

SPCC 11/2 Meeting Agenda

Greeting and approve minutes from last meeting – 10 minutes

Review of Group Agreements – 10 minutes

- Made updates to group norms doc:
<https://docs.google.com/document/d/1lyfm2cs9vdDnwUzwUjHrnCi2h9DcttNPgYgz0ZRBvtU/edit?usp=sharing>
- Group to review group norms and finalize at next meeting

O'Neill Street Project – 15 minutes (Megan)

- Megan gave overview
- Team volunteered Barb, who agreed
- Barb to keep council updated on development of plans, keeping things like Trout Brook in mind

Updates on Last Week's To-Dos:

1. Bob: Start conversation w/ city council on projects and ensure there is alignment. Basic governance issues. Inform about FWCF specifically and get green light.
2. Megan: Create a handout for new members. *Finalize by next meeting.*
3. Megan: Agree on procedure for onboarding/welcoming new members. *Finalize by next meeting.*
4. Bob M: Explore recruitment and the numbers issue for the SPCC with the City Council. Will start with Emily Carrington. *Group recommends 9 members.*
5. Jody: Draft an example of a project memo update that we can share with City Council. Go to city manager with request to distribute. *Combine with Bob's draft*
6. Barb: check in on map development for open spaces. Lead the charge!
7. Dan: buy gift certificate
8. Megan: buy card for Dave.

Project Updates – 45 minutes

SPCC Earth Day Event (CBEP Grant): Jody/Megan/Bob

- Jody to send an update to team on status

Freshwater Compensation Fund: Bob

- Will brief council on FWCF and making sure council signs off on dispersing funds.

Open Space Initiative: Dan/Barb

- Open space is meeting on Thursday

Next Week's Agenda:

- O'Neil Street – Barb is the SPCC rep
- Finalize Group agreements
- Decide as a group how many members we'd like to recommend as the max for Conservation Commission. Quorum recommends 9. Will be decided by next meeting.
- Review draft that we'll send to City Council periodically, and agree on format and timing.
 - This Commission needs to solidify our priorities and inform the Council, vs. asking them for their input.
 - There's a need to know our purpose, and there's a need for quick communication.
 - Need to send updates to Council and other commissions, every other month or quarterly.
 - Email City managers with a request to please distribute to the appropriate staff and council
 - Bob send a draft and group to send comments before next meeting
 - Group decides on format and frequency, and lands on that until we garner feedback from city manager.
- Once we have the format and timing submitted for the first time to Don Garesch, we'll then ensure we have the green light from the council to proceed with Freshwater Compensation Fund plans.
- Project Updates