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**DEPARTMENT OF PLANNING & DEVELOPMENT MONTHLY REPORT  
FEBRUARY 2013**

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Date: 3/4/2013

To: Honorable Mayor and Members of City Council

From: Cathy Counts, Administrative Secretary, Department of Planning & Development

Re: **FEBRUARY 2013** Monthly Report of Code Enforcement activities in the Department of Planning & Development

**BUILDING**

Collections amounting to **\$20515** for Building Permit fees and **\$0** for Board of Appeals applications have been received and remitted to the Finance Department. The Building Inspector completed **42** inspections and issued **11** Certificates of Occupancy.

**BUILDING PERMITS**

**ESTIMATED COSTS OF CONSTRUCTION**

<b>3</b>	Residential Dwellings	<b>\$ 490,000</b>
<b>0</b>	Commercial Buildings	<b>0</b>
<b>4</b>	Residential Alterations	<b>152,000</b>
<b>12</b>	Commercial Alterations	<b>647,350</b>
<b>3</b>	Residential Installations	<b>17,500</b>
<b>2</b>	Commercial Installations	<b>9,500</b>
<b>0</b>	Garages	<b>0</b>
<b>0</b>	Pools	<b>0</b>
<b>8</b>	Signs	<b>40,897</b>
<b>6</b>	Misc. (tents, storage trailers, relocations, sheds)	<b>20,000</b>
<b>0</b>	Demolitions or Tank Removals	<b>0</b>

**38.....Total # Building Permits**

**Total Estimated Costs of Construction.....\$ 1,377,247**

Total Estimated Costs of Construction **for FEBRUARY 2012** **\$ 1,133,907**

Total Estimated Costs of Construction **for FEBRUARY 2013** **\$ 1,377,247**

Total Estimated Costs of Construction **through FEBRUARY 2012** **\$ 1,628,307**

Total Estimated Costs of Construction **through FEBRUARY 2013** **\$ 5,965,505**

Total Building Permit Fees collected **for FEBRUARY 2012** **\$ 18,090**

Total Building Permit Fees collected **for FEBRUARY 2013** **\$ 20,515**

Total Building Permit Fees collected **through FEBRUARY 2012** **\$ 26,175**

Total Building Permit Fees collected **through FEBRUARY 2013** **\$ 90,105**

## PLUMBING

The Plumbing Inspector completed **28** plumbing inspections. **14** Plumbing permits were issued to install **441** fixtures:

0	Hook-ups	1	Grease / Oil Separator	56	Water Closets (Toilets)
0	Piping Relocations	0	Roof Drains	11	Clothes Washers
11	Hosebibs/Sillcocks	0	Bidets	44	Dish Washers
16	Floor Drains	6	Other	44	Garbage Disposals
3	Urinals	47	Bathtubs (and Shower)	2	Laundry Tubs
1	Drinking Fountains	1	Showers (Separate)	51	Water Heaters
42	Indirect Waste	49	Sinks		
0	Water Treatment	56	Wash Basins		

Collections for plumbing permit fees in the amount of **\$ 4700** have been remitted to the Finance Department and one fourth of this amount, minus \$10 surcharge collected on each permit, has been remitted to the State as required by law. **\$ 6,162.30** in Sewer Impact Fees were Collected.

## HEALTH

The Health Inspector made the following inspections for **FEBRUARY 2013**:

17	Health Inspections	94	Total Number of Items NOT in Compliance
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The following items were found to be **NOT in Compliance**:

0	Supervision	0	Chemical Controls
0	Employee Health	0	Conformance w/Approved Procedures
7	Good Hygienic Practices	0	Safe Food & Water
2	Preventing Contamination by Hands	1	Food Temperature Control
0	Food From Approved Source	0	Food Identification
10	Protection From Contamination	15	Prevention of Food Contamination
1	PHF Time & Temperature	7	Proper Use of Utensils
1	Consumer Advisory	21	Utensils, Equipment & Vending
0	Highly Susceptible Populations	29	Physical Facilities
0	Codes	1	Training
0	Occupancy Inspections	0	Massage Establishments Inspected
3	Lodgings Inspected	0	Massage Establishment Violations
5	Lodging Violations	0	Pools Inspected
1	Complaints	0	Pool Violations

## ELECTRICAL

The Electrical Inspector completed **58** electrical inspections total, including **12** service inspections, **22** rough inspections, and **24** final or occupancy inspections.

The Department of Planning & Development issued **27** electrical wiring permits and collected fees of **\$ 2325.50**

FEBRUARY 2012	35	Wiring Permits	1,451.50	Fees
FEBRUARY 2013	27	Wiring Permits	2,325.50	Fees

## BOARD OF APPEALS

**3** members of the Board of Appeals met on **2/27/2013** and **due to only 3 board members attending, postponed the scheduled workshop with Sally Daggett, Corporation Counsel, on Administrative Board and Parliamentary Procedures, to March 27..**

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