

# SOUTH PORTLAND FIRE DEPARTMENT

## STANDARD OPERATING GUIDELINES

<b>Policy #:</b>	5.127	<b>Effective Date:</b>	7/10/2012
<b>Title:</b>	Winter Operations	<b># of pages:</b>	2
<b>Category:</b>	Administration	<b>Classification:</b>	Green

1. **PURPOSE:** The purpose of this guideline is to inform Fire Department personnel as to when plowing will be done and vehicles fueled in regards to a snow event.
  
2. **POLICY:**
  - **Snow Plowing:**
    - Annually each station shall post a Major Maintenance form for those willing to operate the department's service trucks for plowing the stations.
    - Central Station will be responsible for plowing:
      - Front ramp
      - Armory Street
      - Parking lot and around training tower
      - Front of Mechanic's bays
      - In front of doors at Willard (E-2/L-2)
    - Cash Corner will be responsible for plowing
      - Front ramp
      - Rear ramp and parking lot
      - Thornton Heights Station (E-6) and parking lot
    - Western Avenue will be responsible for plowing
      - Front ramp over to turnaround/parking
      - Side parking lot
      - Rear ramp
  
  - Plows should be installed and checked for issues prior to the anticipated arrival of the storm. Any repairs should be completed at this time
  
  - Service 8 which has a sanding unit should be filled at this time also
  
  - Shoveling and plowing shall occur as needed during the storm to ensure apparatus can operate safely and efficiently
  
  - Personnel shall not respond code 3 with a plow attached to a service truck
  
  - In a major storm service trucks may respond in tandem with apparatus on calls to assist in gaining access by removing snow
  
  - Plowing of hydrants is allowed but should be undertaken by experience plow operators and should primarily be done overnight when traffic is minimal

- The department custodian may be used during the day to assist on duty personnel with the plowing
- Prior to shift change the stations should be cleared of snow (if storm has ended) which includes: walks cleared, doors cleared, and ramps/parking lots plowed. The oncoming crews should not have to complete this task as they will most likely be shoveling hydrants during their shift.

Fueling Vehicles:

When storms are predicted the station OIC/MIC will insure that the apparatus, tools, generators, and spare fuel are topped off prior to the anticipated start of the event.

The station generators (Central, Cash Corner and Western Ave) are on a “keep filled” programs, but double checking their full status and arranging to be topped off may be necessary.

3. REFERENCES:

- SPFD SOG 98-1
- SPFD Bulletin 2009-04

By Order Of:

*Kevin W Guimond*

Kevin W. Guimond  
Fire Chief