
**DEPARTMENT OF PLANNING & DEVELOPMENT MONTHLY REPORT
MARCH 2013**

Date: 4/1/2013

To: Honorable Mayor and Members of City Council

From: Cathy Counts, Administrative Secretary, Department of Planning & Development

Re: **MARCH 2013** Monthly Report of Code Enforcement activities in the Department of Planning & Development

BUILDING

Collections amounting to **\$24,420** for Building Permit fees and **\$0** for Board of Appeals applications have been received and remitted to the Finance Department. The Building Inspector completed **43** inspections and issued **19** Certificates of Occupancy.

BUILDING PERMITS

ESTIMATED COSTS OF CONSTRUCTION

2	Residential Dwellings	\$ 275,000
0	Commercial Buildings	0
12	Residential Alterations	437,900
13	Commercial Alterations	783,385
4	Residential Installations	21,500
3	Commercial Installations	26,500
0	Garages	0
0	Pools	0
7	Signs	12,742
9	Misc. (tents,storage trailers, relocations,sheds)	61,000
1	Demolitions or Tank Removals	0

51.....Total # Building Permits

Total Estimated Costs of Construction.....\$ 1,618,027

Total Estimated Costs of Construction **for MARCH 2012** **\$ 2,008,637**

Total Estimated Costs of Construction **for MARCH 2013** **\$ 1,618,027**

Total Estimated Costs of Construction **through MARCH 2012** **\$ 3,636,944**

Total Estimated Costs of Construction **through MARCH 2013** **\$ 7,583,532**

Total Building Permit Fees collected **for MARCH 2012** **\$ 32,975**

Total Building Permit Fees collected **for MARCH 2013** **\$ 24,420**

Total Building Permit Fees collected **through MARCH 2012** **\$ 59,150**

Total Building Permit Fees collected **through MARCH 2013** **\$ 114,525**

PLUMBING

The Plumbing Inspector completed **31** plumbing inspections. **19** Plumbing permits were issued to install **105** fixtures:

0 Hook-ups	1	Grease / Oil Separator	14	Water Closets (Toilets)
2 Piping Relocations	0	Roof Drains	3	Clothes Washers
4 Hosebibs/Sillcocks	0	Bidets	4	Dish Washers
4 Floor Drains	4	Other	1	Garbage Disposals
0 Urinals	4	Bathtubs (and Shower)	1	Laundry Tubs
1 Drinking Fountains	2	Showers (Separate)	9	Water Heaters
3 Indirect Waste	30	Sinks		
0 Water Treatment	18	Wash Basins		

Collections for plumbing permit fees in the amount of **\$ 1390** have been remitted to the Finance Department and one fourth of this amount, minus \$10 surcharge collected on each permit, has been remitted to the State as required by law. **\$ 9769.50** in Sewer Impact Fees were Collected.

HEALTH

The Health Inspector made the following inspections for **MARCH 2013**:

10 Health Inspections **119** Total Number of Items NOT in Compliance

The following items were found to be **NOT in Compliance**:

0 Supervision	0	Chemical Controls
0 Employee Health	0	Conformance w/Approved Procedures
7 Good Hygienic Practices	3	Safe Food & Water
5 Preventing Contamination by Hands	0	Food Temperature Control
0 Food From Approved Source	5	Food Identification
17 Protection From Contamination	25	Prevention of Food Contamination
0 PHF Time & Temperature	13	Proper Use of Utensils
2 Consumer Advisory	28	Utensils, Equipment & Vending
0 Highly Susceptible Populations	17	Physical Facilities
0 Codes	2	Training
3 Occupancy Inspections	0	Massage Establishments Inspected
3 Lodgings Inspected	0	Massage Establishment Violations
8 Lodging Violations	0	Pools Inspected
0 Complaints	0	Pool Violations

ELECTRICAL

The Electrical Inspector completed **68** electrical inspections total, including **12** service inspections, **35** rough inspections, and **21** final or occupancy inspections.

The Department of Planning & Development issued **38** electrical wiring permits and collected fees of **\$ 1756.25**

MARCH 2012	35 Wiring Permits	1587.75 Fees
MARCH 2013	38 Wiring Permits	1756.25 Fees

BOARD OF APPEALS

Members of the Board of Appeals met on **3/27/2013** and **held a workshop with Sally Daggett, Corporation Counsel, on Administrative Board and Parliamentary Procedures. No appeals were pending, so the formal meeting was not held..**

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