

SOUTH PORTLAND FIRE DEPARTMENT

STANDARD OPERATING GUIDELINES

Policy #:	5.321	Effective Date:	4/30/2012
Title:	Initial Call Company Firefighter Training	# of pages:	2
Category:	Training	Classification:	Yellow

1. **PURPOSE:** The following guideline shall apply to all persons joining the South Portland Fire Department as Call Company members.
2. **POLICY:** All Call Company Officers are responsible to ensure that new firefighters assigned to their company receive this initial training.
3. **PROCEDURES:** All new firefighters are required to be trained prior to participating in dangerous situations. Such training is dictated by the State of Maine Bureau of Labor Standards. Training shall be commensurate with Assigned Duties. Currently, Directive # 10-05 from Maine Department of Labor outlines the required initial training.
 - Hazardous Communications (Review SOG)
 - Lockout/Tagout (Review SOG)
 - Hearing Conservation (Review SOG)
 - Emergency Action Plans (Review SOG)
 - Bloodborne Pathogens
 - Personnel Protective Equipment
 - Traffic Control at Emergency Scenes (PSTF)
 - Interior Structural Firefighter, Minimum Training (see below)

South Portland Requirements:

- National Incident Management System (NIMS) 700
- National Incident Management System (NIMS) 100
- Coaching the Emergency Vehicle Operator (CEVO) 3

New firefighters need to fulfill the minimum training requirements for Interior Structural Firefighter (NFPA 2002). Currently we are using the Maine Fire Service Training Institute's (MFSI) Basic Fire School, which meets this requirement. All new members will need to complete the Basic Fire School within 18 months of membership acceptance, unless the class is not offered. If the new member fails to complete the course within 18 months they shall meet with their Company Captain and determine a corrective action plan, which shall be completed in 6 months. After 6 months if a member has still not completed the course they shall be terminated from the Call Company.

All persons enrolled in the Basic Fire School shall be exempt from normally scheduled Company Training during the time frame that the school is in session. Said persons may be required to attend monthly training from time to time if training is deemed beneficial by their Company Captain. All yearly mandatory training will need to be made up if not covered in the Basic Fire School.

Currently this course is conducted jointly with Cape Elizabeth on an “as needed” basis.

New firefighters who have previous training/experience from other departments may petition the Deputy Chief of Training for credit. This credit will only be granted after providing formal documentation, such as certificates from MFSI or ProBoard.

Identification:

All personnel who have not successfully completed the Basic Fire School shall display an orange shield on their helmet (instead of a company shield) and there will be two yellow stripes on the helmet shield and yellow stripe attached to the brim in the rear of the helmet. This is to indicate they are not certified to enter hazardous areas.

Once Basic Fire School is complete the yellow tape will be removed and these members may wear SCBA and enter a hazardous area (only when accompanied by a Officer or Senior Firefighter) This shield will remain in place until the Company Captain and the Deputy Chief of Training determine that they have completed the required training and are granted a promotion to regular status.

4. REFERENCES:

- Maine Bureau of Labor Standards

By Order Of:

Kevin W Guimond

Kevin W. Guimond
Fire Chief