



SPCC MEETING

LOCATION	South Portland City Hall, Lower-Level Conference Room [NOTE – USUAL LOCATION]
DATE & TIME	March 7, 2016; 6:30PM [NOTE, BACK TO ORIGINAL TIME]
COMMISSIONERS	D. Critchfield (Chair), S. Bois (Vice Chair), C. MacLeod (Secretary), M. Braley, C. McNutt, B. Klotz, B. McKeagney, J. Meredith, J. Pagano
GUEST(S)	Brad Fox (SP City Councilor)
NEXT MEETING	March 21, 2016; 6:30PM

APPROVE PRIOR MEETING MINUTES	– Discussion and vote	D. Critchfield	5 min.
GUEST SPEAKER	– Brad Fox, SP City Councilor		10 min.
ADMINISTRATIVE MATTERS	– Discuss recent email correspondence between city council members regarding committees and commissions	D. Critchfield	5 min.
NEW BUSINESS	– New member nominations – Megan Sheehan,	C. MacLeod	5 min.
	– Discuss suggested action, if any, on Commission’s October 2002 “duties and responsibilities” outline		5 min.
	– Discuss Trout Brook field trip	C. McNutt	10 min.
	– Discuss 2015 annual report	D. Critchfield	5 min.
ONGOING MATTERS	– Freshwater Wetland Compensation Fund <ul style="list-style-type: none"> o Mildred Street – Meeting with Pat Cloutier March 11, 2016 	D. Critchfield	5 min.
	– Grants <ul style="list-style-type: none"> o Casco Bay Estuary Project [March 28 appl. deadline] 	J. Meredith	5 min.
COMMISSION STATUS REPORT	– Enhance Natural Resources Planning & Development <ul style="list-style-type: none"> o Update on Open Space planning development 	C. Macleod	10 min.
	– Develop the Commission’s Structures & Processes <ul style="list-style-type: none"> o Development of consistent brand identity and written reports 	C. MacLeod	5 min.
MEETING AJOURNED	– Final comments, thoughts, questions, takeaways	All	5 min.

SPCC Mission Statement

The South Portland Conservation Commission is a volunteer board appointed by the City Council to work with the Council, city departments, other committees, and the community on matters related to the creation and protection of the city's natural resources (open spaces, the coastline and all fresh water bodies and wetlands) as well as the mitigation of environmental impacts on those resources.

SPCC Powers & Duties (Article 3, Division II, Section 2-79)

- A. Shall keep records of its meetings and activities and make an annual report to the city council;
- B. Shall conduct research in conjunction with the Planning Board on local land areas;
- C. Shall seek to coordinate the activities of conservation bodies organized for similar purposes;
- D. Shall keep an index of all open areas within the city, whether publicly or privately owned, including open marshlands, swamps, and other wetlands, for the purpose of obtaining information relating to the proper protection, development or use of those open areas. The commission may recommend to the city council or to any board of the city or to any body politic or public agency of the state a program for the better protection, development or use of such open areas, which may include the acquisition of conservation easements;
- E. May advertise, prepare, print and distribute books, maps, charts, plans and pamphlets which it considers necessary;
- F. Shall assist the city in promotion of its open space and park plans, including the Greenbelt Master Plan, the Clarks Pond Study and the Recreational Area/Open Space Study and Linkage Plan; and
- G. Shall undertake any other conservation or environmental activities referred to it by the city council.