

City Council Workshop

Agenda Item #5

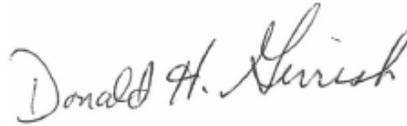
November 14, 2016

City Manager Search

This item is brought forward for discussion to re-open the City Manager's search and timeline.

Eaton Peabody Consulting Group is recommending the City go back out to advertise for the position. Council should discuss the process that was used to ensure you feel comfortable with it and review the ad to see if there are any changes you may want to make (residency requirement?) .

There are no additional fees from EPCG to go out again. I am available to stay as interim manager until a new manager is hired.

A handwritten signature in cursive script that reads "Donald H. Kurish". The signature is written in black ink and is positioned above a horizontal line.

Interim City Manager

CITY MANAGER

SOUTH PORTLAND, MAINE

The City of South Portland is accepting applications for the position of City Manager. A vibrant community of 25,000 located on picturesque Casco Bay, South Portland is known for its rich history, mixed use waterfront, natural assets, walkable and diverse neighborhoods and retail and industry. The City has been recognized as a New England Top 10 Best City based on economy/prosperity, safety, culture, health and quality of life. South Portland is a AAA/Aaa bond rated community from Standard and Poor's Rating Services and Moody's Investors Services, respectively.

South Portland operates under the Council-Manager form of government. The seven (7) member non-partisan council is elected by the registered voters of the entire city with two (2) members at large and five (5) from each of the five districts. The term of office is 3 years and no person can be elected for more than 3 consecutive terms. The council elects 1 of its members to serve as Mayor each year.

The FY17 operating budget is \$35.1 million, excluding schools, and the city has a total of 296 full and part time municipal employees.

The Council is seeking candidates with a minimum of 7 years of demonstrated municipal management experience as a Manager or similar related public/private business experience. Knowledge and experience in the areas of economic development, comprehensive planning, finance, budgeting, labor relations, policy management and environmental and sustainability issues are desired. Individual must be a visionary with demonstrated leadership, organizational skills; strong public speaker with excellent oral and written communication skills; ability to inspire and empower staff; work collaboratively with city staff, City Council, the School Superintendent and other City stakeholders and be enthusiastic to the needs of the community. Leadership with integrity, honesty, transparency and high ethical standards along with creative problem solving skills will be essential. The successful candidate is expected to live in South Portland and become an active member of the community.

Applicants will possess a minimum of a Bachelor's degree in Public Administration, or closely related field, with a Master's degree preferred. Salary will be determined based on experience and qualifications for the position.

Submit cover letter, resume, salary requirements and five (5) professional references by _____ to:

South Portland City Manager Search

Eaton Peabody Consulting Group

Attention: Richard Metivier

77 Sewall Street, Suite 3000

Augusta, ME. 04330

E-mail: rmetivier@eatonpeabody.com

Telephone: 207-622-9820

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