



Excavation Permit Application

EXCAVATION SHALL NOT BEGIN WITHIN A 12-HOUR PERIOD FROM THE TIME THE PERMIT IS ISSUED.

PERMIT SHALL BECOME NULL AND VOID 60 DAYS FROM ISSUANCE OF DIG SAFE NUMBER UNLESS RENEWED BY THE APPLICANT PRIOR TO THE EXPIRATION DATE

Permit# _____

City Excavator License No. _____

Licensed Excavator: _____

24 Hour Contact info: Name _____ Phone Number _____

E-mail address _____

Location of Excavation (Address): _____

Type of Excavation (check all that apply) Gas Power Sewer Water Drainage Driveway

Pole Other (describe) _____

Scope & Purpose of Excavation (give detailed explanation) _____

How much of the road will be affected/disturbed by the excavation (all, 1 side etc.)? Please describe:

Dimensions of excavation area: _____

Distance from nearest intersection: _____ ft. Side of street (i.e., north): _____

Is the reason for the excavation due to a broken or damaged pipe/conduit? Please explain:

If the excavation is off the pavement area, will any City tree(s), light pole(s), sign(s), sidewalk(s) or hydrant(s) be affected? Please explain:

Expected amount of time to be spent at this excavation location: _____ day(s) month(s)

What company will do the paving work (include company, contact name, phone): _____

Dig Safe No. (1-888-344-7233): _____ **Date Issued:** _____

Is this an “emergency” situation? Yes No If yes, please explain the nature of the emergency:

Is this a moratorium street? Yes No

Has the work been completed? Yes No Date work completed: _____

The final pavement repair must be completed by July 31st of the year following the excavation (i.e., an excavation done on December 31, 2015 must have the final pavement installed by July 31, 2016.

The applicant’s responsibility for the excavation ends when the street is overlaid or by July 31st of the fourth year from the calendar year the permit was approved, whichever comes first. In other words, whether the permit was taken out on January 1, 2015 or September 15, 2015, the City in both cases would take ownership of the excavation on July 31, 2019.

Please note that the eligibility for new street opening permits is dependent on completing final paving and necessary repairs for any previous excavations by the deadlines indicated above.

Required City Department E-mail Notifications:

Public Works: Mark Lorello mstorello@southportland.org

Contacted Conditions: Yes No

Public Works Condition(s): _____

South Portland Bus Service: Rick Sargent rsargent@southportland.org

Contacted Conditions: Yes No

South Portland Bus Service Condition(s): _____

Signals, Lights Traffic Loops: Dave Kasik dkasik@southportland.org

Contacted Conditions: Yes No

Signals, Lights, & Traffic Loops Condition(s): _____

Police Department: Shift Commander toddbe@southportland.org

Contacted Conditions: Yes No

Police Department condition(s): _____

Fire Alarm: Jim Wilson jwilson@southportland.org

Contacted Conditions: Yes No

Fire alarm Condition(s): _____

One open travel lane in the area of the excavation must be maintained at all times to ensure two-way travel. Contact dispatch at 207-874-8575 if this provision cannot be maintained each day.

Scaled sketch or drawing showing location of Excavation. Use of an air photo-based GIS application at a scale not smaller than 1"=100' showing street names, lot lines, and excavation address is required. We recommend the City's web-based GIS system at <http://www.mapgeo.com/southportlandme/>. Use the Aerial Photo base at the largest scale (generally 1"=68'). It is possible to draw lines and polygons using the mouse's right-click menu. Use the right-clicked draw text tool for addresses and any notes.

I hereby acknowledge that I have read this application and state that the above is correct and agree to comply with all City Ordinances regulating excavations.

Applicant's Signature _____ Date _____

Street Opening Clerk _____ Date _____

APPROVED

DENIED

Permit fee of _____ paid by: Cash Check Check# _____ Credit Card

Invoice (utility option only) Invoice Number _____ Invoice Date: _____

Utility or Contractor tracking number _____