.92% of total general fund revenues



The City’s tax collection rate remained high during 2009-10. Collected taxes for the year ending June 30, 2010, were 98.2% of the City’s total tax commitment. This continued high collection rate reflects the ongoing strength of the local economy.

**Debt Service**

The City's total bonded debt increased by \$2,411,494 (10.18%) during the current fiscal year. The City issued general obligations bonds totaling \$4,613,000 and refinanced 1999 bonds totaling \$1,890,000 with a present value savings \$235,682. Additionally, the City received funding of federal ARRA clean water revolving loan funds totaling \$749,716, of which \$207,671 was forgiven.

The State allows municipalities to borrow up to 15% of their total valuation. With the City’s State Valuation at \$3,875,800,000 for 2010, the debt limit would be over \$581,370,000. Our current debt is \$26,081,494, or less than .673% of State Valuation or approximately 4.49% of the City’s debt limit. Another measure of a municipality’s debt load is debt

**Credit Rating**

Municipal credit ratings are based on a number of factors, including fiscal management, debt levels, reserve fund balances, capital funding requirements, long-range planning and economic outlook.

Moody’s Investors Service recalibrated the City of South Portland’s bond rating to Aaa as part of overall recalibration of hundreds of other U.S. Local Government Ratings to its Global Rating Scale. The City received the highest possible rating and is the only municipal government in the State of Maine to receive this Aaa recognition. The purpose of the recalibration was to establish comparability between municipal and non-municipal sectors. Additionally in January of 2010, Standard and Poor’s Rating Services raised its long-term rating on South Portland to ‘AA+’ from ‘AA’. Standard and Poor’s noted: “The ‘AA+’ rating reflects the city's robust economy, diverse tax base, and its sound financial position, which has been maintained at strong levels over various economic cycles. Additional factors in support of the rating include an extremely strong market value per capita and good median household income levels, good management practices, and low debt burden and modest capital needs.”

With the ‘Aaa’ and ‘AA+’ ratings, the City of South Portland now has the two highest bond ratings of any community in Maine.

### **Additional Information**

The financial statements on the following pages provide additional information on the City’s financial condition.

For a complete analysis of the City’s financial position, the City’s comprehensive annual financial report and budget documents may be found on the City’s web site at [www.southportland.org](http://www.southportland.org), at the South Portland Public Library, or at the Finance Department in South Portland City Hall.

### **Acknowledgements:**

#### **Staff**

The department is comprised of a dedicated staff of 16 full-time and 3 permanent part-time employees, all of whom strive to maintain an attitude of friendly service to the citizens despite the high volume of activity that the department experiences. Special thanks go to the staff for their hard work and dedication throughout the year. It is through their efforts that the City remains in solid financial condition.

## **Financial Report for the Year Ending June 30, 2010**

The following excerpts have been extracted from the Comprehensive Annual Financial Report of the City of South Portland, Maine for the fiscal year ended June 30, 2010, a complete copy of which is available for inspection at the City Finance Office. The excerpts included herein are:

#### Basic Financial Statements:

##### Government-wide Financial Statements:

Statement of Net Assets	Statement 1
Statement of Activities	Statement 2

##### Fund Financial Statements:

Balance Sheet - Governmental Funds	Statement 3
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	Statement 4
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	Statement 5
Statement of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual - General Fund and TIF Funds	Statement 6

##### Proprietary Funds:

Statement of Net Assets – Sewer Enterprise Fund	Statement 7
Statement of Revenues, Expenditures, and Changes in Net Assets – Sewer Enterprise Fund	Statement 8

#### Individual Fund Statements and Schedules:

##### General Fund:

Comparative Balance Sheets	Exhibit A-1
Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual - General Fund	Exhibit A-2
Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual - Education	Exhibit B

## CITY OF SOUTH PORTLAND, MAINE

## Statement of Net Assets

June 30, 2010

	Governmental Activities	Business- type Activities	Total
<b>ASSETS</b>			
Cash and cash equivalents	\$ 52,702,427	-	52,702,427
Investments	6,856,109	-	6,856,109
Receivables, net of allow. of \$999,855 and \$85,228	2,213,532	864,239	3,077,771
Taxes receivable	1,140,881	-	1,140,881
Tax liens and acquired property	433,360	-	433,360
Prepaid expenses	9,028	7,210	16,238
Inventory	19,361	-	19,361
Internal balances	(13,428,457)	13,428,457	-
Restricted assets, cash	50,000	-	50,000
Capital assets, not being depreciated	9,956,457	2,797,140	12,753,597
Capital assets, net of accumulated depreciation	69,574,323	44,335,987	113,910,310
Total assets	129,527,021	61,433,033	190,960,054
<b>LIABILITIES</b>			
Accounts payable	1,815,669	197,882	2,013,551
Accrued liabilities	746,613	17,825	764,438
Accrued interest	283,117	11,505	294,622
Accrued teachers' summer salaries	3,022,767	-	3,022,767
Non-current liabilities:			
Due within one year	3,797,278	419,936	4,217,214
Due in more than one year	26,789,566	965,676	27,755,242
Total liabilities	36,455,010	1,612,824	38,067,834
<b>NET ASSETS</b>			
Invested in capital assets, net of related debt	58,877,233	45,994,633	104,871,866
Restricted for:			
Permanent Funds - Nonexpendable principal	198,949	-	198,949
Permanent Funds - Expendable	108,512	-	108,512
Tax Increment Financing	4,546,070	-	4,546,070
Capital	4,286,277	9,527,765	13,814,042
Unrestricted	25,054,970	4,297,811	29,352,781
Total net assets \$	93,072,011	59,820,209	152,892,220

See accompanying notes to financial statements.

CITY OF SOUTH PORTLAND, MAINE  
Statement of Activities  
For the year ended June 30, 2010

Functions/programs	Expenses	Program Revenues			Net (expense) revenue and changes in net assets	
		Charges for services	Operating grants and contributions	Capital grants and contributions	Governmental activities	Primary Government Business-type activities
<b>Primary government:</b>						
Governmental activities:						
General government	\$ 9,947,576	460,562	628,206	-	(8,858,808)	(8,858,808)
Public safety	11,199,775	1,281,955	543,986	-	(9,373,834)	(9,373,834)
Public works	8,857,599	227,948	9,960	438,734	(8,180,957)	(8,180,957)
Culture and recreation	4,118,351	1,026,341	-	-	(3,092,010)	(3,092,010)
Transportation and waterfront	1,114,584	249,769	188,647	-	(676,168)	(676,168)
Health, welfare and social services	422,295	-	169,058	-	(253,237)	(253,237)
Education	44,587,035	712,046	11,955,776	-	(31,919,213)	(31,919,213)
Interest on debt service	1,018,182	-	-	-	(1,018,182)	(1,018,182)
Total governmental activities	81,265,397	3,958,621	13,495,633	438,734	(63,372,409)	(63,372,409)
<b>Business-type activities:</b>						
Sewer	5,588,572	4,934,609	-	207,671	(446,292)	(446,292)
Total business-type activities	5,588,572	4,934,609	-	207,671	(446,292)	(446,292)
<b>Total primary government</b>	<b>\$ 86,853,969</b>	<b>8,893,230</b>	<b>13,495,633</b>	<b>646,405</b>	<b>(63,372,409)</b>	<b>(63,818,701)</b>
<b>General revenues:</b>						
Property taxes, levied for general purposes					\$ 54,915,627	54,915,627
Motor vehicle excise taxes					4,076,731	4,076,731
Cable television franchise					175,000	175,000
Grants and contributions not restricted to specific programs:						
State Revenue Sharing					1,896,769	1,896,769
Homestead exemption					540,909	540,909
Other State aid					1,703,104	1,703,104
Rent and leases					132,293	132,293
Unrestricted investment earnings					948,180	948,180
Miscellaneous					843,730	843,730
Transfers					(4,726,293)	4,726,293
Total general revenues and transfers					60,506,050	4,769,959
Change in net assets						
Net assets - beginning					(2,866,359)	4,323,667
Net assets - ending					95,938,370	55,496,542
<b>Net assets - ending</b>					<b>\$ 93,072,011</b>	<b>59,820,209</b>
						<b>152,892,220</b>

See accompanying notes to financial statements.

**CITY OF SOUTH PORTLAND, MAINE**  
**Balance Sheet**  
**Governmental Funds**  
**June 30, 2010**

	General	Tax Increment Financing	Capital Projects	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>					
Cash and cash equivalents	\$ 36,597,738	4,535,577	11,569,112	-	52,702,427
Investments	6,516,570	-	-	339,539	6,856,109
Due from other governments	165,892	-	-	1,758,362	1,924,254
Accounts receivable, net of allowance of \$999,855	174,074	23,844	-	57,465	255,383
Taxes receivable	1,140,881	-	-	-	1,140,881
Tax liens and tax acquired property	433,360	-	-	-	433,360
Interfund loans receivable	-	-	-	4,332,801	4,332,801
Prepaid expenditures	9,028	-	-	-	9,028
Inventory	-	-	-	19,361	19,361
Restricted assets, cash	50,000	-	-	-	50,000
<b>Total assets</b>	<b>\$ 45,087,543</b>	<b>4,559,421</b>	<b>11,569,112</b>	<b>6,507,528</b>	<b>67,723,604</b>
<b>LIABILITIES AND FUND BALANCES</b>					
Liabilities:					
Accounts payable	1,031,044	12,916	551,203	220,506	1,815,669
Accrued liabilities	689,263	435	-	56,915	746,613
Interfund loans payable	17,725,749	-	-	1,614	17,727,363
Deferred tax revenue	1,239,400	-	-	-	1,239,400
Accrued teachers' summer salaries	2,810,597	-	-	212,170	3,022,767
<b>Total liabilities</b>	<b>23,496,053</b>	<b>13,351</b>	<b>551,203</b>	<b>491,205</b>	<b>24,551,812</b>
Fund balances:					
Reserved for:					
Encumbrances	104,948	-	-	106,649	211,597
Nonexpendable principal	-	-	-	198,949	198,949
Inventory	-	-	-	19,361	19,361
Unreserved, reported in:					
General fund - designated - Education	3,911,801	-	-	-	3,911,801
General fund - designated - City	5,871,959	-	-	-	5,871,959
General fund - undesignated - Education	2,836,537	-	-	-	2,836,537
General fund - undesignated - City	8,866,245	-	-	-	8,866,245
Special revenues	-	4,546,070	-	5,582,852	10,128,922
Capital projects	-	-	11,017,909	-	11,017,909
Permanent funds	-	-	-	108,512	108,512
<b>Total fund balances</b>	<b>21,591,490</b>	<b>4,546,070</b>	<b>11,017,909</b>	<b>6,016,323</b>	<b>43,171,792</b>
<b>Total liabilities and fund balances</b>	<b>\$ 45,087,543</b>	<b>4,559,421</b>	<b>11,569,112</b>	<b>6,507,528</b>	
Amounts reported for governmental activities in the statement of net assets are different because:					
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.					79,530,780
Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred in the funds.					1,239,400
Long-term liabilities that are not due and payable in the current period and therefore are not reported in the funds:					
Accrued compensated absences					(3,172,007)
Other postemployment benefits liability					(842,405)
Accrued interest					(283,117)
Landfill closure					(38,248)
Capital leases					(1,591,184)
Bonds payable					(24,943,000)
<b>Net assets of governmental activities</b>					<b>\$ 93,072,011</b>

*See accompanying notes to financial statements.*

**CITY OF SOUTH PORTLAND, MAINE**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
**For the year ended June 30, 2010**

	General	Tax Increment Financing	Capital Projects	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>					
Taxes	\$ 56,372,674	2,468,884	-	-	58,841,558
Intergovernmental	10,690,538	1,004,629	-	6,379,982	18,075,149
Licenses, permits, fees and fines	768,097	-	-	-	768,097
Charges for services	1,540,893	-	-	1,956,924	3,497,817
Unclassified	279,686	-	110,117	440,904	830,707
Interest earned	774,970	55,800	62,261	55,149	948,180
<b>Total revenues</b>	<b>70,426,858</b>	<b>3,529,313</b>	<b>172,378</b>	<b>8,832,959</b>	<b>82,961,508</b>
<b>Expenditures:</b>					
<b>Current:</b>					
General government	7,575,702	-	-	975,775	8,551,477
Public safety	9,104,334	-	-	621,625	9,725,959
Public works	4,229,668	60,754	-	198,986	4,489,408
Culture and recreation	2,921,214	-	-	902,676	3,823,890
Transportation and waterfront	920,694	-	-	48,183	968,877
Health, welfare and social services	422,295	-	-	-	422,295
Education	40,849,082	-	-	3,614,462	44,463,544
School lunch program	-	-	-	1,471,687	1,471,687
Intergovernmental	2,034,422	-	-	-	2,034,422
Other	38,345	1,781,354	-	2,782	1,822,481
Debt service (excluding education)	1,213,113	-	-	-	1,213,113
Capital expenditures	-	223,265	3,222,636	-	3,445,901
<b>Total expenditures</b>	<b>69,308,869</b>	<b>2,065,373</b>	<b>3,222,636</b>	<b>7,836,176</b>	<b>82,433,054</b>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<b>1,117,989</b>	<b>1,463,940</b>	<b>(3,050,258)</b>	<b>996,783</b>	<b>528,454</b>
<b>Other financing sources (uses):</b>					
Refunding bonds issued and premium	1,934,957	-	-	-	1,934,957
Payment to refunding bonds escrow agent	(1,921,934)	-	-	-	(1,921,934)
Transfers in	403,594	1,824	-	404,411	809,829
Transfers out	(2,310,827)	(1,600,636)	(678,610)	(765,385)	(5,355,458)
General obligation bonds and leases proceeds	99,173	-	6,083,637	-	6,182,810
<b>Total other financing sources (uses)</b>	<b>(1,795,037)</b>	<b>(1,598,812)</b>	<b>5,405,027</b>	<b>(360,974)</b>	<b>1,650,204</b>
<b>Net change in fund balances</b>	<b>(677,048)</b>	<b>(134,872)</b>	<b>2,354,769</b>	<b>635,809</b>	<b>2,178,658</b>
<b>Fund balances, beginning of year</b>	<b>22,268,538</b>	<b>4,680,942</b>	<b>8,663,140</b>	<b>5,380,514</b>	<b>40,993,134</b>
<b>Fund balances, end of year</b>	<b>\$ 21,591,490</b>	<b>4,546,070</b>	<b>11,017,909</b>	<b>6,016,323</b>	<b>43,171,792</b>

*See accompanying notes to financial statements.*

**CITY OF SOUTH PORTLAND, MAINE**  
**Reconciliation of the Statement of Revenues, Expenditures,**  
**and Changes in Fund Balances of Governmental Funds**  
**to the Statement of Activities**  
**For the year ended June 30, 2010**

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Net change in fund balances - total governmental funds (from Statement 4)	\$	2,178,658
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Amounts reported for governmental activities in the statement of activities (Statement 2) are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense (\$4,106,567) and loss on disposal (\$2,753) exceeded capital expenditures (\$3,111,167).		(998,153)
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Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds. This represents the change in deferred revenues.		150,800
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Capital lease proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net assets. Repayment of lease principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets. This is the amount by which proceeds (\$1,569,810) exceeds repayments (\$81,919).		(1,487,891)
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Change in accruals are recorded on the statement of net assets, but not on the governmental fund balance sheet - accrued compensated absences (\$113,890), accrued interest (\$897), and other postemployment benefits liability (\$429,427).		(544,214)
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Changes in long-term liabilities on the statement of net assets, are expenditures in the governmental funds. This is the change of the landfill closure liability.		22,441
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Bond proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net assets. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets. This is the amount by which proceeds (\$6,503,000) exceeds repayments (\$4,315,000).		(2,188,000)
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<b>Change in net assets of governmental activities (see Statement 2)</b>	<b>\$</b>	<b>(2,866,359)</b>
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*See accompanying notes to financial statements.*

**CITY OF SOUTH PORTLAND, MAINE**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Budget and Actual - General Fund and TIF Funds**  
**For the year ended June 30, 2010**

	General Fund			TIF Funds				
	Budget		Actual	Budget		Actual		
	Original	Final		Original	Final			
<b>Revenues:</b>								
Taxes	56,775,427	56,775,427	56,372,674	(402,753)	2,440,881	2,468,884	28,003	
Intergovernmental	7,670,766	7,670,766	7,024,223	(646,543)	956,000	956,000	1,004,629	48,629
Licenses, permits, fees and fines	671,300	671,300	768,097	96,797	-	-	-	-
Charges for services	1,502,317	1,502,317	1,540,893	38,576	-	-	-	-
Unclassified	133,000	133,000	180,795	47,795	-	-	-	-
Interest earned	600,000	600,000	749,603	149,603	-	-	55,800	55,800
<b>Total revenues</b>	<b>67,352,810</b>	<b>67,352,810</b>	<b>66,636,285</b>	<b>(716,525)</b>	<b>3,396,881</b>	<b>3,396,881</b>	<b>3,529,313</b>	<b>132,432</b>
<b>Expenditures:</b>								
<b>Current:</b>								
General government	7,934,664	7,934,664	7,188,102	746,562	-	-	-	-
Public safety	9,094,914	9,097,664	8,971,272	126,392	-	-	-	-
Public works	4,459,326	4,459,326	4,218,862	240,464	63,100	63,100	60,754	2,346
Culture and recreation	3,037,698	3,037,698	2,921,094	116,604	-	-	-	-
Transportation and waterfront	962,249	962,599	920,694	41,905	-	-	-	-
Health, welfare and social services	387,169	417,569	417,489	80	-	-	-	-
Education	38,189,462	38,189,462	36,866,195	1,323,267	-	-	-	-
Intergovernmental	2,034,423	2,034,423	2,034,422	1	-	-	-	-
Other	132,000	98,500	45,175	53,325	1,921,000	1,921,000	1,781,354	139,646
Debt service (excluding education)	1,228,670	1,228,670	1,213,113	15,557	-	-	-	-
<b>Capital expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,214,145</b>	<b>214,145</b>	<b>223,265</b>	<b>(9,120)</b>
<b>Total expenditures</b>	<b>67,460,575</b>	<b>67,460,575</b>	<b>64,796,418</b>	<b>2,664,157</b>	<b>3,198,245</b>	<b>2,198,245</b>	<b>2,065,373</b>	<b>132,872</b>
Excess (deficiency) of revenues over (under) expenditures	(107,765)	(107,765)	1,839,867	1,947,632	198,636	1,198,636	1,463,940	265,304
<b>Other financing sources (uses):</b>								
Budgeted use of surplus - City	-	2,786,342	-	(2,786,342)	-	402,000	-	(402,000)
Budgeted use of surplus - School	1,200,000	1,200,000	-	(1,200,000)	-	-	-	-
Refunding bonds issued and premium	-	-	1,934,957	1,934,957	-	-	-	-
Payment to refunded bonds escrow agent and fees	-	-	(1,921,934)	(1,921,934)	-	-	-	-
Transfers in	400,596	400,596	403,594	2,998	-	-	1,824	1,824
Transfers out	(1,492,831)	(4,279,173)	(4,588,299)	(310,126)	(198,636)	(1,600,636)	(1,600,636)	-
<b>Total other financing sources (uses)</b>	<b>107,765</b>	<b>107,765</b>	<b>(4,172,882)</b>	<b>(4,280,447)</b>	<b>(198,636)</b>	<b>(1,198,636)</b>	<b>(1,598,812)</b>	<b>(400,176)</b>
<b>Net change in fund balance - budgetary basis</b>	<b>-</b>	<b>-</b>	<b>(2,332,815)</b>	<b>(2,332,815)</b>	<b>-</b>	<b>-</b>	<b>(134,872)</b>	<b>(134,872)</b>
<b>Reconciliation to GAAP basis:</b>								
Change in encumbrances - City	-	-	13,994	-	-	-	-	-
Change in encumbrances - School	-	-	7,399	-	-	-	-	-
Change in reserves	-	-	1,634,374	-	-	-	-	-
<b>Net change in fund balance - GAAP basis</b>	<b>-</b>	<b>-</b>	<b>(677,048)</b>	<b>(677,048)</b>	<b>-</b>	<b>-</b>	<b>(134,872)</b>	<b>(134,872)</b>
Fund balance, beginning of year	-	-	22,268,538	-	-	-	4,680,942	-
<b>Fund balance, end of year</b>	<b>\$ -</b>	<b>\$ -</b>	<b>21,591,490</b>	<b>21,591,490</b>	<b>4,546,070</b>	<b>4,546,070</b>	<b>4,546,070</b>	<b>4,546,070</b>

See accompanying notes to financial statements.

**CITY OF SOUTH PORTLAND, MAINE**  
**Statement of Net Assets**  
**Proprietary Funds**  
**June 30, 2010 and 2009**

<b>Business-type Activities - Enterprise Funds</b>		
	<b>Sewer</b>	
	<b>2010</b>	<b>2009</b>
<b>ASSETS</b>		
Current assets:		
Due from other governments	\$ 589,490	-
Receivables, net of allowance of \$85,228 and \$85,925, respectively	267,435	337,932
Sewer liens	7,314	6,761
Prepaid expenses	7,210	6,902
Interfund loan receivables	13,428,457	9,183,749
Total current assets	14,299,906	9,535,344
Noncurrent assets:		
Capital assets, not being depreciated	2,797,140	2,018,202
Capital assets	80,203,918	79,474,130
Accumulated depreciation	(35,867,931)	(34,261,034)
Total noncurrent assets	47,133,127	47,231,298
<b>Total assets</b>	<b>61,433,033</b>	<b>56,766,642</b>
<b>LIABILITIES</b>		
Current liabilities:		
Accounts payable	197,882	69,747
Accrued wages	17,825	14,103
Accrued interest	11,505	17,219
Current portion of noncurrent liabilities:		
Compensated absences	87,834	89,885
Bonds payable	332,102	305,000
Total current liabilities	647,148	495,954
Noncurrent liabilities:		
Compensated absences	159,284	164,146
Bonds payable	806,392	610,000
Total noncurrent liabilities	965,676	774,146
<b>Total liabilities</b>	<b>1,612,824</b>	<b>1,270,100</b>
<b>NET ASSETS</b>		
Invested in capital assets, net of related debt	45,994,633	46,316,298
Restricted for capital projects	9,527,765	3,695,284
Unrestricted - reserves	2,885,697	4,396,581
Unrestricted	1,412,114	1,088,379
<b>Total net assets</b>	<b>\$ 59,820,209</b>	<b>55,496,542</b>

*See accompanying notes to financial statements.*

**CITY OF SOUTH PORTLAND, MAINE**  
**Statement of Revenues, Expenses and Changes in Net Assets**  
**Proprietary Funds**  
**For the years ended June 30, 2010 and 2009**

<b>Business-type Activities - Enterprise Funds</b>		
	<b>Sewer</b>	
	<b>2010</b>	<b>2009</b>
<b>Operating revenues:</b>		
Charges for services	\$ 4,881,004	4,782,509
Interest and penalties	398	35
Licenses	53,207	45,855
Miscellaneous	-	40
<b>Total operating revenues</b>	<b>4,934,609</b>	<b>4,828,439</b>
<b>Operating expenses:</b>		
Personnel services	1,741,282	1,746,516
Contractual services	1,363,577	1,271,509
Supplies and materials	460,301	462,689
Fixed charges	55,717	55,350
Capital outlay	240,374	128,548
Depreciation	1,684,060	1,661,110
<b>Total operating expenses</b>	<b>5,545,311</b>	<b>5,325,722</b>
<b>Operating loss</b>	<b>(610,702)</b>	<b>(497,283)</b>
<b>Nonoperating revenues (expenses):</b>		
Interest revenue	43,666	46,113
Gain (loss) on disposal of capital assets	891	(5,106)
Interest expense	(44,152)	(55,097)
<b>Total nonoperating revenues (expenses)</b>	<b>405</b>	<b>(14,090)</b>
<b>Loss before transfers and capital contributions</b>	<b>(610,297)</b>	<b>(511,373)</b>
Capital contributions	207,671	-
Transfers in	4,729,557	1,903,756
Transfer out	(3,264)	(246,728)
<b>Total transfers and capital contributions</b>	<b>4,933,964</b>	<b>1,657,028</b>
<b>Change in net assets</b>	<b>4,323,667</b>	<b>1,145,655</b>
<b>Net assets, beginning of year</b>	<b>55,496,542</b>	<b>54,350,887</b>
<b>Net assets, end of year</b>	<b>\$ 59,820,209</b>	<b>55,496,542</b>

*See accompanying notes to financial statements.*

**CITY OF SOUTH PORTLAND, MAINE**  
**General Fund**  
**Comparative Balance Sheets**  
**June 30, 2010 and 2009**

	2010	2009
<b>ASSETS</b>		
Cash and cash equivalents	\$ 36,597,738	31,066,292
Investments	6,516,570	8,040,950
Due from other governments	165,892	87,664
Receivables, net of allowance of \$994,560 and \$917,925	174,074	234,147
Taxes receivable	1,140,881	1,079,829
Tax liens and tax acquired property	433,360	278,029
Prepaid expenditures	9,028	-
Restricted assets, cash	50,000	50,000
<b>Total assets</b>	<b>\$ 45,087,543</b>	<b>40,836,911</b>
<b>LIABILITIES AND FUND BALANCES</b>		
Liabilities:		
Accounts payable	1,031,044	653,226
Accrued liabilities	689,263	619,835
Interfund loans payable	17,725,749	13,521,322
Deferred tax revenue	1,239,400	1,088,600
Accrued teachers' summer salaries	2,810,597	2,685,390
<b>Total liabilities</b>	<b>23,496,053</b>	<b>18,568,373</b>
Fund balances:		
Reserved for:		
Encumbrances - City	93,548	82,253
Encumbrances - School	11,400	4,001
Unreserved:		
Designated - Reserve funds - Education	2,711,801	2,155,551
Designated - Subsequent years - Education	1,200,000	1,200,000
Designated - Reserve funds - City	5,821,959	4,741,135
Designated - Subsequent years - City	50,000	1,118,000
Undesignated - Education	2,836,537	3,529,127
Undesignated - City	8,866,245	9,438,471
<b>Total fund balances</b>	<b>21,591,490</b>	<b>22,268,538</b>
<b>Total liabilities and fund balances</b>	<b>\$ 45,087,543</b>	<b>40,836,911</b>

**CITY OF SOUTH PORTLAND, MAINE**  
**General Fund**  
**Schedule of Revenues, Expenditures and Changes**  
**in Fund Balance - Budget and Actual**  
**For the year ended June 30, 2010**  
**(with comparative actual amounts for the year ended June 30, 2009)**

	2010		Variance positive (negative)	2009 Actual
	Budget	Actual		
<b>Revenues:</b>				
<b>Taxes:</b>				
Property	\$ 52,148,676	51,925,202	(223,474)	51,743,235
Excise	4,322,000	4,076,731	(245,269)	4,989,942
Interest and penalties	85,000	146,109	61,109	117,732
Payments in lieu of taxes	219,751	224,632	4,881	221,276
Total taxes	56,775,427	56,372,674	(402,753)	57,072,185
<b>Intergovernmental:</b>				
State Revenue Sharing	1,950,000	1,896,769	(53,231)	2,185,778
State BETE Revenue	706,000	832,201	126,201	663,651
Homestead reimbursement	518,000	540,909	22,909	524,979
State education subsidy	3,435,568	2,205,361	(1,230,207)	3,331,556
State agency client	533,613	597,558	63,945	614,579
Medicaid	200,000	528,872	328,872	389,519
Section 9	159,000	159,000	-	159,037
General assistance	104,125	169,058	64,933	138,875
Other State revenue	64,460	94,495	30,035	84,100
Total intergovernmental	7,670,766	7,024,223	(646,543)	8,092,074
<b>Licenses, permits, fees, and fines:</b>				
Cable franchise fee	175,000	175,000	-	167,000
City clerk	130,150	139,108	8,958	133,228
Planning	8,750	12,214	3,464	17,875
Police	116,400	86,571	(29,829)	95,499
Code enforcement	225,000	332,666	107,666	319,240
Public library	16,000	22,538	6,538	20,828
Total licenses, permits, fees, and fines	671,300	768,097	96,797	753,670
<b>Charges for services:</b>				
Rent and leases	122,640	132,293	9,653	247,251
City clerk	1,500	971	(529)	1,183
Finance	110,311	105,462	(4,849)	115,381
Fire	718,600	720,985	2,385	719,634
Engineering	4,000	130	(3,870)	65
Public works - Transfer facility	90,000	92,225	2,225	80,053
Public library	1,450	2,652	1,202	1,900
Parks and recreation	135,000	180,552	45,552	156,687
Bus service	224,416	211,223	(13,193)	218,538
Education	94,400	94,400	-	104,088
Total charges for services	1,502,317	1,540,893	38,576	1,644,780
<b>Unclassified:</b>				
City clerk	14,000	16,394	2,394	17,025
Finance	15,000	20,116	5,116	20,874
Police	8,000	8,364	364	12,841
Fire	1,000	6,094	5,094	4,140
Code enforcement	2,000	2,739	739	1,825
Public works	21,000	31,964	10,964	24,871
Other	2,000	6,591	4,591	2,811
Education	70,000	88,533	18,533	95,115
Total unclassified	133,000	180,795	47,795	179,502
Interest earned	600,000	749,603	149,603	1,061,524
Total revenues	67,352,810	66,636,285	(716,525)	68,803,735

**CITY OF SOUTH PORTLAND, MAINE**  
**General Fund**  
**Schedule of Revenues, Expenditures and Changes**  
**in Fund Balance - Budget and Actual**  
**For the year ended June 30, 2010**  
**(with comparative actual amounts for the year ended June 30, 2009)**

	Budget	Actual	Variance positive (negative)	2009 Actual
<b>Expenditures:</b>				
<b>Current:</b>				
<b>General government:</b>				
City council	\$ 101,925	101,399	526	85,331
Executive	217,157	206,963	10,194	206,382
City clerk	208,433	208,013	420	210,227
Corporation council	204,118	170,024	34,094	177,074
Finance	911,851	864,846	47,005	906,172
Information technology	313,005	312,347	658	305,999
Planning	250,581	248,294	2,287	254,551
Human resources	220,857	207,122	13,735	218,225
City building	200,313	186,645	13,668	183,920
Citywide insurance and benefit costs	5,306,424	4,682,449	623,975	4,928,976
<b>Total general government</b>	<b>7,934,664</b>	<b>7,188,102</b>	<b>746,562</b>	<b>7,476,857</b>
<b>Public safety:</b>				
Police department	3,510,011	3,488,949	21,062	3,408,680
Fire department	4,264,751	4,202,510	62,241	4,334,748
Communications	674,773	638,239	36,534	625,552
Code enforcement	633,619	633,574	45	662,683
Civil service	14,510	8,000	6,510	9,636
<b>Total public safety</b>	<b>9,097,664</b>	<b>8,971,272</b>	<b>126,392</b>	<b>9,041,299</b>
<b>Public works:</b>				
Administration	168,808	161,833	6,975	136,859
Streets and sidewalks	1,686,448	1,573,641	112,807	1,862,021
Rubbish disposal	2,092,236	2,037,042	55,194	2,022,457
Public works garage	284,048	259,239	24,809	276,387
Transfer facility	227,786	187,107	40,679	186,879
<b>Total public works</b>	<b>4,459,326</b>	<b>4,218,862</b>	<b>240,464</b>	<b>4,484,603</b>
<b>Culture and recreation:</b>				
Main library	576,151	552,053	24,098	624,105
Branch library	100,477	81,655	18,822	89,350
<b>Total culture and recreation</b>	<b>676,628</b>	<b>633,708</b>	<b>42,920</b>	<b>713,455</b>
<b>Parks and recreation:</b>				
Administration	142,824	135,802	7,022	100,705
Parks	1,089,966	1,103,202	(13,236)	1,113,180
Pool	353,307	306,586	46,721	437,556
Recreation	774,973	741,796	33,177	774,383
<b>Total parks and recreation</b>	<b>2,361,070</b>	<b>2,287,386</b>	<b>73,684</b>	<b>2,425,824</b>
<b>Total culture, parks, and recreation</b>	<b>3,037,698</b>	<b>2,921,094</b>	<b>116,604</b>	<b>3,139,279</b>
<b>Transportation and waterfront:</b>				
Bus service	924,949	883,088	41,861	968,956
Waterfront	37,650	37,606	44	37,801
<b>Total transportation and waterfront</b>	<b>962,599</b>	<b>920,694</b>	<b>41,905</b>	<b>1,006,757</b>

**CITY OF SOUTH PORTLAND, MAINE**  
**General Fund**  
**Schedule of Revenues, Expenditures and Changes**  
**in Fund Balance - Budget and Actual**  
**For the year ended June 30, 2010**  
**(with comparative actual amounts for the year ended June 30, 2009)**

	Budget	Actual	Variance positive (negative)	2009 Actual
Expenditures, continued:				
Current, continued:				
Health, welfare and social services				
Welfare:				
Administration	\$ 92,891	76,334	16,557	95,771
General assistance	281,650	298,127	(16,477)	261,099
Total welfare	374,541	374,461	80	356,870
Health	43,028	43,028	-	59,028
Total health, welfare and social services	417,569	417,489	80	415,898
Intergovernmental - County tax	2,034,423	2,034,422	1	1,999,427
Debt service (excluding education):				
Administration	6,000	4,045	1,955	5,827
Principal	898,765	898,765	-	1,148,765
Interest	323,905	310,303	13,602	364,887
Total debt service	1,228,670	1,213,113	15,557	1,519,479
Other:				
Contingency and abatement reserve	98,500	45,175	53,325	57,996
Total other	98,500	45,175	53,325	57,996
Education	38,189,462	36,866,195	1,323,267	36,833,156
Total expenditures	67,460,575	64,796,418	2,664,157	65,974,751
Excess (deficiency) of revenues over (under) expenditures	(107,765)	1,839,867	1,947,632	2,828,984
Other financing sources (uses):				
Budgeted use of surplus - City	2,786,342	-	(2,786,342)	-
Budgeted use of surplus - School	1,200,000	-	(1,200,000)	-
Refunding bonds issued and premium	-	1,934,957	1,934,957	-
Payment to refunded bonds escrow agent and fees	-	(1,921,934)	(1,921,934)	-
Transfers - in	400,596	403,594	2,998	553,912
Transfers - out	(4,279,173)	(4,589,299)	(310,126)	(2,590,838)
Total other financing sources (uses)	107,765	(4,172,682)	(4,280,447)	(2,036,926)
Net change in fund balance - budgetary basis	-	(2,332,815)	(2,332,815)	792,058
Reconciliation to GAAP basis:				
Change in encumbrances - City		13,994		66,715
Change in encumbrances - School		7,399		4,001
Change in reserves		1,634,374		396,899
Net change in fund balance - GAAP basis		(677,048)		1,259,673
Fund balance, beginning of year		22,268,538		21,008,865
<b>Fund balance, end of year</b>	<b>\$</b>	<b>21,591,490</b>		<b>22,268,538</b>

**CITY OF SOUTH PORTLAND, MAINE**  
**General Fund - Education**  
**Schedule of Revenues, Expenditures and Changes**  
**in Fund Balance - Budget and Actual**  
**For the year ended June 30, 2010**

(with comparative actual amounts for the year ended June 30, 2009)

	2010		Variance positive (negative)	2009 Actual
	Budget	Actual		
<b>Revenues:</b>				
Local assessment	\$ 33,774,891	33,774,891	-	33,786,372
State education subsidy	3,435,568	2,205,361	(1,230,207)	3,331,556
State agency client	533,613	597,558	63,945	614,579
Medicaid	200,000	528,872	328,872	389,519
Charges for services	94,400	94,400	-	104,088
Other	70,000	88,533	18,533	95,115
<b>Total revenues</b>	<b>38,108,472</b>	<b>37,289,615</b>	<b>(818,857)</b>	<b>38,321,229</b>
<b>Expenditures:</b>				
<b>Current:</b>				
Brown Elementary	1,485,541	1,560,669	(75,128)	1,344,688
Dyer Elementary	1,525,666	1,498,035	27,631	1,445,553
Kaler Elementary	1,200,425	1,150,281	50,144	1,186,059
Skillin Elementary	2,169,981	2,110,967	59,014	2,099,705
Small Elementary	1,501,664	1,545,536	(43,872)	1,481,068
Mahoney Middle School	2,298,426	2,249,356	49,070	2,218,402
Memorial Middle School	2,111,160	2,105,418	5,742	2,113,222
South Portland High School	5,862,818	5,688,422	174,396	5,687,233
K-12 instrumental music	115,690	112,777	2,913	108,380
6-12 athletics	664,504	623,042	41,462	636,654
Special education	6,975,050	6,754,427	220,623	6,575,467
Health	383,078	378,307	4,771	359,576
Board of education	145,255	110,540	34,715	106,534
Superintendent of schools	342,866	321,956	20,910	373,520
Assistant superintendent	1,823,243	1,731,575	91,668	1,599,548
Technology	470,533	388,369	82,164	526,838
Business office	838,040	788,147	49,893	672,807
Operations/maintenance	4,792,881	4,278,710	514,171	4,558,420
Transportation	1,253,469	1,240,489	12,980	1,447,479
<b>Debt service:</b>				
Principal	1,526,235	1,526,235	-	1,526,235
Interest	702,937	702,937	-	765,768
<b>Total expenditures</b>	<b>38,189,462</b>	<b>36,866,195</b>	<b>1,323,267</b>	<b>36,833,156</b>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<b>(80,990)</b>	<b>423,420</b>	<b>504,410</b>	<b>1,488,073</b>
<b>Other financing sources (uses):</b>				
Transfers - in	146,651	149,651	3,000	203,950
Transfers - out	(1,265,661)	(1,265,661)	-	(1,460,159)
Budgeted use of surplus	1,200,000	-	(1,200,000)	-
<b>Total other financing sources (uses)</b>	<b>80,990</b>	<b>(1,116,010)</b>	<b>(1,197,000)</b>	<b>(1,256,209)</b>
<b>Net change in fund balances - budgetary basis</b>	<b>-</b>	<b>(692,590)</b>	<b>(692,590)</b>	<b>231,864</b>
<b>Reconciliation to GAAP basis:</b>				
Change in encumbrances		7,399		4,001
Change in reserves		556,250		133,626
<b>Net change in fund balance - GAAP basis</b>		<b>(128,941)</b>		<b>369,491</b>
<b>Fund balance, beginning of year</b>		<b>6,888,679</b>		<b>6,519,188</b>
<b>Fund balance, end of year</b>	<b>\$</b>	<b>6,759,738</b>		<b>6,888,679</b>



# Fire Department

**Chief Kevin Guimond**  
**Deputy Chief Miles Haskell**  
**Deputy Chief Martin Toderico**  
**Deputy Chief Steve Fox**



The South Portland Fire Department, for the fiscal 2010 budget year, responded to over four thousand emergency calls for service. The department is staffed with 62 full time firefighters and paramedics, supported by 50 paid on call firefighters. The department currently operates out of three fully staffed stations, Central Station, located at 684 Broadway, Cash Corner at 360 Main Street, and Western Ave Station located at 34 Crossing Drive. The three call companies operate out of Willard Square, Cash Corner and Union Street.

The delivery of Emergency Medical Services continues to be the largest part of our business. Our call volume has leveled off after many years of increases, however the demographics of our population will probably lead to a continuing increase in the demand for our ambulances. Currently the department has 38 paramedics employed, with anywhere between six and nine paramedics on duty per shift. In addition, two of the Chief Officers currently hold this certification. This equates to over half the staff employed by South Portland having completed the highest level of emergency medical training offered.

As part of the restructuring plan implemented in the City, the Fire Department has taken on the additional responsibility of the Emergency Management Division. South Portland is home to one of the largest oil ports on the east coast, with seven bulk liquid petroleum terminals. In addition, we have the largest rail yard in New England, a chemical storage facility, two semiconductor plants, and the largest retail complex north of Boston. Another new challenge this past year was the introduction of ethanol shipments into Portland Harbor. This product requires a new and different approach to firefighting as well as pollution control. The Department has taken an aggressive approach to confront this new hazard and with the cooperation of our oil terminals and the Maine Emergency Management Agency. In March of 2010, a new Deputy Chief's position was created to assist with emergency management. This position is funded with a direct grant from the Department of Homeland Security, currently funded through April of 2013. This Deputy is in charge of hazardous materials, emergency management planning, and homeland security. The Deputy also serves as the Local Health Officer.



The Department has continued pushing forward with our new computer system that was introduced two years ago. In 2008, we made the transition on the ambulances to a paperless reporting system. A GIS mapping component, which will bring even more information into the field to help our responders meet the needs of our citizens, is currently under construction along with an expanded inspection program in the field. This system has expanded our resource, personnel, and incident tracking systems that has provided us with better accountability as well as solid data to measure the proper response for each incident. The Fire Department's radio systems will also be upgraded and integrated with the City of Portland next year through a grant that also will provide our responders greater safety and interoperability. This is the first upgrade of our radio system in over twenty years and will allow us to move to a narrow banded digital system.

## TRAINING

On an annual basis the department conducts over 10,000 hours of training. Each month the full time units as well as the part time units cover topics including Fire response, Emergency Medical Services as well as equipment operation. All full time firefighters in the city are trained to the Hazardous Materials Technician level which includes WMD (weapons of mass destruction) response. This component is funded by the Department of Homeland Security. Annually the department sends several individuals to national schools for the most advanced training offered in the United States. This past year we have sent firefighters to the following schools.

Texas A&M Oil Firefighting as well as Advanced Incident Command

Anniston Alabama for Haz-Mat Homeland Security classes

Nevada with the military's civil support team for Haz-Mat radiological response training

New Hampshire Fire Academy for aircraft firefighting

National Fire Academy Emmitsburg Maryland

The Department has also teamed up with Cape Elizabeth to conduct an annual rookie school and fire officer program for our new call company firefighters. Our hazardous materials technicians worked with the City of Portland and Fairchild Semiconductor to conduct our annual Haz Mat requirements. The department also worked with the City of Portland and the Jetport to conduct Aircraft Emergency training.

## COMMUNITY AND PUBLIC EDUCATION

Beginning in 2008, South Portland Fire Department entered into an agreement with Maine Medical Center along with eight other communities to put into practice a program to assign a hospital resident to each EMS service. We have seen a dramatic increase in communication between the emergency room and our EMS personnel since its implementation. This has greatly improved the quality of care to our community by having a specific contact person in the emergency department as a means to follow up on emergency calls, provide additional pre-hospital training and patient care case reviews.

The Department also works closely with the Trauma Intervention Program to help individuals and families deal with issues in a time of crisis. This service is available free 24 hours a day.



[TIPNational.org](http://TIPNational.org)

**Trauma Intervention Programs, Inc**  
**Citizens Helping Citizens in Crisis**

At the annual 2009/2010 Trauma Intervention Program banquet, South Portland Deputy Fire Chief/Paramedic Stephen Fox was awarded the Heroes with Heart Award. This honor was for his efforts in planning and preparation for the H1N1 influenza pandemic.

The South Portland Fire Department continues to take an active role in our community to educate the public and prevent emergencies. Prevention is often difficult to measure; however we have seen a remarkable decrease in major fires over the past twenty years through both prevention activities and increased code enforcement. We focus on several areas in an attempt to prevent injuries and accidents in our community. The first is training of our employees, to be prepared to handle all types of emergencies. The second is through public education in our community. This includes a regional juvenile fire setter program. Six years ago the department introduced the Risk Watch program into our school system. This is a child safety program developed by the National Fire Protection Association allows us to put firefighters into every first and third grade class in the city.

The focus of this program is on making good, safe decisions. Due to the difficult economic conditions, this program was eliminated in the 2009-2010 budget cycle. This was a very difficult decision; however front line staffing of the emergency vehicles has to be our first priority. We were able to send firefighters into the schools as well as hold our annual an open house and safety day at our Central Fire station in October. The hope is to fund the risk watch program once again as soon as fiscally possible.

Annually the department inspects every commercial building as well as every three unit and larger apartment complex in the city. These occupancies have been required to install and maintain working hard wired smoke detectors. The Deputy Fire Chief in charge of fire prevention also reviews and approves all new construction plans in the city and makes recommendations on all aspects of the construction process.



The South Portland Fire Department has evolved into an Emergency Response Group, ready to handle any hazard. The South Portland Fire Department is a designated Type 1 Regional Response Team. Working closely with the Maine Emergency Management Agency, we have been able to take the department in several directions because of our well trained firefighters and paramedics. Due to the dedication of our staff and the continued support of our community the South Portland Fire Department is ranked by ISO (Insurance Services Office) as one of the top departments in New England.

## **RESPONSE FY 2010**

The South Portland Fire Department responded to over four thousand call for service last year. The greatest increase has been consistently in the EMS field. The Department responds to fires, auto accidents, hazardous materials spills, confined space rescue, as well as medical calls within the city. Our Firefighters and Paramedics are here to help.

### **Fiscal year 2010**

Emergency Calls for Service	4051
Rescue calls	2715
Fire Calls	1274
Haz Mat (misc service calls)	62

# General Assistance

The South Portland General Assistance Program is a State mandated, municipally administered financial assistance program. It was designed to be the program of “last resort” for residents of the community who are unable to provide for their basic needs. This charge is carried out by the GA Department, which has its office on the main floor in City Hall. The department is staffed by Kathleen Babeu, administrator, and Christine Ellis, half time administrative secretary/case worker.

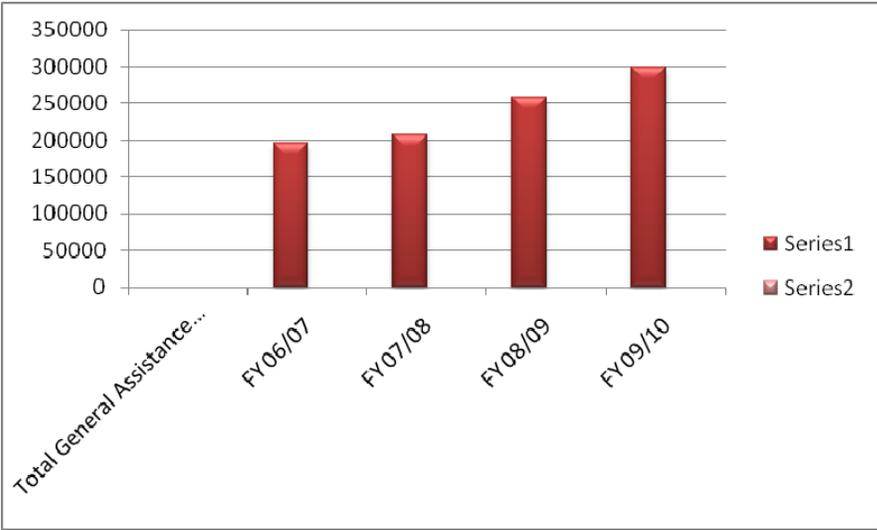
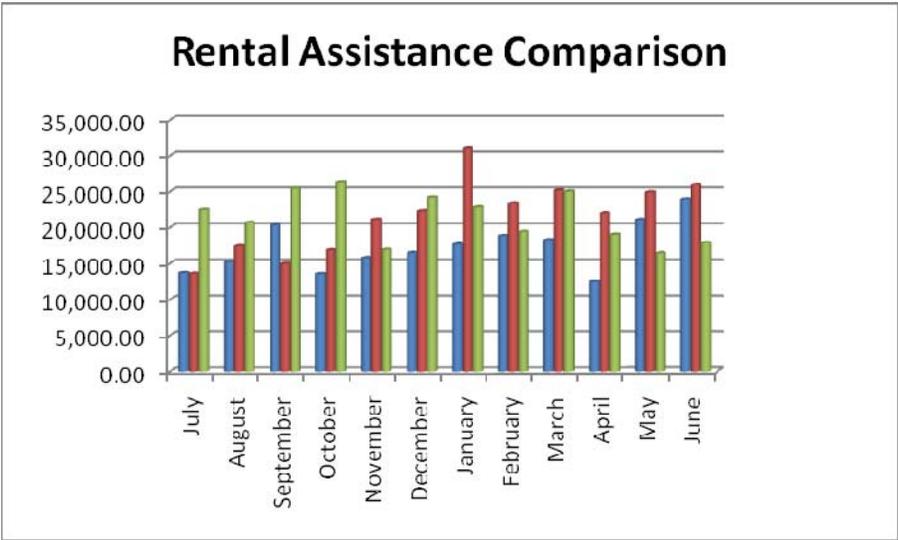
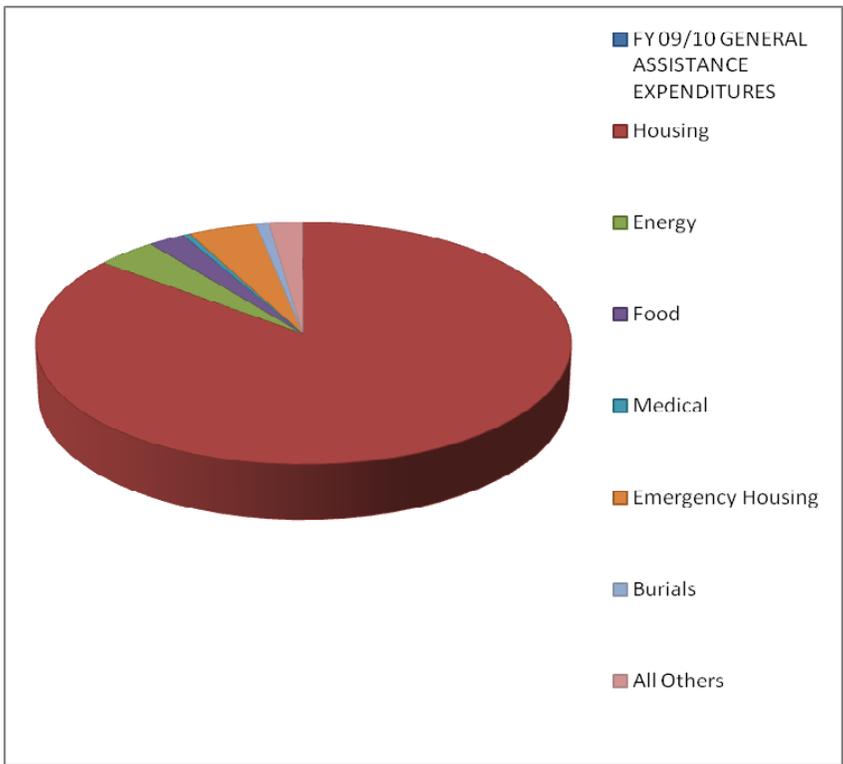
Assistance is available for basic necessities as defined by local ordinance and state statutes. Eligible applicants are either assisted through vouchers or payments made directly to specific vendors. Administrative costs for the program are paid by the community. General Assistance costs are reimbursed by the State at a 50% rate. For the current reporting year, \$299,815.00 was issued to eligible recipients prior to reimbursement. Families not assisted financially are referred to a myriad of local resources appropriate to their need(s). Applicants must provide verification of their income and expenses, residence, and if unable to work, medical documentation substantiating their work limitations. Applicants are required to seek work if physically able and/or to apply for assistance from any other programs that may be available to them. A determination of eligibility is made for a thirty-day period based on anticipated earnings.

The GA Program is the most accountable assistance program in the state of Maine. Applicants must take responsibility to become self-reliant. For disabled persons, this may mean applying for disability benefits and for able-bodied persons, obtaining meaningful employment. There is no typical GA recipient. A GA recipient may be an individual who is temporarily out of work due to an illness or a layoff, had a long-term disability, is employed and in an emergency situation through no fault of their own. The program lends a helping hand to individuals and families. As the economy shifts and changes, local, state and federal programs are instrumental in assisting and creating cost savings within General Assistance. On the local level is assistance from the Congregational Church and The South Portland Food Cupboard. Their ongoing support in crisis situations is invaluable to the community. The Department of Health & Human Services holds the key for programs such as emergency assistance, alternative aid, TANF as well as PROP with their many programs including HEAP, the Home Energy Assistance Program. A federal program known as Homelessness Prevention Rapid Re-Housing was established in 2009. This federal program provided homelessness prevention assistance to households who would otherwise become homeless many due to the economic crisis and to provide assistance to rapidly re-house individuals/families. South Portland families were assisted during the time HPRP funds were available. Currently, we continue to work with HPRP stabilization services. A thorough listing of area organizations may be found on our website: [www.southportland.org](http://www.southportland.org).

Exciting developments occurred during FY 09/10 including

- Easy online access to resources via our updated General Assistance/Social Service Resource Directory. [www.southportland.org](http://www.southportland.org). Click “City Departments”, “General Assistance”, “Community Resource Directory” for up to date resources available within Cumberland County
- The City continues to work collaboratively with the City of Portland relative to homelessness, creating a reduction in emergency housing costs.
- Began a Workfare Program
- Completion of a paperless office including incorporating scanned documents within our GA software program, decreasing paper & increased space within the department.

The City of South Portland thanks the many organizations and volunteers in the community who reach out with a helping hand to assist those in need during the holidays & throughout the year. Your assistance & kindness is recognized and greatly appreciated.



# Human Resources

## **HUMAN RESOURCES MISSION STATEMENT**

The Human Resources Department provides organizational leadership for the City of South Portland in all areas of personnel management. The Department endeavors to create a positive and productive workplace for all City employees.

## **OUR RESPONSIBILITIES INCLUDE**

The management of the City's compensation and benefit systems, classification structures, recruitment, employee development and training, performance management, policy compliance, and labor/employee relations. These functions are performed for approximately 287 full time and permanent part time employees and nearly 602 seasonal, temporary and call employees.

## **OUR STRATEGIC GOALS CONSIST OF:**

- Developing a Human Resources department that functions as a strategic partner with the City's operational departments.
- Enhancing personnel processes, systems and infrastructure to provide high levels of efficiency, quality and cost-effectiveness.
- Creating an organizational culture that promotes high performance and accountability and empowers employees to accomplish strategic goals.
- Attracting and retaining highly qualified and diverse employees equipped with the skills to support our vision, and guiding principles.
- The Human Resources Department engaged in multiple initiatives in fiscal year 2008-2009.

## **Some of our major accomplishments included the following:**

### **Promoting positive employee/management relations**

The Human Resources Department successfully negotiated a collective bargaining agreement with the South Portland Police Officers Association and the Command Supervisors Unit, the Public Works & Parks AFSME #481, and the Firefighters IAFF Local #1476 bargaining units.

The Human Resources Department also participated in several Labor / Management meetings throughout the year with the Fire Command Officers to develop strategic planning opportunities for the South Portland Fire Department. The Department also continued its effort in working with the City of Portland in an attempt to develop a joint bargaining unit for both communities' dispatchers.

### **Cultivating organizational leadership**

One of our top priorities in Human Resources is to cultivate future leaders in our organization by offering them opportunities for professional development. To that end, the City of South Portland participated in the Young Leaders Program sponsored by the Maine Red Claws and PROPEL. This program has allowed the City's young leaders (under 45 years of age) an opportunity to participate in monthly meetings of which a guest speaker talks about their professional experiences. The program provides a tremendous opportunity for our employees to connect with other individuals in the program who are from other private and non-profit employers.

### **Recruiting experienced and knowledgeable employees**

The Human Resources Department strives to recruit the most experienced and knowledgeable candidates for open positions in the City. In the last fiscal year, due to employee turnover and retirements, the City filled fifteen full-time and one part-time positions, and eight-six temporary and twenty-two seasonal positions in various City departments. The HR Department typically advertises for positions on the City's website, [www.southportland.org](http://www.southportland.org), the Maine Municipal Association website, [www.memun.org](http://www.memun.org), and [www.jobsinme.com](http://www.jobsinme.com).

### **Creating a safe working environment**

Workplace safety is of the highest priority at the City of South Portland. In the last fiscal year, the Human Resources Department coordinated the following safety training sessions for City employees: Hazard Communication, Lockout/Tag-out, Confined Space, Personal Protective Equipment, Back Injury Prevention, Blood-borne Pathogen, Snow Plowing, Asbestos & Lead, Sexual Harassment and Video Display Terminal Training.

### **Administrating benefits**

Finally, fifteen City employees took advantage of the Family Medical Leave Act to care for themselves or family members for fiscal year 2009/2010. Federal law allows eligible employees the opportunity to take up to twelve workweeks of unpaid leave per year for the birth and care of a newborn child of the employee; for placement with the employee of a son or daughter for adoption or foster care; to care for an immediate family member (spouse, child, or parent) with a serious health condition; or to take medical leave when the employee is unable to work because of a serious health condition.

### **Personnel Policy Committee**

The Human Resource Department continued to lead the effort in amending the 1994 Employee Personnel Policy. Working from a policy, which was out of date and inconstant internally and with state law was a challenge; however, through a committee of nine employees spanning multiple departments a yearlong effort produced an amended Policy that would benefit the employees of this community for years to come. The Policy was fully endorsed by the City Council on November 15, 2010.



# Information Technology

The City of South Portland Information Technology Department consists of a four-person team that supports:

- 250 handset Phone System
- 275 Voicemail accounts
- Gigabit routed network providing 11 municipal buildings with fiber connectivity
- Multiple permanent VPN tunnels to provide connectivity to the school department and other city buildings.
- Provides City employees the ability to perform additional work from home on the City network
- Multiple Firewalls throughout city departments and buildings
- Wireless Network Access in multiple city buildings
- More than 250 computers
- More than 50 Servers consisting of:
  - file and print Servers
  - Terminal Servers
  - E-mail Server
  - Voicemail Server
  - Phone System Servers
  - Database Servers
  - Application Servers
- Over 40 applications to provide departments the tools they need to complete their work.
- More than 30 Network printers and photocopiers
- E-mail for more than 300 account
- A Private RF network to provide public safety access to city servers from vehicles
- Miscellaneous peripherals including scanners, digital cameras, barcode readers, and cell phones

In 2010 the following major projects were completed:

- Replaced Core switch in City Hall
- Relocated City planning and code departments to a new building
- Started building a DR hot site in Portland
- Consolidated data into a single site, with back-ups at a second site
- Implemented multiple applications to support Public Safety needs
- Increased Virtualization of Servers
- Expanded Smartphone support
- Building Phone system and network connectivity to connect Cape Elizabeth to Portland and South Portland
- Upgraded to Exchange 2010+6



# Library

Both of the South Portland Public Library locations continue to experience increases in business, both in terms of the number of visitors as well as the number of items borrowed. For FY 09/10, use of library materials increased 4% over the previous year, with over 226,000 items borrowed during more than 200,000 visits from users.

About 62% of the library items used are print materials (books) while 38% of the circulation is non-print (music, audio books and video programs). Circulation is split 58% to adults and 42% to children and young adults. Compared to the previous year, adult circulation grew 9%, young adult circulation grew 7% and children's circulation decreased by 4%.

Through our Outreach Services department, more than 4,000 items were delivered to patrons unable to visit the library in person. Outreach Services is an area of the library's business supported by a part-time employee and several volunteers, who provide not only library materials, but also important social contact to homebound citizens of South Portland.

The library's website, [www.SouthPortlandLibrary.com](http://www.SouthPortlandLibrary.com) hosts approximately 6,000 visitors a month; showing continual increase in use as time goes on. At the site, visitors are able to browse library holdings (as well as those of other Minerva partner libraries), request items and check the status of their library account.

Children's programs at both library locations continue to be strong draws. The Branch offers 5 story time sessions a week, while the Main Library offers two. All sessions are well attended and have loyal followings.

In the spring of 2010, Susan Samberg was hired as the library's new Circulation Librarian. Susan brings a fresh perspective to the library and is helping us to evolve our adult services to better meet the current needs of the City.

Taking the feedback of the community, Library Advisory Board and Library Staff into consideration, an entirely new schedule of operations was implemented in November of 2010, allowing the library to operate within its budget and to provide a more uniform and intuitive operational schedule.

Many tasks at both library locations are accomplished through the generous contribution of time from a team of dedicated volunteers. For the year, volunteers gave over 1,200 hours of their time, extending the library's ability to provide services to the citizens of South Portland.

A statistical summary of the year's activities is listed below.

## Visits to Library

Main Library:	122,530
Branch Library:	18,098
Total:	140,628

## Number of Items in Collection

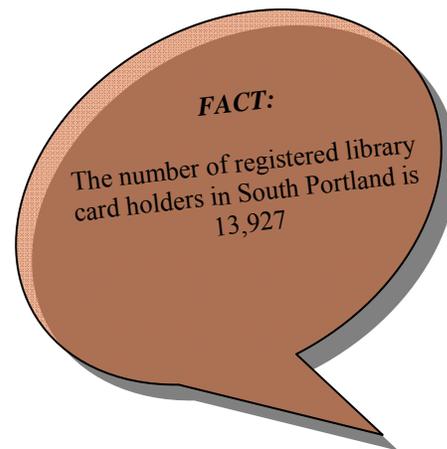
Main Library:	87,427
Branch Library:	21,804
Total:	109,231

## Circulation of Items

Main Library:	188,401
Branch Library:	33,343
Total:	221,744

## Interlibrary Loan

The library lent 13,891 items to other libraries in the Minerva network, while borrowing 18,880 items from other libraries for use by our patrons.



# Parks Department

The Parks Division is responsible for grounds maintenance and upkeep of all city parks, the Municipal Golf Course, Wainwright Recreation Complex, school athletic complexes and grounds, and Spring Point Shoreway. This division is also responsible for all shade trees along city streets and in the parks. The Parks Division works closely with the Public Works Division in all aspects of city maintenance.

During winter months, Parks personnel assisted the Public Works Division with snowplowing emergencies and maintained skating areas at Mill Creek Park. In addition, all grounds maintenance equipment and Parks equipment was overhauled.

For the holiday season, the Parks crew installed over 11,000 energy-efficient LED decorative lights in Mill Creek Park and Willard Park. LED bulbs provide an estimated 83% energy savings over standard Christmas bulbs.

Athletic field maintenance was performed on all school athletic complexes throughout the City. This included the striping of 25 different athletic fields throughout the year and a total grounds maintenance schedule performed for all city parks, large and small. This includes a fertilizing and airfying program for the heavily used fields. The Parks Division has gone completely green and all pesticides and fertilizers applied to the athletic fields and park areas are organic now. The Parks Division also maintains the Fish Pier floats, located at the end of Portland Street, and the public Boat Ramp floats at Buglight Park and Thomas Knight Landing.

The old gazebo in Millcreek Park was demolished and a new one constructed closer to the pond.

This past season the Wainwright Athletic Complex played host to the State Legion tournament. Teams from around the state attended and many accolades were given to South Portland for the excellent conditions of the fields.

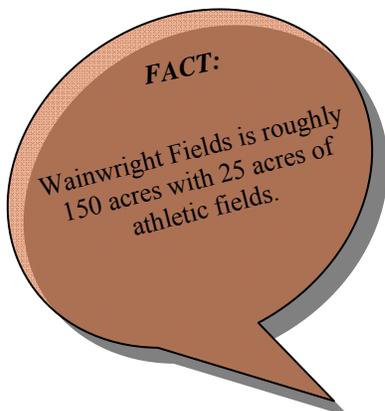
The Parks Division utilizes the City Greenhouse to grow all the annual flowers for the flower beds throughout the City, as well as the lettered bed at the Meeting House Hill Monument. In addition, Poinsettias were grown for all City offices at Christmas.

Equipment purchases in the Parks Division included a replacement pickup truck, a tow behind mower and a bedknife grinder.

Forestry activities in the Parks Division continued with street tree pruning and the removal of 73 dead or diseased trees. This work is performed by Parks personnel and a contractual tree service. Pruning was completed on over 91 residential requests and 33 new trees were planted throughout the City. A total of 65 stumps were also removed.

The Willard Beach House was stained and a new playscape was installed at the Redbank Community Building.

In observance of Arbor Day, all fifth grade students in the City received tree seedlings and an informational lecture about trees and their care. South Portland was also awarded the designation of Tree City USA for the 29<sup>th</sup> consecutive year. The Parks Division uses a tree inventory data system to manage South Portland's urban forest.



# Planning & Development

## Planning & Development Department

The mission of our Department is to provide quality planning and development services for a safe, attractive, and prosperous South Portland. Staff include:

Cathy Counts, Code Secretary  
Patricia Doucette, Deputy Planning & Development Director and Code Enforcement Officer  
Charles (Tex) Haeuser, Planning & Development Director  
David Kasik, Engineering Inspector  
Matt LeConte, Electrical Inspector/Assistant Code Enforcement Officer  
Michele Sturgeon, Health Inspector/Assistant Code Enforcement Officer  
Steven Puleo, Community Planner  
Richard Steller, Building & Plumbing Inspector  
Adin Wolfgram, Planning Secretary

This period saw the re-hiring of Matt LeConte, after the former Electrical Inspector resigned, with expanded responsibilities for electrical, street opening, and other inspections.

### Highlights

Highlights of FY2010 include:

- **Street Lights**  
CMP implemented the program developed by the Department to eliminate 112 street lights in mid-block locations along arterial roads. The resulting savings substantially offset an increase by CMP in the cost of street light leasing. Planning and Development staff then began work on a Geographic Information System (GIS) inventory of the remaining street lights in the City for the purpose of evaluating the option of eliminating more non-intersection street lights. Staff also collaborated with other municipalities, GPCOG, and MMA in developing legislation that would require utilities to allow municipally-owned street lights on utility poles, by lease. This is to create the possibility in the future of replacing inefficient incandescent Cobra light fixtures with lower energy cost LED Cobras.
- **Comprehensive Plan**  
Chaired by Councilor Maxine Beecher with assistance from Councilor Tom Coward, a Committee was formed to develop a new Comprehensive Plan for the City to replace the plan that originally was approved in 1992. The Committee hosted a well-attended public information and vision forum in June at SMCC and later conducted a City-wide vision survey.
- **Gorham East-West Corridor Project**  
Work continued on a multi-community committee on developing alternatives for a new road and/or other transportation facility to connect South Portland, Scarborough, Westbrook, and Gorham. Intended to overcome the severe congestion in areas like the overlap of Rts. 22 & 114, this project is notable for its emphasis on addressing land use issues that have a strong effect on transportation.
- **FEMA Coastal Mapping Updates**  
Planning and Code staff worked closely with City Manager Jim Gailey to bring FEMA to the table to address potentially costly inaccuracies in FEMA's proposed new coastal flood plain mapping. As a result, FEMA stopped its efforts and came forward with a new program—Risk MAP—that will include redoing the coastal maps with the City's more accurate data and analyses.
- **Veteran's Memorial Bridge**  
Planning staff also contributed to the VMB replacement project, helping to design and secure sidewalk connections to Main Street that otherwise would not have been included.

### Zoning Ordinance Overhaul

After two years of work by the Zoning Committee and staff, a complete reorganization of the Zoning Ordinance was completed and adopted by the City Council.

### Underground Utilities Mapping

Planning & Development staff continued work on a project to create a GIS inventory and map of all street light conduits, traffic signal coordination cables, and other City-owned underground wires in an effort to centralize data and to be able to meet the requirements for DigSafe responses.

### HUD Sustainable Communities Grant

Department staff played a leading role in writing an application that was successful in obtaining a \$1.6 million grant for GPCOG. The purpose of the grant is to develop a vision and plan for York and Cumberland Counties to improve sustainability in such areas as land use, transportation, housing, and the environment. Some of the funds will be available for communities that join a Consortium to pursue individual projects that further these goals.

### Street Openings

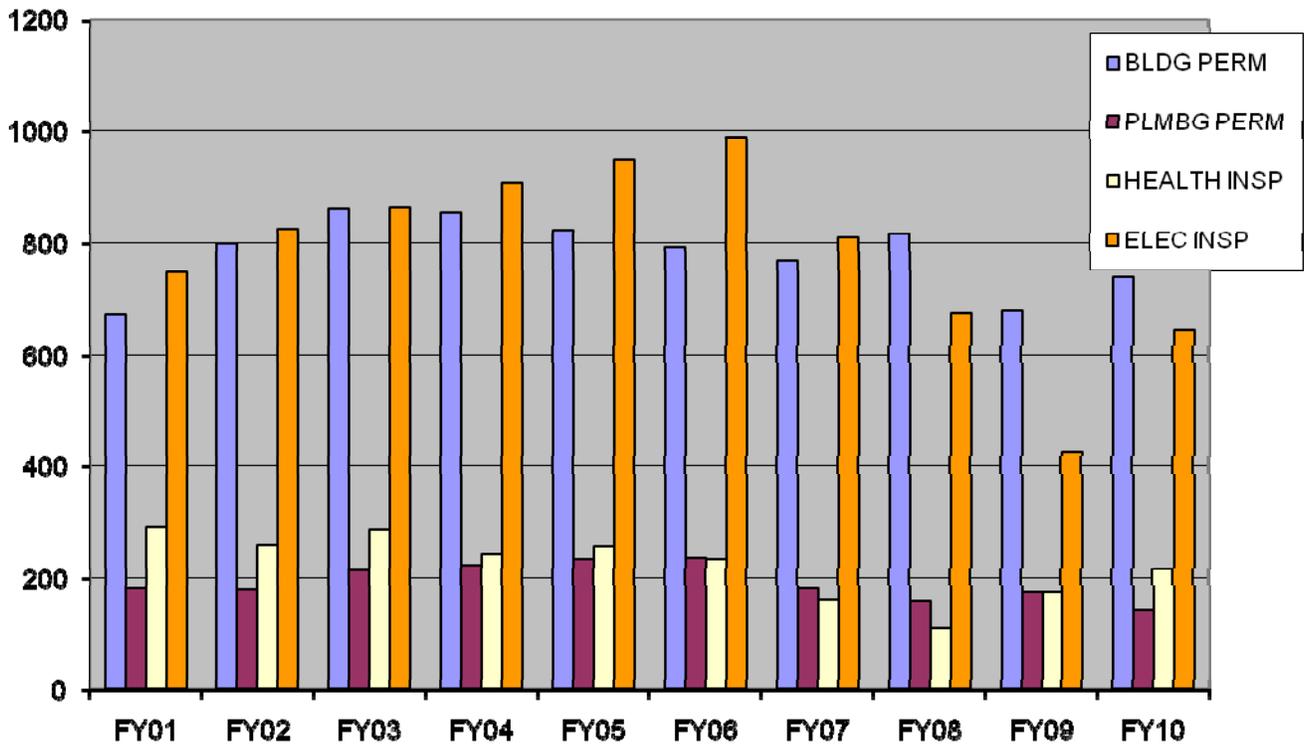
Enabled by a reorganization of duties and strong IT support, the Department completed the first phase of a project to utilize in-house staff to conduct street opening inspections instead of having to rely on outside consultants

### Code Enforcement Statistics

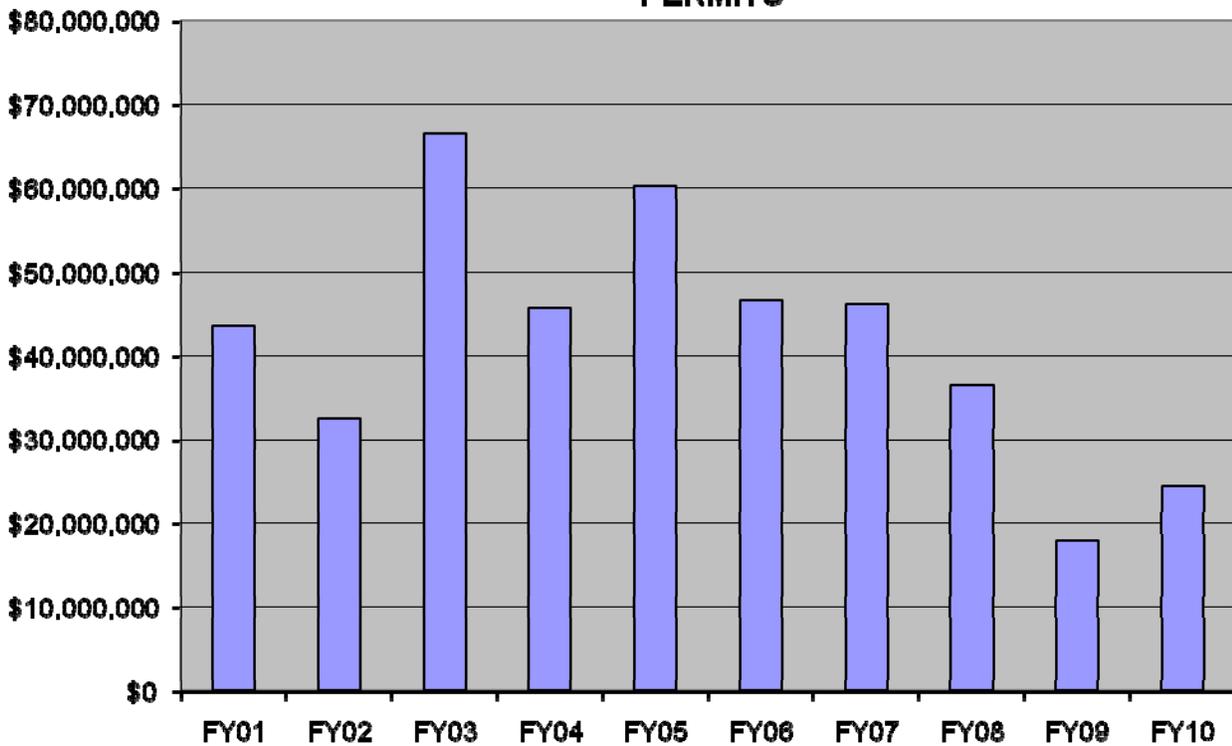
Code Enforcement Permits/Inspections and Board of Appeals Actions							
FISCAL PERIOD	BUILDING PERMITS #	TOTAL EST COST	PLMBG PERM #	HEALTH INSP#	ELEC INSP#	VARIANCES DECIDED	OTHER BOARD OF APPEALS ACTIONS
7/1/00 6/30/01	674	\$43,754,026	181	292	749	33	10
7/1/01 6/30/02	799	\$32,605,293	179	260	826	44	8
7/1/02 6/30/03	863	\$66,691,885	214	287	866	36	11
7/1/03 6/30/04	856	\$45,854,272	223	245	908	59	7
7/1/04 6/30/05	824	\$60,284,536	235	259	950	45	16
7/1/05 6/30/06	793	\$46,655,739	237	235	987	37	40
7/1/06 6/30/07	769	\$46,324,089	181	160	810	51	14
7/1/07 6/30/08	817	\$36,489,381	159	109	676	18	0
7/1/08 6/30/09	680	\$17,958,769	173	173	426	15	7
7/1/09 6/30/10	740	\$24,592,401	141	217	646	10	0
<b>TOTAL</b>	<b>7815</b>	<b>\$421,210,391</b>	<b>1923</b>	<b>2237</b>	<b>7844</b>	<b>348</b>	<b>113</b>
<b>AVERAGE</b>	<b>782</b>	<b>\$42,121,039</b>	<b>192</b>	<b>224</b>	<b>784</b>	<b>35</b>	<b>11</b>

(OTHER BOARD ACTIONS INCLUDE MISCELLANEOUS & ADMINISTRATIVE APPEALS, TABLINGS, RECONSIDERATIONS, WITHDRAWALS, REMANDS, OR OTHER DECISIONS.)

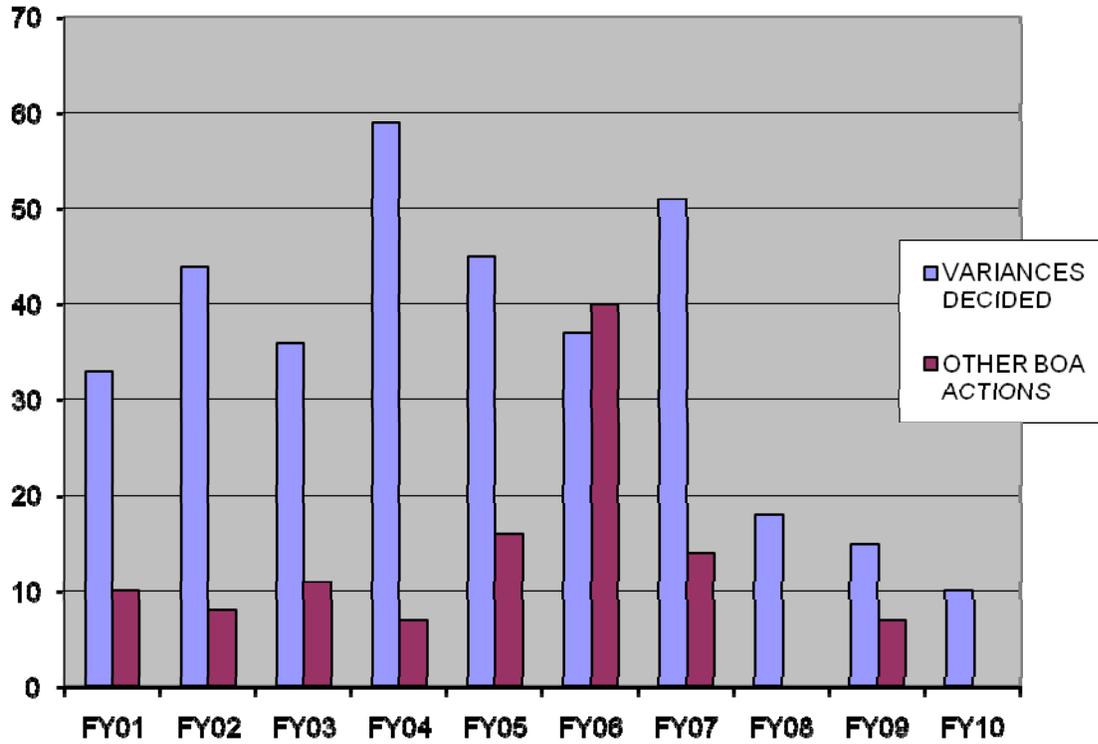
### NUMBER OF CODE PERMITS FY2001 - FY2010



### TOTAL ESTIMATED COST OF PROJECTS RECEIVING BUILDING PERMITS



**NUMBER OF VARIANCES & OTHER BOA ACTIONS FY2001 -  
FY2010**

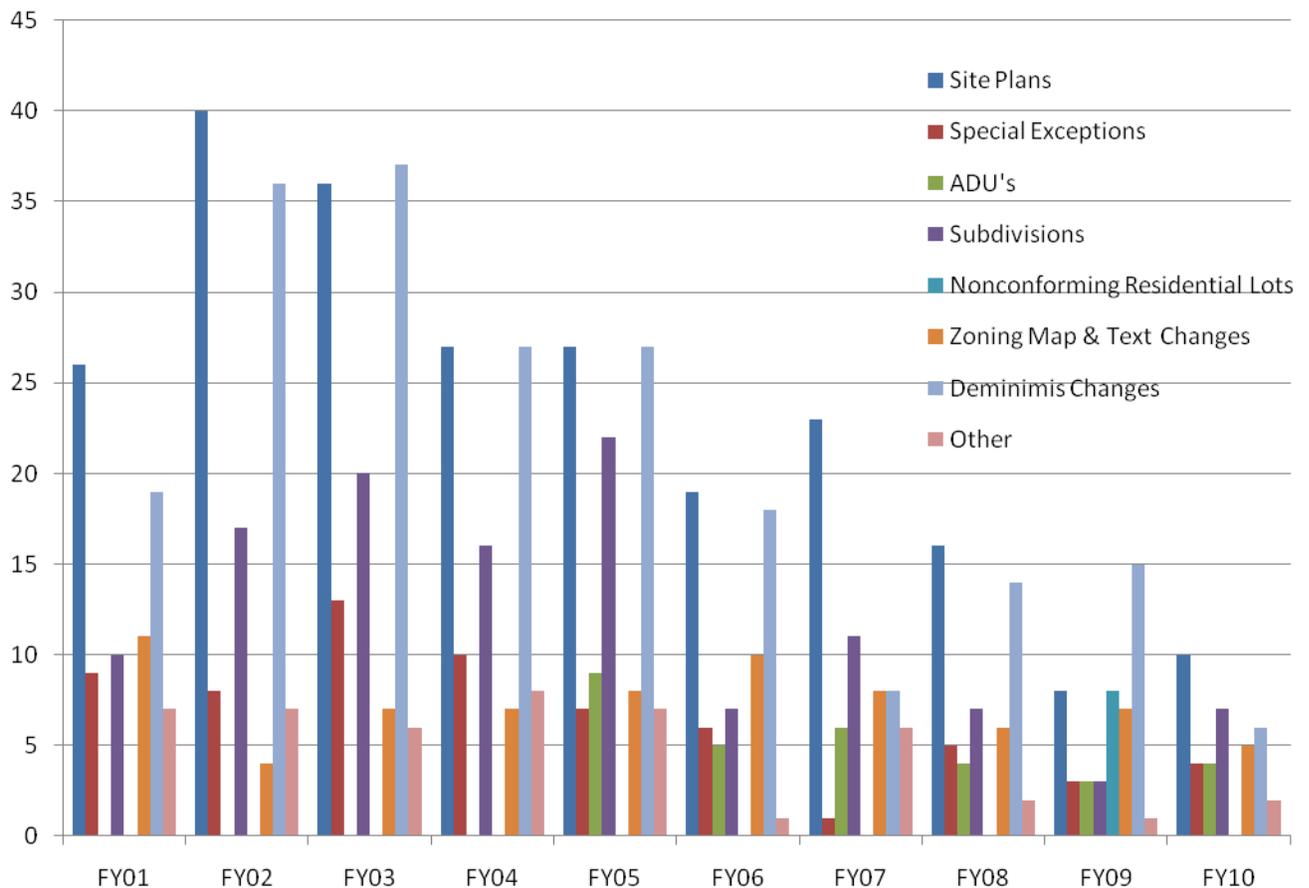


Planning Statistics

Planning Board Actions FY2001 – FY2010					
		SITE PLANS (Including Amended)	SPECIAL EX-CEPTIONS	ADU'S	SUBDIVISIONS (Preliminary, Final, Minor, Amended)
7/1/2000	6/30/2001	26	9	0	10
7/1/2001	6/30/2002	40	8	0	17
7/1/2002	6/30/2003	36	13	0	20
7/1/2003	6/30/2004	27	10	0	16
7/1/2004	6/30/2005	27	7	9	22
7/1/2005	6/30/2006	19	6	5	7
7/1/2006	6/30/2007	23	1	6	11
7/1/2007	6/30/2008	16	5	4	7
7/1/2008	6/30/2009	8	3	3	3
7/1/2009	6/30/2010	10	4	4	7
<b>Total</b>		<b>232</b>	<b>66</b>	<b>31</b>	<b>120</b>
<b>Average</b>		<b>23</b>	<b>7</b>	<b>3</b>	<b>12</b>

Planning Board Actions FY2001 – FY2010 (continued)					
		NONCONFORMING RESIDENTIAL LOTS	ZONING MAP & TEXT CHANGES	DEMINIMIS CHANGES	OTHER (Street Vacations & Discontinuances, Sale of City Owned Property, Etc.)
7/1/2000	6/30/2001	0	11	19	7
7/1/2001	6/30/2002	0	4	36	7
7/1/2002	6/30/2003	0	7	37	6
7/1/2003	6/30/2004	0	7	27	8
7/1/2004	6/30/2005	0	8	27	7
7/1/2005	6/30/2006	0	10	18	1
7/1/2006	6/30/2007	0	8	8	6
7/1/2007	6/30/2008	0	6	14	2
7/1/2008	6/30/2009	8	7	15	1
7/1/2009	6/30/2010	0	5	6	2
<b>Total</b>		<b>8</b>	<b>73</b>	<b>207</b>	<b>47</b>
<b>Average</b>		<b>1</b>	<b>7</b>	<b>21</b>	<b>5</b>

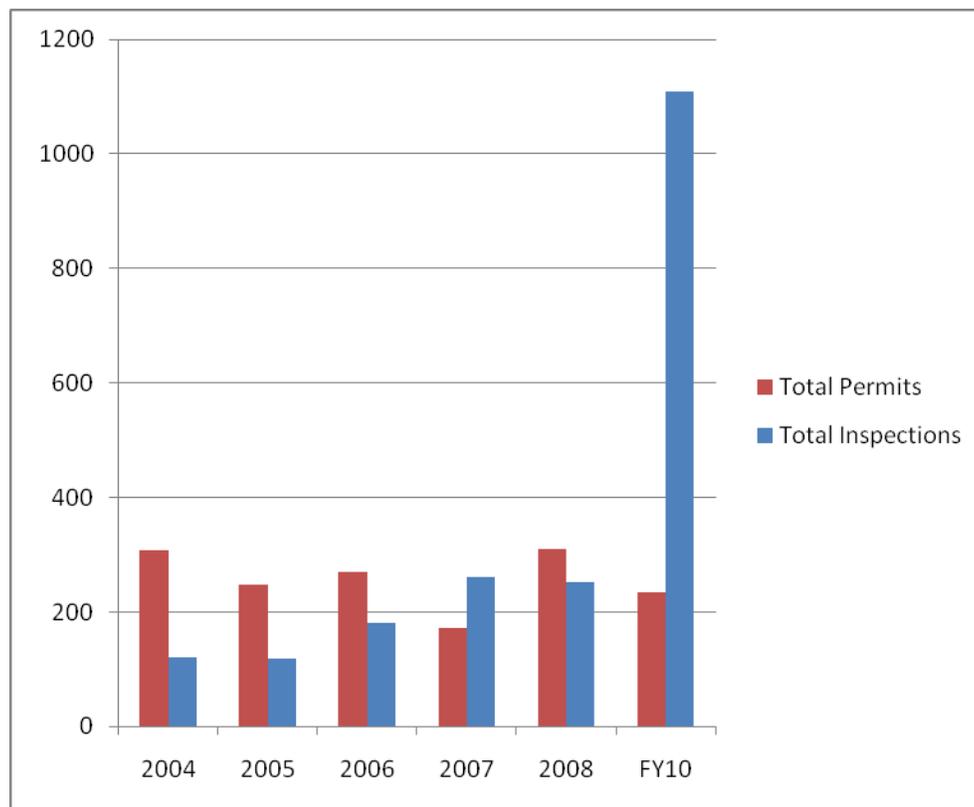
### Planning Board Actions FY01 - FY10



## South Portland Street Opening Statistics

### Total Permits and Inspections

Year	Utility Permits	Total Permits	Excavation Inspections	Temporary Repair Inspections	Final Repair Inspections	Total Warranty Inspections	Percent Inspected
2004	237	308	0	30	90	-	51%
2005	241	248	0	41	78	-	49%
2006	201	270	0	122	58	-	90%
2007	171	171	0	142	119	-	153%
2008	310	310	6	219	27	-	81%
FY10	234	234	4	613	406	85	76%



There was a decline in overall Permits for this time period, but there was a large increase in inspections. The largest number of inspections completed was for the Temporary pavement repairs. These are the excavations that either have a temporary patch or for excavations that show as temporary on the GIS Street Openings map but should have final pavement and required an inspection to confirm that the final pavement was or was not installed.

Next are Final Pavement Inspections; these are inspections on repairs that have final pavement installed or that were about to expire from a warranty period and ultimately become the City's responsibility. Reasons for this inspection could either be routine, reactionary to a complaint call, or for warranty purposes.

In regards to the Warranty Inspections, this is category of inspection added during this past year (hence the lower number) to capture warranty periods that were to expire within 45 days. This is a last minute inspection to catch any problems with the repair at the end of the warranty period and are separate from a Final Repair Inspection that theoretically could happen anytime within the 3 year life cycle of a final repair.

# Police

This is submitted as the 2009 Annual Report for the South Portland Police Department. The department's mission is *to work cooperatively with all citizens to protect life and property, preserve peace, enforce laws, and maintain civil rights through proper and responsive community based service.* I am extremely proud of the work completed by the men and women of this department during the past year. Their commitment to the department's mission, the community, the city, and the profession is, in my opinion, second to none.

During 2009, the department's authorized strength remained at 52 sworn personnel, including the Chief, Deputy Chief, Command and Supervisory staff, investigative and support personnel, and patrol officers. As is generally the case, however, due to retirements, resignations, injuries, and illnesses, the actual number of personnel generally remained below the authorized number. Based on a 2007 report completed by a city-formed committee that looked at recruiting, hiring, and retaining quality police officers for the city, the department continues to seek out ways to increase its authorized strength to the target goal of 55 sworn officers.

During the year, Lieutenant Frank Toderico, Sergeant George Berry, Detective Eric Jesseman, and Officer Edward Knutson retired. Their combined years of service exceeded 120 years. On behalf of the department and the city, I'd like to express our appreciation to each of these officers for their years of service and wish them well in their future endeavors. Officer Jake Hall, Officer Shane Stephenson, and Officer Christopher Gosling were hired to fill three of the vacancies. The three new officers completed the Maine Criminal Justice Academy's 18-week Basic Law Enforcement Training Program (BLETP) and now work in the Patrol Division.

In regards to department activity, when compared to 2008 statistics, certain violent crimes (Assaults and Sex Crimes) increased, while others (Robbery) decreased. The department recalled the officer who had been assigned to the Southern Maine Violent Crimes Task Force to bolster the patrol ranks. Drugs remain a concern, even though Drug Offenses reported through the department were down slightly. This may be the result of the department's continued association with the Maine Drug Enforcement Agency (MDEA). The department continues to have one detective assigned to the MDEA Task Force, responsible for investigating drug activity in and around South Portland, and another detective is assigned to MDEA as a resident agent. Property crimes such as burglaries and thefts decreased, while burglaries to motor vehicles increased. The department experienced a slight increase in response to calls for people experiencing a mental health crisis and for domestic disputes. The department utilizes state and federal grant funding to conduct impaired driver (OUI) roadblocks, target seatbelt violations, and combat underage drinking. The department was also able to secure a grant that funded a full-time domestic violence advocate to work with officers from South Portland, Portland, and Westbrook as they conduct follow up investigations of reported incidents of domestic violence.



During 2009, the City entered into a mutual aid agreement with the Towns of Cape Elizabeth and Scarborough to establish a policy for activation and use of the newly formed Southern Maine Regional Special Weapons and Tactics Team (SMR SWAT). Officers from the three communities are trained in special operations so that, if deployed to a high risk critical incident, they would work together as one unit. The police department continues its regional initiatives by utilizing the Metro Regional Crime Lab, which combines the resources of several local agencies to equip one crime lab with the latest technology to assist local police departments with processing

evidence and identifying suspects. The department also collaborated with other local police departments to conduct the first regional Citizen Oriented Policing School, a program that provides members of the public with an overview of police work. Work on consolidating dispatch operations with the City of Portland has continued, with the ultimate goal of one dispatch operation for both communities.

The following statistics summarize a portion of the department's 2009 activity:

<u>Crime Reports</u>		<u>Activities</u>	
Murder	1	Calls for Service	34,471
Robbery	13	Incident Reports	4806
Aggravated Assault	39	Physical Arrests	757
Assault	176	Criminal Summonses	811
Sex Crimes	10	Traffic Stops	5662
Arson	2	Citations	904
Burglary	95	Paperwork Service	255
Burglary to Motor Vehicle	202	Outstanding Warrants	487
Drug Offenses	117	911 Hangups	709
Theft	966	Alarms	1042
Forgery/Counterfeiting/Fraud	117	Domestic Disputes	384
		Criminal Threatening	152
Weapons Offenses	14	Missing Persons	64
Vandalism	271	Suicidal/Mental Health	267
OUI	138	Drug Overdose	54
All Other Offenses	2113	Disorderly/Fight	610
		Suspicious Activity	1712
Cocaine Seized	8.5 GM	Arrest Warrant Service	116
Crack Seized	16.3 GM	Animal Calls	948
Heroin Seized	3.6 GM		
Crystal Amphetamine	8.0 GM	Property Stolen	\$903,524
Prescription Drug Types	399 dosage units	Property Recovered	\$281,640
Marijuana Seized	682.7 GM	Property Damaged	\$90,071
		7 plants	

I would also like to thank our residents, business owners, and other city staff for their ongoing support of the department and our efforts to make South Portland a safe place to live, work, and do business.

Respectfully submitted,

Edward J. Googins  
Chief of Police



# Public Works

This Division is responsible for all street and sidewalk maintenance, daily trash pickup, the transfer facility operation, and repair and maintenance of all equipment assigned to this division. All street sign installation and replacement and line striping are functions of this division as well.

Snowplowing and sanding/salting are major components of the Public Works Division's winter operations. There were 5 plowable storms this past year, during which 120 miles of streets were kept plowed and sanded. In addition, 1,434 tons of salt and 1,240 yards of sand were spread to keep the streets safe. Sidewalk plows cleared 82 miles of sidewalks during each storm.

The total amount of trash collected from January 2009 to December 2009 was 5,648 tons. During this same time, the amount of recycled material collected by our contractor was 2,076 tons.

PW collected 116 cell phones, 44 laser cartridges, 233 inkjet cartridges, and many rechargeable batteries that were recycled, as well as provided 81 discounted, backyard composting bins to residents.

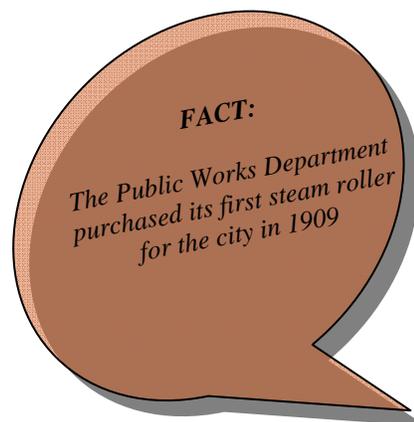
The transfer station allows citizens to dispose of household items. Included in this list are wood, shingles, sheetrock, metal, tires, universal waste, as well as a Salvation Army box for donation of useable clothes & shoes. The facility also makes unscreened compost available to the public which is composed from leaves, ground brush, and yard clippings disposed of by residents.

The Public Works Division operates an aggressive street sweeping program. This task is performed during the spring and summer months. A total of 877 tons of street debris was swept during the past season. This program has significantly decreased the amount of sediment filtering through the Waterman Drive treatment plant.

The paving program was in full swing with the paving of 25 streets, totaling 4.96 miles, and numerous sections of sidewalks totaling over 6,925 feet. Additionally, over 11,000 feet of bituminous curb work was replaced or added. Esplanades in 136 locations were repaired. The Public Works crew paved and repaired over 212 driveway aprons as well as ground and paved 3,300 feet of trenches. A total of 2,252 tons of asphalt was used for these assignments.

In accordance with the contract for street line striping, all center lines, edge lines and lane lines throughout the city were repainted. The Public Works crew also completed all turn arrows, letters, stop bars and crosswalks through the city.

During this period the Public Works division added one full-size dump truck with plow gear, and one 1-ton dump truck.



# Recreation

The Recreation Division of the South Portland Parks, Recreation and Public Works Department offers a variety of recreation programs, activities and special events to the community throughout the year. The Community Center serves as a focal point for indoor and the Wainwright Recreation Complex for outdoor activity. The Redbank Community Center on the west side of the city facilitates an after school program as well as many youth sports activities.

The On Our Way and Growing Years Pre-School provides a structured program opportunity for 72 children during the fall, winter and spring. Other popular pre-school age programs include Toddler Time for 1 ½ to 4 year olds, Gym Time for 4 and 5 year olds, and Toddler Art. A summer Kinder Camp is offered for 3 to 5 year old children.

Family programs are designed to involve children and parents in activities. Taekwondo, Mother-Son Sportfest, Family Bingo Night, Father-Daughter Dance, Kid's Yard Sale, Superhero Night and Family Trips to Boston for sports and theater events are examples.

A wide variety of youth sports programs are offered including 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> Grade Basketball and Soccer, Hoop Magic, Red Riot Dribblers, Soccer Magic, Start Smart, Track Magic, Gymnastics, Lacrosse, Tennis, Open Gym, Pillow Hockey, Floor Hockey, Big Red and Nothing But Net Basketball Camps, Challenger Soccer Camp. In addition to sports, other youth and teen programs provided include Clay For Kids, Mad Science, Skiing, Vacation Camps, Red Cross Baby Sitting, Teen Center, Art Camp, Big Riots Camp, Little Riots Camp, Teen Extreme Camp and Teen Trips.

Adult fitness and wellness activities include Aerobic Dance, Body Flex, Cardio Tennis, Yoga, Line Dance, Open Gyms, Volleyball, Zumba, Pilates, Athletic Boot Camp, NIA, and Hula Hoop Fitness. Adult enrichment programs include Acrylic and Water Color Printing, Ballroom Dance, Quilting, Knitting, Clay, Self Defense for Women, Life Planning and a Co-ed Softball League.

Senior programs offered include Three Score Plus Club, Stretch and Step, Lunch and Learn, Fit to Live, Card Games and Monthly Movies. Senior trips and special events are also offered and include Fall Foliage, Fryeburg Fair, Holiday Lights Tour, Boston Theater, Breakfast and Lunch Club, Boston Flower Show, St. Patty's Day and Valentines Day Party, Christmas Tea, Portland Players, Stone Mountain Arts Center, Cabbage Island Clam Bake.

The Swimming Pool provides a variety of aquatic programs including general swims, youth team swims, water aerobics and water safety classes.

The Municipal Golf Course provides an excellent golf experience for golfers of all ages and ability.

The Recreation Division is also involved with two special community events at Mill Creek Park; Art in the Park and the Holiday Tree Lighting. The new Mill Creek gazebo was the site of the popular Summer Concert Series.



# School

Thank you for this opportunity to share the work of the South Portland School Department. Our mission, “Enriching Lives through Quality Learning for All,” is grounded in four basic beliefs. Following are some of the highlights from the 2009-2010 school year.

**All children are capable of learning:** Our work continues to be targeted toward ensuring that all students have opportunities to engage in high levels of learning. To do so, we have focused our attention on ensuring the success of each of our 3120 students. Areas we have targeted include providing academic support for struggling learners as well as increasing opportunities for students to take honors and Advanced Placement programming.

One of our goals at South Portland High School has been to decrease the percentage of students who do not pass core curriculum (English, Math, Science and Social Studies) courses on time. The Learning Lab, Essential Classes, Learning Alternatives on One Campus programming, and the SPSHS Summer Academy continue to be in place to address individual student needs.

At the same time, the number of students achieving a passing score in Advanced Placement courses has increased from 50% in 2009 to 73% in 2010. One way we have increased opportunities for all students is to offer rigorous coursework through the “Virtual High School” program, our Senior Internship which places students in community internships to explore career choices, an on-line/in class hybrid Graphics Design course and a new Robotics course offered during the school day. All of these courses provide real-world opportunities for students to participate in rigorous, relevant coursework.

The Intervention Strategists at each of the middle schools work closely with classroom teachers in developing literacy strategies and differentiating the curriculum to meet multiple student needs. The READ180 and System 44 lab settings for students currently reading below grade level have shown remarkable success in improving individual student reading skills.

The five elementary schools are committed to improving student achievement by engaging our 21<sup>st</sup> century learners in rigorous, relevant learning. Developing relationships, student aspirations and community involvement are goal areas for targeting student engagement at the elementary level. Additionally, our elementary schools are providing flexible groupings which allow students to move in and out of supportive services as needed. Much attention has been given to providing supports such as System44, FASTtMath, Literacy Intervention and Title I for students identified as being “at risk” of not being successful in school.

Throughout the district, grade span school improvement plans guide the day-to-day work toward realizing our goals. For more specific information on our plans and progress, please visit our website [www.spsd.org](http://www.spsd.org) to review our Comprehensive Education Plan as well as our State of the Schools reports.

**Teaching will reflect the best of what we know through research about how learning occurs:** The district is committed to a culture of Professional Learning Communities, where groups of teachers work together to improve instruction. The Professional Learning Leadership Team (PPLT), comprised of teacher leaders and administrators, plan the use of staff development days and early release times to focus on looking at student work to improve instruction and student achievement. Federal Grant funding of our No Child Left Behind plan and our High School Smaller Learning Community Grant have both support our work on the principles of Relationships, Relevance and Rigor.

**Relationships** – Strong learning relationships are essential to improving student achievement. We believe students are more likely to make a personal commitment to engage in their own learning when they know that teachers, parents and other students care about them. It is our aim to create a learning environment that supports the core values of respect, compassion, responsibility, honesty, fairness and courage. With a firm grounding in relationships, relevance and rigor can develop naturally.

**Relevance** – Relevance refers to learning in which students apply core knowledge, concepts, or skills to real-world situations. Relevant learning is interdisciplinary and contextual and realized through authentic problems, tasks, simulations, service learning, connecting concepts to current issues and teaching others. With a strong foundation in relationships and relevance, students are ready for rigorous learning.

**Rigor** – Academic rigor occurs when students demonstrate a thorough in-depth mastery of challenging tasks through reflective thought, analysis, problem solving, evaluation, or creativity. In identifying rigor it's important to remember it's the quality of the thinking involved in the task, not the quantity.

We have identified four strategies for achieving our goals. To improve student achievement we will:

Community Relationships – Expand relationships within the community that broaden understanding of student learning and engagement, student needs, and student achievement,

Assessment – Refine a broad assessment system that ties assessment back to essential learning and curriculum expectations to inform instruction.

Professional Learning Communities – Examine data to make instructional decisions, and develop intervention actions to improve student engagement and achievement.

Instructional Practice – Use best practices within the frameworks of relationship, rigor and relevance to respond to individual needs of all students.

**Schools will prepare all students for the challenges and opportunities of the 21<sup>st</sup> Century:** We know that all students need some further education or training beyond high school, in order to find satisfying careers that will provide a living wage. We're pleased to report that our high school and middle schools continue to work with the MELMAC Education Foundation to provide opportunities for middle and high school students to explore school- and community-based programs designed to increase students' aspirations for higher education. Additionally, the high school is involved in the fourth year of the Smaller Learning Communities Grant which focuses on personalizing learning and ensuring that all student have access to a rigorous curriculum in order to be prepared for college or further study. South Portland High School has maintained a goal of increasing enrollment in postsecondary institutions for their graduates. In 2010, over 90% of the students in the graduating class enrolled in postsecondary institutions.

**The community values quality education:** In June 2010 the Secondary Schools Facilities Committee submitted major capital construction applications for Mahoney Middle School and Memorial Middle School to the Maine Department of Education. We anticipate hearing in June 2011 where our two projects fall in the list of 74 submitted applications. In the meantime, phase two of the capital improvement work authorized by the voters in 2008 was completed at Mahoney Middle School and Memorial Middle School. The work included security upgrades at both buildings as well as asbestos containment at Memorial Middle School.

The FY2011 budget passed by the voters represented the loss of 25 positions district wide. Further reductions were offset by Federal Stabilization funding which is being used by the State to minimize the reductions in General Purpose Aid. In a forwarding thinking effort the Board of Education and City Council jointly agreed to set aside a percentage increase to off-set future tax needs anticipated for the High School renovation bond.

As part of the budget deliberation process, The Board of Education also developed three task forces to explore further options for reducing the overall budget; the Co-curricular Activity Fee Task Force, the Custodial Task Force and the Consolidated Middle School Task Force. Each of these task forces will make recommendations to the Board of Education prior to the development of the FY2012 budget which promises to be equally complex.

Overall, 2009-10 was a challenging year. Our outstanding, dedicated staff continues to work diligently to provide quality educational programming for the students of South Portland. We have seen clear evidence of significant improvements in teaching, learning and student academic growth. We remain firm in our commitment to South Portland students and believe strong community support is critical to providing an educational foundation for the youth of South Portland. Thank you for your continued support.

# South Portland Community Television

Thank you for watching Channel 2 on the Time Warner Cable system!

Once again, our focus this past year has been centered on efforts to improve the diversity of Public Access programming while continuing to serve the city by providing access to municipal meetings both via cablecast and the internet. In addition, we replaced some equipment which was past its serviceable life and explored new technologies to better serve the citizens of South Portland. The live mixing console used to record city meetings is new, and viewers may have noticed that there are now onscreen names and titles to help identify councilors and board members during meetings.

The results of a recent survey indicated that the majority of respondents would prefer a consolidation of the School and Government programming onto one channel with Public Access programming on a channel of it's own. We will work to make this change in the coming year and of course will continue to bring municipal and school related programming into residents' living rooms so that they can remain aware of and engaged with their local government. Municipal and School meetings are now archived and are accessible via the internet on the City Web page. A new feature for city and school departments, non-profit organizations and qualified users will be instant access to our bulletin board for the purpose of uploading announcements to SPC-TV.

We continue to actively seek out and create programming which reflects the diverse interests of the citizens of South Portland. Public Access programming continues to grow at an unprecedented rate (see attached charts), due to outreach efforts on our part, but also because more and more community interest programming is becoming available via the internet. Look for new and varied shows in 2011, we've got a whole new lineup ready for you!

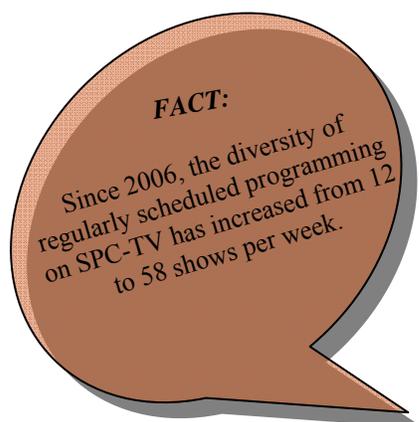
Franchise renewal proceedings are underway and much of the discussion will be drawn from the results of the citizen surveys that were distributed in November. Thank you for participating!

Also, continued thanks for your support and as always don't hesitate to call with your comments or suggestions, 767-7615.

Respectfully submitted,

Tony Vigue, Manager  
SPC-TV

-W. Maurice Amaral  
Media Specialist



## An Explanation of the Charts

SPC-TV’s programming consists of several basic ‘types’ that come from a variety of sources. We categorize our programming by noting what type it is and where it came from using the following categories:

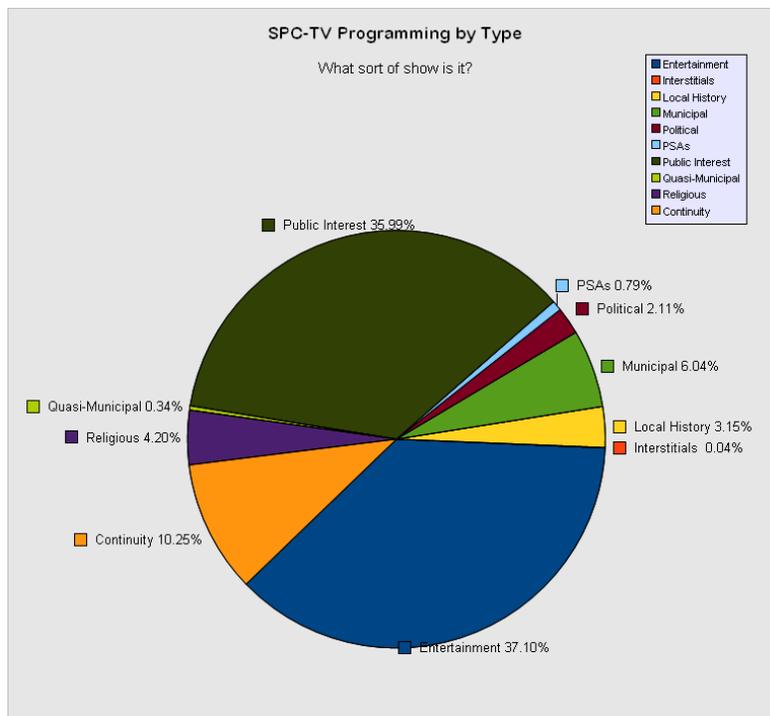
### Types of Shows:

Educational:	Shows that teach
Entertainment:	Shows that entertain
Interstitial:	Station IDs
Local History:	Shows about local history
Political:	Shows with a political agenda, or that focus on a political topic
PSA:	Public service announcements
Public Interest:	Shows about various issues, topics & events
Quasi-Municipal:	Shows about city-sponsored and/or endorsed events
Religious:	Shows for and about religions and cults

### Where They Came From

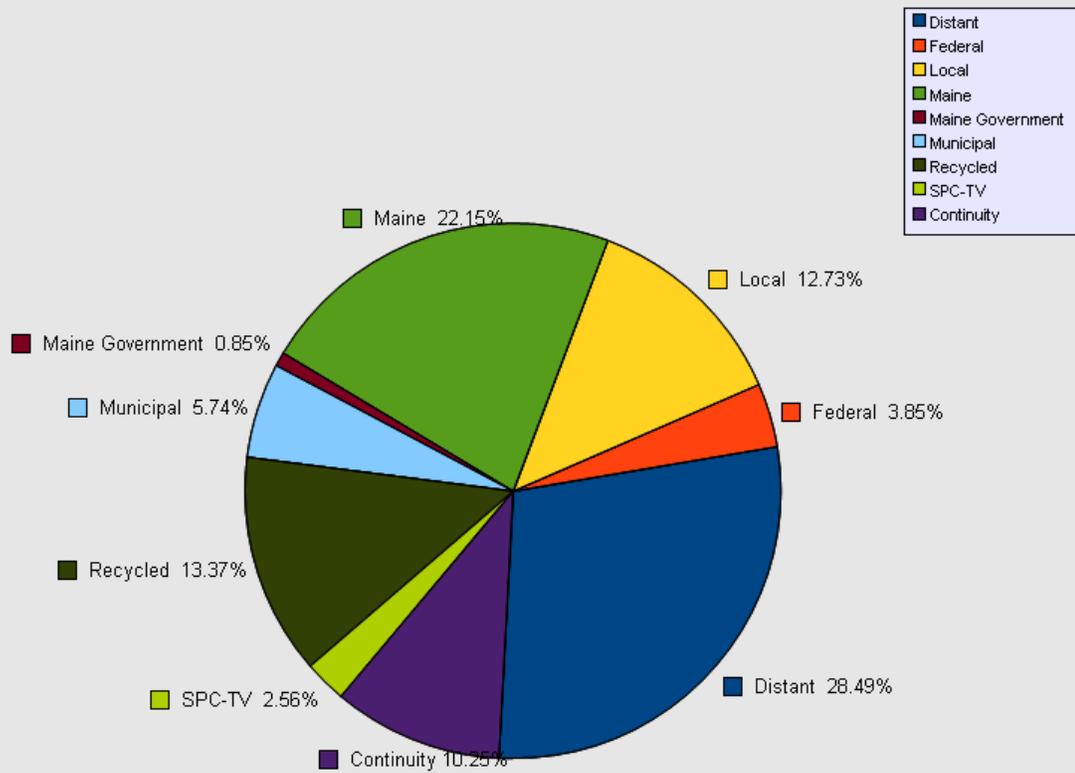
Distant:	Produced outside Maine
Federal Government:	Produced by the Federal Government
Local:	Produced by South Portland residents & nonprofits
Maine:	Produced by Maine residents & nonprofits
Maine Government:	Produced by Maine State Government
Municipal Government:	Produced by the City of South Portland
Recycled:	Public-domain content from a variety of sources
SPC-TV:	Produced by SPC-TV

The three charts shown display this information in different ways. The first, *SPC-TV Programming by Type* displays what types of shows SPC-TV programmed during 2010. The top three types of shows are Entertainment (37%) Public Interest, (36%) and Continuity (10%). *SPC-TV Programming by Source* gives a little detail into where our shows come from. We like to have around 50% of our programming come from South Portland and Maine. The chart shows that the 2010 total for the categories Local and Maine was 35%, a one percent increase over last year. However this does not take into account Municipal programming which increased two percentage points to 6% in 2010. Nor does it factor in Maine Government programming or programs produced by SPC-TV. With these sources factored in, the amount of



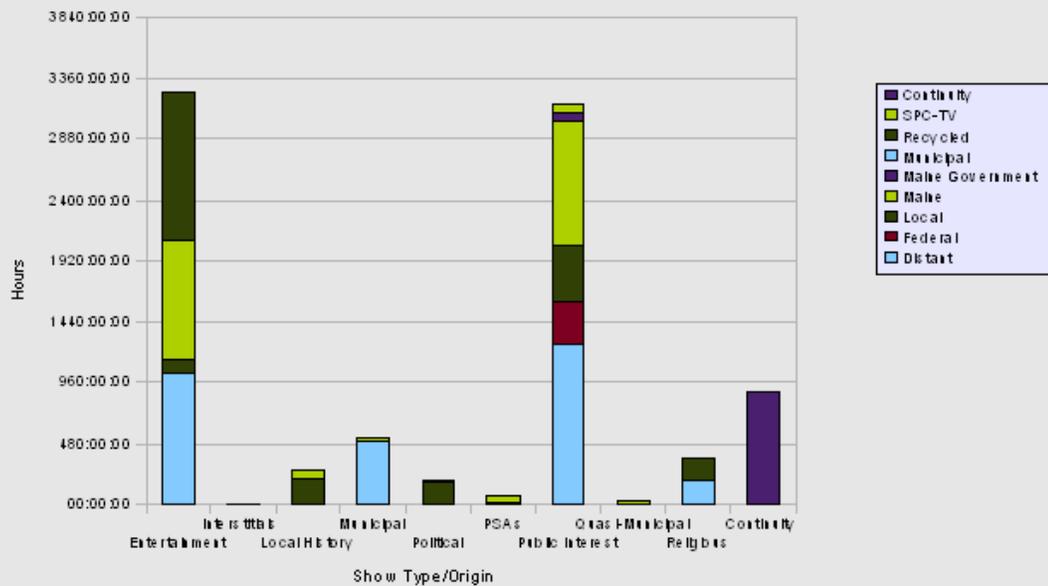
### SPC-TV Programming by Origin

Where did the show come from?



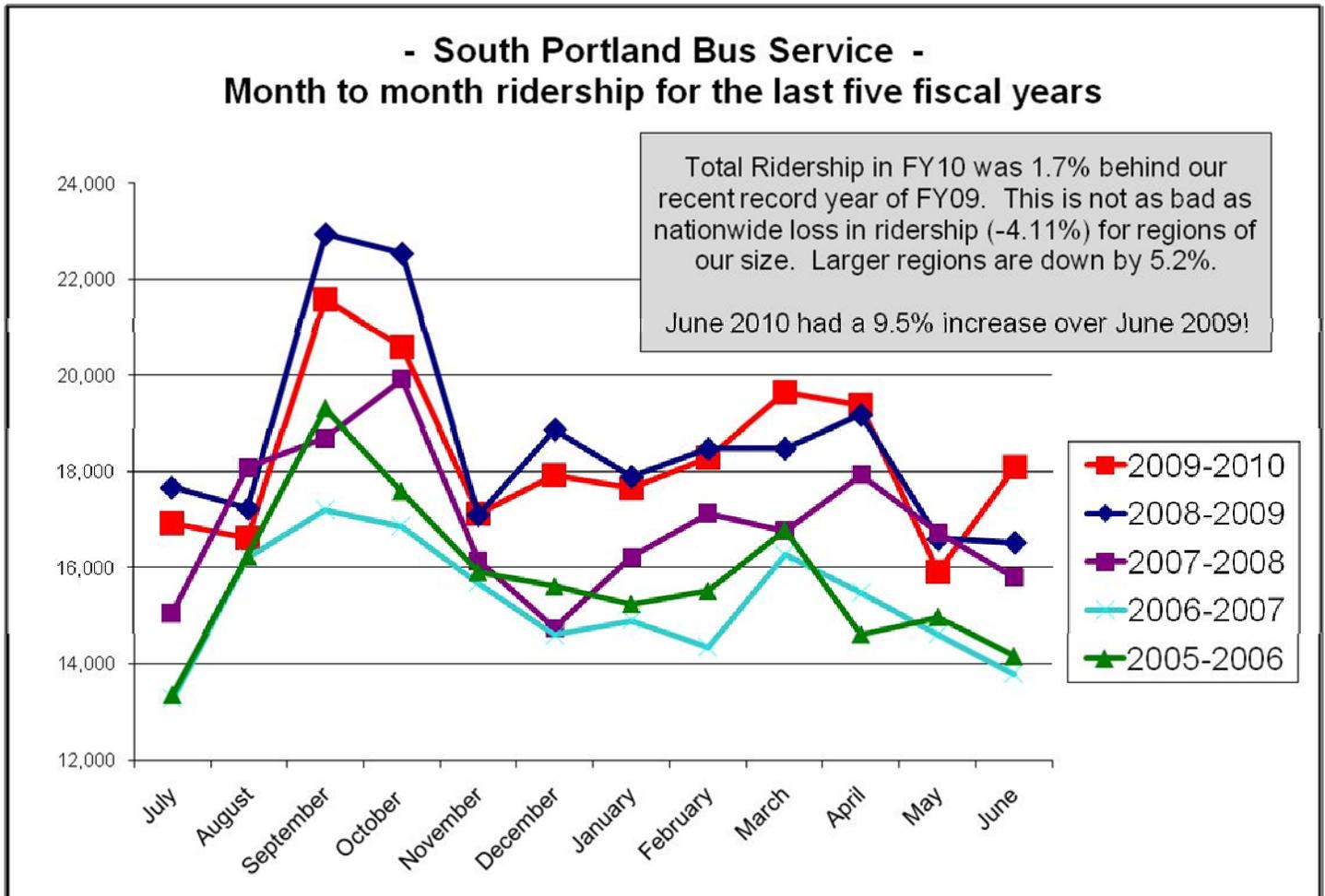
### SPC-TV Programming as a function of Source and Type

The relationship between show types and origins



# Transportation & Waterfront

**Providing transportation alternatives and mobility:** We provided 219,749 passenger trips in FY10, about 1.7% fewer than the previous fiscal year. This slight decrease in ridership is more favorable than the national trend. FY09 was a record year for public transit, and many bus systems experienced much greater losses in ridership in FY10. These totals do not include over 5000 complementary paratransit trips provided by RTP for disabled residents who are unable to use the regular city buses (which are handicapped accessible). Complementary paratransit for disabled residents was available at the same time as fixed route services: 17 hours Monday thru Friday and 12 hours on Saturdays and Holidays.



**Transit-oriented Tax Increment Financing (TIF) District:** The Planning Department coordinated an amendment to State law creating TIF Districts for transit-oriented development. Then we took advantage of the amendment. The state approved a transit-oriented TIF District to capture and retain 25% of the increased assessed value from taxable real property in the District. TIF revenues can be used for projects such as increasing the frequency of buses on current routes, extending bus service to Wainright Farms, adding a Mall-area circulator bus service, increasing bus service on the Broadway spine, and implementing a ferry service. Pedestrian, bicycle, and other non-vehicular accessibility improvements are also eligible TIF expenditures. TIF funds can be used for day-to-day operations as well as capital improvements such as a bus maintenance facility and bus shelters.

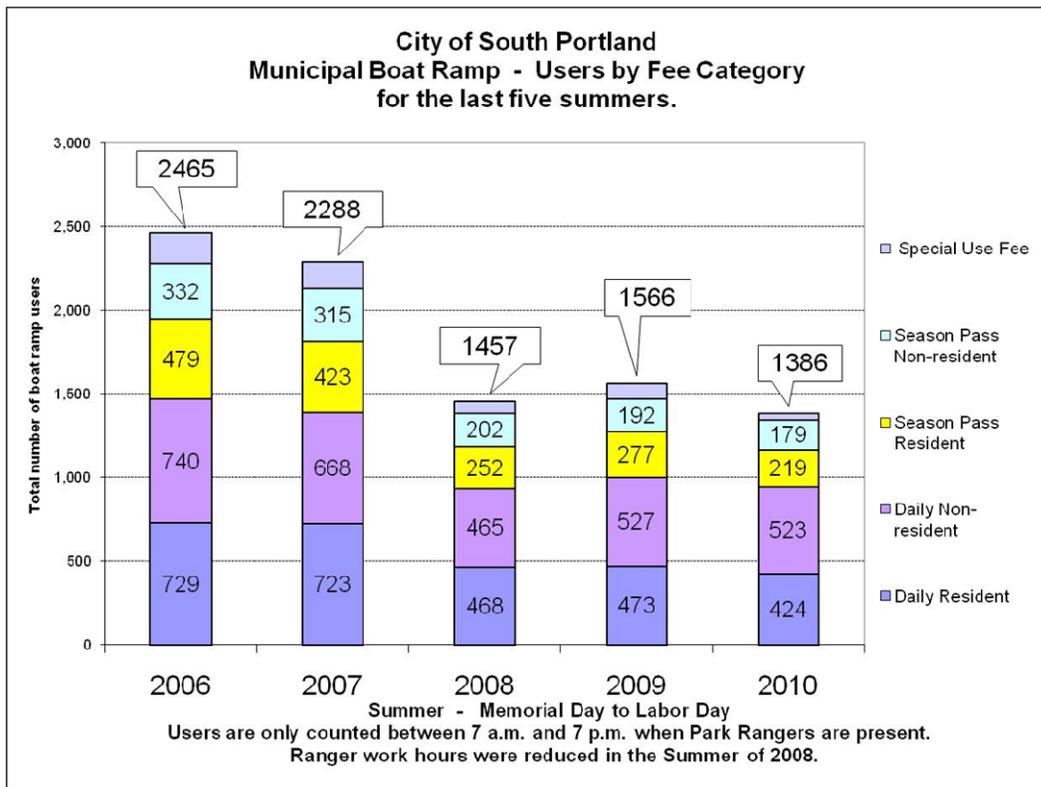
**City receives “Transit Bonus:”** Since 2004, the Maine Department of Transportation has rewarded cities who increase their investment in public transportation with a “Transit Bonus.” In fiscal year 2010 the city was eligible to receive \$265,401 as an incentive for its continued commitment to public transit. Due to state funding constraints, we received \$83,394 as our proportional share which must be applied to local road maintenance. Because of our commitment to public transit, South Portland has received a bonus of \$655,865 since 2004 to improve our local roads.

**“Adopt-a-stop” program initiated:”** Several high-use bus stop locations are not maintained by the city’s public works or parks staff. Residents can volunteer to maintain one of these bus stops, or one near their home or workplace. Businesses can also volunteer to clear and clean the bus stops near their establishments. This project was organized by a volunteer n collaboration with us and the City of Portland Public Services Department (similar to our Public Works). South Portland participants will receive a shovel in advance, and a 10-ride ticket after each major storm if they meet their volunteer responsibilities. A small Adopt-A-Stop sign is attached to the bus stop sign recognizing the volunteer’s efforts.



**Bus Pass Program - Community Development Block Grants (CDBG):** Working together with the city’s School Department and the General Assistance office, the CDBG program provided increased funding for a popular and well utilized bus pass initiative. The School Department and General Assistance Office confidentially administer the process to provide free transit passes to residents of qualified households whose income is at or below 80% of median income. In FY10 we provided over 3,700 bus trips for students and adults to get to or from school, to work, to medical appointments, or shopping.

**Boat ramp at Bug Light Park:** The boat ramp experienced a small decrease in use for the summer of 2010 over the previous years. The “count” is only taken when Park Rangers are present in the summer, and we have reduced the total number of hours the Park Rangers are present. This popular facility is available all year, even in the winter after the floats have been removed, when it is used by commercial fishermen and other businesses.



**Transit Initiative for Southern Maine Community College:** In May the Bus Service signed an agreement with SMCC and METRO to encourage the use of public transit by SMCC students. The intent is to lessen the need for parking on campus, reduce vehicle emissions with fewer single occupancy vehicles on the road, reduce congestion on Broadway and other roadways in South Portland, and increase overall ridership on public transportation. Students display an up-to-date SMCC identification card to the bus operator to receive a bus ride without payment. The number of students who ride the bus is tallied up each month, and SMCC reimburses the two bus services for the bus fare.



**Knightville Landing hosts community activities:** The municipal boat landing at Thomas Knight Park is a popular location for neighborhood activities. The Waterfront Market Association once again sponsored a family-oriented event during the MS Regatta Harborfest. The boat landing was a “card stop” for the Powerboat Poker Run. Owners of boats of all description make a donation to the National Multiple Sclerosis Society to participate in the Poker Run. They travel to several marinas in Portland Harbor and pick up a numbered tag at each card stop. The tags are turned in and participants receive a seven-card poker hand at the last stop. The highest poker hands win prizes.

**Portland Street Pier hosts commercial fishermen and water related business as well as providing public access to the working waterfront:** The city maintains the only municipal facility in Portland Harbor that provides boat slips exclusively for commercial fishermen. Revenue generated from boat slips and a leased building provides for the maintenance and operations of this and other popular city-owned waterfront facilities.



# Water Resource Protection

The Department's primary responsibilities are divided between three main divisions: *Treatment Systems*, *Collection Systems* and *Engineering*. These divisions are further separated into specialized areas that address the particular functional aspects unique to each (Figure 1).

The *Treatment Systems Division* is responsible for the proper operation and maintenance of the wastewater treatment facility and 28 pumping stations to ensure that residential, commercial and industrial sewage is adequately treated before being discharged into the Fore River. Effluent from the City's wastewater facility must meet strict state and federal water quality guidelines. The Treatment Systems Division must also ensure that the City's major industries do not discharge excess amounts of materials that could compromise the proper functioning of wastewater treatment facility.

The *Collection Systems Division* is primarily responsible for ensuring the proper functioning of the City's underground infrastructure, which consists of both sewer pipes and storm drains. These pipe networks convey sewage to the wastewater treatment facility and remove stormwater from the developed areas in the City. Additionally, the Collection Systems Division is responsible for ensuring that the City complies with state and federal regulations to minimize the adverse effects from polluted stormwater runoff into local water resources.

The *Engineering Division* is responsible for overseeing the City's Combined Sewer Overflow (CSO) Program, which is also governed by state and federal regulations. Some of the City's underground sewer and stormwater pipes are connected together and can discharge directly to nearby surface waters during heavy rain events. These discharges, collectively referred to as CSOs, must be minimized to protect surface water quality. In addition to overseeing a wide variety of construction projects in the City, the Engineering Division also provides a variety of engineering support services to other municipal departments.

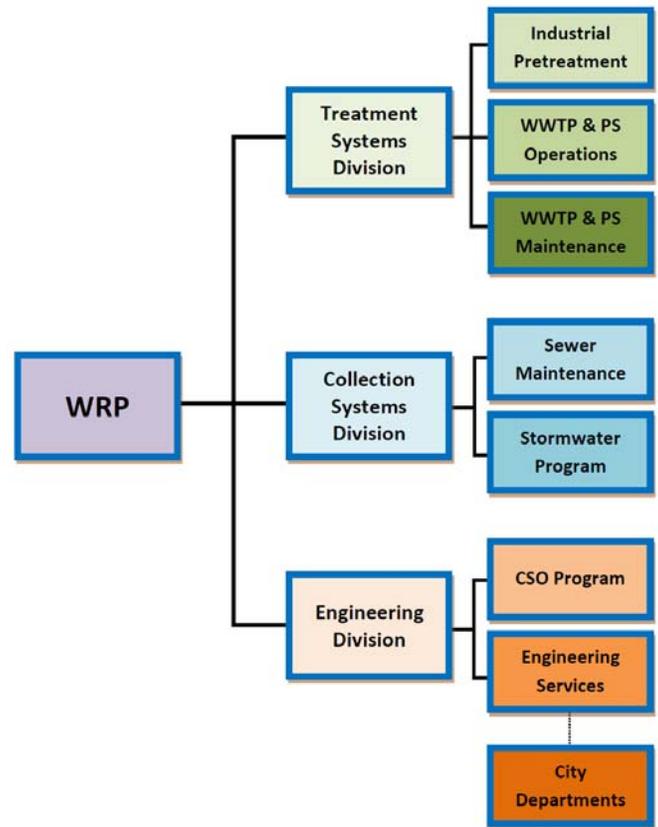


Figure 1: Water Resource Protection (WRP) Department Organizational Chart

## TREATMENT SYSTEMS DIVISION

- Reduced sludge (biosolids) production by 10% through operational measures resulting in cost savings of \$33,708.
- Promoted veteran operator Sean Castles to the newly created position of Chief Operator in April 2010.
- Continued to provide exceptional wastewater treatment for the most of the year with effluent values well below our current licensed discharge limits.
- Replaced long-time Compliance Administrator Ron LeTarte (who retired in June 2010 after over 20 years of dedicated service to the City) with Tom Wiley. Tom worked previously as the pretreatment coordinator for the Portland Water District for almost 20 years.

## Collection Systems Division Major Accomplishments

- **Construction Projects:** completed nearly 90 work orders for a wide variety of construction projects valued at over
- **Catchbasin Cleaning Program:** cleaned over 2,200 catch basins and removed 463 tons of sand and debris.
- **Sewer Line Maintenance Program:** hydraulically cleaned nearly 62,000 feet of sewer line and removed roots from another 33,000 feet of sewer line throughout the City.
- **Closed Circuit Television Inspection Program:** televised over 32,000 feet of sewer lines and storm drains.
- **Dig Safe Requests:** responded to over 1,500 location requests for construction projects throughout the City.

## Engineering Division Major Accomplishments

- **CSO Annual Report & Facility Plan:** submitted Annual Report and completed the CSO Facility Plan to help guide future CSO discharge minimization efforts.
- **Storm Water Management Model (SWMM):** developed hydraulic model for major sewer lines to evaluate future system upgrades and determine effectiveness of stormwater separation efforts.
- **Long Creek Pump Station Replacement:** received approximately \$750,000 in stimulus funds through the American Recovery and Reinvestment Act of 2009 to replace Long Creek Pump Station.
- **Pump Station Telemetry Upgrades:** began upgrade program for City's twenty eight pump stations to allow for detailed monitoring and control of associated equipment and instrumentation.
- **Developed Template for Creating Electronic Record Drawings:** began developing template for creation of electronic record drawings for electrical and instrumentation systems for all the pumps stations.
- **Hired Senior CAD Technician to Develop Uniform CAD Standards:** in lieu of using consultants to address frequent need for CAD drawings, WRP hired a Senior CAD Technician who will also provide a variety of support services to WRP and other municipal departments.
- **Geographic Information System Data Management Improvements:** worked closely with City's IT Department to streamline and centralize data filing and storage for more efficient process that will benefit all City departments.
- **Coordinated Formation of City-Wide GIS Committee:** led efforts to establish a City-wide GIS Committee comprised of representatives from each municipal department.
- **Cash Corner Fire Station:** provided design assistance to address serious structural concerns with the building's support columns.
- **Stormwater System Improvements:** provided evaluation, design and construction oversight for several stormwater improvement projects throughout City.





# STATE OF MAINE

HOUSE OF REPRESENTATIVES  
CLERK'S OFFICE  
2 State House Station  
Augusta, Maine 04333-0002

Representative to the Legislature  
(term exp. 12/5/12)

**District: 122**

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South Portland, Maine 04106  
  
Residence: (207) 831-0828  
Cell Phone: (207) 831-0828  
  
E-Mail: tmorrison16@msn.com

**District: 123**

State Representative: Jane E. Eberle  
Home Address: 187 Pilgrim Road  
South Portland, Maine 04106  
  
E-Mail: eberleja@earthlink.net  
State House E-Mail: RepJane.Eberle@legislature.maine.gov

**District: 124**

State Representative: Bryan T. Kaenrath  
Home Address: P. O. Box 2168  
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Residence: (207) 409-7137  
Cell Phone: (207) 409-7137  
  
E-Mail: kaenrath@gmail.com  
State House E-Mail: RepBryan.Kaenrath@legislature.maine.gov

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# A Look Back - A Hundred Years Ago

The year 1909/1910 marked the city's 11th Annual Report. Mayor Fred Hamilton discussed in his inaugural address how the Council had shifted from a Republican to a Democratic one. As he was also Mayor the previous year, he commented on some of the recommendations he had made that were in fact carried out.

The sewers in South Portland were a controversial issue during this time. The extension of the Harriet Street sewer was built to take care of sewerage from the upland, however it formed "a stench hole of the worst possible character. This place consisted of several hundred square feet of unhealthy growth of maggots and scum, that could not help but spread the germs of typhoid all over our city."

The money appropriated for streets was small but used wisely. Mayor Hamilton recommended increasing that budget if they expected to grow and flourish and have better streets. He recommended the following streets as in dire need of repairs; the old Bog Road (leading from Highland to Rigby and Mussey Road.

## Mayor Fred G. Hamilton

Ward 1	Warren E. Lothrop
Ward 2	William C. Leonard
Ward 3	Niles Nelson
Ward 4	Leonard P. Skillin
Ward 5	Howard Dyer
Ward 6	John A. S. Dyer
Ward 7	Hugh F. Flynn

## Police Department Report

Assaults.....	12
Search & Seizure.....	1
Maintaining Gambling Place .....	1
Larceny.....	2
Begging .....	8
Malicious Mischief.....	5
Bicycling Riding on Sidewalk.....	1

Number of children enrolled in South Portland schools:  
1,602

Brown Tail Moths were a problem at the time and city workers were ordered to canvass the city and destroy all nests found in trees and shrubs along both city streets and private property.

## TAXES, 1909 (expenditures)

State Tax.....	\$9,773.04
County Tax.....	\$3,920.72
Bridge District Tax.....	\$1,389.77
City Tax.....	\$75,714.07
Overlays.....	\$2,328.82
Supplemental Tax.....	\$ 581.39
	\$93,707.81



