



SPCC MEETING

LOCATION	South Portland City Hall, Lower-Level Conference Room
DATE & TIME	April 4, 2016; 6:30 PM
COMMISSIONERS	D. Critchfield (Chair), S. Bois (V. chair), C. MacLeod (Secretary), C. McNutt, B. Klotz, B. McKeagney, J. Meredith, J. Pagano, M. Sheehan; J. Gove; D. Hogan
GUEST(S)	
NEXT MEETING	April 4, 2016; 6:30 PM

APPROVE PRIOR MEETING MINUTES	- Discussion and vote	Critchfield	5 min.
GUEST SPEAKER	- Councilor Brad Fox		15 min.
ADMINISTRATIVE MATTERS	-		
NEW BUSINESS	- New Member nominations – Daniel Hogan - 2015 Annual report – comments on draft report - Letter to Mayor Blake – query whether separate letter is duplicative of annual report - April field trips – South Portland publicly owned treatment works (POTW); Old Joe’s Pond; other options	Critchfield	15 min.
ONGOING MATTERS	- Grant applications: Casco Bay Estuary Project – Application submitted 3/28	Meredith	15 min.
	- Freshwater Compensation Fund: ▪ Use of FCF funds for local initiatives	McKeagney	15 min
COMMISSION STATUS REPORT	- Enhance Natural Resources Planning & Development: ▪ Update on Open Space Planning	Bois	10 min.
	- Develop & Collaborate on City Initiatives & Standards: ▪ No issues		
	- Community Education/Outreach on Conservation Issues: ▪ Earth Day – Discuss candidate locations for Commission efforts	All	10 min.
	▪ Barberry Creek field trip – Discuss trip, follow-up issues, if any	All	10 min.
- Develop Commission’s Structures & Processes: ▪ No issues			

MEETING AJOURNED	- Final comments, thoughts, questions, takeaways	All	5 min.
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SPCC Mission Statement

The South Portland Conservation Commission is a volunteer board appointed by the City Council to work with the Council, city departments, other committees, and the community on matters related to the creation and protection of the city's natural resources (open spaces, the coastline and all fresh water bodies and wetlands) as well as the mitigation of environmental impacts on those resources.

SPCC Powers & Duties (Article 3, Division II, Section 2-79)

- A. Shall keep records of its meetings and activities and make an annual report to the city council;
- B. Shall conduct research in conjunction with the Planning Board on local land areas;
- C. Shall seek to coordinate the activities of conservation bodies organized for similar purposes;
- D. Shall keep an index of all open areas within the city, whether publicly or privately owned, including open marshlands, swamps, and other wetlands, for the purpose of obtaining information relating to the proper protection, development or use of those open areas. The commission may recommend to the city council or to any board of the city or to any body politic or public agency of the state a program for the better protection, development or use of such open areas, which may include the acquisition of conservation easements;
- E. May advertise, prepare, print and distribute books, maps, charts, plans and pamphlets which it considers necessary;
- F. Shall assist the city in promotion of its open space and park plans, including the Greenbelt Master Plan, the Clarks Pond Study and the Recreational Area/Open Space Study and Linkage Plan; and
- G. Shall undertake any other conservation or environmental activities referred to it by the city council.