

South Portland City Council
Position Paper of the City Manager

Subject:

ORDER #57-16/17 – Award of Bid #13-17 to Westmatic, of Buffalo, NY, for the purchase of an automated vehicle washing system for the South Portland Municipal Facility. Passage requires majority vote.

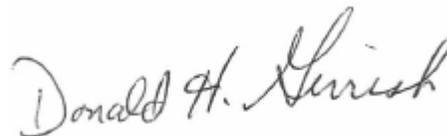
Position:

This award of bid is brought forward for the award of bid #13-17. We received bids from five (5) vendors. The bids ranged from \$175,391 to \$258,257. Staff from the City of South Portland, Sebago Technics, and SMRT reviewed and scored all of the bids that were submitted.

Please review the attached memo from Public Works Director Doug Howard for additional information. Public Works Director Doug Howard and City Engineer Brad Weeks will be attending Mondays meeting to answer additional questions.

Requested Action:

Council passage of ORDER #57-16/17.



Interim City Manager



Doug Howard
Director of Public Works
Phone: 207-767-7635
Fax: 207-767-7636

To: Don Gerrish,, Interim City Manager
From: Doug Howard, Director of Public Works
CC: Mary Perry, Greg L'Heureux
Subject: Award of Contract for Bus Wash Equipment for New Facility
Date: September 28, 2016

Dear Mr. Gerrish,

The City of South Portland has opened bids for the bus wash equipment to be installed as part of phase II of the new facility. We received bids from five (5) vendors. The bids ranged from \$175,391 to \$258,257. Staff from the City of South Portland, Sebago Technics, and SMRT reviewed and scored all of the bids that were submitted. The scoring was based on the following criteria:

- Organization and Structure maximum of 5 points
- Supervisor's qualifications maximum of 5 points
- Prior references maximum of 5 points
- System manufacturer's capacity to perform maximum of 10 points
- System manufacturer's maintenance capabilities and proximity to project maximum of 10 points
- Cost maximum of 50 points

The scores were done independently and anonymously and tallied together. After all scores were tallied, Westmatic was the clear winner.

Staff is recommending award of bid for the bus wash equipment go to Westmatic for the amount of \$176,597 as the low responsible bidder meeting specifications.

Respectfully,

A handwritten signature in black ink, appearing to read "Doug Howard".

Doug Howard
Director of Public Works



BID RESULTS

FINANCE DEPARTMENT

GREGORY N. L'HEUREUX
Finance Director

KRISTIE BRADBURY
Deputy Finance Director

COLLEEN C. SELBERG
Purchasing Agent

Bid # 13-17

BUS WASH EQUIPMENT

Bids for Bus Wash Equipment for the City of South Portland were opened on Wednesday, September 21, 2016 at 2:00 P.M.

Bidder	Notes	Price
Hydro-Chem Systems, Inc. Grand Rapids, MI		\$229,554.00
N/S Corporation Inglewood, CA		\$258,357.00
Interclean Ypsilanti, MI		\$175,391.00
MTI Portland, ME		\$232,240.00
Westmatic Buffalo, NY		\$176,597.00

Recommend Award to: Westmatic

City Manager

Finance Director



CITY OF SOUTH PORTLAND

THOMAS E. BLAKE
Mayor

DON GERRISH
Interim City Manager

SALLY J. DAGGETT
Jensen Baird Gardner & Henry

EMILY F. SCULLY
City Clerk

IN CITY COUNCIL

ORDER #57-16/17

District One
CLAUDE V. Z. MORGAN

District Two
PATRICIA A. SMITH

District Three
EBEN C. ROSE

District Four
LINDA C. COHEN

District Five
BRAD FOX

At Large
MAXINE R. BEECHER

At Large
THOMAS E. BLAKE

ORDERED, that award of Bid #13-17 be and hereby is made to Westmatic, of Buffalo, NY in the amount of one hundred seventy-six thousand five hundred and ninety-seven dollars (\$176,597.00) for the purchase of an automated vehicle washing system for the South Portland Municipal Facility.

Said amount shall be charged to the Municipal Services Facilities Other Equipment Account # 407965-656000

Fiscal Note: \$176,597.00

Dated: October 3, 2016