



GENERAL FUND ADOPTED BUDGET

FY 2014

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure Summary By Department**

	<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
CITY COUNCIL	\$99,683	\$125,372	\$149,012	\$134,383	\$100,381	\$138,383
EXECUTIVE DEPARTMENT	\$183,730	\$184,098	\$194,649	\$204,918	\$199,417	\$199,917
CITY CLERK	\$209,678	\$213,244	\$222,768	\$225,186	\$223,778	\$225,186
CORPORATION COUNSEL	\$189,352	\$189,965	\$183,423	\$184,056	\$183,738	\$184,056
FINANCE DEPARTMENT	\$899,641	\$941,255	\$949,119	\$958,622	\$950,942	\$956,957
INFORMATION TECHNOLOGY	\$330,391	\$340,933	\$367,457	\$397,736	\$369,054	\$373,980
PLANNING DEPARTMENT	\$236,532	\$211,439	\$215,443	\$224,624	\$215,867	\$217,124
HUMAN RESOURCES	\$227,918	\$264,105	\$306,148	\$314,883	\$295,357	\$304,883
CITY BUILDING	\$167,501	\$154,240	\$189,582	\$194,049	\$191,352	\$191,549
INSURANCE	\$5,209,517	\$5,656,808	\$5,908,250	\$6,309,460	\$6,268,350	\$6,332,900
GENERAL GOVERNMENT	\$7,753,944	\$8,281,459	\$8,685,851	\$9,147,917	\$8,998,236	\$9,124,935
POLICE DEPARTMENT	\$3,545,303	\$3,679,104	\$3,917,342	\$4,019,173	\$3,986,274	\$3,989,173
FIRE DEPARTMENT	\$4,262,611	\$4,332,103	\$4,556,279	\$4,617,712	\$4,604,922	\$4,612,212
PUBLIC SAFETY COMMUNICATIONS	\$661,973	\$685,999	\$741,916	\$751,165	\$748,720	\$748,720
CODE ENFORCEMENT DEPARTMENT	\$638,739	\$616,781	\$627,112	\$644,579	\$638,383	\$640,138
CIVIL SERVICE	\$4,728	\$11,947	\$7,510	\$11,830	\$11,100	\$11,100
PUBLIC SAFETY	\$9,113,355	\$9,325,934	\$9,850,159	\$10,044,459	\$9,989,399	\$10,001,343
PUBLIC WORKS	\$4,419,545	\$4,194,959	\$4,339,822	\$4,373,392	\$4,269,214	\$4,244,024
PUBLIC WORKS	\$4,419,545	\$4,194,959	\$4,339,822	\$4,373,392	\$4,269,214	\$4,244,024
PUBLIC LIBRARY	\$608,904	\$637,913	\$654,822	\$648,261	\$639,873	\$643,261
PARKS & RECREATION	\$2,347,696	\$2,350,230	\$2,479,720	\$2,466,835	\$2,430,904	\$2,436,396
CULTURE & RECREATION	\$2,956,600	\$2,988,143	\$3,134,542	\$3,115,096	\$3,070,777	\$3,079,657
BUS SERVICE	\$921,385	\$957,900	\$973,434	\$983,092	\$981,154	\$1,093,253
WATERFRONT	\$38,006	\$37,357	\$38,050	\$39,250	\$39,250	\$39,250

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure Summary By Department**

	<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
TRANSPORTATION AND WATERFRONT	\$959,392	\$995,257	\$1,011,484	\$1,022,342	\$1,020,404	\$1,132,503
WELFARE DEPARTMENT	\$315,427	\$270,631	\$322,561	\$335,756	\$315,188	\$315,756
HEALTH	\$31,526	\$51,380	\$43,028	\$43,028	\$2,700	\$17,700
HEALTH, WELFARE & SOCIAL SERV	\$346,953	\$322,011	\$365,589	\$378,784	\$317,888	\$333,456
GENERAL OBLIGATION DEBT	\$465,120	\$479,514	\$412,940	\$405,740	\$405,740	\$405,740
PENSION OBLIGATION	\$684,849	\$661,729	\$638,610	\$615,491	\$615,491	\$615,491
DEBT	\$1,149,968	\$1,141,244	\$1,051,550	\$1,021,231	\$1,021,231	\$1,021,231
CONTINGENCY ABATEMENT RESERVE	\$52,703	\$48,522	\$127,000	\$127,000	\$125,000	\$125,000
MUNICIPAL FACILITIES	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
CONTINGENCY ABATEMENT RESERVE	\$72,703	\$68,522	\$147,000	\$147,000	\$145,000	\$145,000
 TOTAL MUNICIPAL BUDGET	 \$26,772,460	 \$27,317,529	 \$28,585,997	 \$29,250,221	 \$28,832,149	 \$29,082,149
 COUNTY TAX	 \$2,058,577	 \$2,072,476	 \$2,075,037	 \$2,215,084	 \$2,215,084	 \$2,215,084
 TOTAL GENERAL FUND	 \$28,831,037	 \$29,390,005	 \$30,661,034	 \$31,465,305	 \$31,047,233	 \$31,297,233

**City of South Portland
2013/2014 Adopted Budget
General Fund Revenue Summary**

	<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
DOG LICENSES	\$1,867	\$1,649	\$1,900	\$1,800	\$1,800	\$1,800
MARRIAGE LICENSES	\$6,601	\$6,616	\$6,500	\$6,500	\$6,500	\$6,500
FISHING/HUNTING LICENSES	\$1,216	\$1,267	\$1,300	\$1,200	\$1,200	\$1,200
BUSINESS LICENSES	\$142,030	\$149,070	\$140,000	\$140,000	\$140,000	\$140,000
PASSPORT	\$15,062	\$0	\$0	\$0	\$0	\$0
ADVERTISING	\$562	\$510	\$800	\$800	\$800	\$800
MISCELLANEOUS REVENUE	\$19,467	\$18,770	\$16,000	\$19,000	\$19,000	\$19,000
CITY CLERK	\$186,805	\$177,883	\$166,500	\$169,300	\$169,300	\$169,300
AUTOMOBILE EXCISE TAX	\$4,917,160	\$5,011,790	\$4,200,000	\$4,200,000	\$4,200,000	\$4,500,000
BOAT EXCISE TAX	\$24,996	\$26,109	\$25,000	\$25,000	\$25,000	\$25,000
INTEREST & PENALTIES	\$136,826	\$123,249	\$120,000	\$115,000	\$115,000	\$115,000
VET EXEMPT REIMBURSEMENT	\$20,267	\$15,487	\$14,000	\$15,000	\$15,000	\$15,000
INVESTMENT INCOME	\$642,388	\$574,713	\$500,000	\$400,000	\$400,000	\$400,000
PASSPORT	\$0	\$6,902	\$15,000	\$10,000	\$10,000	\$10,000
LICENSE TABS	\$62,577	\$55,311	\$52,000	\$54,000	\$54,000	\$54,000
WESTBROOK ASSESSING	\$51,531	\$51,854	\$51,531	\$51,531	\$52,900	\$52,900
MISCELLANEOUS REVENUE	\$23,919	\$21,581	\$16,000	\$16,000	\$16,000	\$16,000
FINANCE DEPARTMENT	\$5,879,663	\$5,886,996	\$4,993,531	\$4,886,531	\$4,887,900	\$5,187,900
SCHOOL IT SERVICES	\$0	\$10,500	\$27,500	\$27,500	\$27,500	\$27,500
INFORMATION TECHNOLOGY	\$0	\$10,500	\$27,500	\$27,500	\$27,500	\$27,500
SUBDIVISIONS	\$3,400	\$300	\$800	\$1,200	\$1,200	\$1,200
SITE PLANS	\$3,931	\$5,764	\$3,000	\$3,000	\$3,000	\$3,000
ZONE CHANGES	\$500	\$500	\$800	\$500	\$500	\$500
SPECIAL EXCEPTIONS	\$1,539	\$1,450	\$400	\$1,200	\$1,200	\$1,200
DE MINIMUS PLANNING CHANGE	\$600	\$600	\$250	\$250	\$250	\$250
MISCELLANEOUS REVENUE	\$1,372	\$1,701	\$750	\$1,000	\$1,000	\$1,000
PLANNING DEPARTMENT	\$11,343	\$10,315	\$6,000	\$7,150	\$7,150	\$7,150
MAINE DRUG ENFORCMENT AGE	\$69,434	\$61,250	\$66,000	\$60,000	\$60,000	\$60,000
COURT FEES & FINES	\$11,556	\$8,671	\$12,000	\$10,000	\$10,000	\$10,000

**City of South Portland
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General Fund Revenue Summary**

	<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
FALSE ALARMS	\$21,137	\$26,425	\$25,000	\$26,000	\$26,000	\$26,000
PARKING TICKETS	\$46,410	\$44,310	\$45,000	\$45,000	\$45,000	\$45,000
ANIMAL CONTROL	\$8,026	\$7,603	\$8,000	\$7,000	\$7,000	\$7,000
ANIMAL IMPOUND FEES	\$0	\$0	\$400	\$0	\$0	\$0
ANIMAL CONTROL - CAPE ELIZAI	\$9,539	\$10,702	\$9,500	\$11,000	\$11,000	\$11,000
MISCELLANEOUS REVENUE	\$9,311	\$8,013	\$8,000	\$8,000	\$8,000	\$8,000
POLICE DEPARTMENT	\$175,412	\$166,974	\$173,900	\$167,000	\$167,000	\$167,000
AMBULANCE FEES	\$739,827	\$757,326	\$740,000	\$765,000	\$765,000	\$780,000
CALL BACK INSPECTIONS	\$100	\$0	\$0	\$0	\$0	\$0
TANKER INSPECTIONS	\$8,775	\$11,745	\$17,500	\$16,000	\$16,000	\$16,000
MASTER BOX FEE	\$7,400	\$7,200	\$7,600	\$7,400	\$7,400	\$7,400
MISCELLANEOUS REVENUE	\$4,015	\$4,445	\$3,000	\$3,000	\$3,000	\$3,000
FIRE DEPARTMENT	\$760,117	\$780,716	\$768,100	\$791,400	\$791,400	\$806,400
BUILDING FEES & PERMITS	\$342,308	\$288,903	\$275,000	\$275,000	\$275,000	\$330,000
PLUMBING PERMITS	\$7,532	\$8,471	\$7,000	\$7,000	\$7,000	\$7,000
ELECTRICAL PERMITS	\$19,997	\$17,051	\$18,000	\$16,000	\$16,000	\$16,000
MISCELLANEOUS REVENUE	\$2,845	\$2,240	\$2,000	\$1,700	\$1,700	\$1,700
CODE ENFORCEMENT DEPARTMENT	\$372,682	\$316,665	\$302,000	\$299,700	\$299,700	\$354,700
SITE INSPECTIONS	\$1,723	\$975	\$1,500	\$1,000	\$1,000	\$1,000
ENGINEERING DEPARTMENT	\$1,723	\$975	\$1,500	\$1,000	\$1,000	\$1,000
MISCELLANEOUS REVENUE	\$387	\$785	\$1,000	\$1,000	\$1,000	\$1,000
RECYCLING	\$35,022	\$44,467	\$30,000	\$30,000	\$30,000	\$30,000
TRANSFER FACILITY	\$74,967	\$90,579	\$84,000	\$85,000	\$85,000	\$85,000
PUBLIC WORKS	\$110,376	\$135,830	\$115,000	\$116,000	\$116,000	\$116,000
FINES & FEES	\$17,000	\$18,160	\$16,000	\$17,000	\$17,000	\$17,000
PHOTOCOPIER	\$2,853	\$2,932	\$2,000	\$2,500	\$2,500	\$2,500
MISCELLANEOUS REVENUE	\$3,956	\$3,428	\$2,300	\$3,000	\$3,000	\$3,000
FINES & FEES	\$2,888	\$2,508	\$3,000	\$2,500	\$2,500	\$2,500
PHOTOCOPIER	\$250	\$447	\$400	\$400	\$400	\$400
MISCELLANEOUS REVENUE	\$601	\$556	\$500	\$400	\$400	\$400

**City of South Portland
2013/2014 Adopted Budget
General Fund Revenue Summary**

	<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PUBLIC LIBRARY	\$27,548	\$28,031	\$24,200	\$25,800	\$25,800	\$25,800
POOL DAILY FEES	\$65,454	\$61,708	\$65,000	\$64,000	\$64,000	\$64,000
POOL MEMBERSHIPS	\$424	\$1,515	\$0	\$0	\$0	\$0
POOL PROGRAM FEES	\$62,300	\$63,706	\$50,000	\$55,000	\$55,000	\$55,000
POOL RENTAL	\$7,304	\$10,527	\$13,000	\$12,000	\$12,000	\$12,000
POOL EQUIPMENT	\$695	\$400	\$1,000	\$500	\$500	\$500
REDBANK REC	\$0	\$950	\$0	\$0	\$0	\$0
COMMUNITY CENTER	\$36,455	\$29,398	\$30,000	\$29,000	\$29,000	\$29,000
PARKS & RECREATION	\$172,633	\$166,304	\$159,000	\$160,500	\$160,500	\$160,500
MAINE DEPT OF TRANSPORTATIC	\$10,114	\$10,002	\$10,002	\$10,002	\$10,002	\$10,002
FAREBOX	\$242,765	\$299,479	\$260,000	\$280,040	\$280,040	\$290,040
ADVERTISING	\$7,287	\$10,186	\$8,880	\$12,000	\$12,000	\$12,000
MISCELLANEOUS REVENUE	\$0	\$2	\$0	\$0	\$0	\$0
GRANT INCOME	\$157,233	\$157,584	\$159,000	\$159,000	\$159,000	\$339,000
BUS SERVICE	\$417,399	\$477,254	\$437,882	\$461,042	\$461,042	\$651,042
GENERAL ASSISTANCE	\$131,513	\$99,697	\$119,500	\$115,000	\$115,000	\$115,000
WELFARE DEPARTMENT	\$131,513	\$99,697	\$119,500	\$115,000	\$115,000	\$115,000
TRANSFERS IN	\$3,595	\$0	\$0	\$0	\$0	\$0
PENSION OBLIGATION	\$3,595	\$0	\$0	\$0	\$0	\$0
STATE REVENUE SHARING	\$1,751,872	\$1,888,773	\$1,800,000	\$1,800,000	\$1,800,000	\$1,290,000
CABLE TV FRANCHISE FEE	\$180,000	\$185,000	\$188,000	\$188,000	\$188,000	\$188,000
RENT & LEASES	\$121,407	\$70,246	\$64,800	\$64,800	\$64,800	\$64,800
SALE OF SURPLUS PROPERTY	\$0	\$84	\$2,000	\$0	\$0	\$0
BUDGETED USE OF SURPLUS	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$550,000
	\$2,453,279	\$2,543,935	\$2,454,800	\$2,452,800	\$2,452,800	\$2,092,800
REGIONAL WASTE SYSTEMS PILC	\$71,450	\$71,450	\$71,450	\$71,450	\$71,450	\$71,450
S P HOUSING AUTHORITY PILOT	\$144,147	\$145,161	\$140,000	\$140,000	\$140,000	\$140,000
RIDGELAND ESTATES PILOT	\$22,476	\$22,932	\$22,900	\$23,000	\$23,000	\$23,000
ADAPTIVE ENVIRONMENT PILOT	\$2,076	\$2,076	\$2,076	\$2,200	\$2,200	\$2,200

**City of South Portland
2013/2014 Adopted Budget
General Fund Revenue Summary**

	<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PAYMENT IN LIEU OF TAXES	\$240,148	\$241,620	\$236,426	\$236,650	\$236,650	\$236,650
AMOUNT TO BE RAISED BY TAXA	\$18,701,101	\$19,441,926	\$19,344,307	\$20,107,544	\$19,688,103	\$19,688,103
REDEMPTION OF TAX ACQUIRED	\$5,950	\$11,150	\$5,000	\$4,500	\$4,500	\$4,500
HOMESTEAD EXEMPTION REIMB	\$442,112	\$466,578	\$465,000	\$475,000	\$475,000	\$475,000
BETE EXPEMPTION REIMBURSEM	\$897,637	\$921,472	\$850,000	\$950,000	\$950,000	\$1,000,000
TAXES	\$20,046,800	\$20,841,126	\$20,664,307	\$21,537,044	\$21,117,603	\$21,167,603
TRANSFERS IN	\$68,425	\$9,521	\$10,888	\$10,888	\$10,888	\$10,888
	\$68,425	\$9,521	\$10,888	\$10,888	\$10,888	\$10,888
TOTAL GENERAL FUND	\$31,059,461	\$31,894,342	\$30,661,034	\$31,465,305	\$31,047,233	\$31,297,233

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
CITY COUNCIL							
SALARY	10150061 - 611500	\$21,000	\$21,000	\$21,000	\$21,000	\$21,000	\$21,000
TEMPORARY HELP	10150061 - 612000	\$852	\$607	\$900	\$900	\$900	\$900
HEALTH INSURANCE	10150061 - 618600	\$0	\$0	\$34,047	\$9,993	\$9,993	\$9,993
		\$21,852	\$21,607	\$55,947	\$31,893	\$31,893	\$31,893
PRINTING & BINDING	10150062 - 620500	\$3,063	\$1,176	\$2,500	\$2,500	\$2,500	\$2,500
ADVERTISING	10150062 - 621000	\$456	\$0	\$720	\$720	\$720	\$720
TELEPHONE	10150062 - 622000	\$0	\$0	\$0	\$3,360	\$3,360	\$3,360
CONTRACTED SERVICES	10150062 - 628800	\$19,899	\$14,161	\$16,450	\$16,450	\$10,450	\$10,450
		\$23,418	\$15,337	\$19,670	\$23,030	\$17,030	\$17,030
FOOD	10150063 - 633500	\$0	\$110	\$800	\$800	\$800	\$800
		\$0	\$110	\$800	\$800	\$800	\$800
DUES & MEMBERSHIPS	10150064 - 642000	\$54,263	\$58,317	\$56,595	\$58,660	\$33,658	\$58,660
CONTRIBUTIONS	10150064 - 643000	\$150	\$0	\$1,000	\$0	\$0	\$0
		\$54,413	\$58,317	\$57,595	\$58,660	\$33,658	\$58,660
PROPERTY TAX REIMBURSEMENT	10150068 - 681000	\$0	\$12,113	\$15,000	\$20,000	\$17,000	\$30,000
		\$0	\$12,113	\$15,000	\$20,000	\$17,000	\$30,000
TRANSFER OUT	10150088 - 900001	\$0	\$17,887	\$0	\$0	\$0	\$0
		\$0	\$17,887	\$0	\$0	\$0	\$0
TOTAL CITY COUNCIL		\$99,683	\$125,372	\$149,012	\$134,383	\$100,381	\$138,383

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
CITY COUNCIL								
SALARY	10150061 - 611500	7 CITY COUNCIL/SCHOOL BOARD					\$21,000	\$21,000
TEMPORARY HELP	10150061 - 612000	1.00 Council Secretary	at	900.00	=	900	\$900	\$900
HEALTH INSURANCE	10150061 - 618600						\$9,993	\$9,993
PRINTING & BINDING	10150062 - 620500	1.00 Annual Report	at	2,500.00	=	2,500	\$2,500	\$2,500
ADVERTISING	10150062 - 621000	6.00 Advertising special meetings	at	120.00	=	720	\$720	\$720
TELEPHONE	10150062 - 622000	7.00 Council iPads Monthly Internet Charges	at	480.00	=	3,360	\$3,360	\$3,360
CONTRACTED SERVICES	10150062 - 628800	1.00 Council awards	at	350.00	=	350	\$10,450	\$10,450
		1.00 Council/Mayor photo	at	600.00	=	600		
		1.00 Meeting expenses	at	2,500.00	=	2,500		
		1.00 Other boards	at	2,000.00	=	2,000		
		1.00 Special projects, studies & consultants	at	5,000.00	=	5,000		
FOOD	10150063 - 633500						\$800	\$800
DUES & MEMBERSHIPS	10150064 - 642000	1.00 Mayor's Service Center Coalition (Estimate)	at	1,500.00	=	1,500	\$33,658	\$58,660
		1.00 Maine Municipal Association	at	29,125.00	=	29,125		
		1.00 Maine Service Centers Coalition	at	3,033.00	=	3,033		
CONTRIBUTIONS	10150064 - 643000						\$0	
PROPERTY TAX REIMBURSEMENT	10150068 - 681000						\$17,000	\$30,000
TOTAL CITY COUNCIL							\$100,381	\$138,383

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
EXECUTIVE DEPARTMENT							
HOURLY	10151061 - 611000	\$50,528	\$49,151	\$49,699	\$50,452	\$50,079	\$50,452
SALARY	10151061 - 611500	\$115,009	\$120,923	\$119,325	\$129,091	\$128,963	\$129,090
TEMPORARY HELP	10151061 - 612000	\$700	\$1,400	\$1,000	\$1,000	\$1,000	\$1,000
OVERTIME	10151061 - 612500	\$0	\$0	\$250	\$0	\$0	\$0
		\$166,237	\$171,474	\$170,274	\$180,543	\$180,042	\$180,542
PRINTING & BINDING	10151062 - 620500	\$1,428	\$724	\$1,575	\$1,575	\$1,575	\$1,575
TELEPHONE	10151062 - 622000	\$1,658	\$2,364	\$2,512	\$2,512	\$2,512	\$2,512
SUBSCRIPTIONS	10151062 - 624500	\$352	\$130	\$380	\$380	\$380	\$380
EQUIPMENT MAINTENANCE	10151062 - 627000	\$329	\$245	\$350	\$350	\$350	\$350
CONTRACTED SERVICES	10151062 - 628800	\$5,263	\$1,538	\$10,000	\$10,000	\$5,000	\$5,000
		\$9,030	\$5,001	\$14,817	\$14,817	\$9,817	\$9,817
OFFICE SUPPLIES	10151063 - 630500	\$1,198	\$1,455	\$1,800	\$1,800	\$1,800	\$1,800
PRINTING SUPPLIES	10151063 - 631000	\$1,153	\$744	\$1,700	\$1,700	\$1,700	\$1,700
GAS & OIL	10151063 - 632000	\$123	\$201	\$0	\$0	\$0	\$0
FOOD	10151063 - 633500	\$1,303	\$757	\$1,000	\$1,000	\$1,000	\$1,000
		\$3,777	\$3,156	\$4,500	\$4,500	\$4,500	\$4,500
DUES & MEMBERSHIPS	10151064 - 642000	\$1,655	\$1,434	\$2,122	\$2,122	\$2,122	\$2,122
		\$1,655	\$1,434	\$2,122	\$2,122	\$2,122	\$2,122
TRANSFER OUT	10151088 - 900001	\$3,032	\$3,032	\$2,936	\$2,936	\$2,936	\$2,936
		\$3,032	\$3,032	\$2,936	\$2,936	\$2,936	\$2,936
TOTAL EXECUTIVE DEPARTMENT		\$183,730	\$184,098	\$194,649	\$204,918	\$199,417	\$199,917

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
EXECUTIVE DEPARTMENT			
HOURLY	10151061 - 611000 1 EXECUTIVE ASSISTANT CITYMGR	\$50,079	\$50,452
SALARY	10151061 - 611500 1 ASSISTANT CITY MANAGER 1 CITY MANAGER	\$128,963	\$129,090
TEMPORARY HELP	10151061 - 612000	\$1,000	\$1,000
OVERTIME	10151061 - 612500	\$0	
PRINTING & BINDING	10151062 - 620500 1.00 Budget printing at 400.00 = 400 1.00 CIP printing at 400.00 = 400 1.00 Envelopes and misc. printing at 400.00 = 400 1.00 Homeowners Guide at 375.00 = 375	\$1,575	\$1,575
TELEPHONE	10151062 - 622000 2.00 Cell phones at 1,130.00 = 2,260 4.00 Conversant/Avaya at 53.00 = 212 1.00 Long distance at 40.00 = 40	\$2,512	\$2,512
SUBSCRIPTIONS	10151062 - 624500 1.00 Books and periodicals at 300.00 = 300 2.00 MMA officials directory at 40.00 = 80	\$380	\$380
EQUIPMENT MAINTENANCE	10151062 - 627000 1.00 Photocopier maintenance at 350.00 = 350	\$350	\$350
CONTRACTED SERVICES	10151062 - 628800 1.00 Outside assistance for special projects and activities at 5,000.00 = 5,000	\$5,000	\$5,000
OFFICE SUPPLIES	10151063 - 630500 1.00 Office supplies for City Council and City Manager's office at 1,800.00 = 1,800	\$1,800	\$1,800
PRINTING SUPPLIES	10151063 - 631000 1.00 Printing supplies - paper, photocopy paper, toner, poster supplies at 1,700.00 = 1,700	\$1,700	\$1,700
FOOD	10151063 - 633500	\$1,000	\$1,000

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
DUES & MEMBERSHIPS	10151064 - 642000	1.00 Chamber of Commerce	at	275.00	=	275		\$2,122	\$2,122
		1.00 ICMA - City Manager and Assistant City Manager	at	1,550.00	=	1,550			
		1.00 ME Town & City Managers Assoc.	at	297.00	=	297			
TRANSFER OUT	10151088 - 900001	4.00 Avaya Replacement 4 Phones @ \$9.00 x 12 months	at	84.00	=	336		\$2,936	\$2,936
		1.00 Photocopier - Equipment Reserve	at	2,600.00	=	2,600			
TOTAL EXECUTIVE DEPARTMENT								\$199,417	\$199,917

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
CITY CLERK							
HOURLY	10152061 - 611000	\$104,945	\$104,971	\$110,733	\$107,809	\$107,013	\$107,809
SALARY	10152061 - 611500	\$70,545	\$75,178	\$79,147	\$82,744	\$82,132	\$82,744
TEMPORARY HELP	10152061 - 612000	\$12,979	\$11,666	\$13,135	\$12,904	\$12,904	\$12,904
OVERTIME	10152061 - 612500	\$3,440	\$2,921	\$3,412	\$3,473	\$3,473	\$3,473
		\$191,909	\$194,736	\$206,427	\$206,930	\$205,522	\$206,930
PRINTING & BINDING	10152062 - 620500	\$4,464	\$4,129	\$4,725	\$4,725	\$4,725	\$4,725
ADVERTISING	10152062 - 621000	\$2,137	\$1,560	\$2,300	\$2,300	\$2,300	\$2,300
TELEPHONE	10152062 - 622000	\$1,043	\$1,653	\$996	\$996	\$996	\$996
EQUIPMENT RENTAL	10152062 - 626000	\$192	\$0	\$195	\$410	\$410	\$410
EQUIPMENT MAINTENANCE	10152062 - 627000	\$1,698	\$2,262	\$2,265	\$2,265	\$2,265	\$2,265
BUILDING MAINTENANCE	10152062 - 627500	\$52	\$0	\$0	\$0	\$0	\$0
CONTRACTED SERVICES	10152062 - 628800	\$3,429	\$3,643	\$2,200	\$3,200	\$3,200	\$3,200
TRAINING	10152062 - 629000	\$1,722	\$1,318	\$0	\$0	\$0	\$0
		\$14,737	\$14,566	\$12,681	\$13,896	\$13,896	\$13,896
OFFICE SUPPLIES	10152063 - 630500	\$1,748	\$1,756	\$1,900	\$1,900	\$1,900	\$1,900
PRINTING SUPPLIES	10152063 - 631000	\$359	\$156	\$500	\$500	\$500	\$500
		\$2,106	\$1,912	\$2,400	\$2,400	\$2,400	\$2,400
RENT	10152064 - 641000	\$300	\$1,350	\$700	\$1,400	\$1,400	\$1,400
DUES & MEMBERSHIPS	10152064 - 642000	\$85	\$140	\$140	\$140	\$140	\$140
		\$385	\$1,490	\$840	\$1,540	\$1,540	\$1,540
TRANSFER OUT	10152088 - 900001	\$540	\$540	\$420	\$420	\$420	\$420
		\$540	\$540	\$420	\$420	\$420	\$420
TOTAL CITY CLERK		\$209,678	\$213,244	\$222,768	\$225,186	\$223,778	\$225,186

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>	
CITY CLERK				
HOURLY	10152061 - 611000	1 CITY CLERK SECRETARY 1 LICENSING ADMINISTRATOR 2 SWITCHBOARD OPERATOR	\$107,013	\$107,809
SALARY	10152061 - 611500	1 CITY CLERK	\$82,132	\$82,744
TEMPORARY HELP	10152061 - 612000	2.00 2 Part time office staff - additional hours for 2 elections 18.00 Election Workers for two elections 6.00 Registrars for two elections 10.00 Wardens/Ward Clerks (2) Elections (General and Gubernatorial Primary)	1,144	\$12,904
		at 572.00 =	6,120	1,680
		at 340.00 =	3,960	
		at 280.00 =		
		at 396.00 =		
OVERTIME	10152061 - 612500	1.00 Asst Clerk - vacation and election coverage 1.00 Licensing Administrator- vacation and election 1.00 Sick time coverage	1,388	\$3,473
		at 1,388.00 =	1,585	\$3,473
		at 1,585.00 =	500	
		at 500.00 =		
PRINTING & BINDING	10152062 - 620500	1.00 Ballots for municipal election 1.00 Miscellaneous 1.00 Pressure sealed forms	3,675	\$4,725
		at 3,675.00 =	750	\$4,725
		at 750.00 =	300	
		at 300.00 =		
ADVERTISING	10152062 - 621000	1.00 Budget Hearing 1.00 Mun. Ballot(1) & Notice to Voters(1)	300	\$2,300
		at 300.00 =	2,000	\$2,300
		at 2,000.00 =		
TELEPHONE	10152062 - 622000	12.00 Cell Phone 12.00 One Communications 12.00 Trinet System	384	\$996
		at 32.00 =	480	\$996
		at 40.00 =	132	
		at 11.00 =		
EQUIPMENT RENTAL	10152062 - 626000	2.00 Enclosed Van Rental for (2) Elections	410	\$410
		at 205.00 =		\$410
EQUIPMENT MAINTENANCE	10152062 - 627000	12.00 Copier Maintenance 7.00 Maintenance on 7 Accuvote machines 1.00 Repairs to office equipment	600	\$2,265
		at 50.00 =	1,225	\$2,265
		at 175.00 =	440	
		at 440.00 =		
CONTRACTED SERVICES	10152062 - 628800	2.00 Programming Accuvote Machines for two elections 1.00 Restoration of Records	2,000	\$3,200
		at 1,000.00 =	1,200	\$3,200
		at 1,200.00 =		

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
OFFICE SUPPLIES	10152063 - 630500	1.00 General office and election supplies	at	1,900.00	=	1,900		\$1,900	\$1,900
PRINTING SUPPLIES	10152063 - 631000	1.00 Paper and ink cartridges	at	500.00	=	500		\$500	\$500
RENT	10152064 - 641000	2.00 American Legion Hall room rental (2) elections	at	300.00	=	600		\$1,400	\$1,400
		2.00 Boys & Girls Club room rental (2) elections	at	400.00	=	800			
DUES & MEMBERSHIPS	10152064 - 642000	3.00 CCMCA	at	10.00	=	30		\$140	\$140
		3.00 MTCCA	at	20.00	=	60			
		2.00 NEACTC	at	25.00	=	50			
TRANSFER OUT	10152088 - 900001	5.00 Avaya Replacement 5 Phones @ 9.00 x 12 months	at	84.00	=	420		\$420	\$420
TOTAL CITY CLERK								\$223,778	\$225,186

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
CORPORATION COUNSEL							
HOURLY	10153061 - 611000	\$41,055	\$42,420	\$42,436	\$43,069	\$42,751	\$43,069
OVERTIME	10153061 - 612500	\$337	\$391	\$0	\$0	\$0	\$0
		\$41,392	\$42,812	\$42,436	\$43,069	\$42,751	\$43,069
TELEPHONE	10153062 - 622000	\$561	\$438	\$643	\$643	\$643	\$643
EQUIPMENT MAINTENANCE	10153062 - 627000	\$369	\$245	\$900	\$900	\$900	\$900
CONTRACTED SERVICES	10153062 - 628800	\$0	\$0	\$1,500	\$1,500	\$1,500	\$1,500
CONTRACTED SERVICES - LEGAL	10153062 - 628801	\$84,456	\$111,549	\$135,000	\$135,000	\$135,000	\$135,000
RECORDING FEES	10153062 - 629400	\$95	\$143	\$300	\$300	\$300	\$300
OFFICE SUPPLIES	10153062 - 630500	\$593	\$0	\$0	\$0	\$0	\$0
		\$86,073	\$112,375	\$138,343	\$138,343	\$138,343	\$138,343
OFFICE SUPPLIES	10153063 - 630500	\$167	\$6	\$500	\$500	\$500	\$500
PRINTING SUPPLIES	10153063 - 631000	\$52	\$104	\$500	\$500	\$500	\$500
		\$219	\$110	\$1,000	\$1,000	\$1,000	\$1,000
TRANSFER OUT	10153088 - 900001	\$61,668	\$34,668	\$1,644	\$1,644	\$1,644	\$1,644
		\$61,668	\$34,668	\$1,644	\$1,644	\$1,644	\$1,644
TOTAL CORPORATION COUNSEL		\$189,352	\$189,965	\$183,423	\$184,056	\$183,738	\$184,056

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
CORPORATION COUNSEL			
HOURLY	10153061 - 611000 1 ADMIN SECRETARY CORP COUNSEL	\$42,751	\$43,069
TELEPHONE	10153062 - 622000 12.00 Conversant/Avaya & fax lines at 50.25 = 603 1.00 Long distance at 40.00 = 40	\$643	\$643
EQUIPMENT MAINTENANCE	10153062 - 627000 1.00 Charge for monthly photocopies at 900.00 = 900	\$900	\$900
CONTRACTED SERVICES	10153062 - 628800 1.00 Westlaw Access, petty cash at 1,500.00 = 1,500	\$1,500	\$1,500
CONTRACTED SERVICES - LEGAL	10153062 - 628801 1.00 Outside legal counsel, expert at 135,000.00 = 135,000	\$135,000	\$135,000
RECORDING FEES	10153062 - 629400 1.00 Fees for filing/recording documents at 300.00 = 300	\$300	\$300
OFFICE SUPPLIES	10153063 - 630500 1.00 Miscellaneous office supplies at 500.00 = 500	\$500	\$500
PRINTING SUPPLIES	10153063 - 631000 1.00 Paper supplies, letterhead at 500.00 = 500	\$500	\$500
TRANSFER OUT	10153088 - 900001 1.00 Avaya Replacement 1 Phones @ 9.00 x 12 months at 84.00 = 84 1.00 Photocopier - Equipment Reserve at 1,560.00 = 1,560	\$1,644	\$1,644
TOTAL CORPORATION COUNSEL		\$183,738	\$184,056

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
FINANCE DEPARTMENT							
HOURLY	10154061 - 611000	\$440,234	\$454,109	\$463,007	\$468,661	\$465,220	\$468,996
SALARY	10154061 - 611500	\$293,621	\$302,302	\$305,460	\$302,883	\$300,644	\$302,883
TEMPORARY HELP	10154061 - 612000	\$3,306	\$3,709	\$3,945	\$6,018	\$6,018	\$6,018
OVERTIME	10154061 - 612500	\$1,560	\$967	\$1,000	\$2,500	\$2,500	\$2,500
		\$738,721	\$761,088	\$773,412	\$780,062	\$774,382	\$780,397
PRINTING & BINDING	10154062 - 620500	\$12,759	\$17,313	\$17,550	\$17,650	\$17,650	\$17,650
ADVERTISING	10154062 - 621000	\$1,570	\$1,032	\$2,400	\$2,100	\$2,100	\$2,100
TELEPHONE	10154062 - 622000	\$1,505	\$2,724	\$3,570	\$3,060	\$3,060	\$3,060
SUBSCRIPTIONS	10154062 - 624500	\$293	\$298	\$472	\$492	\$492	\$492
MOTOR VEHICLE MAINT	10154062 - 626500	\$115	\$83	\$100	\$100	\$100	\$100
EQUIPMENT MAINTENANCE	10154062 - 627000	\$72,201	\$82,490	\$81,980	\$85,653	\$85,653	\$85,653
CONTRACTED SERVICES	10154062 - 628800	\$42,217	\$50,385	\$51,200	\$51,500	\$49,500	\$49,500
TRAINING	10154062 - 629000	\$11,138	\$7,376	\$0	\$0	\$0	\$0
BANKING FEES	10154062 - 629100	\$8	\$0	\$0	\$0	\$0	\$0
RECORDING FEES	10154062 - 629400	\$7,303	\$7,812	\$7,920	\$7,920	\$7,920	\$7,920
		\$149,109	\$169,513	\$165,192	\$168,475	\$166,475	\$166,475
OFFICE SUPPLIES	10154063 - 630500	\$5,652	\$4,565	\$4,500	\$4,500	\$4,500	\$4,500
GAS & OIL	10154063 - 632000	\$486	\$494	\$549	\$549	\$549	\$549
BOOKS	10154063 - 638200	\$180	\$159	\$160	\$160	\$160	\$160
VEHICLE SUPPLIES	10154063 - 638600	\$0	\$0	\$25	\$25	\$25	\$25
		\$6,318	\$5,219	\$5,234	\$5,234	\$5,234	\$5,234
DUES & MEMBERSHIPS	10154064 - 642000	\$1,845	\$1,788	\$1,933	\$1,923	\$1,923	\$1,923
		\$1,845	\$1,788	\$1,933	\$1,923	\$1,923	\$1,923
TRANSFER OUT	10154088 - 900001	\$3,648	\$3,648	\$3,348	\$2,928	\$2,928	\$2,928
		\$3,648	\$3,648	\$3,348	\$2,928	\$2,928	\$2,928
TOTAL FINANCE DEPARTMENT		\$899,641	\$941,255	\$949,119	\$958,622	\$950,942	\$956,957

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
FINANCE DEPARTMENT			
HOURLY	10154061 - 611000		
	1 ACCOUNTANT		
	1 ACCOUNTS PAYABLE CLERK		
	1 PROPERTY APPRAISER		
	1 ASSISTANT TO ASSESSOR		
	2 CLERK/CASHIER II		
	1 DEPUTY ASSESSOR		
	1 PURCHASING AGENT PAYROLL ADM		
	1 PAYROLL CLERK		
	1 SENIOR CLERK CASHIER		
	1 TAX/TREASURER		
		\$465,220	\$468,996
SALARY	10154061 - 611500		
	1 ASSESSOR		
	1 DEPUTY FINANCE DIRECTOR		
	1 FINANCE DIRECTOR		
	1 FINANCE OFFICE MANAGER		
		\$300,644	\$302,883
TEMPORARY HELP	10154061 - 612000		
	104.00 Passport Processing Hours	at 17.00 = 1,768	
	340.00 Temporary help to cover vacations	at 12.50 = 4,250	
			\$6,018
			\$6,018
OVERTIME	10154061 - 612500		
			\$2,500
			\$2,500
PRINTING & BINDING	10154062 - 620500		
	1.00 Accounts Payable Checks	at 900.00 = 900	
	1.00 Copy paper	at 2,000.00 = 2,000	
	1.00 Direct Deposit Forms	at 600.00 = 600	
	1.00 Envelopes for Assessing, Treas	at 500.00 = 500	
	1.00 Homeowners Guides	at 250.00 = 250	
	1.00 Invoices	at 500.00 = 500	
	1.00 Maps & Mylars	at 800.00 = 800	
	1.00 Payroll Checks	at 500.00 = 500	
	1.00 Personal Property Forms	at 1,200.00 = 1,200	
	4.00 Tax bill processing for 4 quar	at 2,500.00 = 10,000	
	1.00 W2 & 1099 Forms	at 400.00 = 400	
			\$17,650
			\$17,650
ADVERTISING	10154062 - 621000		
	28.00 Bid Ads	at 75.00 = 2,100	
			\$2,100
			\$2,100

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
TELEPHONE	10154062 - 622000	12.00 Cellphone Stipends for Director, Deputy and Assessor	at	85.00	=	1,020	\$3,060	\$3,060
		2.00 Track Phone Minutes for Assessor's Office	at	150.00	=	300		
		12.00 Long distance toll charges	at	25.00	=	300		
		12.00 Conversant/Avaya & fax	at	120.00	=	1,440		
SUBSCRIPTIONS	10154062 - 624500	1.00 American Institute of Real Estate Appraisers	at	40.00	=	40	\$492	\$492
		1.00 Excise Reference Publications	at	125.00	=	125		
		0.50 Marshall & Swift	at	544.00	=	272		
		1.00 Public Investor	at	55.00	=	55		
MOTOR VEHICLE MAINT	10154062 - 626500	1.00 Maintenance of Assessors Pool Car	at	100.00	=	100	\$100	\$100
EQUIPMENT MAINTENANCE	10154062 - 627000	1.00 Copier Maintenance (cost per copy)	at	550.00	=	550	\$85,653	\$85,653
		1.00 Folding Machine Maintenance	at	800.00	=	800		
		1.00 Gui Client Server Support (MUNIS user interface)	at	2,700.00	=	2,700		
		1.00 MUNIS Citizen Online	at	2,080.00	=	2,080		
		1.00 MUNIS Software Maintenance *Estimate*	at	66,600.00	=	66,600		
		1.00 Trio Automobile Registration Software	at	5,600.00	=	5,600		
		1.00 Vision Software Maintenance	at	4,123.00	=	4,123		
		1.00 Vision Web Support	at	3,200.00	=	3,200		
CONTRACTED SERVICES	10154062 - 628800	1.00 Annual Audit	at	38,500.00	=	38,500	\$49,500	\$49,500
		1.00 APPRASIAL CONSULTATIONS	at	4,000.00	=	4,000		
		1.00 Past Due Personal Property Collector	at	6,500.00	=	6,500		
		1.00 Special Programming	at	500.00	=	500		
TRAINING	10154062 - 629000						\$0	
RECORDING FEES	10154062 - 629400	12.00 Registry of Deeds - Deed Copies & Tax Lien Discharges	at	660.00	=	7,920	\$7,920	\$7,920
OFFICE SUPPLIES	10154063 - 630500	1.00 Office supplies & small office machines such as calculators etc.	at	4,500.00	=	4,500	\$4,500	\$4,500
GAS & OIL	10154063 - 632000	180.00 Gas & Oil for Assessor's Pool Car	at	3.05	=	549	\$549	\$549
BOOKS	10154063 - 638200	1.00 Misc Finance & Assessing Reference Books	at	160.00	=	160	\$160	\$160

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
VEHICLE SUPPLIES	10154063 - 638600	1.00 Misc Vehicle Supplies	at	25.00	=	25		\$25	\$25
DUES & MEMBERSHIPS	10154064 - 642000	1.00 GFOA Certificate of Achievemen	at	525.00	=	525		\$1,923	\$1,923
		1.00 GFOA Dues	at	225.00	=	225			
		0.50 IAAO Membership	at	176.00	=	88			
		3.00 Maine Chapter IAAO	at	45.00	=	135			
		2.00 ME and NE GFOA Dues	at	40.00	=	80			
		3.00 ME Assoc of Assessing	at	30.00	=	90			
		1.00 ME Licenses	at	475.00	=	475			
		2.00 MMTCTA Dues	at	25.00	=	50			
		1.00 MSCPA	at	225.00	=	225			
		1.00 N.E. Regional Assessors Associ	at	30.00	=	30			
TRANSFER OUT	10154088 - 900001	17.00 Avaya Replacement 17 Phones @ \$7.00 x 12 months	at	84.00	=	1,428		\$2,928	\$2,928
		1.00 Photocopier - Equipment Reserve	at	1,500.00	=	1,500			
TOTAL FINANCE DEPARTMENT								\$950,942	\$956,957

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
INFORMATION TECHNOLOGY							
HOURLY	10155061 - 611000	\$142,353	\$138,993	\$148,379	\$149,288	\$148,186	\$152,532
SALARY	10155061 - 611500	\$80,943	\$90,742	\$91,654	\$87,489	\$86,909	\$87,489
OVERTIME	10155061 - 612500	\$6,000	\$4,778	\$5,500	\$5,500	\$5,500	\$5,500
		\$229,295	\$234,513	\$245,533	\$242,277	\$240,595	\$245,521
TELEPHONE	10155062 - 622000	\$25,125	\$23,615	\$25,420	\$24,820	\$24,820	\$24,820
SUBSCRIPTIONS	10155062 - 624500	\$0	\$5	\$0	\$0	\$0	\$0
EQUIPMENT MAINTENANCE	10155062 - 627000	\$51,200	\$50,815	\$45,890	\$50,025	\$50,025	\$50,025
CONTRACTED SERVICES	10155062 - 628800	\$11,500	\$10,500	\$12,000	\$32,000	\$15,000	\$15,000
TRAINING	10155062 - 629000	\$4,280	\$1,462	\$0	\$0	\$0	\$0
		\$92,105	\$86,397	\$83,310	\$106,845	\$89,845	\$89,845
OFFICE SUPPLIES	10155063 - 630500	\$4,059	\$3,483	\$3,128	\$3,128	\$3,128	\$3,128
BOOKS	10155063 - 638200	\$0	\$109	\$150	\$150	\$150	\$150
		\$4,059	\$3,591	\$3,278	\$3,278	\$3,278	\$3,278
TRANSFER OUT	10155088 - 900001	\$4,932	\$16,432	\$35,336	\$45,336	\$35,336	\$35,336
		\$4,932	\$16,432	\$35,336	\$45,336	\$35,336	\$35,336
TOTAL INFORMATION TECHNOLOGY		\$330,391	\$340,933	\$367,457	\$397,736	\$369,054	\$373,980

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
INFORMATION TECHNOLOGY								
HOURLY	10155061 - 611000	1 DATA MANAGER 1 IS HELP DESK TECH I 1 IS HELP DESK TECH II					\$148,186	\$152,532
SALARY	10155061 - 611500	1 IS DIRECTOR					\$86,909	\$87,489
OVERTIME	10155061 - 612500	1.00 Overtime	at	5,500.00	=	5,500	\$5,500	\$5,500
TELEPHONE	10155062 - 622000	12.00 4 cell phones with data plans	at	290.00	=	3,480	\$24,820	\$24,820
		12.00 Citywide fiber connection. Con	at	1,750.00	=	21,000		
		12.00 Conversant/Avaya & fax	at	25.00	=	300		
		1.00 Long distance	at	40.00	=	40		

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>					<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>			
EQUIPMENT MAINTENANCE 10155062 - 627000	1.00 Annual fee for web hosting of City's website. Avenet LLC @ \$840	at	1,150.00	=	1,150	\$50,025	\$50,025			
	1.00 Annual maintenance on laser printers hp8100dn;hp8000dn;hp4050n;hp8550n	at	850.00	=	850					
	12.00 APPGEO webhosting	at	250.00	=	3,000					
	1.00 ArcView Single Use Primary Maintenance. Customer# 326026	at	400.00	=	400					
	1.00 Backup Servers. Backup Exec license and maintenance. 2 @ \$100.00	at	200.00	=	200					
	1.00 Baracuda yearly relicensing fee for incoming SPAM and virus protection.	at	2,100.00	=	2,100					
	1.00 Exchange Server Agent. Backup Exec license and maintenance.	at	150.00	=	150					
	1.00 Fleet Maintenance Software	at	1,000.00	=	1,000					
	4.00 Issuetrak	at	850.00	=	3,400					
	1.00 Whats up Gold Software renewal	at	3,500.00	=	3,500					
	1.00 One year maintenance contract on Cisco equipment (currently with PRESIDIO).	at	21,025.00	=	21,025					
	1.00 Self insurance of servers out of warranty. Remaining Balance to be moved to a reserve.	at	5,000.00	=	5,000					
	1.00 Server Agents. Backup Exec license and maintenance.	at	900.00	=	900					
	1.00 UPS Batteries	at	250.00	=	250					
	1.00 Vmware licensing Yearly Maintenance for Vmware server consolidation software.	at	7,100.00	=	7,100					
	CONTRACTED SERVICES 10155062 - 628800	1.00 IT Consulting Services	at	3,000.00	=			3,000	\$15,000	\$15,000
		1.00 GIS Parcel Layer updates	at	12,000.00	=			12,000		
TRAINING 10155062 - 629000						\$0				
OFFICE SUPPLIES 10155063 - 630500	2.00 HP 4000 series micro toner	at	110.00	=	220	\$3,128	\$3,128			
	1.00 8100 Series Maintenance Kit. Fuser assembly, transfer roller, 8 feed separation rollers.	at	350.00	=	350					
	8.00 HP 4250 series toner. finance, police admin, fire admin, community center.	at	104.00	=	832					
	2.00 HP laserjet 2100 series printer	at	69.00	=	138					
	6.00 HP Laserjet 8000 toner	at	90.00	=	540					
	4.00 HP laserjet 8100 series toner	at	112.00	=	448					
	1.00 Misc office supplies (keyboards, mice, etc)	at	600.00	=	600					

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
BOOKS	10155063 - 638200	1.00	Books	at	150.00	=	150	\$150	\$150
TRANSFER OUT	10155088 - 900001	4.00	Avaya Replacement 4 Phones @ 9.00 x 12 months	at	84.00	=	336	\$35,336	\$35,336
		1.00	IT reserves	at	35,000.00	=	35,000		
TOTAL INFORMATION TECHNOLOGY								\$369,054	\$373,980

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PLANNING DEPARTMENT							
HOURLY SALARY	10156061 - 611000	\$30,756	\$31,068	\$32,531	\$31,890	\$31,654	\$31,890
TEMPORARY HELP	10156061 - 612000	\$1,543	\$1,251	\$1,620	\$1,500	\$1,500	\$1,500
		\$168,058	\$168,693	\$171,559	\$171,759	\$170,502	\$171,759
PRINTING & BINDING	10156062 - 620500	\$367	\$410	\$400	\$500	\$500	\$500
ADVERTISING	10156062 - 621000	\$1,271	\$834	\$1,200	\$1,200	\$1,200	\$1,200
TELEPHONE	10156062 - 622000	\$4,893	\$4,958	\$2,029	\$2,305	\$2,305	\$2,305
WATER & SEWER	10156062 - 622400	\$784	\$679	\$836	\$840	\$840	\$840
ELECTRIC	10156062 - 622500	\$5,622	\$4,526	\$4,800	\$4,740	\$4,740	\$4,740
SUBSCRIPTIONS	10156062 - 624500	\$177	\$972	\$976	\$976	\$976	\$976
EQUIPMENT MAINTENANCE	10156062 - 627000	\$1,307	\$1,408	\$1,170	\$1,260	\$1,260	\$1,260
BUILDING MAINTENANCE	10156062 - 627500	\$2,938	\$9,347	\$7,200	\$8,800	\$8,800	\$8,800
BUILDINGS-LEASED	10156062 - 627510	\$23,172	\$0	\$0	\$0	\$0	\$0
CONTRACTED SERVICES	10156062 - 628800	\$1,962	\$791	\$1,800	\$9,300	\$1,800	\$1,800
CONTRACT SERVICES-ENGINEER	10156062 - 628802	\$2,345	\$5,106	\$4,000	\$5,500	\$5,500	\$5,500
		\$44,838	\$29,032	\$24,411	\$35,421	\$27,921	\$27,921
OFFICE SUPPLIES	10156063 - 630500	\$1,659	\$2,077	\$1,800	\$1,900	\$1,900	\$1,900
PRINTING SUPPLIES	10156063 - 631000	\$961	\$1,264	\$1,200	\$1,500	\$1,500	\$1,500
HEATING FUEL	10156063 - 631500	\$19,190	\$8,438	\$13,950	\$11,504	\$11,504	\$11,504
BOOKS	10156063 - 638200	\$78	\$241	\$120	\$120	\$120	\$120
		\$21,888	\$12,020	\$17,070	\$15,024	\$15,024	\$15,024
DUES & MEMBERSHIPS	10156064 - 642000	\$1,208	\$1,153	\$1,233	\$1,250	\$1,250	\$1,250
		\$1,208	\$1,153	\$1,233	\$1,250	\$1,250	\$1,250
OFFICE EQUIPMENT	10156065 - 650500	\$0	\$0	\$750	\$750	\$750	\$750
		\$0	\$0	\$750	\$750	\$750	\$750
TRANSFER OUT	10156088 - 900001	\$540	\$540	\$420	\$420	\$420	\$420
		\$540	\$540	\$420	\$420	\$420	\$420
TOTAL PLANNING DEPARTMENT		\$236,532	\$211,439	\$215,443	\$224,624	\$215,867	\$217,124

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PLANNING DEPARTMENT								
HOURLY	10156061 - 611000	1 PLANNING ADMIN.SECRETARY					\$31,654	\$31,890
SALARY	10156061 - 611500	1 DIRECTOR OF PLANNING AND DEV 1 PLANNER					\$137,348	\$138,369
TEMPORARY HELP	10156061 - 612000	100.00 Temporary Secretary. Includes recording secretary for PB meetings. 6 hrs mtg. x 1.5 mtgs./mo x 12 mos. = 108 hrs.	at	15.00	=	1,500	\$1,500	\$1,500
PRINTING & BINDING	10156062 - 620500	1.00 Stationery, maps, graphics, reports, large copying jobs.	at	500.00	=	500	\$500	\$500
ADVERTISING	10156062 - 621000	1.00 Legal and public notice advertisements	at	1,200.00	=	1,200	\$1,200	\$1,200
TELEPHONE	10156062 - 622000	2.00 ATT Mobility charge for Tex & Steve's iPads: 12 months x 431.20/mo = \$374.40	at	375.00	=	750	\$2,305	\$2,305
		12.00 Conversant/Avaya & 1 fax line	at	103.25	=	1,239		
		12.00 Planning's share of the T-1 internet service.	at	23.00	=	276		
		1.00 Long distance	at	40.00	=	40		
WATER & SEWER	10156062 - 622400	12.00 Water usage in the Planning & Development building.	at	70.00	=	840	\$840	\$840
ELECTRIC	10156062 - 622500	12.00 Trailer usage	at	45.00	=	540	\$4,740	\$4,740
		12.00 Main building usage	at	350.00	=	4,200		
SUBSCRIPTIONS	10156062 - 624500	1.00 Planners Advisory Service	at	795.00	=	795	\$976	\$976
		1.00 Journal of APA	at	50.00	=	50		
		7.00 Maine Townsman for the Planning Board members.	at	8.00	=	56		
		1.00 MaineBiz	at	45.00	=	45		
		1.00 Metropolis magazine	at	30.00	=	30		
EQUIPMENT MAINTENANCE	10156062 - 627000	12.00 Copier Service Contract (Expected average = \$55/month)	at	55.00	=	660	\$1,260	\$1,260
		1.00 Repairs, supplies, upgrades for computer, printing and graphics equipment (e.g., plotter).	at	600.00	=	600		

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
BUILDING MAINTENANCE	10156062 - 627500	52.00 Janitorial service: mopping and vacuuming. Staff obtains bathroom supplies & handles trash, etc.	at	100.00	=	5,200	\$8,800	\$8,800
		1.00 Maintenance and repairs: non-routine repairs; safety compliance improvements; etc.	at	3,600.00	=	3,600		
CONTRACTED SERVICES	10156062 - 628800	1.00 Non-Engineering contracted services Such as for having signs made for an event or commissioning a special graphic.	at	1,800.00	=	1,800	\$1,800	\$1,800
CONTRACT SERVICES-ENGINEERING	10156062 - 628802	1.00 Outside traffic and other engineering & site design services	at	5,500.00	=	5,500	\$5,500	\$5,500
OFFICE SUPPLIES	10156063 - 630500	1.00 Supplies to operate Planning functions of the Department	at	1,900.00	=	1,900	\$1,900	\$1,900
PRINTING SUPPLIES	10156063 - 631000	1.00 Copier & printer paper; paper rolls for plotter; ink cartridges for printers and plotter; toner.	at	1,500.00	=	1,500	\$1,500	\$1,500
HEATING FUEL	10156063 - 631500	7,190.00 Natural gas heat for Planning & Development building.	at	1.60	=	11,504	\$11,504	\$11,504
BOOKS	10156063 - 638200	1.00 Up-to-date planning books to maintain professional education.	at	120.00	=	120	\$120	\$120
DUES & MEMBERSHIPS	10156064 - 642000	1.00 APA admin fee for Planning Board members	at	100.00	=	100	\$1,250	\$1,250
		7.00 Planning Board Members' APA Membership	at	50.00	=	350		
		2.00 Planning Director & Community Planner Maine Association of Planners Membership	at	40.00	=	80		
		1.00 Planning Director APA/AICP Membership	at	495.00	=	495		
		1.00 Urban Land Institute	at	225.00	=	225		
OFFICE EQUIPMENT	10156065 - 650500						\$750	\$750
TRANSFER OUT	10156088 - 900001	5.00 Avaya Replacement 5 Phones @ 9.00 x 12 months	at	84.00	=	420	\$420	\$420
TOTAL PLANNING DEPARTMENT							\$215,867	\$217,124

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
HUMAN RESOURCES							
HOURLY	10158061 - 611000	\$55,816	\$58,341	\$58,146	\$59,006	\$58,570	\$59,007
SALARY	10158061 - 611500	\$100,605	\$135,902	\$145,239	\$147,416	\$141,326	\$142,415
		\$156,420	\$194,243	\$203,385	\$206,422	\$199,896	\$201,422
PRINTING & BINDING	10158062 - 620500	\$286	\$1,324	\$300	\$1,345	\$1,345	\$1,345
ADVERTISING	10158062 - 621000	\$5,711	\$4,350	\$4,250	\$4,350	\$4,350	\$4,350
TELEPHONE	10158062 - 622000	\$3,035	\$3,278	\$3,138	\$2,376	\$2,376	\$2,376
TRAVEL	10158062 - 623000	\$2,584	\$2,377	\$4,750	\$4,750	\$4,750	\$4,750
AUTO MILEAGE	10158062 - 623500	\$4,539	\$5,970	\$5,450	\$5,250	\$5,250	\$5,250
SUBSCRIPTIONS	10158062 - 624500	\$82	\$1,989	\$1,000	\$1,300	\$1,300	\$1,300
CONTRACTED SERVICES	10158062 - 628800	\$198	\$1,606	\$1,200	\$1,200	\$1,200	\$1,200
CONTRACTED SERVICES - LEGAL	10158062 - 628801	\$30,510	\$28,792	\$20,000	\$25,000	\$25,000	\$25,000
TRAINING	10158062 - 629000	\$11,896	\$6,281	\$45,670	\$44,620	\$34,620	\$42,620
EDUCATIONAL REIMBURSEMENT	10158062 - 629900	\$10,955	\$12,745	\$11,000	\$12,000	\$10,000	\$10,000
		\$69,796	\$68,713	\$96,758	\$102,191	\$90,191	\$98,191
OFFICE SUPPLIES	10158063 - 630500	\$363	\$227	\$500	\$800	\$800	\$800
PRINTING SUPPLIES	10158063 - 631000	\$65	\$208	\$125	\$125	\$125	\$125
		\$428	\$434	\$625	\$925	\$925	\$925
EMPLOYEE RECOGNITION	10158064 - 641158	\$0	\$0	\$4,500	\$4,500	\$3,500	\$3,500
DUES & MEMBERSHIPS	10158064 - 642000	\$734	\$175	\$460	\$425	\$425	\$425
		\$734	\$175	\$4,960	\$4,925	\$3,925	\$3,925
TRANSFER OUT	10158088 - 900001	\$540	\$540	\$420	\$420	\$420	\$420
		\$540	\$540	\$420	\$420	\$420	\$420
TOTAL HUMAN RESOURCES		\$227,918	\$264,105	\$306,148	\$314,883	\$295,357	\$304,883

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
HUMAN RESOURCES			
HOURLY	10158061 - 611000 1 HR SPECIALIST/CASEWORKER 1 PURCHASING AGENT PAYROLL ADM	\$58,570	\$59,007
SALARY	10158061 - 611500 1 HUMAN RESOURCE DIRECTOR 1 EMP RELATIONS MANAGER	\$141,326	\$142,415
PRINTING & BINDING	10158062 - 620500 1.00 Forms, business cards, policies, folders	1,345.00 = 1,345	\$1,345
ADVERTISING	10158062 - 621000 1.00 Classified employment ads, Jobs in ME, MaineJobs.com, Portland Newspapers, professional organizations	4,350.00 = 4,350	\$4,350
TELEPHONE	10158062 - 622000 12.00 Business line, fax line, internet, phones for HR Director and Employee Relations Manager	198.00 = 2,376	\$2,376
TRAVEL	10158062 - 623000 1.00 Covers the cost of staff to attend training conferences and seminars	4,750.00 = 4,750	\$4,750
AUTO MILEAGE	10158062 - 623500 1.00 Mileage reimbursement to staff who use personal vehicle for city business at IRS rate, currently \$0.555/mile. 10% increase in mileage costs	5,250.00 = 5,250	\$5,250
SUBSCRIPTIONS	10158062 - 624500 1.00 HR and Employment reference books and periodicals 1.00 Required State and Federal Employment Postings	650.00 = 650 650.00 = 650	\$1,300 \$1,300
CONTRACTED SERVICES	10158062 - 628800 1.00 Contracted Services for HR	1,200.00 = 1,200	\$1,200
CONTRACTED SERVICES - LEGAL	10158062 - 628801 1.00 Contracted Legal Services for HR - Personnel, Employment, Labor Relations	25,000.00 = 25,000	\$25,000
TRAINING	10158062 - 629000 1.00 HR & General Assistance Conferences, seminars, and employee development training 1.00 Department training accounts - Parks & Recreation, Planning & Development, City Clerk, Library, Public Works, Finance, Transportation & Waterfront	8,170.00 = 6,620 34,450.00 = 28,000	\$34,620 \$42,620
EDUCATIONAL REIMBURSEMENT	10158062 - 629900 1.00 Employee Reimbursement for degree programs and continuing education	10,000.00 = 10,000	\$10,000

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
OFFICE SUPPLIES	10158063 - 630500	1.00 General office supplies, copy paper	at	800.00	=	800	\$800	\$800
PRINTING SUPPLIES	10158063 - 631000	1.00 Ink cartridges for fax machine	at	125.00	=	125	\$125	\$125
EMPLOYEE RECOGNITION	10158064 - 641158	1.00	at	3,500.00	=	3,500	\$3,500	\$3,500
DUES & MEMBERSHIPS	10158064 - 642000	1.00 Society for Human Resources Management (SHRM), National Public Employees Assoc. (NPELRA), Maine Labor and Employee Relations Assoc. annual memberships.	at	425.00	=	425	\$425	\$425
TRANSFER OUT	10158088 - 900001	5.00 Avaya Replacement 5 Phones @ 9.00 x 12 months	at	84.00	=	420	\$420	\$420
TOTAL HUMAN RESOURCES							\$295,357	\$304,883

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
CITY BUILDING							
HOURLY	10159061 - 611000	\$29,571	\$27,536	\$30,117	\$30,935	\$30,738	\$30,935
TEMPORARY HELP	10159061 - 612000	\$0	\$0	\$720	\$720	\$720	\$720
		\$29,571	\$27,536	\$30,837	\$31,655	\$31,458	\$31,655
POSTAGE	10159062 - 621500	\$43,980	\$32,642	\$45,000	\$45,000	\$45,000	\$45,000
TELEPHONE	10159062 - 622000	\$3,329	\$1,798	\$3,698	\$3,698	\$3,698	\$3,698
WATER & SEWER	10159062 - 622400	\$2,392	\$1,212	\$1,632	\$1,632	\$1,632	\$1,632
ELECTRIC	10159062 - 622500	\$43,356	\$24,133	\$24,180	\$24,180	\$24,180	\$24,180
CLEANING	10159062 - 625000	\$1,534	\$5,530	\$4,000	\$4,000	\$4,000	\$4,000
EQUIPMENT MAINTENANCE	10159062 - 627000	\$3,441	\$2,440	\$3,674	\$3,674	\$3,674	\$3,674
BUILDING MAINTENANCE	10159062 - 627500	\$17,566	\$33,857	\$28,818	\$32,535	\$32,535	\$32,535
BUILDINGS-LEASED	10159062 - 627510	\$0	\$0	\$100	\$100	\$100	\$100
CONTRACTED SERVICES -ENERG	10159062 - 628806	\$0	\$0	\$22,909	\$22,909	\$22,909	\$22,909
		\$115,599	\$101,612	\$134,011	\$137,728	\$137,728	\$137,728
HEATING FUEL	10159063 - 631500	\$14,116	\$8,621	\$10,540	\$10,472	\$10,472	\$10,472
CLEANING SUPPLIES	10159063 - 636500	\$1,997	\$1,959	\$2,200	\$2,200	\$2,200	\$2,200
MISC SUPPLIES	10159063 - 639900	\$584	\$319	\$600	\$600	\$600	\$600
		\$16,697	\$10,899	\$13,340	\$13,272	\$13,272	\$13,272
RENT	10159064 - 641000	\$2,349	\$2,572	\$3,360	\$3,360	\$3,360	\$3,360
		\$2,349	\$2,572	\$3,360	\$3,360	\$3,360	\$3,360
OFFICE EQUIPMENT	10159065 - 650500	\$0	\$139	\$450	\$450	\$450	\$450
BUILDINGS	10159065 - 658000	\$3,178	\$11,374	\$7,500	\$7,500	\$5,000	\$5,000
		\$3,178	\$11,513	\$7,950	\$7,950	\$5,450	\$5,450
TRANSFER OUT	10159088 - 900001	\$108	\$108	\$84	\$84	\$84	\$84
		\$108	\$108	\$84	\$84	\$84	\$84
TOTAL CITY BUILDING		\$167,501	\$154,240	\$189,582	\$194,049	\$191,352	\$191,549

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>	
BUILDING MAINTENANCE	10159062 - 627500	1.00	Air Temp maintenance - HVAC	at	480.00	=	480	\$32,535	\$32,535
		1.00	Annual service contract on backup generator at City Hall	at	1,100.00	=	1,100		
		4.00	Boiler inspection	at	80.00	=	320		
		1.00	Boiler Service	at	5,000.00	=	5,000		
		1.00	Electrical Maintenance Citywide	at	12,000.00	=	12,000		
		1.00	Elevator Inspection	at	260.00	=	260		
		4.00	Elevator maintenance	at	1,010.00	=	4,040		
		1.00	Fire Alarm Maintenance Contract	at	1,135.00	=	1,135		
		1.00	Repairs & General Maintenance	at	7,000.00	=	7,000		
		1.00	Security alarm maintenance	at	950.00	=	950		
		1.00	Underground storage tank	at	250.00	=	250		
BUILDINGS-LEASED	10159062 - 627510	2.00	Boiler Certificate at Roosevelt and Hutchins	at	50.00	=	100	\$100	\$100
CONTRACTED SERVICES -ENERGY	10159062 - 628806	1.00	Siemens Maintenance Contract	at	16,898.00	=	16,898	\$22,909	\$22,909
		1.00	Siemens Energy Savings Verification	at	6,011.00	=	6,011		
HEATING FUEL	10159063 - 631500	5,100.00	Heating fuel for City Hall / O	at	1.60	=	8,160	\$10,472	\$10,472
		1,360.00	Natural Gas for City Hall Annex	at	1.70	=	2,312		
CLEANING SUPPLIES	10159063 - 636500	1.00	Medical kit	at	200.00	=	200	\$2,200	\$2,200
		1.00	Soap, paper towels, toilet paper, custodial products, etc.	at	2,000.00	=	2,000		
MISC SUPPLIES	10159063 - 639900	1.00	Keys, hardware items, small repair parts	at	600.00	=	600	\$600	\$600
RENT	10159064 - 641000	1.00	Post Office box	at	1,260.00	=	1,260	\$3,360	\$3,360
		12.00	Record Storage / Monthly fee & Access fees	at	175.00	=	2,100		
OFFICE EQUIPMENT	10159065 - 650500	1.00	Industrial Vacuum cleaner	at	450.00	=	450	\$450	\$450
BUILDINGS	10159065 - 658000	1.00	Painting of one quarter of interior of City Hall	at	1,000.00	=	1,000	\$5,000	\$5,000
		1.00	Re-carpet high wear areas of City Hall	at	4,000.00	=	4,000		
TRANSFER OUT	10159088 - 900001	1.00	Avaya Replacement 1 Phone @ 9.00 x 12 months	at	84.00	=	84	\$84	\$84
TOTAL CITY BUILDING								\$191,352	\$191,549

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
POLICE DEPARTMENT							
HOURLY	10263061 - 611000	\$2,640,579	\$2,661,211	\$2,900,182	\$2,985,310	\$2,983,630	\$2,985,310
SCHOOL CROSSING GUIDES	10263061 - 611100	\$39,096	\$36,400	\$39,704	\$40,105	\$40,105	\$40,105
POLICE IN-SERVICE TRAINING	10263061 - 611300	\$37,348	\$35,642	\$29,943	\$30,243	\$30,243	\$30,243
POLICE COURT APPEARANCES	10263061 - 611400	\$28,941	\$27,680	\$40,600	\$41,000	\$41,000	\$41,000
SALARY	10263061 - 611500	\$152,823	\$158,075	\$162,521	\$164,948	\$163,729	\$164,948
OVERTIME	10263061 - 612500	\$200,049	\$238,178	\$203,000	\$205,030	\$205,030	\$205,030
RETIREMENT	10263061 - 617000	\$4,040	\$0	\$0	\$0	\$0	\$0
		\$3,102,875	\$3,157,186	\$3,375,950	\$3,466,636	\$3,463,737	\$3,466,636
PRINTING & BINDING	10263062 - 620500	\$3,600	\$2,245	\$5,400	\$5,400	\$5,400	\$5,400
TELEPHONE	10263062 - 622000	\$22,605	\$27,098	\$22,933	\$22,933	\$22,933	\$22,933
WATER & SEWER	10263062 - 622400	\$1,036	\$957	\$1,080	\$1,080	\$1,080	\$1,080
ELECTRIC	10263062 - 622500	\$12,712	\$9,866	\$11,760	\$11,040	\$11,040	\$11,040
SUBSCRIPTIONS	10263062 - 624500	\$1,616	\$1,662	\$3,635	\$3,635	\$3,635	\$3,635
CLEANING	10263062 - 625000	\$537	\$1,008	\$2,000	\$2,000	\$2,000	\$2,000
MOTOR VEHICLE MAINT	10263062 - 626500	\$422	\$986	\$1,000	\$1,000	\$1,000	\$1,000
EQUIPMENT MAINTENANCE	10263062 - 627000	\$15,646	\$32,571	\$35,907	\$39,757	\$39,757	\$39,757
RADIO MAINTENANCE	10263062 - 627100	\$6,441	\$2,230	\$15,000	\$15,000	\$12,000	\$12,000
BUILDING MAINTENANCE	10263062 - 627500	\$18,563	\$17,450	\$18,000	\$18,000	\$18,000	\$18,000
CRIMINAL INVESTIGATION	10263062 - 628000	\$589	\$1,474	\$2,500	\$2,500	\$2,500	\$2,500
CONTRACTED SERVICES	10263062 - 628800	\$30,592	\$32,855	\$35,053	\$35,453	\$35,453	\$35,453
TRAINING	10263062 - 629000	\$6,481	\$26,685	\$25,700	\$26,200	\$26,200	\$26,200
		\$120,840	\$157,086	\$179,968	\$183,998	\$180,998	\$180,998
OFFICE SUPPLIES	10263063 - 630500	\$1,841	\$3,456	\$3,600	\$3,600	\$3,600	\$3,600
HEATING FUEL	10263063 - 631500	\$31,780	\$30,205	\$37,400	\$37,400	\$37,400	\$37,400
GAS & OIL	10263063 - 632000	\$103,953	\$108,613	\$115,565	\$117,260	\$117,260	\$117,260
TIRES & TUBES	10263063 - 632500	\$5,161	\$6,528	\$5,700	\$7,000	\$7,000	\$7,000
CLOTHING	10263063 - 634500	\$34,496	\$35,940	\$37,780	\$39,850	\$39,850	\$39,850
MEDICAL & LAB SUPPLIES	10263063 - 635000	\$1,325	\$1,499	\$1,075	\$1,075	\$1,075	\$1,075
PUBLIC SAFETY SUPPLIES	10263063 - 635800	\$19,827	\$22,675	\$13,353	\$13,353	\$13,353	\$13,353
SMALL TOOLS	10263063 - 636000	\$197	\$671	\$1,000	\$1,000	\$1,000	\$1,000
CLEANING SUPPLIES	10263063 - 636500	\$992	\$1,804	\$900	\$1,000	\$1,000	\$1,000
ANIMAL SUPPLIES	10263063 - 637100	\$3,272	\$5,742	\$3,300	\$3,500	\$3,500	\$3,500
VEHICLE SUPPLIES	10263063 - 638600	\$11,502	\$25,089	\$20,000	\$20,000	\$20,000	\$20,000
		\$214,346	\$242,222	\$239,673	\$245,038	\$245,038	\$245,038
DUES & MEMBERSHIPS	10263064 - 642000	\$1,217	\$960	\$1,125	\$1,125	\$1,125	\$1,125
		\$1,217	\$960	\$1,125	\$1,125	\$1,125	\$1,125

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
COMPUTER HARDWARE	10263065 - 650400	\$1,063	\$1,088	\$1,000	\$1,000	\$1,000	\$1,000
MOTOR VEHICLES	10263065 - 651000	\$92,400	\$107,999	\$108,000	\$108,000	\$81,000	\$81,000
		\$93,463	\$109,088	\$109,000	\$109,000	\$82,000	\$82,000
TRANSFER OUT	10263088 - 900001	\$12,562	\$12,562	\$11,626	\$13,376	\$13,376	\$13,376
		\$12,562	\$12,562	\$11,626	\$13,376	\$13,376	\$13,376
TOTAL POLICE DEPARTMENT		\$3,545,303	\$3,679,104	\$3,917,342	\$4,019,173	\$3,986,274	\$3,989,173

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
POLICE DEPARTMENT			
HOURLY	10263061 - 611000		
	1 ANIMAL CONTROL OFFICER		
	1 MDEA-PATROL		
	1 MAINE STATE POLICE TASK FORCE		
	1 POLICE ADMIN. SECRETARY		
	1 POLICE CUSTODIAN		
	6 POLICE DETECTIVE		
	1 POLICE ADMIN. INFO ASSISTANT		
	3 POLICE LIEUTENENTS		
	1 POLICE MECHANIC		
	35 POLICE PATROL		
	6 POLICE SERGEANT		
	1 PUBLIC SAFETY SECRETARY		
SCHOOL CROSSING GUIDES	10263061 - 611100	\$2,983,630	\$2,985,310
POLICE IN-SERVICE TRAINING	10263061 - 611300	\$40,105	\$40,105
POLICE COURT APPEARANCES	10263061 - 611400	\$30,243	\$30,243
SALARY	10263061 - 611500	\$41,000	\$41,000
	1 DEPUTY POLICE CHIEF		
	1 POLICE CHIEF	\$163,729	\$164,948
OVERTIME	10263061 - 612500	\$205,030	\$205,030
PRINTING & BINDING	10263062 - 620500		
	1.00 Complaint forms	500.00 = 500	\$5,400
	1.00 Computer paper	1,900.00 = 1,900	\$5,400
	1.00 Evidence cards	150.00 = 150	
	1.00 Informational pamphlets	500.00 = 500	
	1.00 Parking tickets	1,000.00 = 1,000	
	1.00 Pocket calendars	250.00 = 250	
	1.00 Property bags	100.00 = 100	
	1.00 Property tags	100.00 = 100	
	1.00 Stationary & Envelopes	700.00 = 700	
	1.00 Warning cards	200.00 = 200	

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>					MANAGER'S BUDGET 2013/2014	ADOPTED BUDGET 2013/2014
TELEPHONE	10263062 - 622000	1.00 Cell Phones	at	6,800.00	=	6,800	\$22,933
		12.00 Conversant/Avaya & fax	at	554.00	=	6,648	
		12.00 Long distance	at	90.00	=	1,080	
		16.00 Mobile air cards/annual fee	at	480.00	=	7,680	
		5.00 Pagers	at	145.00	=	725	
WATER & SEWER	10263062 - 622400	12.00 Water and sewer usage at Polic	at	90.00	=	1,080	\$1,080
ELECTRIC	10263062 - 622500	12.00 Monthly electrical costs	at	920.00	=	11,040	\$11,040
SUBSCRIPTIONS	10263062 - 624500	25.00 Ferdico Title 17A (criminal st	at	26.00	=	650	\$3,635
		25.00 Ferdico Title 29A (traffic law	at	26.00	=	650	
		1.00 Identification Manual Updates	at	100.00	=	100	
		1.00 Investigative Publications	at	400.00	=	400	
		5.00 Law Enforcement Officer's Manu	at	55.00	=	275	
		1.00 ICAPNet	at	1,500.00	=	1,500	
		1.00 NADA Book (reference book on v	at	60.00	=	60	
CLEANING	10263062 - 625000	1.00 Vehicle Cleaning	at	2,000.00	=	2,000	\$2,000
MOTOR VEHICLE MAINT	10263062 - 626500	1.00 Body repair and painting to ve	at	1,000.00	=	1,000	\$1,000
EQUIPMENT MAINTENANCE	10263062 - 627000	1.00 Tele-Staff Scheduling Maintenance	at	1,600.00	=	1,600	\$39,757
		1.00 Electronic Parking Ticket Maintenance	at	1,900.00	=	1,900	
		1.00 Camcorder Maintenance	at	2,000.00	=	2,000	
		1.00 Computer Hardware Maintenance	at	2,500.00	=	2,500	
		2.00 ALPR Maintenance	at	2,250.00	=	4,500	
		1.00 My-PD phone application	at	400.00	=	400	
		2.00 Photocopier Maintenance (cost per copy contract)	at	1,200.00	=	2,400	
		1.00 Police Mobile Software Maintenance MDB Client, Field Reporting and Field Interview	at	14,542.00	=	14,542	
		1.00 RMSoftware Maintenance-NaviLine Crimes, LG Crimes, Qrep, CAD Interface, Community Connect	at	9,915.00	=	9,915	
RADIO MAINTENANCE	10263062 - 627100					\$12,000	\$12,000

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>						MANAGER'S BUDGET 2013/2014	ADOPTED BUDGET 2013/2014	
BUILDING MAINTENANCE	10263062 - 627500						\$18,000	\$18,000	
CRIMINAL INVESTIGATION	10263062 - 628000						\$2,500	\$2,500	
CONTRACTED SERVICES	10263062 - 628800	1.00	Animal Refuge League fee for services	at	33,003.00	=	33,003	\$35,453	\$35,453
		1.00	City Watch - 5 x 10,000 calls	at	1,200.00	=	1,200		
		1.00	Disposal fees for animal carca	at	250.00	=	250		
		1.00	Emergency Veterinary Care	at	1,000.00	=	1,000		
TRAINING	10263062 - 629000	1.00	Annual IACP Conference and Tra	at	1,200.00	=	1,200	\$26,200	\$26,200
		1.00	District 2 in-service training	at	3,000.00	=	3,000		
		1.00	In-service training at MCJA	at	3,000.00	=	3,000		
		4.00	New officer training at MCJA	at	2,500.00	=	10,000		
		1.00	Specialized training by FBI, IACP and other law enforcement entities	at	6,000.00	=	6,000		
		1.00	Training for SWAT Team	at	3,000.00	=	3,000		
OFFICE SUPPLIES	10263063 - 630500	1.00	Office supplies for 52 sworn officers and 5 civilian employees	at	3,600.00	=	3,600	\$3,600	\$3,600
HEATING FUEL	10263063 - 631500	800.00	Heating oil for Police Garage	at	3.40	=	2,720	\$37,400	\$37,400
		10,200.00	Heating oil for Police Station	at	3.40	=	34,680		
GAS & OIL	10263063 - 632000	400.00	Diesel for police fleet vehicles	at	3.40	=	1,360	\$117,260	\$117,260
		38,000.00	Gasoline for police fleet vehicles	at	3.05	=	115,900		
TIRES & TUBES	10263063 - 632500	1.00	Replacement tires for marked and unmarked cruisers	at	7,000.00	=	7,000	\$7,000	\$7,000

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>		
CLOTHING	10263063 - 634500	1.00 Animal Control Officer uniform and accessories	at	350.00	=	350	\$39,850	\$39,850		
		2.00 Body Armor	at	650.00	=	1,300				
		11.00 Contractual clothing allowance for Command and Supervisors	at	430.00	=	4,730				
		44.00 Contractual clothing allowance for Patrol Officers	at	430.00	=	18,920				
		1.00 Crossing Guides clothing and safety equipment	at	500.00	=	500				
		4.00 Dress uniforms and accessories	at	400.00	=	1,600				
		1.00 Leather and nylon gear	at	3,000.00	=	3,000				
		4.00 New officers issued uniforms and related accessories	at	1,500.00	=	6,000				
		1.00 Replacement of damaged uniform and accessories	at	3,000.00	=	3,000				
		1.00 SWAT gear	at	450.00	=	450				
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MEDICAL & LAB SUPPLIES	10263063 - 635000								\$1,075	\$1,075
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PUBLIC SAFETY SUPPLIES	10263063 - 635800	1.00 Ammunition, targets & cleaning	at	5,895.00	=	5,895			\$13,353	\$13,353
		1.00 Animal Control supplies	at	500.00	=	500				
		1.00 Cruiser trunk supplies	at	1,000.00	=	1,000				
		1.00 DVD's, CDRs and other digital media	at	300.00	=	300				
		1.00 Evidence Technician supplies	at	1,600.00	=	1,600				
		1.00 Identi-kit rental	at	408.00	=	408				
		1.00 O.C. spray	at	300.00	=	300				
		1.00 Recharging/Replacing fire exti	at	200.00	=	200				
		1.00 Safety slugs for animal dispos	at	100.00	=	100				
		1.00 Supply of batteries	at	300.00	=	300				
		1.00 SRT equipment	at	1,450.00	=	1,450				
		1.00	at	400.00	=	400				
		1.00 Weapon parts for repair and ma	at	900.00	=	900				
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SMALL TOOLS	10263063 - 636000						\$1,000	\$1,000		
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CLEANING SUPPLIES	10263063 - 636500						\$1,000	\$1,000		
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ANIMAL SUPPLIES	10263063 - 637100						\$3,500	\$3,500		
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VEHICLE SUPPLIES	10263063 - 638600						\$20,000	\$20,000		

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>				<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>	
DUES & MEMBERSHIPS	10263064 - 642000	1.00	Animal Control Officer Association	at	50.00	= 50	\$1,125	\$1,125
		1.00	Departmental membership for NESPIN	at	200.00	= 200		
		1.00	FBI/NA dues for Administrative Staff	at	250.00	= 250		
		1.00	IACP dues for Administrative Staff	at	200.00	= 200		
		1.00	International Association of Identification	at	75.00	= 75		
		1.00	Maine Chiefs dues for Administrative Staff	at	350.00	= 350		
COMPUTER HARDWARE	10263065 - 650400	1.00	Computer Replacement	at	1,000.00	= 1,000	\$1,000	\$1,000
MOTOR VEHICLES	10263065 - 651000	3.00	Annual vehicle lease/purchase	at	27,000.00	= 81,000	\$81,000	\$81,000
TRANSFER OUT	10263088 - 900001	39.00	Avaya Replacement 39 Phone @ 9.00 x 12 months	at	84.00	= 3,276	\$13,376	\$13,376
		1.00	Body Armor Replacement Reserve	at	5,000.00	= 5,000		
		1.00	Photocopiers - Equipment Reserve	at	2,500.00	= 2,500		
		1.00	Radio Replacement Reserve	at	2,600.00	= 2,600		
TOTAL POLICE DEPARTMENT							\$3,986,274	\$3,989,173

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
FIRE DEPARTMENT							
HOURLY	10264061 - 611000	\$2,823,144	\$2,889,622	\$3,075,210	\$3,085,707	\$3,085,267	\$3,085,707
SALARY	10264061 - 611500	\$236,868	\$241,534	\$253,372	\$281,373	\$279,523	\$281,373
OVERTIME	10264061 - 612500	\$399,038	\$389,126	\$361,500	\$380,000	\$380,000	\$380,000
CALL COMPANIES	10264061 - 613000	\$88,515	\$91,218	\$97,500	\$97,500	\$95,500	\$95,500
EDUC/PHYS INCENTIVE	10264061 - 614000	\$31,178	\$0	\$16,000	\$16,000	\$8,000	\$8,000
		\$3,578,744	\$3,611,500	\$3,803,582	\$3,860,580	\$3,848,290	\$3,850,580
PRINTING & BINDING	10264062 - 620500	\$1,317	\$1,353	\$2,800	\$2,800	\$2,800	\$2,800
TELEPHONE	10264062 - 622000	\$17,370	\$24,565	\$16,490	\$16,490	\$16,490	\$16,490
WATER & SEWER	10264062 - 622400	\$150,042	\$152,855	\$156,442	\$155,400	\$155,400	\$155,400
ELECTRIC	10264062 - 622500	\$33,257	\$29,908	\$31,920	\$31,920	\$31,920	\$31,920
SUBSCRIPTIONS	10264062 - 624500	\$152	\$1,187	\$600	\$600	\$600	\$600
MEDICAL SERVICES	10264062 - 625500	\$13,427	\$17,359	\$16,000	\$16,000	\$16,000	\$16,000
EQUIPMENT RENTAL	10264062 - 626000	\$1,165	\$1,105	\$1,500	\$1,500	\$1,500	\$1,500
MOTOR VEHICLE MAINT	10264062 - 626500	\$70,355	\$65,568	\$46,000	\$49,000	\$49,000	\$49,000
EQUIPMENT MAINTENANCE	10264062 - 627000	\$19,951	\$34,179	\$30,122	\$32,249	\$32,249	\$32,249
RADIO MAINTENANCE	10264062 - 627100	\$12,012	\$452	\$14,000	\$14,000	\$14,000	\$14,000
BUILDING MAINTENANCE	10264062 - 627500	\$40,918	\$50,253	\$42,000	\$42,000	\$42,000	\$42,000
CONTRACTED SERVICES	10264062 - 628800	\$56,860	\$64,306	\$66,750	\$66,750	\$66,750	\$66,750
TRAINING	10264062 - 629000	\$23,029	\$29,078	\$37,500	\$37,500	\$37,500	\$37,500
		\$439,855	\$472,168	\$462,124	\$466,209	\$466,209	\$466,209
OFFICE SUPPLIES	10264063 - 630500	\$1,417	\$2,136	\$3,200	\$3,200	\$3,200	\$3,200
HEATING FUEL	10264063 - 631500	\$51,732	\$39,174	\$47,380	\$48,930	\$48,930	\$48,930
GAS & OIL	10264063 - 632000	\$48,425	\$51,613	\$57,595	\$57,595	\$57,595	\$57,595
TIRES & TUBES	10264063 - 632500	\$1,941	\$5,368	\$6,000	\$6,000	\$6,000	\$6,000
FOOD	10264063 - 633500	\$746	\$919	\$800	\$800	\$800	\$800
CLOTHING	10264063 - 634500	\$48,805	\$50,587	\$50,700	\$50,700	\$50,700	\$50,700
MEDICAL & LAB SUPPLIES	10264063 - 635000	\$57,793	\$54,153	\$46,000	\$47,500	\$47,500	\$47,500
PUBLIC SAFETY SUPPLIES	10264063 - 635800	\$895	\$4,062	\$5,650	\$5,650	\$5,650	\$5,650
CLEANING SUPPLIES	10264063 - 636500	\$6,246	\$7,359	\$6,500	\$6,500	\$6,500	\$6,500
VEHICLE SUPPLIES	10264063 - 638600	\$388	\$459	\$5,000	\$0	\$0	\$5,000
MISC SUPPLIES	10264063 - 639900	\$5,818	\$4,635	\$3,500	\$3,500	\$3,500	\$3,500
		\$224,208	\$220,466	\$232,325	\$230,375	\$230,375	\$235,375
RENT	10264064 - 641000	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250
DUES & MEMBERSHIPS	10264064 - 642000	\$3,441	\$1,241	\$3,395	\$3,395	\$3,395	\$3,395
CONTRIBUTIONS	10264064 - 643000	\$1,920	\$1,760	\$2,500	\$2,000	\$1,500	\$1,500
		\$6,611	\$4,251	\$7,145	\$6,645	\$6,145	\$6,145

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2010/2011	ACTUAL 2011/2012	APPROVED BUDGET 2012/2013	DEPARTMENT REQUEST 2013/2014	MANAGER'S BUDGET 2013/2014	ADOPTED BUDGET 2013/2014
PUBLIC SAFETY EQUIPMENT	10264065 - 652500	\$8,448	\$8,745	\$22,570	\$25,370	\$25,370	\$25,370
COMMUNICATIONS EQUIPMENT	10264065 - 652800	\$2,162	\$5,410	\$18,225	\$18,225	\$18,225	\$18,225
HOSE	10264065 - 659200	\$208	\$0	\$8,460	\$8,460	\$8,460	\$8,460
		\$10,818	\$14,155	\$49,255	\$52,055	\$52,055	\$52,055
TRANSFER OUT	10264088 - 900001	\$2,376	\$9,564	\$1,848	\$1,848	\$1,848	\$1,848
		\$2,376	\$9,564	\$1,848	\$1,848	\$1,848	\$1,848
TOTAL FIRE DEPARTMENT		\$4,262,611	\$4,332,103	\$4,556,279	\$4,617,712	\$4,604,922	\$4,612,212

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
FIRE DEPARTMENT								
HOURLY	10264061 - 611000	1 1 EMS COORDINATOR 1 FIRE DEPT ADMIN.SECRETARY 3 FIRE DEPARTMENT CAPTAIN 9 FIRE LIEUTENENT 1 FIRE DEPT CUSTODIAN 49 FIREFIGHTER 1 MECHANIC II					\$3,085,267	\$3,085,707
SALARY	10264061 - 611500	1 3 DEPUTY FIRE CHIEF 1 FIRE CHIEF					\$279,523	\$281,373
OVERTIME	10264061 - 612500	1.00 Overtime	at	380,000.00	=	380,000	\$380,000	\$380,000
CALL COMPANIES	10264061 - 613000	1.00 Call Companies wages	at	95,500.00	=	95,500	\$95,500	\$95,500
EDUC/PHYS INCENTIVE	10264061 - 614000	4.00 Educational incentive for paramedic students	at	2,000.00	=	8,000	\$8,000	\$8,000
PRINTING & BINDING	10264062 - 620500	1.00 Paper, envelopes, inspection forms call company pay and training forms	at	2,800.00	=	2,800	\$2,800	\$2,800
TELEPHONE	10264062 - 622000	12.00 Cellular phone charges Air card costs for computers in ambulances for remote access	at	855.00	=	10,260	\$16,490	\$16,490
		12.00 Conversant/Avaya & faxes	at	402.50	=	4,830		
		1.00 Long distances	at	800.00	=	800		
		1.00 Telephone repairs	at	600.00	=	600		
WATER & SEWER	10264062 - 622400	12.00 12 Months Municipal Fire protection hydrants	at	12,490.00	=	149,880	\$155,400	\$155,400
		12.00	at	460.00	=	5,520		
ELECTRIC	10264062 - 622500	12.00 Monthly power bills for 7 stations	at	2,660.00	=	31,920	\$31,920	\$31,920

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
SUBSCRIPTIONS	10264062 - 624500	1.00 Fire Chief Magazine	at	52.00	=	52	\$600	\$600
		1.00 Fire Engineering Magazine	at	42.00	=	42		
		1.00 Firehouse Lawyer Newsletter	at	69.00	=	69		
		1.00 Firehouse Magazine	at	50.00	=	50		
		1.00 Firescene Video	at	125.00	=	125		
		1.00 Journal Emergency Medicine	at	50.00	=	50		
		1.00 Rescue Magazine	at	47.00	=	47		
		1.00 St. Anthony Rescue Ref.	at	165.00	=	165		
MEDICAL SERVICES	10264062 - 625500	1.00 Entrance and hazardous materials physicals for all personnel	at	16,000.00	=	16,000	\$16,000	\$16,000
EQUIPMENT RENTAL	10264062 - 626000	1.00 Copier lease payments	at	1,500.00	=	1,500	\$1,500	\$1,500
MOTOR VEHICLE MAINT	10264062 - 626500	1.00 Annual maintenance for 20 vehicle fleet	at	49,000.00	=	49,000	\$49,000	\$49,000
EQUIPMENT MAINTENANCE	10264062 - 627000	1.00 Annual fire alarm system, Western Ave, Central, Cash Corner	at	1,960.00	=	1,960	\$32,249	\$32,249
		1.00 Compressor maintenance located at Western Avenue station, 1/2 central compressor, Joint with Cape	at	4,200.00	=	4,200		
		1.00 Maintenance on equipment carried on vehicles	at	12,369.00	=	12,369		
		1.00 Software Maintenance on new required EMS Health Ware solution program	at	6,600.00	=	6,600		
		1.00 Software maintenance - H T E Software	at	5,120.00	=	5,120		
		1.00 Updates for Breathing Apparatus, SCBA repairs	at	2,000.00	=	2,000		
RADIO MAINTENANCE	10264062 - 627100	1.00 Radios & pagers not covered by contract	at	5,000.00	=	5,000	\$14,000	\$14,000
		20.00 Two way radio maintenance Monthly price	at	450.00	=	9,000		
BUILDING MAINTENANCE	10264062 - 627500						\$42,000	\$42,000
CONTRACTED SERVICES	10264062 - 628800	1.00 Ambulance Collection Agency Fees	at	36,750.00	=	36,750	\$66,750	\$66,750
		1.00 Fire Alarm Cable Maintenance	at	30,000.00	=	30,000		
TRAINING	10264062 - 629000	1.00 Training	at	37,500.00	=	37,500	\$37,500	\$37,500

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>					<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
OFFICE SUPPLIES	10264063 - 630500	1.00	Office supplies, run reports for call companies	at	3,200.00	=	3,200	\$3,200	\$3,200
HEATING FUEL	10264063 - 631500	3,500.00	# 2 HEATING OIL (Cash Corner-Engine 5)	at	3.40	=	11,900	\$48,930	\$48,930
		1,900.00	# 2 HEATING OIL (Willard-Engine 2)	at	3.40	=	6,460		
		10,700.00	Natural Gas (Central)	at	1.50	=	16,050		
		7,280.00	Natural Gas (Western Ave)	at	1.50	=	10,920		
		1.00	PROPANE	at	3,600.00	=	3,600		
GAS & OIL	10264063 - 632000	13,800.00	Diesel Fuel	at	3.40	=	46,920	\$57,595	\$57,595
		3,500.00	Gas	at	3.05	=	10,675		
TIRES & TUBES	10264063 - 632500							\$6,000	\$6,000
FOOD	10264063 - 633500	1.00	Food	at	800.00	=	800	\$800	\$800
CLOTHING	10264063 - 634500	20.00	New vendor and new requirements. (new vendor)	at	1,530.00	=	30,600	\$50,700	\$50,700
		1.00		at	12,000.00	=	12,000		
		20.00		at	240.00	=	4,800		
		10.00		at	330.00	=	3,300		
MEDICAL & LAB SUPPLIES	10264063 - 635000	1.00	Medical supplies for the EMS units,	at	47,500.00	=	47,500	\$47,500	\$47,500
PUBLIC SAFETY SUPPLIES	10264063 - 635800	1.00	250 Gallons Foam	at	4,750.00	=	4,750	\$5,650	\$5,650
		1.00	Replacement rope and rigging	at	900.00	=	900		
CLEANING SUPPLIES	10264063 - 636500	1.00	Cleaning Supplies	at	6,500.00	=	6,500	\$6,500	\$6,500
VEHICLE SUPPLIES	10264063 - 638600							\$0	\$5,000
MISC SUPPLIES	10264063 - 639900	1.00	Fire Education supplies Risk Watch Program costs Includes NFPA Codes	at	3,500.00	=	3,500	\$3,500	\$3,500
RENT	10264064 - 641000	1.00	Rent for Willard Hose privately owned call company station, this reduction due to closing E-1	at	1,250.00	=	1,250	\$1,250	\$1,250

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>						<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>	
DUES & MEMBERSHIPS	10264064 - 642000	3.00	C.C. Fire Chiefs dues	at	50.00	=	150	\$3,395	\$3,395
		1.00	I.A.F.C. Membership	at	225.00	=	225		
		1.00	I.S.F.S.I Membership	at	60.00	=	60		
		8.00	Intl. Association Arson Invest	at	25.00	=	200		
		1.00	Maine Fire Prevention	at	10.00	=	10		
		3.00	ME State Fire Chiefs	at	50.00	=	150		
		1.00	Natl. Fire Prevention Assoc.	at	100.00	=	100		
		1.00	Southern Maine EMS	at	2,500.00	=	2,500		
CONTRIBUTIONS	10264064 - 643000	1.00	Call Companies \$40 per member	at	1,500.00	=	1,500		
PUBLIC SAFETY EQUIPMENT	10264065 - 652500	18.00	SCBA Cylinders	at	765.00	=	13,770	\$25,370	\$25,370
		2.00	SCBA units replacement for fleet 25 year replacement purchase two units per year, new NFPA requirements	at	5,800.00	=	11,600		
COMMUNICATIONS EQUIPMENT	10264065 - 652800	1.00	Communication equipment to deal with new communications in trucks, EMS field reporting, mobil data	at	3,000.00	=	3,000	\$18,225	\$18,225
		15.00	motorola pagers for on call employees	at	375.00	=	5,625		
		4.00	Portable radios	at	1,500.00	=	6,000		
		2.00	Vehicle Radios replacements	at	1,800.00	=	3,600		
HOSE	10264065 - 659200	1,200.00	1200 ft 2 1/2" hose	at	3.45	=	4,140	\$8,460	\$8,460
		600.00	600 Feet 5" hose	at	7.20	=	4,320		
TRANSFER OUT	10264088 - 900001	22.00	Avaya Replacement 22 Phones @ 9.00 x 12 months	at	84.00	=	1,848	\$1,848	\$1,848
TOTAL FIRE DEPARTMENT								\$4,604,922	\$4,612,212

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		ACTUAL 2010/2011	ACTUAL 2011/2012	APPROVED BUDGET 2012/2013	DEPARTMENT REQUEST 2013/2014	MANAGER'S BUDGET 2013/2014	ADOPTED BUDGET 2013/2014
PUBLIC SAFETY COMMUNICATIONS							
HOURLY	10265061 - 611000	\$447,209	\$465,498	\$445,566	\$351,554	\$350,966	\$350,966
OVERTIME	10265061 - 612500	\$122,241	\$81,720	\$85,000	\$65,000	\$65,000	\$65,000
EDUC/PHYS INCENTIVE	10265061 - 614000	\$0	\$0	\$900	\$900	\$0	\$0
		\$569,450	\$547,218	\$531,466	\$417,454	\$415,966	\$415,966
PRINTING & BINDING	10265062 - 620500	\$847	\$0	\$0	\$0	\$0	\$0
TELEPHONE	10265062 - 622000	\$17,964	\$15,627	\$16,228	\$16,470	\$16,470	\$16,470
WATER & SEWER	10265062 - 622400	\$999	\$920	\$1,032	\$1,032	\$1,032	\$1,032
ELECTRIC	10265062 - 622500	\$31,693	\$25,268	\$26,400	\$26,400	\$26,400	\$26,400
CLEANING	10265062 - 625000	\$0	\$0	\$600	\$0	\$0	\$0
EQUIPMENT MAINTENANCE	10265062 - 627000	\$28,535	\$17,451	\$24,702	\$11,580	\$11,580	\$11,580
RADIO MAINTENANCE	10265062 - 627100	\$160	\$0	\$4,200	\$4,200	\$4,200	\$4,200
BUILDING MAINTENANCE	10265062 - 627500	\$6,397	\$3,383	\$2,000	\$2,000	\$2,000	\$2,000
CONTRACTED SERVICES	10265062 - 628800	\$250	\$0	\$0	\$0	\$0	\$0
TRAINING	10265062 - 629000	\$179	\$471	\$0	\$0	\$0	\$0
		\$87,024	\$63,121	\$75,162	\$61,682	\$61,682	\$61,682
OFFICE SUPPLIES	10265063 - 630500	\$396	\$1,042	\$0	\$0	\$0	\$0
CLOTHING	10265063 - 634500	\$1,440	\$0	\$0	\$0	\$0	\$0
CLEANING SUPPLIES	10265063 - 636500	\$799	\$61	\$400	\$400	\$400	\$400
		\$2,636	\$1,104	\$400	\$400	\$400	\$400
OTHER EQUIPMENT	10265065 - 656000	\$0	\$9,257	\$0	\$0	\$0	\$0
		\$0	\$9,257	\$0	\$0	\$0	\$0
PORTLAND/S PORTLAND DISPATC	10265067 - 672000	\$0	\$61,788	\$129,216	\$265,957	\$265,000	\$265,000
		\$0	\$61,788	\$129,216	\$265,957	\$265,000	\$265,000
TRANSFER OUT	10265088 - 900001	\$2,864	\$3,512	\$5,672	\$5,672	\$5,672	\$5,672
		\$2,864	\$3,512	\$5,672	\$5,672	\$5,672	\$5,672
TOTAL PUBLIC SAFETY COMMUNICATIONS		\$661,973	\$685,999	\$741,916	\$751,165	\$748,720	\$748,720

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PUBLIC SAFETY COMMUNICATIONS			
HOURLY	10265061 - 611000		
	1 6 TELECOMMUNICATOR 1 TELECOMMUNICATOR SUPERVISOR	\$350,966	\$350,966
OVERTIME	10265061 - 612500	\$65,000	\$65,000
EDUC/PHYS INCENTIVE	10265061 - 614000	\$0	
TELEPHONE	10265062 - 622000		
	12.00 State Records System at 87.50 = 1,050	\$16,470	\$16,470
	12.00 Local and Long Distance Charges at 327.00 = 3,924		
	12.00 Fiber Connection for Portland Dispatch at 958.00 = 11,496		
WATER & SEWER	10265062 - 622400		
	12.00 Water and Sewer at 86.00 = 1,032	\$1,032	\$1,032
ELECTRIC	10265062 - 622500		
	12.00 Monthly Power Bills at 2,200.00 = 26,400	\$26,400	\$26,400
CLEANING	10265062 - 625000	\$0	
EQUIPMENT MAINTENANCE	10265062 - 627000		
	1.00 Emergency Generator semi-annual service at 450.00 = 450	\$11,580	\$11,580
	1.00 Exacom Recording Maintenance fee at 1,935.00 = 1,935		
	1.00 General Maintenance dispatch equipment at 1,000.00 = 1,000		
	1.00 H T E CAD Software Maintenance at 7,095.00 = 7,095		
	1.00 Phone Maintenance at 1,100.00 = 1,100		
RADIO MAINTENANCE	10265062 - 627100		
	1.00 Two Way Radio Maintenance and repair at 4,200.00 = 4,200	\$4,200	\$4,200
BUILDING MAINTENANCE	10265062 - 627500		
	1.00 Sprinkler system, Elevator, lights, routine repairs at 2,000.00 = 2,000	\$2,000	\$2,000
CLEANING SUPPLIES	10265063 - 636500		
	1.00 Cleaning supplies for maintaining dispatch area. Includes mops, brooms,etc at 400.00 = 400	\$400	\$400
PORTLAND/S PORTLAND DISPATCH	10265067 - 672000		
	1.00 Preliminary Estimate at 265,000.00 = 265,000	\$265,000	\$265,000

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>				<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
TRANSFER OUT	10265088 - 900001	8.00	Avaya Replacement 8 Phones @ 9.00 x 12 months	at	84.00 = 672	\$5,672	\$5,672
		1.00	Equipment Reserve Account to replace capital equipment	at	5,000.00 = 5,000		
TOTAL PUBLIC SAFETY COMMUNICATIONS						\$748,720	\$748,720

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
CODE ENFORCEMENT DEPARTMENT							
HOURLY	10266061 - 611000	\$156,145	\$149,889	\$164,491	\$171,113	\$169,847	\$171,112
SALARY	10266061 - 611500	\$63,971	\$64,615	\$65,336	\$66,325	\$65,835	\$66,325
TEMPORARY HELP	10266061 - 612000	\$486	\$0	\$600	\$500	\$500	\$500
OVERTIME	10266061 - 612500	\$147	\$86	\$300	\$300	\$300	\$300
		\$220,749	\$214,590	\$230,727	\$238,238	\$236,482	\$238,237
PRINTING & BINDING	10266062 - 620500	\$1,245	\$503	\$1,000	\$600	\$600	\$600
TELEPHONE	10266062 - 622000	\$1,033	\$1,284	\$1,695	\$1,971	\$1,971	\$1,971
TRAFFIC LIGHTS	10266062 - 622600	\$18,231	\$18,697	\$19,400	\$20,000	\$19,000	\$19,000
STREET LIGHTS	10266062 - 622700	\$331,816	\$331,508	\$320,000	\$323,000	\$323,000	\$323,000
SUBSCRIPTIONS	10266062 - 624500	\$151	\$130	\$150	\$150	\$150	\$150
MOTOR VEHICLE MAINT	10266062 - 626500	\$71	\$1,371	\$1,800	\$2,280	\$1,840	\$1,840
BUILDING MAINTENANCE	10266062 - 627500	\$0	\$2	\$0	\$0	\$0	\$0
CONTRACTED SERVICES	10266062 - 628800	\$60,190	\$40,407	\$46,000	\$52,000	\$49,000	\$49,000
		\$412,737	\$393,902	\$390,045	\$400,001	\$395,561	\$395,561
OFFICE SUPPLIES	10266063 - 630500	\$704	\$643	\$800	\$800	\$800	\$800
GAS & OIL	10266063 - 632000	\$2,538	\$2,488	\$3,050	\$3,050	\$3,050	\$3,050
TIRES & TUBES	10266063 - 632500	\$0	\$172	\$500	\$500	\$500	\$500
CLOTHING	10266063 - 634500	\$110	\$0	\$200	\$200	\$200	\$200
PUBLIC SAFETY SUPPLIES	10266063 - 635800	\$463	\$300	\$300	\$300	\$300	\$300
SMALL TOOLS	10266063 - 636000	\$81	\$87	\$200	\$200	\$200	\$200
CLEANING SUPPLIES	10266063 - 636500	\$102	\$143	\$200	\$200	\$200	\$200
BOOKS	10266063 - 638200	\$544	\$251	\$300	\$300	\$300	\$300
		\$4,543	\$4,083	\$5,550	\$5,550	\$5,550	\$5,550
DUES & MEMBERSHIPS	10266064 - 642000	\$170	\$365	\$370	\$370	\$370	\$370
		\$170	\$365	\$370	\$370	\$370	\$370
TRANSFER OUT	10266088 - 900001	\$540	\$3,840	\$420	\$420	\$420	\$420
		\$540	\$3,840	\$420	\$420	\$420	\$420
TOTAL CODE ENFORCEMENT DEPARTMENT		\$638,739	\$616,781	\$627,112	\$644,579	\$638,383	\$640,138

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>	
CODE ENFORCEMENT DEPARTMENT				
HOURLY	10266061 - 611000	1 BUILDING/PLUMBING INSPECTOR 1 CODE ENFORCEMENT SECRETARY 1 HEALTH INSPECTOR ASST CEO 1 INSPECTOR ELECTRIAL/STREETS	\$169,847	\$171,112
SALARY	10266061 - 611500	1 DIR OF CODE ENFORCEMENT	\$65,835	\$66,325
TEMPORARY HELP	10266061 - 612000	1.00 Temporary help for additional workload	500.00 = 500	\$500
OVERTIME	10266061 - 612500	1.00 BOA Sec. OT: time-and-a-half after 40 hours in total work week	300.00 = 300	\$300
PRINTING & BINDING	10266062 - 620500	1.00 MUNIS-integrated permit forms; stationery; envelopes, business cards, permit applications	600.00 = 600	\$600
TELEPHONE	10266062 - 622000	12.00 Code Enforcement's share of the T-1 internet service. 12.00 Electrical Inspector/Asst. CEO's data connection charge. 12.00 Conversant/Avaya phones. 3.00 Cell Phones for the Building Inspector, Health Inspector, and Electrical Inspector/Asst. CEO.	23.00 = 276 50.00 = 600 66.25 = 795 100.00 = 300	\$1,971
TRAFFIC LIGHTS	10266062 - 622600	1.00 Electricity charge from CMP for traffic signals.	19,000.00 = 19,000	\$19,000
STREET LIGHTS	10266062 - 622700	1.00 Charge from CMP for street light electricity and rental of most fixtures.	323,000.00 = 323,000	\$323,000
SUBSCRIPTIONS	10266062 - 624500	1.00 Press Herald	150.00 = 150	\$150
MOTOR VEHICLE MAINT	10266062 - 626500	40.00 Car wash pricing at Jiffy: \$6/car x 5 cars x (8 mo. @ 1 wash/mo. + 4 mo. @ 1 washes/mo.) 1.00 Routine maintenance for four vehicles at City and private service facilities.	6.00 = 240 1,600.00 = 1,600	\$1,840
BUILDING MAINTENANCE	10266062 - 627500			\$0

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
CONTRACTED SERVICES	10266062 - 628800	1.00 Traffic Signal Maintenance. Anticipated increase due to need to rebid the contract.	at	49,000.00	=	49,000		\$49,000	\$49,000
OFFICE SUPPLIES	10266063 - 630500	1.00 Paper, pens, pencils, toner, misc. office supplies.	at	800.00	=	800		\$800	\$800
GAS & OIL	10266063 - 632000	1,000.00 Gasoline and oil for Code vehicles	at	3.05	=	3,050		\$3,050	\$3,050
TIRES & TUBES	10266063 - 632500	1.00 Tires for Code vehicles.	at	500.00	=	500		\$500	\$500
CLOTHING	10266063 - 634500	1.00 Special clothing needed by the Electrical Inspector	at	200.00	=	200		\$200	\$200
PUBLIC SAFETY SUPPLIES	10266063 - 635800	1.00 Safety & testing equipment for Electrical Inspector and Health Inspector.	at	300.00	=	300		\$300	\$300
SMALL TOOLS	10266063 - 636000	1.00 Small tools for Electrical Inspector & Health Inspector	at	200.00	=	200		\$200	\$200
CLEANING SUPPLIES	10266063 - 636500	1.00 Cleaning supplies, toilet paper, paper towels, and related products for the Planning & Development office.	at	200.00	=	200		\$200	\$200
BOOKS	10266063 - 638200	1.00 Purchase of building code, electrical code and other manuals.	at	300.00	=	300		\$300	\$300
DUES & MEMBERSHIPS	10266064 - 642000	1.00 Electrician's license	at	100.00	=	100		\$370	\$370
		1.00 International Assoc. of Electrical Inspectors for the Electrical Inspector	at	100.00	=	100			
		1.00 International Code Council membership for the Building Inspector	at	100.00	=	100			
		2.00 Maine Building Official & Inspectors Assoc. membership for Building Inspector/Code Enforcement Insp.	at	35.00	=	70			
TRANSFER OUT	10266088 - 900001	5.00 Avaya Replacement 5 Phones @ 9.00 x 12 months	at	84.00	=	420		\$420	\$420
TOTAL CODE ENFORCEMENT DEPARTMENT								\$638,383	\$640,138

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
CIVIL SERVICE							
CONTRACTED SERVICES	10268062 - 628800	\$4,689	\$11,947	\$7,410	\$11,730	\$11,000	\$11,000
		\$4,689	\$11,947	\$7,410	\$11,730	\$11,000	\$11,000
OFFICE SUPPLIES	10268063 - 630500	\$40	\$0	\$100	\$100	\$100	\$100
		\$40	\$0	\$100	\$100	\$100	\$100
TOTAL CIVIL SERVICE		\$4,728	\$11,947	\$7,510	\$11,830	\$11,100	\$11,100

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
CIVIL SERVICE									
CONTRACTED SERVICES	10268062 - 628800	1.00	Testing materials for entrance and promotional exams - @ \$ 6,440	at	6,650.00	=	6,650	\$11,000	\$11,000
		10.00	10 Professional Job Assessments for new Police Officers and Firefighters @ \$435.	at	435.00	=	4,350		
OFFICE SUPPLIES	10268063 - 630500	1.00	Stationery and envelopes	at	100.00	=	100	\$100	\$100
TOTAL CIVIL SERVICE								\$11,100	\$11,100

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PUBLIC WORKS - ADMINISTRATION							
HOURLY	10372061 - 611000	\$35,475	\$35,829	\$36,229	\$36,777	\$36,506	\$36,777
SALARY	10372061 - 611500	\$117,691	\$109,874	\$82,506	\$147,340	\$146,253	\$147,342
OVERTIME	10372061 - 612500	\$2,209	\$1,048	\$3,600	\$3,600	\$3,600	\$3,600
		\$155,376	\$146,750	\$122,335	\$187,717	\$186,359	\$187,719
PRINTING & BINDING	10372062 - 620500	\$0	\$63	\$750	\$750	\$750	\$750
TELEPHONE	10372062 - 622000	\$5,402	\$6,456	\$5,116	\$5,632	\$5,632	\$5,632
EQUIPMENT MAINTENANCE	10372062 - 627000	\$63	\$103	\$400	\$400	\$400	\$400
CONTRACTED SERVICES	10372062 - 628800	\$3,051	\$2,652	\$0	\$0	\$0	\$0
TRAINING	10372062 - 629000	\$1,496	\$1,071	\$0	\$0	\$0	\$0
		\$10,013	\$10,344	\$6,266	\$6,782	\$6,782	\$6,782
OFFICE SUPPLIES	10372063 - 630500	\$473	\$1,655	\$1,500	\$1,500	\$1,500	\$1,500
GAS & OIL	10372063 - 632000	\$1,931	\$1,949	\$2,135	\$2,135	\$2,135	\$2,135
		\$2,404	\$3,604	\$3,635	\$3,635	\$3,635	\$3,635
TRANSFER OUT	10372088 - 900001	\$864	\$864	\$672	\$672	\$672	\$672
		\$864	\$864	\$672	\$672	\$672	\$672
TOTAL ADMINISTRATION		\$168,656	\$161,562	\$132,908	\$198,806	\$197,448	\$198,808

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PUBLIC WORKS - ADMINISTRATION			
HOURLY	10372061 - 611000 1 SECRETARY II PUBLIC WORKS	\$36,506	\$36,777
SALARY	10372061 - 611500 1 PUBLIC WORKS DIRECTOR 1 PWD SUPERINTENDANT	\$146,253	\$147,342
OVERTIME	10372061 - 612500 150.00 Overtime at 24.00 =	\$3,600	\$3,600
PRINTING & BINDING	10372062 - 620500 1.00 Printed materials: time cards, vehicle stickers, garage cards, etc. at 750.00 =	\$750	\$750
TELEPHONE	10372062 - 622000 12.00 T1 LINE at 143.00 = 1.00 Long distance at 100.00 = 12.00 10 mobile phones and 1 i pad at 318.00 =	\$5,632	\$5,632
EQUIPMENT MAINTENANCE	10372062 - 627000 1.00 Maintenance of office equipment at 400.00 =	\$400	\$400
OFFICE SUPPLIES	10372063 - 630500 1.00 Office related materials: Paper, pens, filing supplies, etc. at 1,500.00 =	\$1,500	\$1,500
GAS & OIL	10372063 - 632000 700.00 Fuel for unit 51 (Chevy- four at 3.05 =	\$2,135	\$2,135
TRANSFER OUT	10372088 - 900001 8.00 Avaya Replacement 8 Phones @ 9.00 x 12 months at 84.00 =	\$672	\$672
TOTAL ADMINISTRATION		\$197,448	\$198,808

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PUBLIC WORKS - STREETS & SIDEWALKS							
HOURLY	10372561 - 611000	\$538,686	\$530,588	\$556,386	\$523,691	\$523,691	\$523,691
TEMPORARY HELP	10372561 - 612000	\$85,211	\$97,079	\$70,000	\$70,000	\$87,280	\$87,280
OVERTIME	10372561 - 612500	\$258,991	\$170,541	\$181,000	\$181,000	\$181,000	\$181,000
		\$882,888	\$798,208	\$807,386	\$774,691	\$791,971	\$791,971
ELECTRIC	10372562 - 622500	\$2,836	\$2,856	\$2,880	\$2,880	\$2,880	\$2,880
EQUIPMENT RENTAL	10372562 - 626000	\$199,265	\$66,420	\$196,350	\$204,930	\$194,930	\$194,930
MOTOR VEHICLE MAINT	10372562 - 626500	\$958	\$6,708	\$19,000	\$19,000	\$17,000	\$17,000
RADIO MAINTENANCE	10372562 - 627100	\$792	\$35	\$4,000	\$4,000	\$4,000	\$4,000
BUILDING MAINTENANCE	10372562 - 627500	\$8,389	\$9,708	\$8,500	\$8,500	\$8,500	\$8,500
CONTRACTED SERVICES	10372562 - 628800	\$66,407	\$49,828	\$52,500	\$62,500	\$62,500	\$62,500
		\$278,648	\$135,553	\$283,230	\$301,810	\$289,810	\$289,810
HEATING FUEL	10372563 - 631500	\$3,879	\$3,111	\$4,250	\$4,250	\$4,250	\$4,250
GAS & OIL	10372563 - 632000	\$119,348	\$96,738	\$109,240	\$115,865	\$115,865	\$115,865
TIRES & TUBES	10372563 - 632500	\$14,722	\$28,530	\$18,000	\$18,000	\$18,000	\$18,000
CLOTHING	10372563 - 634500	\$9,312	\$8,521	\$9,500	\$9,500	\$9,500	\$9,500
SMALL TOOLS	10372563 - 636000	\$3,596	\$431	\$1,800	\$1,800	\$1,800	\$1,800
CLEANING SUPPLIES	10372563 - 636500	\$756	\$1,004	\$2,500	\$2,500	\$2,500	\$2,500
CONSTRUCTION SUPPLIES	10372563 - 638500	\$243,908	\$233,823	\$311,150	\$311,150	\$311,150	\$311,150
VEHICLE SUPPLIES	10372563 - 638600	\$159,701	\$140,040	\$133,000	\$133,000	\$133,000	\$133,000
WELDING SUPPLIES	10372563 - 638700	\$0	\$508	\$800	\$800	\$800	\$800
BUILDING MAINT SUPPLIES	10372563 - 638800	\$611	\$1,225	\$3,825	\$4,485	\$3,985	\$3,985
MISC SUPPLIES	10372563 - 639900	\$15,294	\$36,679	\$20,000	\$30,000	\$20,000	\$20,000
		\$571,129	\$550,610	\$614,065	\$631,350	\$620,850	\$620,850
MOTOR VEHICLES	10372565 - 651000	\$0	\$7,290	\$8,500	\$6,000	\$6,000	\$6,000
HIGHWAY MAINTENANCE	10372565 - 651600	\$0	\$0	\$80,000	\$80,000	\$0	\$96,000
		\$0	\$7,290	\$88,500	\$86,000	\$6,000	\$102,000
TRANSFER OUT	10372588 - 900001	\$0	\$100,000	\$0	\$0	\$0	\$0
		\$0	\$100,000	\$0	\$0	\$0	\$0
TOTAL STREETS & SIDEWALKS		\$1,732,665	\$1,591,661	\$1,793,181	\$1,793,851	\$1,708,631	\$1,804,631

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PUBLIC WORKS - STREETS & SIDEWALKS			
HOURLY	10372561 - 611000 9 EQ OP I/TRUCK DRIVER 2 EQUIP OPERATOR II 1 SUPERVISOR	\$523,691	\$523,691
TEMPORARY HELP	10372561 - 612000 1.00 Temporary staff positions for yearly operations	\$87,280	\$87,280
OVERTIME	10372561 - 612500 1.00 Overtime - S/S/F - Paving & sidewalks. Winter - snow	\$181,000	\$181,000
ELECTRIC	10372562 - 622500 12.00 Electrical power for employees & outer buildings	\$2,880	\$2,880
EQUIPMENT RENTAL	10372562 - 626000 1.00 Dozer rental for snow dump & compost pile 600.00 Grader rental for winter snow operations 448.00 Loader rental for winter snow operations 1.00 Snow Removal Allocation to TIFs 450.00 Truck rental for winter snow operations	\$194,930	\$194,930
MOTOR VEHICLE MAINT	10372562 - 626500 1.00 Outside repairs to equipment: Radiators,transmissions, windshields, engines,etc. 1.00 painting trucks	\$17,000	\$17,000
RADIO MAINTENANCE	10372562 - 627100 1.00 Maintenance of radios in fleet	\$4,000	\$4,000
BUILDING MAINTENANCE	10372562 - 627500 1.00 Building and boiler maintenance for employee's building 1.00 Electrical upgrades to buildings 1.00 Other Building Maintenance	\$8,500	\$8,500
CONTRACTED SERVICES	10372562 - 628800 1.00 Line stripe streets, lane markings, etc. 1.00 Police services 4.00 Weed control (4 applications)	\$62,500	\$62,500
HEATING FUEL	10372563 - 631500 1,250.00 Fuel oil for employee's building	\$4,250	\$4,250
GAS & OIL	10372563 - 632000 24,500.00 Diesel fuel 1.00 Lubricating oils and grease 9,300.00 Unleaded gasoline	\$115,865	\$115,865
TIRES & TUBES	10372563 - 632500 1.00 Repair and replacement of tires and tubes.	\$18,000	\$18,000

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>					<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
CLOTHING	10372563 - 634500	1.00	Uniforms, foul weather gear, boots & safety vests	at	9,500.00 =	\$9,500	\$9,500
SMALL TOOLS	10372563 - 636000	1.00	Shovels, rakes, etc.	at	1,800.00 =	\$1,800	\$1,800
CLEANING SUPPLIES	10372563 - 636500	1.00	Cleaning supplies for PW building	at	2,500.00 =	\$2,500	\$2,500
CONSTRUCTION SUPPLIES	10372563 - 638500	50.00	Calcium flakes	at	10.00 =	\$311,150	\$311,150
		1.00	Cold patch, hot mix, gravel, l	at	25,000.00 =		
		12,000.00	Ice Ban- de-icer	at	1.20 =		
		75.00	Manhole Risers for streets	at	110.00 =		
		3,350.00	Rock salt	at	70.00 =		
		3,000.00	Sand (winter sanding operation	at	9.50 =		
VEHICLE SUPPLIES	10372563 - 638600	1.00	Cost of parts and repairs to maintain fleet and equipment	at	133,000.00 =	\$133,000	\$133,000
WELDING SUPPLIES	10372563 - 638700	1.00	General tank supply	at	800.00 =	\$800	\$800
BUILDING MAINT SUPPLIES	10372563 - 638800	15.00	Replacement cots for employees	at	99.00 =	\$3,985	\$3,985
		1.00	Supplies to maintain buildings	at	2,500.00 =		
MISC SUPPLIES	10372563 - 639900	1.00	Street sign materials, sign posts, blanks, etc.	at	20,000.00 =	\$20,000	\$20,000
MOTOR VEHICLES	10372565 - 651000	1.00	Diagnostics software for vehicles	at	6,000.00 =	\$6,000	\$6,000
HIGHWAY MAINTENANCE	10372565 - 651600					\$0	\$96,000
TOTAL STREETS & SIDEWALKS						\$1,708,631	\$1,804,631

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PUBLIC WORKS - RUBBISH DISPOSAL							
ADVERTISING	10372662 - 621000	\$2,060	\$6,698	\$4,800	\$4,800	\$4,800	\$4,800
MOTOR VEHICLE MAINT	10372662 - 626500	\$0	\$0	\$7,500	\$7,500	\$7,500	\$7,500
SOLID WASTE DISPOSAL	10372662 - 628100	\$2,011,309	\$1,990,533	\$1,882,589	\$1,855,344	\$1,837,744	\$1,715,194
		\$2,013,369	\$1,997,231	\$1,894,889	\$1,867,644	\$1,850,044	\$1,727,494
GAS & OIL	10372663 - 632000	\$5,489	\$3,745	\$4,080	\$4,080	\$4,080	\$4,080
TIRES & TUBES	10372663 - 632500	\$0	\$1,331	\$2,000	\$2,000	\$2,000	\$2,000
HOUSEHOLD SUPPLIES	10372663 - 635500	\$0	\$7,385	\$2,000	\$2,000	\$2,000	\$2,000
VEHICLE SUPPLIES	10372663 - 638600	\$0	\$0	\$2,000	\$2,000	\$2,000	\$2,000
		\$5,489	\$12,461	\$10,080	\$10,080	\$10,080	\$10,080
TOTAL RUBBISH DISPOSAL		\$2,018,858	\$2,009,692	\$1,904,969	\$1,877,724	\$1,860,124	\$1,737,574

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>			<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PUBLIC WORKS - RUBBISH DISPOSAL							
ADVERTISING	10372662 - 621000	1.00	Advertising and promotion of the recycling program	at	3,000.00 =	\$4,800	\$4,800
		8.00	Advertising costs during snowstorms	at	225.00 =		
MOTOR VEHICLE MAINT	10372662 - 626500	1.00	for outsource maint. of rear packers	at	7,500.00 =	\$7,500	\$7,500
SOLID WASTE DISPOSAL	10372662 - 628100	6,600.00	Tipping fees	at	70.50 =	\$1,837,744	\$1,715,194
		1.00	Waste disposal costs at ecomaine Monthly assessment	at	380,378.00 =		
		12.00	Weekly dumpster pick up	at	875.00 =		
		1.00	Weekly curbside collection of solid waste/recyclable material (Fuel increase factor - Estimate of 1.5% increase)	at	866,066.00 =		
GAS & OIL	10372663 - 632000	1,200.00	Diesel fuel	at	3.40 =	\$4,080	\$4,080
TIRES & TUBES	10372663 - 632500	1.00	Tires and tubes for waste packers	at	2,000.00 =	\$2,000	\$2,000
HOUSEHOLD SUPPLIES	10372663 - 635500	1.00	Rubbish Bin parts/replacement	at	2,000.00 =	\$2,000	\$2,000
VEHICLE SUPPLIES	10372663 - 638600	1.00	Parts and repairs for automated packers and rear load packers	at	2,000.00 =	\$2,000	\$2,000
TOTAL RUBBISH DISPOSAL						\$1,860,124	\$1,737,574

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PUBLIC WORKS - PUBLIC WORKS VEHICLE MAINT							
HOURLY	10372761 - 611000	\$188,159	\$162,130	\$187,672	\$181,411	\$181,411	\$181,411
OVERTIME	10372761 - 612500	\$34,096	\$15,140	\$32,240	\$32,240	\$32,240	\$32,240
		\$222,255	\$177,270	\$219,912	\$213,651	\$213,651	\$213,651
WATER & SEWER	10372762 - 622400	\$1,769	\$2,101	\$1,680	\$1,980	\$1,980	\$1,980
ELECTRIC	10372762 - 622500	\$10,743	\$10,014	\$10,680	\$10,680	\$10,680	\$10,680
CLEANING	10372762 - 625000	\$8,838	\$9,593	\$4,500	\$4,500	\$4,500	\$4,500
BUILDING MAINTENANCE	10372762 - 627500	\$4,164	\$671	\$9,200	\$9,200	\$9,200	\$9,200
TRAINING	10372762 - 629000	\$722	\$220	\$0	\$0	\$0	\$0
		\$26,236	\$22,599	\$26,060	\$26,360	\$26,360	\$26,360
HEATING FUEL	10372763 - 631500	\$24,278	\$11,180	\$14,720	\$14,720	\$14,720	\$14,720
CLOTHING	10372763 - 634500	\$787	\$1,759	\$1,000	\$1,000	\$1,000	\$1,000
SMALL TOOLS	10372763 - 636000	\$4,089	\$4,998	\$4,000	\$4,000	\$4,000	\$4,000
WELDING SUPPLIES	10372763 - 638700	\$3,085	\$1,428	\$3,000	\$3,000	\$3,000	\$3,000
		\$32,239	\$19,365	\$22,720	\$22,720	\$22,720	\$22,720
OTHER EQUIPMENT	10372765 - 656000	\$0	\$1,499	\$5,000	\$5,000	\$5,000	\$5,000
		\$0	\$1,499	\$5,000	\$5,000	\$5,000	\$5,000
TOTAL PUBLIC WORKS VEHICLE MAINT		\$280,730	\$220,734	\$273,692	\$267,731	\$267,731	\$267,731

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PUBLIC WORKS - PUBLIC WORKS VEHICLE MAINT			
HOURLY	10372761 - 611000 2 MECHANIC I 1 MECHANIC II 1 PWD MECHANIC	\$181,411	\$181,411
OVERTIME	10372761 - 612500 1.00 Overtime 1,151 hours @ 28 = 32,240	\$32,240	\$32,240
WATER & SEWER	10372762 - 622400 12.00 12 Months estimated water and sewer usage	\$1,980	\$1,980
ELECTRJC	10372762 - 622500 12.00 Estimated electrical consumption for PW garage	\$10,680	\$10,680
CLEANING	10372762 - 625000 1.00 Cleaning costs of mechanics uniforms	\$4,500	\$4,500
BUILDING MAINTENANCE	10372762 - 627500 1.00 Repairs to building, doors, boiler, windows, etc. 1.00 Underground Storage Tank (UST) testing, maintenance & reg. at Public Works Fac.	\$9,200	\$9,200
HEATING FUEL	10372763 - 631500 9,200.00 Natural Gas	\$14,720	\$14,720
CLOTHING	10372763 - 634500 1.00 Foul weather gear for mechanics	\$1,000	\$1,000
SMALL TOOLS	10372763 - 636000 1.00 Miscellaneous tools needed for repairs	\$4,000	\$4,000
WELDING SUPPLIES	10372763 - 638700 1.00 Welding supplies needed for vehicle repairs	\$3,000	\$3,000
OTHER EQUIPMENT	10372765 - 656000 1.00 Replacement Parts of Public Work furnace	\$5,000	\$5,000
TOTAL PUBLIC WORKS VEHICLE MAINT		\$267,731	\$267,731

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PUBLIC WORKS - TRANSFER FACILITY							
HOURLY	10372861 - 611000	\$65,081	\$71,717	\$83,034	\$83,242	\$83,242	\$83,242
OVERTIME	10372861 - 612500	\$25,656	\$16,211	\$8,400	\$8,400	\$8,400	\$8,400
		\$90,737	\$87,928	\$91,434	\$91,642	\$91,642	\$91,642
ADVERTISING	10372862 - 621000	\$1,938	\$1,065	\$1,000	\$1,000	\$1,000	\$1,000
TELEPHONE	10372862 - 622000	\$337	\$337	\$444	\$444	\$444	\$444
WATER & SEWER	10372862 - 622400	\$98	\$110	\$144	\$144	\$144	\$144
ELECTRIC	10372862 - 622500	\$1,314	\$1,110	\$1,080	\$1,080	\$1,080	\$1,080
EQUIPMENT RENTAL	10372862 - 626000	\$0	\$260	\$15,300	\$15,300	\$15,300	\$15,300
SOLID WASTE DISPOSAL	10372862 - 628100	\$104,628	\$103,216	\$102,000	\$102,000	\$102,000	\$102,000
		\$108,314	\$106,099	\$119,968	\$119,968	\$119,968	\$119,968
OFFICE SUPPLIES	10372863 - 630500	\$0	\$68	\$200	\$200	\$200	\$200
HEATING FUEL	10372863 - 631500	\$904	\$492	\$770	\$770	\$770	\$770
GAS & OIL	10372863 - 632000	\$16,904	\$16,097	\$18,700	\$18,700	\$18,700	\$18,700
BUILDING MAINT SUPPLIES	10372863 - 638800	\$1,351	\$625	\$1,500	\$1,500	\$1,500	\$1,500
		\$19,159	\$17,283	\$21,170	\$21,170	\$21,170	\$21,170
MOTOR VEHICLES	10372865 - 651000	\$426	\$0	\$2,500	\$2,500	\$2,500	\$2,500
		\$426	\$0	\$2,500	\$2,500	\$2,500	\$2,500
TOTAL TRANSFER FACILITY		\$218,637	\$211,310	\$235,072	\$235,280	\$235,280	\$235,280

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>		
PUBLIC WORKS - TRANSFER FACILITY					
HOURLY	10372861 - 611000	1 EQUIP OPERATOR II 1 TRANSFER FACILITY ATTENDANT	\$83,242	\$83,242	
OVERTIME	10372861 - 612500	300.00 Overtime	at 28.00 =	\$8,400	\$8,400
ADVERTISING	10372862 - 621000	1.00 Transfer Station advertisements	at 1,000.00 =	\$1,000	\$1,000
TELEPHONE	10372862 - 622000	12.00 Telephone service	at 37.00 =	\$444	\$444
WATER & SEWER	10372862 - 622400	12.00 Water service	at 12.00 =	\$144	\$144
ELECTRIC	10372862 - 622500	12.00 Electrical consumption and propane fuel	at 90.00 =	\$1,080	\$1,080
EQUIPMENT RENTAL	10372862 - 626000	1.00 Grinding and screening machine for composting and mixing for loam product	at 15,000.00 =	\$15,300	\$15,300
		12.00 Septic tank maintenance	at 25.00 =		
SOLID WASTE DISPOSAL	10372862 - 628100	1.00 Disposal of tires, shingles, sheetrock, wood and other materials. Grinding brush.	at 100,000.00 =	\$102,000	\$102,000
		1.00	at 2,000.00 =		
OFFICE SUPPLIES	10372863 - 630500	1.00 Office Supplies	at 200.00 =	\$200	\$200
HEATING FUEL	10372863 - 631500	350.00 PROPANE	at 2.20 =	\$770	\$770
GAS & OIL	10372863 - 632000	5,500.00 Diesel fuel	at 3.40 =	\$18,700	\$18,700
BUILDING MAINT SUPPLIES	10372863 - 638800	1.00 Repairs to attendant's building	at 1,500.00 =	\$1,500	\$1,500
MOTOR VEHICLES	10372865 - 651000	1.00 Vehicle maintenance for rolloff truck	at 2,500.00 =	\$2,500	\$2,500
TOTAL TRANSFER FACILITY				\$235,280	\$235,280

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PUBLIC LIBRARY - MAIN LIBRARY							
HOURLY	10476161 - 611000	\$330,874	\$312,772	\$304,891	\$297,934	\$295,736	\$297,934
SALARY	10476161 - 611500	\$70,260	\$94,680	\$120,320	\$121,229	\$120,334	\$121,229
TEMPORARY HELP	10476161 - 612000	\$2,773	\$1,011	\$5,540	\$5,540	\$5,540	\$5,540
OVERTIME	10476161 - 612500	\$1,083	\$2,263	\$0	\$0	\$0	\$0
MEETING ROOM USE	10476161 - 616000	\$-222	\$0	\$0	\$0	\$0	\$0
		\$404,769	\$410,727	\$430,751	\$424,703	\$421,610	\$424,703
PRINTING & BINDING	10476162 - 620500	\$0	\$0	\$500	\$500	\$500	\$500
TELEPHONE	10476162 - 622000	\$1,555	\$1,704	\$2,293	\$2,293	\$2,293	\$2,293
WATER & SEWER	10476162 - 622400	\$839	\$820	\$840	\$864	\$864	\$864
ELECTRIC	10476162 - 622500	\$16,259	\$15,508	\$15,600	\$15,600	\$15,600	\$15,600
SUBSCRIPTIONS	10476162 - 624500	\$1,946	\$2,165	\$2,000	\$2,000	\$2,000	\$2,000
EQUIPMENT MAINTENANCE	10476162 - 627000	\$1,910	\$386	\$1,120	\$1,120	\$1,120	\$1,120
BUILDING MAINTENANCE	10476162 - 627500	\$10,184	\$8,033	\$13,000	\$13,000	\$13,000	\$13,000
CONTRACTED SERVICES	10476162 - 628800	\$13,455	\$10,364	\$9,508	\$7,832	\$7,832	\$7,832
TRAINING	10476162 - 629000	\$-39	\$255	\$0	\$0	\$0	\$0
		\$46,109	\$39,234	\$44,861	\$43,209	\$43,209	\$43,209
OFFICE SUPPLIES	10476163 - 630500	\$11,185	\$15,161	\$8,413	\$11,000	\$11,000	\$11,000
HEATING FUEL	10476163 - 631500	\$12,620	\$10,183	\$10,075	\$10,048	\$10,048	\$10,048
HOUSEHOLD SUPPLIES	10476163 - 635500	\$220	\$1,986	\$1,300	\$1,300	\$1,300	\$1,300
CLEANING SUPPLIES	10476163 - 636500	\$1,582	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
BOOKS	10476163 - 638200	\$0	\$0	\$5,000	\$0	\$0	\$0
BOOKS - ADULT	10476163 - 638201	\$29,772	\$36,617	\$36,200	\$42,000	\$37,000	\$37,000
BOOKS - YOUNG ADULT	10476163 - 638202	\$109	\$3,753	\$4,700	\$4,000	\$4,000	\$4,000
BOOKS - CHILDREN	10476163 - 638203	\$4,515	\$12,301	\$13,700	\$14,000	\$14,000	\$14,000
AUDIO VISUAL SUPPLIES	10476163 - 638300	\$0	\$7,674	\$0	\$0	\$0	\$0
AUDIO VISUAL SUPPLIES - ADULT	10476163 - 638301	\$8,796	\$8,744	\$7,000	\$9,000	\$9,000	\$9,000
AUDIO VISUAL SUP - YOUNG ADULT	10476163 - 638302	\$271	\$90	\$200	\$200	\$200	\$200
AUDIO VISUAL SUP - CHILDREN	10476163 - 638303	\$3,044	\$3,147	\$4,200	\$4,700	\$4,700	\$4,700
		\$72,113	\$101,156	\$92,288	\$97,748	\$92,748	\$92,748
DUES & MEMBERSHIPS	10476164 - 642000	\$0	\$33	\$200	\$100	\$100	\$100
		\$0	\$33	\$200	\$100	\$100	\$100
COMPUTER SOFTWARE	10476165 - 650300	\$1,000	\$899	\$1,000	\$1,000	\$1,000	\$1,000

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
COMPUTER HARDWARE	10476165 - 650400	\$9,873	\$6,510	\$7,000	\$7,000	\$7,000	\$7,000
		\$10,873	\$7,409	\$8,000	\$8,000	\$8,000	\$8,000
TRANSFER OUT	10476188 - 900001	\$1,188	\$1,188	\$924	\$924	\$924	\$924
		\$1,188	\$1,188	\$924	\$924	\$924	\$924
TOTAL MAIN LIBRARY		\$535,053	\$559,747	\$577,024	\$574,684	\$566,591	\$569,684

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PUBLIC LIBRARY - MAIN LIBRARY			
HOURLY	10476161 - 611000		
	3 CHILDRENS LIBRARIAN		
	5 LIBRARY AIDE I		
	1 LIBRARY ASSISTANT I		
	1 LIBRARY ASSISTANT II		
	1 LIBRARY CATALOGER		
	1 LIBRARY CUSTODIAN		
	3 LIBRARY PAGE		
	1 OUTREACH LIBRARIAN		
SALARY	10476161 - 611500		
	1 DEPUTY LIBRARY DIRECTOR		
	1 LIBRARY DIRECTOR		
TEMPORARY HELP	10476161 - 612000		
	1.00 Coverage for vacation, sick time, programs and conferences. 11.90/hr X 695 hrs.	at 5,540.00 =	\$5,540 \$5,540
PRINTING & BINDING	10476162 - 620500		
	1.00 Printing, miscellaneous	at 500.00 =	\$500 \$500
TELEPHONE	10476162 - 622000		
	12.00 Conversant/Avaya & fax	at 182.75 =	\$2,293 \$2,293
	1.00 Long distance	at 100.00 =	
WATER & SEWER	10476162 - 622400		
	12.00 Water & sewer	at 72.00 =	\$864 \$864
ELECTRIC	10476162 - 622500		
	12.00 Electricity	at 1,300.00 =	\$15,600 \$15,600
SUBSCRIPTIONS	10476162 - 624500		
	1.00 Ebsco Subscription Services(periodicals)	at 2,000.00 =	\$2,000 \$2,000
EQUIPMENT MAINTENANCE	10476162 - 627000		
	2.00 Photocopier	at 410.00 =	\$1,120 \$1,120
	1.00 Reader / Printer service	at 300.00 =	
BUILDING MAINTENANCE	10476162 - 627500		
	2.00 Alarm system maintenance	at 132.00 =	\$13,000 \$13,000
	1.00 Annual elevator safety test	at 1,200.00 =	
	1.00 Annual tank inspection	at 100.00 =	
	1.00 Building maintenance, plumbing, electrical, etc	at 5,536.00 =	
	1.00 Contract cleaning	at 1,300.00 =	
	1.00 Elevator certificate & inspection fees	at 300.00 =	
	1.00 Elevator maintenance	at 1,000.00 =	
	4.00 Elevator Service Contract	at 160.00 =	
	4.00 HVAC maintenance	at 665.00 =	

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				MANAGER'S BUDGET 2013/2014	ADOPTED BUDGET 2013/2014
CONTRACTED SERVICES	10476162 - 628800	1.00	Cat Express Access	at	75.00 =	\$7,832
		1.00	3M Self Check Unit License & Support	at	1,958.00 =	
		4.00	Interlibrary loan delivery service	at	375.00 =	
		1.00	Minerva (I Net - State Library)	at	3,000.00 =	
		1.00	Minerva Self-Check Gateway License	at	400.00 =	
		1.00	PHAROS	at	899.00 =	
OFFICE SUPPLIES	10476163 - 630500	1.00	Office Supplies	at	2,500.00 =	\$11,000
		1.00	Paper	at	600.00 =	
		1.00	Processing supplies (in-house)	at	7,900.00 =	
HEATING FUEL	10476163 - 631500	6,280.00	Heating fuel	at	1.60 =	\$10,048
HOUSEHOLD SUPPLIES	10476163 - 635500	1.00	High output bulbs, paper products, mops, etc.	at	1,300.00 =	\$1,300
CLEANING SUPPLIES	10476163 - 636500	1.00	Soap, disinfectants, Windex, floor wax, stripper, etc.	at	1,500.00 =	\$1,500
BOOKS - ADULT	10476163 - 638201	1.00	Books/ Adult	at	37,000.00 =	\$37,000
BOOKS - YOUNG ADULT	10476163 - 638202	1.00	Books/Young Adult	at	4,000.00 =	\$4,000
BOOKS - CHILDREN	10476163 - 638203	1.00	Books/Juvenile	at	14,000.00 =	\$14,000
AUDIO VISUAL SUPPLIES - ADU	10476163 - 638301	1.00	Audio Visual Materials - Adult	at	9,000.00 =	\$9,000
AUDIO VISUAL SUP - YOUNG A	10476163 - 638302	1.00	Audio Visual Materials - Young Adult	at	200.00 =	\$200
AUDIO VISUAL SUP - CHILDREN	10476163 - 638303	1.00	Audio Visual Materials - Children	at	4,700.00 =	\$4,700
DUES & MEMBERSHIPS	10476164 - 642000	4.00	ME State Library Association	at	25.00 =	\$100
COMPUTER SOFTWARE	10476165 - 650300	1.00	Software for patron & staff needs	at	1,000.00 =	\$1,000
COMPUTER HARDWARE	10476165 - 650400	1.00	Computer Reserve	at	7,000.00 =	\$7,000
TRANSFER OUT	10476188 - 900001	11.00	Avaya Replacement 11 Phones @ 9.00 x 12 months	at	84.00 =	\$924
TOTAL MAIN LIBRARY						\$566,591
						\$569,684

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PUBLIC LIBRARY - BRANCH LIBRARY							
HOURLY	10476261 - 611000	\$47,182	\$46,796	\$42,843	\$40,022	\$39,727	\$40,022
TEMPORARY HELP	10476261 - 612000	\$2,918	\$723	\$2,002	\$2,002	\$2,002	\$2,002
OVERTIME	10476261 - 612500	\$135	\$474	\$0	\$0	\$0	\$0
		\$50,235	\$47,993	\$44,845	\$42,024	\$41,729	\$42,024
TELEPHONE	10476262 - 622000	\$730	\$921	\$971	\$971	\$971	\$971
WATER & SEWER	10476262 - 622400	\$444	\$463	\$600	\$600	\$600	\$600
ELECTRIC	10476262 - 622500	\$2,164	\$1,843	\$1,920	\$1,920	\$1,920	\$1,920
SUBSCRIPTIONS	10476262 - 624500	\$152	\$152	\$1,000	\$0	\$0	\$0
EQUIPMENT MAINTENANCE	10476262 - 627000	\$38	\$0	\$175	\$100	\$100	\$100
BUILDING MAINTENANCE	10476262 - 627500	\$488	\$708	\$1,200	\$1,200	\$1,200	\$1,200
CONTRACTED SERVICES	10476262 - 628800	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
		\$5,018	\$5,087	\$6,866	\$5,791	\$5,791	\$5,791
OFFICE SUPPLIES	10476263 - 630500	\$785	\$130	\$1,200	\$500	\$500	\$500
HEATING FUEL	10476263 - 631500	\$5,247	\$4,781	\$5,460	\$5,460	\$5,460	\$5,460
HOUSEHOLD SUPPLIES	10476263 - 635500	\$6	\$150	\$150	\$150	\$150	\$150
CLEANING SUPPLIES	10476263 - 636500	\$0	\$39	\$100	\$100	\$100	\$100
BOOKS - ADULT	10476263 - 638201	\$5,915	\$10,055	\$8,925	\$9,000	\$9,000	\$9,000
BOOKS - CHILDREN	10476263 - 638203	\$2,501	\$3,559	\$5,000	\$5,000	\$5,000	\$5,000
AUDIO VISUAL SUPPLIES	10476263 - 638300	\$2,904	\$4,097	\$3,000	\$3,300	\$3,300	\$3,300
		\$17,358	\$22,811	\$23,835	\$23,510	\$23,510	\$23,510
COMPUTER HARDWARE	10476265 - 650400	\$916	\$1,950	\$2,000	\$2,000	\$2,000	\$2,000
		\$916	\$1,950	\$2,000	\$2,000	\$2,000	\$2,000
TRANSFER OUT	10476288 - 900001	\$324	\$324	\$252	\$252	\$252	\$252
		\$324	\$324	\$252	\$252	\$252	\$252
TOTAL BRANCH LIBRARY		\$73,851	\$78,165	\$77,798	\$73,577	\$73,282	\$73,577

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>				<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PUBLIC LIBRARY - BRANCH LIBRARY							
HOURLY	10476261 - 611000	5 LIBRARY AIDE I 1 LIBRARY ASSISTANT II				\$39,727	\$40,022
TEMPORARY HELP	10476261 - 612000	1.00 Coverage for vacation, sick time, programs and conferences 12.63/hr x 317 hrs	at	2,002.00 =		\$2,002	\$2,002
TELEPHONE	10476262 - 622000	12.00 Conversant/Avaya & fax 1.00 Long distance	at at	76.75 = 50.00 =		\$971	\$971
WATER & SEWER	10476262 - 622400	12.00 Water & sewer charges for Branch Library	at	50.00 =		\$600	\$600
ELECTRIC	10476262 - 622500	12.00 Electricity	at	160.00 =		\$1,920	\$1,920
EQUIPMENT MAINTENANCE	10476262 - 627000	1.00 Photocopier	at	100.00 =		\$100	\$100
BUILDING MAINTENANCE	10476262 - 627500	1.00 Plumbing, paint, annual AC cleaning	at	1,200.00 =		\$1,200	\$1,200
CONTRACTED SERVICES	10476262 - 628800	1.00 Minerva (State Library - I Net)	at	1,000.00 =		\$1,000	\$1,000
OFFICE SUPPLIES	10476263 - 630500	1.00 Office Supplies 1.00 Paper 1.00 Processing Supplies	at at at	200.00 = 100.00 = 200.00 =		\$500	\$500
HEATING FUEL	10476263 - 631500	2,100.00 Propane	at	2.60 =		\$5,460	\$5,460
HOUSEHOLD SUPPLIES	10476263 - 635500	1.00 Toilet tissue, paper towels, light bulbs	at	150.00 =		\$150	\$150
CLEANING SUPPLIES	10476263 - 636500	1.00 Miscellaneous cleaning supplies	at	100.00 =		\$100	\$100
BOOKS - ADULT	10476263 - 638201	1.00 Books - Adult Collection	at	9,000.00 =		\$9,000	\$9,000
BOOKS - CHILDREN	10476263 - 638203	1.00 Books - Children's Collection	at	5,000.00 =		\$5,000	\$5,000
AUDIO VISUAL SUPPLIES	10476263 - 638300	1.00 Audio visual materials	at	3,300.00 =		\$3,300	\$3,300
COMPUTER HARDWARE	10476265 - 650400	1.00 Computer	at	2,000.00 =		\$2,000	\$2,000

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>				<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
TRANSFER OUT	10476288 - 900001	3.00 Avaya Replacement 3 Phones @ 9.00 x 12 months	at	84.00	=	\$252	\$252
TOTAL BRANCH LIBRARY						\$73,282	\$73,577

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PARKS & RECREATION - ADMINISTRATION							
HOURLY	10477061 - 611000	\$36,984	\$40,470	\$40,793	\$41,406	\$41,100	\$38,299
SALARY	10477061 - 611500	\$81,809	\$62,921	\$149,972	\$87,245	\$86,601	\$87,245
OVERTIME	10477061 - 612500	\$164	\$0	\$0	\$250	\$250	\$250
		\$118,958	\$103,390	\$190,765	\$128,901	\$127,951	\$125,794
TELEPHONE	10477062 - 622000	\$1,946	\$2,828	\$5,172	\$5,172	\$5,172	\$5,172
EQUIPMENT RENTAL	10477062 - 626000	\$0	\$0	\$1,280	\$1,280	\$1,280	\$1,280
EQUIPMENT MAINTENANCE	10477062 - 627000	\$6,557	\$3,923	\$16,690	\$16,690	\$16,690	\$16,690
		\$8,503	\$6,750	\$23,142	\$23,142	\$23,142	\$23,142
OFFICE SUPPLIES	10477063 - 630500	\$702	\$1,213	\$1,200	\$1,200	\$1,200	\$1,200
PRINTING SUPPLIES	10477063 - 631000	\$1,080	\$59	\$1,500	\$1,500	\$1,500	\$1,500
		\$1,782	\$1,272	\$2,700	\$2,700	\$2,700	\$2,700
TRANSFER OUT	10477088 - 900001	\$1,944	\$1,944	\$1,512	\$1,512	\$1,512	\$1,512
		\$1,944	\$1,944	\$1,512	\$1,512	\$1,512	\$1,512
TOTAL ADMINISTRATION		\$131,187	\$113,357	\$218,119	\$156,255	\$155,305	\$153,148

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PARKS & RECREATION - ADMINISTRATION			
HOURLY	10477061 - 611000 1 PARKS REC ADMIN SECRETARY	\$41,100	\$38,299
SALARY	10477061 - 611500 1 PARKS & REC DIRECTOR	\$86,601	\$87,245
OVERTIME	10477061 - 612500	\$250	\$250
TELEPHONE	10477062 - 622000 1.00 Conversant/Avaya & fax at 5,172.00 =	\$5,172	\$5,172
EQUIPMENT RENTAL	10477062 - 626000 1.00 12 Months Copier Lease Maintenance at 1,280.00 =	\$1,280	\$1,280
EQUIPMENT MAINTENANCE	10477062 - 627000 12.00 Computer maintenance / replacement at 370.00 = 1.00 Data card maintence contract (photo IDs) at 2,000.00 = 1.00 Maintenance Contract Doors at 750.00 = 1.00 Active Net Update Contract at 9,500.00 =	\$16,690	\$16,690
OFFICE SUPPLIES	10477063 - 630500 1.00 General Office Supplies at 1,200.00 =	\$1,200	\$1,200
PRINTING SUPPLIES	10477063 - 631000 1.00 1 Copier Toner at 200.00 = 1.00 1 Paper for Copier at 1,300.00 =	\$1,500	\$1,500
TRANSFER OUT	10477088 - 900001 18.00 Avaya Replacement at 84.00 = 18 Phones @ \$7.00 x 12 months	\$1,512	\$1,512
TOTAL ADMINISTRATION		\$155,305	\$153,148

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PARKS & RECREATION - PARKS							
HOURLY	10477561 - 611000	\$347,035	\$367,317	\$388,944	\$360,558	\$360,558	\$360,558
SALARY	10477561 - 611500	\$92,634	\$80,460	\$66,635	\$123,146	\$122,237	\$125,384
TEMPORARY HELP	10477561 - 612000	\$223,129	\$212,555	\$199,643	\$191,280	\$174,000	\$174,000
OVERTIME	10477561 - 612500	\$33,882	\$34,941	\$33,000	\$33,000	\$33,000	\$33,000
		\$696,680	\$695,273	\$688,222	\$707,984	\$689,795	\$692,942
PRINTING & BINDING	10477562 - 620500	\$0	\$0	\$150	\$150	\$150	\$150
TELEPHONE	10477562 - 622000	\$9,319	\$9,241	\$9,921	\$8,704	\$8,704	\$8,704
WATER & SEWER	10477562 - 622400	\$9,940	\$11,379	\$12,600	\$9,599	\$9,599	\$9,599
ELECTRIC	10477562 - 622500	\$12,832	\$12,536	\$14,400	\$14,400	\$12,430	\$12,430
SUBSCRIPTIONS	10477562 - 624500	\$247	\$185	\$150	\$180	\$180	\$180
EQUIPMENT RENTAL	10477562 - 626000	\$2,589	\$3,203	\$2,870	\$3,920	\$3,920	\$3,920
MOTOR VEHICLE MAINT	10477562 - 626500	\$1,792	\$9,010	\$7,350	\$7,350	\$7,350	\$7,350
EQUIPMENT MAINTENANCE	10477562 - 627000	\$3,778	\$3,180	\$2,000	\$5,830	\$5,830	\$5,830
RADIO MAINTENANCE	10477562 - 627100	\$1,440	\$615	\$2,020	\$1,000	\$1,000	\$1,000
BUILDING MAINTENANCE	10477562 - 627500	\$1,142	\$2,677	\$1,100	\$2,340	\$2,340	\$2,340
SIGN MAINTENANCE	10477562 - 627700	\$344	\$85	\$150	\$1,000	\$500	\$500
TREE SERVICE	10477562 - 628500	\$48,625	\$48,319	\$53,400	\$54,000	\$52,200	\$52,200
CONTRACTED SERVICES	10477562 - 628800	\$32,288	\$40,522	\$36,150	\$15,750	\$15,750	\$15,750
TRAINING	10477562 - 629000	\$4,136	\$3,515	\$0	\$0	\$0	\$0
		\$128,473	\$144,466	\$142,261	\$124,223	\$119,953	\$119,953
OFFICE SUPPLIES	10477563 - 630500	\$925	\$1,351	\$1,000	\$1,150	\$1,150	\$1,150
HEATING FUEL	10477563 - 631500	\$14,902	\$9,090	\$13,600	\$13,600	\$13,600	\$13,600
GAS & OIL	10477563 - 632000	\$30,168	\$28,261	\$37,520	\$36,970	\$36,970	\$36,970
TIRES & TUBES	10477563 - 632500	\$4,440	\$5,933	\$4,150	\$8,000	\$8,000	\$8,000
FOOD	10477563 - 633500	\$345	\$0	\$0	\$0	\$0	\$0
CLOTHING	10477563 - 634500	\$7,546	\$7,185	\$7,150	\$7,500	\$7,500	\$7,500
MEDICAL & LAB SUPPLIES	10477563 - 635000	\$710	\$1,093	\$1,000	\$2,700	\$2,700	\$2,700
HOUSEHOLD SUPPLIES	10477563 - 635500	\$4,281	\$6,517	\$5,000	\$4,500	\$4,500	\$4,500
SMALL TOOLS	10477563 - 636000	\$1,083	\$3,027	\$3,000	\$3,750	\$3,750	\$3,750
CLEANING SUPPLIES	10477563 - 636500	\$392	\$82	\$300	\$200	\$200	\$200
AGRICULTURE SUPPLIES	10477563 - 637000	\$55,972	\$54,492	\$54,200	\$55,500	\$53,500	\$53,500
CONSTRUCTION SUPPLIES	10477563 - 638500	\$23,521	\$26,160	\$27,200	\$25,000	\$25,000	\$25,000

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
VEHICLE SUPPLIES	10477563 - 638600	\$32,283	\$40,867	\$40,000	\$35,500	\$35,500	\$35,500
BUILDING MAINT SUPPLIES	10477563 - 638800	\$15,188	\$15,410	\$16,733	\$16,733	\$16,733	\$16,733
		\$191,758	\$199,468	\$210,853	\$211,103	\$209,103	\$209,103
RENT	10477564 - 641000	\$30,758	\$31,542	\$32,052	\$32,326	\$32,326	\$32,326
DUES & MEMBERSHIPS	10477564 - 642000	\$861	\$1,207	\$1,200	\$1,105	\$1,105	\$1,105
CONTRIBUTIONS	10477564 - 643000	\$20,289	\$20,568	\$17,660	\$20,722	\$20,722	\$20,722
		\$51,908	\$53,316	\$50,912	\$54,153	\$54,153	\$54,153
AGRICULTURAL EQUIPMENT	10477565 - 655500	\$0	\$1,549	\$1,700	\$2,550	\$2,550	\$2,550
		\$0	\$1,549	\$1,700	\$2,550	\$2,550	\$2,550
TRANSFER OUT	10477588 - 900001	\$1,296	\$1,296	\$1,092	\$1,092	\$1,092	\$1,092
		\$1,296	\$1,296	\$1,092	\$1,092	\$1,092	\$1,092
TOTAL PARKS		\$1,070,115	\$1,095,368	\$1,095,040	\$1,101,105	\$1,076,646	\$1,079,793

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PARKS & RECREATION - PARKS			
HOURLY	10477561 - 611000		
	1 MECHANIC II		
	7 SENIOR PARK MAINTAINER		
	1 SUPERVISOR		
		\$360,558	\$360,558
SALARY	10477561 - 611500		
	1 PARKS ASSIST SUPERINTENDENT		
	1 PARKS SUPERINTENDENT		
		\$122,237	\$125,384
TEMPORARY HELP	10477561 - 612000		
	1,500.00 Lifeguards		
	3,000.00 Seasonal (Peak) Positions		
	9,000.00 Seasonal Shoulder Positions		
		\$174,000	\$174,000
OVERTIME	10477561 - 612500		
	1,137.50 Overtime Hours		
		\$33,000	\$33,000
PRINTING & BINDING	10477562 - 620500		
	1.00 Time Card Replacement/work forms		
		\$150	\$150
TELEPHONE	10477562 - 622000		
	12.00 12 Months - Cell Phone (9)		
	12.00 Conversant/Avaya		
	1.00 Long distance		
		\$8,704	\$8,704
WATER & SEWER	10477562 - 622400		
	1.00 Annual Cost - Beach House		
	1.00 Annual Cost - Bug Light Park		
	1.00 Annual Cost - H.S. Field		
	1.00 Annual Cost - Mahoney		
	1.00 Annual Cost - Mahoney #2		
	1.00 Annual Cost - Memorial		
	1.00 Annual Cost - Mill Creek		
	1.00 Annual Cost - Thomas Knight Park		
	1.00 Annual Cost - Thornton Hts.		
	1.00 Annual Cost - Willard Park		
		\$9,599	\$9,599

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>			<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
ELECTRIC	10477562 - 622500	12.00 Bug Light Park	at	50.00 =	\$12,430	\$12,430
		12.00 Greenhouse	at	40.00 =		
		12.00 Mill Creek Park Fountain	at	240.00 =		
		12.00 Pillsbury @ Cottage	at	15.00 =		
		12.00 Pitt Street	at	90.00 =		
		12.00 Thomas Knight Park	at	70.00 =		
		1.00 Thornton Hts.	at	250.00 =		
		12.00 Wainwright Farms	at	400.00 =		
		12.00 Willard Beach	at	85.00 =		
		12.00 Willard Sq. Park	at	25.00 =		
SUBSCRIPTIONS	10477562 - 624500	1.00 Portland Press Herald	at	140.00 =	\$180	\$180
		2.00 Horticulture, Hort Notes	at	20.00 =		
EQUIPMENT RENTAL	10477562 - 626000	1.00 Large Specialized Power Tool Rental	at	400.00 =	\$3,920	\$3,920
		1.00 Storage Container	at	1,000.00 =		
		1.00 Porta Toilets	at	2,520.00 =		
MOTOR VEHICLE MAINT	10477562 - 626500	2.00 Brakes & Wheels Alignments	at	150.00 =	\$7,350	\$7,350
		1.00 Bucket Truck	at	600.00 =		
		5.00 Towing	at	100.00 =		
		5.00 Transmission Flush	at	350.00 =		
		1.00 Vehicle Outside Repairs	at	4,200.00 =		
EQUIPMENT MAINTENANCE	10477562 - 627000	1.00 Pressure Tank Inspection	at	80.00 =	\$5,830	\$5,830
		1.00 Fire Extinguisher Inspections	at	150.00 =		
		1.00 Office Equipment Service/Repairs	at	250.00 =		
		1.00 Crane/Sling Chain Inspections	at	500.00 =		
		11.00 Backflow Preventer Inspections	at	50.00 =		
		1.00 Tractor/Equipment Outsource Repairs	at	4,000.00 =		
		1.00 Vehcile Lift/Jack Stand Indspections	at	300.00 =		
RADIO MAINTENANCE	10477562 - 627100	2.00 Parts	at	500.00 =	\$1,000	\$1,000
BUILDING MAINTENANCE	10477562 - 627500	2.00 Yealry Furnace Cleanings	at	120.00 =	\$2,340	\$2,340
		1.00 Door/Window/Security Repairs	at	500.00 =		
		1.00 Emergency Furnace Cleanings	at	500.00 =		
		1.00 Beach house fire inspection	at	600.00 =		
		1.00 Plumbing/Electrical	at	500.00 =		

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>					<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
SIGN MAINTENANCE	10477562 - 627700	1.00	Sign Maintenance	at	500.00 =	\$500	\$500
TREE SERVICE	10477562 - 628500	80.00	Pulp Loader	at	40.00 =	\$52,200	\$52,200
		480.00	2 Man Lift Crew	at	90.00 =		
		40.00	Crane	at	145.00 =		
CONTRACTED SERVICES	10477562 - 628800	20.00	Water Quality Testing	at	30.00 =	\$15,750	\$15,750
		1.00	Contract Irrigation	at	2,000.00 =		
		1.00	Non-Building Related Electrical Repairs	at	2,000.00 =		
		1.00	Glass Repair	at	150.00 =		
		1.00	Stump Grinding	at	4,500.00 =		
		1.00	Wainwright spraying/weed /fertilizer control	at	6,500.00 =		
OFFICE SUPPLIES	10477563 - 630500	1.00	General	at	1,150.00 =	\$1,150	\$1,150
HEATING FUEL	10477563 - 631500	1,500.00	Fuel - Greenhouse	at	3.40 =	\$13,600	\$13,600
		2,500.00	Fuel - Parks Office	at	3.40 =		
GAS & OIL	10477563 - 632000	2,800.00	Diesel	at	3.40 =	\$36,970	\$36,970
		9,000.00	Gas/Oil	at	3.05 =		
TIRES & TUBES	10477563 - 632500	1.00	Over the Road Mowers	at	2,000.00 =	\$8,000	\$8,000
		1.00	Over the Road Tractors	at	2,500.00 =		
		1.00	Trucks	at	3,500.00 =		
CLOTHING	10477563 - 634500	1.00	Mechanics	at	700.00 =	\$7,500	\$7,500
		1.00	Lifeguard Suits/Jackets	at	600.00 =		
		1.00	Rain Gear Replacement/Helmets/Chaps	at	1,000.00 =		
		1.00	Uniform Union requirement	at	3,500.00 =		
		1.00	Yearly Boot Allowance	at	1,700.00 =		
MEDICAL & LAB SUPPLIES	10477563 - 635000	1.00	First Aid Supplies	at	1,000.00 =	\$2,700	\$2,700
		1.00	Safety Supplies	at	1,700.00 =		
HOUSEHOLD SUPPLIES	10477563 - 635500	1.00	Trash Bags, Paper Goods, Lights, Locks, Athl. Replacement Hose, Toilet Paper	at	4,500.00 =	\$4,500	\$4,500
SMALL TOOLS	10477563 - 636000	1.00	General Shop Replacement	at	1,500.00 =	\$3,750	\$3,750
		1.00	Mechanics Tool Allowance	at	250.00 =		
		1.00	ScanTool Updates	at	1,000.00 =		
		1.00	Agricultural Tools	at	1,000.00 =		

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				MANAGER'S BUDGET 2013/2014	ADOPTED BUDGET 2013/2014
CLEANING SUPPLIES	10477563 - 636500	1.00	Disinfectants, Mops and Pails	at	200.00 =	\$200
AGRICULTURE SUPPLIES	10477563 - 637000	1.00	Clay, Infield Mix, Turface, Topdressing	at	17,500.00 =	\$53,500
		1.00	Fertilizer - Designated Parks	at	3,000.00 =	\$53,500
		1.00	Athletic Field Fertilizer/seed	at	12,000.00 =	
		1.00	Plant Material	at	11,000.00 =	
		1.00	Sand, Stonedust, etc.	at	2,500.00 =	
		1.00	Mulch Bulk Compost	at	7,500.00 =	
CONSTRUCTION SUPPLIES	10477563 - 638500	1.00	Irrigation Parts	at	1,000.00 =	\$25,000
		1.00	Hardware	at	1,000.00 =	\$25,000
		1.00	Fencing Supplies	at	1,500.00 =	
		1.00	Concrete	at	500.00 =	
		1.00	Lumber	at	4,000.00 =	
		1.00	Miscellaneous Construction Supplies	at	5,000.00 =	
		1.00	Marking Paint	at	11,000.00 =	
		1.00	Site Furnishings Parts	at	1,000.00 =	
VEHICLE SUPPLIES	10477563 - 638600	1.00	Parts & Vehicle Repair Supplies	at	35,500.00 =	\$35,500
BUILDING MAINT SUPPLIES	10477563 - 638800	1.00	Miscellaneous Building Maintenance Supplies	at	3,150.00 =	\$16,733
		1.00	Ice Melt Material	at	4,000.00 =	\$16,733
		1.00	Flag Replacement	at	500.00 =	
		1.00	Holiday Light Replacement	at	1,500.00 =	
		1.00	Playground Parts	at	2,000.00 =	
		1.00	Trash Barrel Replacement	at	1,000.00 =	
		1.00	Cemetary Flags & Wreaths	at	4,583.00 =	
RENT	10477564 - 641000	1.00	Bug Light Park 007+/000+/002D	at	11,171.00 =	\$32,326
		1.00	Bug Light Park 007+/000+/002E	at	21,155.00 =	\$32,326

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>			<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
DUES & MEMBERSHIPS	10477564 - 642000	1.00 1 International License	at	125.00 =	\$1,105	\$1,105
		2.00 1 M.R.P.A. Dues	at	50.00 =		
		1.00 1 N.E. Park Assoc. Dues	at	60.00 =		
		1.00 Arbor Day Foundation	at	15.00 =		
		1.00 Maine Landscape Nursery Dues	at	25.00 =		
		1.00 International Society of Arboriculture	at	125.00 =		
		3.00 Maine Arborist License	at	45.00 =		
		1.00 Sports Turf Certification & Dues	at	340.00 =		
		6.00 Maine Arborist License	at	30.00 =		
CONTRIBUTIONS	10477564 - 643000	2.00 Bay View Cemetary Maintenance	at	460.00 =	\$20,722	\$20,722
		1.00 Calvary Cemetary Maintenance and Veteran flags	at	11,559.00 =		
		1.00 Mount Pleasant Cemetary Maintenance	at	8,243.00 =		
AGRICULTURAL EQUIPMENT	10477565 - 655500	1.00 Sting Line Trimmer Replacement	at	350.00 =	\$2,550	\$2,550
		1.00 chain saw replacement	at	600.00 =		
		1.00 Rotary Mowers	at	1,600.00 =		
TRANSFER OUT	10477588 - 900001	13.00 Avaya Replacement 13 Phones @ \$7.00 x 12 months	at	84.00 =	\$1,092	\$1,092
TOTAL PARKS					\$1,076,646	\$1,079,793

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PARKS & RECREATION - POOL							
HOURLY	10477661 - 611000	\$133,867	\$141,085	\$146,902	\$160,149	\$158,964	\$160,149
SALARY	10477661 - 611500	\$0	\$20,083	\$0	\$0	\$0	\$0
TEMPORARY HELP	10477661 - 612000	\$64,313	\$56,739	\$88,050	\$81,550	\$77,450	\$77,450
OVERTIME	10477661 - 612500	\$5,969	\$4,639	\$4,296	\$4,296	\$4,296	\$4,296
		\$204,149	\$222,545	\$239,248	\$245,995	\$240,710	\$241,895
PRINTING & BINDING	10477662 - 620500	\$3,370	\$0	\$4,000	\$750	\$750	\$750
TELEPHONE	10477662 - 622000	\$1,625	\$841	\$1,853	\$550	\$550	\$550
WATER & SEWER	10477662 - 622400	\$9,681	\$12,112	\$10,200	\$12,852	\$12,852	\$12,852
ELECTRIC	10477662 - 622500	\$21,039	\$19,007	\$21,120	\$21,120	\$21,120	\$21,120
EQUIPMENT MAINTENANCE	10477662 - 627000	\$7,331	\$15,785	\$9,300	\$10,750	\$10,750	\$10,750
BUILDING MAINTENANCE	10477662 - 627500	\$1,635	\$10,643	\$2,000	\$2,000	\$2,000	\$2,000
SIGN MAINTENANCE	10477662 - 627700	\$0	\$0	\$150	\$150	\$150	\$150
CONTRACTED SERVICES	10477662 - 628800	\$139	\$30	\$150	\$1,000	\$1,000	\$1,000
TRAINING	10477662 - 629000	\$1,563	\$2,499	\$0	\$0	\$0	\$0
		\$46,382	\$60,917	\$48,773	\$49,172	\$49,172	\$49,172
OFFICE SUPPLIES	10477663 - 630500	\$21	\$504	\$500	\$100	\$100	\$100
PRINTING SUPPLIES	10477663 - 631000	\$0	\$0	\$150	\$150	\$150	\$150
HEATING FUEL	10477663 - 631500	\$71,449	\$38,948	\$44,000	\$42,770	\$42,770	\$42,770
FOOD	10477663 - 633500	\$230	\$442	\$0	\$150	\$150	\$150
CLOTHING	10477663 - 634500	\$0	\$0	\$0	\$1,500	\$1,500	\$1,500
MEDICAL & LAB SUPPLIES	10477663 - 635000	\$0	\$628	\$1,500	\$1,500	\$1,500	\$1,500
HOUSEHOLD SUPPLIES	10477663 - 635500	\$4,009	\$2,307	\$2,900	\$2,000	\$2,000	\$2,000
CLEANING SUPPLIES	10477663 - 636500	\$2,561	\$1,796	\$1,800	\$2,500	\$2,500	\$2,500
RECREATION SUPPLIES	10477663 - 637800	\$1,049	\$1,195	\$3,500	\$5,000	\$5,000	\$5,000
CONSTRUCTION SUPPLIES	10477663 - 638500	\$176	\$286	\$200	\$200	\$200	\$200
BUILDING MAINT SUPPLIES	10477663 - 638800	\$2,484	\$3,261	\$2,200	\$1,700	\$1,700	\$1,700
CHEMICALS	10477663 - 639000	\$9,019	\$8,272	\$8,230	\$8,230	\$8,230	\$8,230
		\$90,998	\$57,640	\$64,980	\$65,800	\$65,800	\$65,800
DUES & MEMBERSHIPS	10477664 - 642000	\$895	\$0	\$1,000	\$600	\$600	\$600
		\$895	\$0	\$1,000	\$600	\$600	\$600
BUILDINGS	10477665 - 658000	\$0	\$0	\$0	\$700	\$700	\$700
		\$0	\$0	\$0	\$700	\$700	\$700

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
TRANSFER OUT	10477688 - 900001	\$108	\$108	\$84	\$84	\$84	\$84
		\$108	\$108	\$84	\$84	\$84	\$84
TOTAL POOL		\$342,532	\$341,210	\$354,085	\$362,351	\$357,066	\$358,251

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PARKS & RECREATION - POOL			
HOURLY	10477661 - 611000		
	1 AQUA PROGRAM COORDINATOR		
	2 AQUATIC SUPERVISOR		
	1 P&R BLDG CUSTODIAN		
	1 P&R POOL CUSTODIAN		
TEMPORARY HELP	10477661 - 612000		
	2,300.00 Instructor	at 10.00 =	\$77,450
	1,450.00 Instructor Aide	at 9.00 =	\$77,450
	3,450.00 Lifeguards	at 12.00 =	
OVERTIME	10477661 - 612500		
	1.00 General staff, mostly custodial	at 4,296.00 =	\$4,296
PRINTING & BINDING	10477662 - 620500		
	1.00 Red Cross Materials	at 250.00 =	\$750
	1.00 Promotional Materials	at 500.00 =	\$750
TELEPHONE	10477662 - 622000		
	1.00 Alarm System - annual	at 550.00 =	\$550
WATER & SEWER	10477662 - 622400		
	12.00 Annual water & sewer costs	at 1,071.00 =	\$12,852
ELECTRIC	10477662 - 622500		
	12.00 Electricity annual	at 1,760.00 =	\$21,120
EQUIPMENT MAINTENANCE	10477662 - 627000		
	1.00 Bulb Replacement	at 600.00 =	\$10,750
	1.00 Miscellaneous Pool Repairs	at 1,450.00 =	\$10,750
	1.00 Heating/Vent.Maint. Contract	at 5,500.00 =	
	1.00 Pool Maintenance Contract	at 3,200.00 =	
BUILDING MAINTENANCE	10477662 - 627500		
	1.00 Filter/Repairs	at 2,000.00 =	\$2,000
SIGN MAINTENANCE	10477662 - 627700		
	1.00 General upkeep	at 150.00 =	\$150
CONTRACTED SERVICES	10477662 - 628800		
	1.00 Annual Cleaning Mechanical Controls	at 1,000.00 =	\$1,000
OFFICE SUPPLIES	10477663 - 630500		
	1.00 General	at 100.00 =	\$100
PRINTING SUPPLIES	10477663 - 631000		
	1.00 Paper	at 150.00 =	\$150
HEATING FUEL	10477663 - 631500		
	32,900.00 Heating Fuel	at 1.30 =	\$42,770
FOOD	10477663 - 633500		
	1.00 Riptide Youth Meetings	at 150.00 =	\$150

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				MANAGER'S BUDGET 2013/2014	ADOPTED BUDGET 2013/2014	
CLOTHING	10477663 - 634500	20.00	Guard Uniforms	at	75.00 =	\$1,500	\$1,500
MEDICAL & LAB SUPPLIES	10477663 - 635000	1.00	First aid kit - refill BBP kits	at	1,500.00 =	\$1,500	\$1,500
HOUSEHOLD SUPPLIES	10477663 - 635500	1.00	Light bulbs	at	500.00 =	\$2,000	\$2,000
		1.00	Paper Goods	at	1,000.00 =		
		1.00	Trash Bags	at	500.00 =		
CLEANING SUPPLIES	10477663 - 636500	1.00	General Cleaning Supplies	at	2,500.00 =	\$2,500	\$2,500
RECREATION SUPPLIES	10477663 - 637800	1.00	Riptide Supplies	at	1,500.00 =	\$5,000	\$5,000
		1.00	Instructional & safety equipment	at	2,500.00 =		
		1.00	Red Cross Training Equipment (for course)	at	500.00 =		
		1.00	Water Aerobic Equipment	at	500.00 =		
CONSTRUCTION SUPPLIES	10477663 - 638500	1.00	General Construction Supplies	at	200.00 =	\$200	\$200
BUILDING MAINT SUPPLIES	10477663 - 638800	1.00	Chemical Probes	at	350.00 =	\$1,700	\$1,700
		1.00	Gauges	at	100.00 =		
		1.00	Heat/Vent. Replacement Parts	at	500.00 =		
		1.00	Paint Supplies	at	600.00 =		
		1.00	Vacuum Hoses	at	150.00 =		
CHEMICALS	10477663 - 639000	40.00	Clorine Pellets	at	117.00 =	\$8,230	\$8,230
		1.00	Calcium Chloride	at	500.00 =		
		1.00	Chemical Test Kit	at	200.00 =		
		1.00	CO2	at	1,600.00 =		
		1.00	Sodium Bisulfate	at	200.00 =		
		1.00	Pumps	at	600.00 =		
		10.00	Phosphate Remover	at	25.00 =		
		10.00	Soda Ash	at	20.00 =		
DUES & MEMBERSHIPS	10477664 - 642000	1.00	Red Cross Certification Fees	at	600.00 =	\$600	\$600
BUILDINGS	10477665 - 658000	2.00	Lifeguard Chairs	at	350.00 =	\$700	\$700
TRANSFER OUT	10477688 - 900001	1.00	Avaya Replacement 1 Phones @ \$7.00 x 12 months	at	84.00 =	\$84	\$84
TOTAL POOL						\$357,066	\$358,251

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PARKS & RECREATION - RECREATION							
HOURLY	10477761 - 611000	\$327,124	\$331,833	\$339,670	\$377,619	\$374,831	\$377,619
SALARY	10477761 - 611500	\$69,050	\$69,843	\$70,515	\$71,570	\$71,041	\$71,570
TEMPORARY HELP	10477761 - 612000	\$139,976	\$134,358	\$134,326	\$131,100	\$131,100	\$131,100
OVERTIME	10477761 - 612500	\$18,265	\$12,733	\$7,500	\$7,500	\$7,500	\$7,500
		\$554,414	\$548,767	\$552,011	\$587,789	\$584,472	\$587,789
PRINTING & BINDING	10477762 - 620500	\$530	\$1,194	\$900	\$900	\$900	\$900
REPORTS	10477762 - 620800	\$6,139	\$8,566	\$11,000	\$9,000	\$9,000	\$9,000
TELEPHONE	10477762 - 622000	\$5,632	\$8,175	\$4,644	\$2,124	\$2,124	\$2,124
WATER & SEWER	10477762 - 622400	\$3,970	\$3,760	\$4,200	\$4,200	\$4,200	\$4,200
ELECTRIC	10477762 - 622500	\$30,652	\$26,719	\$30,720	\$30,720	\$28,800	\$28,800
SUBSCRIPTIONS	10477762 - 624500	\$341	\$163	\$150	\$150	\$150	\$150
EQUIPMENT RENTAL	10477762 - 626000	\$2,266	\$1,761	\$3,240	\$3,240	\$3,240	\$3,240
EQUIPMENT MAINTENANCE	10477762 - 627000	\$21,797	\$27,468	\$24,550	\$25,700	\$25,700	\$25,700
TENNIS COURT MAINTENANCE	10477762 - 627200	\$504	\$0	\$500	\$500	\$500	\$500
BUILDING MAINTENANCE	10477762 - 627500	\$2,273	\$11,321	\$5,050	\$7,750	\$7,750	\$7,750
CONTRACTED SERVICES	10477762 - 628800	\$4,334	\$5,865	\$9,450	\$9,450	\$9,450	\$9,450
TRAINING	10477762 - 629000	\$3,216	\$3,080	\$0	\$0	\$0	\$0
		\$81,655	\$98,072	\$94,404	\$93,734	\$91,814	\$91,814
OFFICE SUPPLIES	10477763 - 630500	\$2,559	\$2,472	\$2,800	\$2,800	\$2,800	\$2,800
PRINTING SUPPLIES	10477763 - 631000	\$125	\$19	\$0	\$0	\$0	\$0
HEATING FUEL	10477763 - 631500	\$31,074	\$26,973	\$39,826	\$33,882	\$33,882	\$33,882
GAS & OIL	10477763 - 632000	\$7,320	\$6,820	\$9,345	\$9,345	\$9,345	\$9,345
FOOD	10477763 - 633500	\$15,252	\$13,266	\$10,000	\$15,000	\$15,000	\$15,000
CLOTHING	10477763 - 634500	\$1,057	\$413	\$1,200	\$1,200	\$1,200	\$1,200
MEDICAL & LAB SUPPLIES	10477763 - 635000	\$1,216	\$1,503	\$1,500	\$1,500	\$1,500	\$1,500
HOUSEHOLD SUPPLIES	10477763 - 635500	\$4,153	\$3,883	\$3,600	\$4,000	\$4,000	\$4,000
SMALL TOOLS	10477763 - 636000	\$132	\$71	\$100	\$100	\$100	\$100
CLEANING SUPPLIES	10477763 - 636500	\$5,374	\$5,342	\$5,500	\$5,500	\$5,500	\$5,500
RECREATION SUPPLIES	10477763 - 637800	\$17,171	\$6,732	\$14,500	\$14,500	\$14,500	\$14,500
CONSTRUCTION SUPPLIES	10477763 - 638500	\$66	\$296	\$500	\$500	\$500	\$500
BUILDING MAINT SUPPLIES	10477763 - 638800	\$1,079	\$2,798	\$4,000	\$4,000	\$4,000	\$4,000
MISC SUPPLIES	10477763 - 639900	\$582	\$443	\$400	\$400	\$400	\$400

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
		\$87,158	\$71,032	\$93,271	\$92,727	\$92,727	\$92,727
DUES & MEMBERSHIPS	10477764 - 642000	\$2,660	\$2,513	\$2,915	\$2,915	\$2,915	\$2,915
		\$2,660	\$2,513	\$2,915	\$2,915	\$2,915	\$2,915
BUILDINGS	10477765 - 658000	\$368	\$927	\$1,000	\$1,000	\$1,000	\$1,000
		\$368	\$927	\$1,000	\$1,000	\$1,000	\$1,000
TRANSFER OUT	10477788 - 900001	\$77,608	\$78,983	\$68,875	\$68,959	\$68,959	\$68,959
		\$77,608	\$78,983	\$68,875	\$68,959	\$68,959	\$68,959
TOTAL RECREATION		\$803,863	\$800,295	\$812,476	\$847,124	\$841,887	\$845,204

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PARKS & RECREATION - RECREATION			
HOURLY	10477761 - 611000		
	1 CLERK/RECEPTIONIST		
	2 DESK ATTENDENT		
	2 P&R BLDG CUSTODIAN		
	1 P&R POOL CUSTODIAN		
	4 REC COORDINATOR		
	1 RECREATION SPECIALIST		
	1 SECRETARY I		
SALARY	10477761 - 611500	\$374,831	\$377,619
	1 REC SUPERINTENDENT ADM ASST		
TEMPORARY HELP	10477761 - 612000		
	320.00 Custodial-Wainwright complex		
	1,200.00 Recreation Attendants Redbank	12.50 =	
	2,400.00 Recreation Attendants Wainright	10.00 =	
	1,640.00 Redbank "After School" Instructors	10.00 =	
	2,080.00 Special Education Instructor	10.00 =	
	500.00 Teen Supervisor	10.00 =	
	600.00 SPCC Custodial	9.00 =	
	1,000.00 Gym Supervisor	13.00 =	
	2,960.00 Recreation Desk Attendant SPCC	12.00 =	
		10.00 =	
OVERTIME	10477761 - 612500		
	1.00 general overtime for staff	7,500.00 =	\$7,500
PRINTING & BINDING	10477762 - 620500		
	1.00 Purchase Envelopes	300.00 =	\$900
	1.00 Purchase Letterheads	500.00 =	\$900
	1.00 Purchase Scorecards	100.00 =	
REPORTS	10477762 - 620800		
	1.00 Program and Concert Brochures	9,000.00 =	\$9,000
TELEPHONE	10477762 - 622000		
	12.00 2 Cell Phones	110.00 =	\$2,124
	12.00 Pager	67.00 =	
WATER & SEWER	10477762 - 622400		
	12.00 12 Months - Community Center	280.00 =	\$4,200
	12.00 12 Months - Redbank	45.00 =	
	12.00 12 Months - Wilkinson	25.00 =	
ELECTRIC	10477762 - 622500		
	12.00 12 Months - Community Center	1,600.00 =	\$28,800
	12.00 12 Months - Redbank	680.00 =	
	12.00 12 Months - Wilkinson	120.00 =	

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
SUBSCRIPTIONS	10477762 - 624500 1.00 Athletic Facility Purchasing/Trends/Sr. Childhood Development at	150.00 =	\$150 \$150
EQUIPMENT RENTAL	10477762 - 626000 1.00 Power Tools at 1.00 Storage at	600.00 = 2,640.00 =	\$3,240 \$3,240
EQUIPMENT MAINTENANCE	10477762 - 627000 1.00 Aerobic & Gym Floor Refinishing at 1.00 Elevator Contract at Community Center at 1.00 HVAC Maintenance Redbank Building at 1.00 HVAC Maint. Contract for Wainwright Building at 1.00 HVAC Maintenance for Community Center at 1.00 Maint. Contract for Kitchen Appliances at 1.00 MANAGER REDUCTION at	3,200.00 = 1,000.00 = 5,000.00 = 2,000.00 = 15,000.00 = 1,500.00 = -2,000.00 =	\$25,700 \$25,700
TENNIS COURT MAINTENANCE	10477762 - 627200 1.00 Tennis Court Net Maintenance at	500.00 =	\$500 \$500
BUILDING MAINTENANCE	10477762 - 627500 1.00 Pest Management Contract at 1.00 Sprinkler System Contract at 1.00 Fire Extinguisher Contract at 1.00 Alarm Contract Wainwright Building at 1.00 Alarm Contract- Community Center at 1.00 Alarm Contract- Redbank at 1.00 Community Center roof contract at 1.00 Community Center Backboard Contract at 1.00 General Repairs at	300.00 = 300.00 = 500.00 = 1,000.00 = 1,500.00 = 1,000.00 = 1,000.00 = 650.00 = 1,500.00 =	\$7,750 \$7,750
CONTRACTED SERVICES	10477762 - 628800 1.00 ASCP at 1.00 Contract Painting Community Center and Redbank at 1.00 Fall/Winter/Spring Perf. Arts at 1.00 Holiday Special Events at 1.00 Summer Concerts at 1.00 Summer Performing Arts at	250.00 = 2,000.00 = 400.00 = 200.00 = 6,000.00 = 600.00 =	\$9,450 \$9,450
OFFICE SUPPLIES	10477763 - 630500 1.00 General at	2,800.00 =	\$2,800 \$2,800
HEATING FUEL	10477763 - 631500 3,960.00 Natural Gas for Redbank at 15,200.00 Natural Gas for Community Center at 1,450.00 Propane Wainwright at	1.70 = 1.50 = 3.00 =	\$33,882 \$33,882

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>			<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
GAS & OIL	10477763 - 632000	1,500.00	Mini Bus	at	3.05 =	\$9,345
		1.00	Staff Mileage Reimbursement	at	4,420.00 =	
		1.00	Truck	at	350.00 =	
FOOD	10477763 - 633500	1.00	Drinks for Vending Machines at	at	10,000.00 =	\$15,000
		1.00	Teen Center Events	at	2,000.00 =	
		1.00	Food for Special Events	at	3,000.00 =	
CLOTHING	10477763 - 634500	1.00	Staff Shirts	at	1,200.00 =	\$1,200
MEDICAL & LAB SUPPLIES	10477763 - 635000	1.00	First Aid Supplies	at	1,500.00 =	\$1,500
HOUSEHOLD SUPPLIES	10477763 - 635500	1.00	Kitchen Supplies	at	400.00 =	\$4,000
		1.00	Light bulbs	at	600.00 =	
		1.00	Paper goods	at	2,000.00 =	
		1.00	Trash bags	at	1,000.00 =	
SMALL TOOLS	10477763 - 636000	1.00	General	at	100.00 =	\$100
CLEANING SUPPLIES	10477763 - 636500	1.00	Disinfectant, Floor Finish, Floor Stripper for Redbank/Community Center/Wilkinson Park	at	5,500.00 =	\$5,500
RECREATION SUPPLIES	10477763 - 637800	1.00	After School - Redbank	at	1,200.00 =	\$14,500
		1.00	Arts and Craft Supplies	at	1,400.00 =	
		1.00	Awards	at	1,000.00 =	
		1.00	Bases & Goals for Wainwright Complex	at	3,000.00 =	
		1.00	Basketball Equipment	at	500.00 =	
		1.00	Game Room Equipment	at	900.00 =	
		1.00	Portable backstop for Wainwright complex	at	2,000.00 =	
		1.00	Recreation Equipment	at	3,100.00 =	
		1.00	Senior Citizens Supplies	at	600.00 =	
		1.00	Soccer Supplies	at	200.00 =	
		1.00	Tennis Equipment	at	600.00 =	
CONSTRUCTION SUPPLIES	10477763 - 638500	1.00	General	at	500.00 =	\$500
BUILDING MAINT SUPPLIES	10477763 - 638800	1.00	Paint, Glass, Graffiti, and Door Repair at Community Center/Redbank/Wilkinson/Wainwright Complexes	at	4,000.00 =	\$4,000
MISC SUPPLIES	10477763 - 639900	1.00	Special event and Holiday Programs	at	400.00 =	\$400

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>				<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>	
DUES & MEMBERSHIPS	10477764 - 642000	1.00	Underground Tank Storage License	at	75.00 =	\$2,915	\$2,915
		1.00	1 City F.S.E.	at	95.00 =		
		1.00	1 M.R.P.A. Dues & Membership	at	125.00 =		
		1.00	1 Pre-School License	at	50.00 =		
		2.00	2 Boiler Inspection License	at	60.00 =		
		1.00	Elevator License	at	100.00 =		
		4.00	N.R.P.A. Dues & Memberships	at	250.00 =		
		1.00	Redbank/Rec Field Trips	at	1,200.00 =		
		2.00	State F.S.E. License	at	75.00 =		
BUILDINGS	10477765 - 658000	4.00	Replacement Chairs for Community Center	at	250.00 =	\$1,000	\$1,000
TRANSFER OUT	10477788 - 900001	1.00	Avaya Replacement 1 Phones @ \$7.00 x 12 months	at	84.00 =	\$68,959	\$68,959
		1.00	Supplement to enterprise accounts for programs and financial assistance	at	68,875.00 =		
TOTAL RECREATION						\$841,887	\$845,204

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
BUS SERVICE							
HOURLY	10580061 - 611000	\$479,427	\$498,158	\$491,409	\$504,710	\$504,323	\$552,509
SALARY	10580061 - 611500	\$70,498	\$72,699	\$73,510	\$74,618	\$74,067	\$81,900
OVERTIME	10580061 - 612500	\$61,945	\$61,841	\$64,346	\$64,687	\$64,687	\$67,687
OTHER FEES	10580061 - 615000	\$5,428	\$4,130	\$3,800	\$2,184	\$2,184	\$2,184
		\$617,298	\$636,827	\$633,065	\$646,199	\$645,261	\$704,280
PRINTING & BINDING	10580062 - 620500	\$7,017	\$7,289	\$11,220	\$12,690	\$12,690	\$12,690
ADVERTISING	10580062 - 621000	\$5,781	\$3,535	\$3,500	\$3,500	\$3,500	\$9,500
TELEPHONE	10580062 - 622000	\$5,718	\$5,847	\$6,732	\$9,204	\$9,204	\$9,204
WATER & SEWER	10580062 - 622400	\$424	\$635	\$504	\$612	\$612	\$612
ELECTRIC	10580062 - 622500	\$5,860	\$5,790	\$6,120	\$6,120	\$6,120	\$6,120
TRAVEL	10580062 - 623000	\$1,465	\$1,905	\$1,000	\$1,000	\$1,000	\$1,000
MEDICAL SERVICES	10580062 - 625500	\$290	\$260	\$520	\$520	\$520	\$520
MOTOR VEHICLE MAINT	10580062 - 626500	\$9,000	\$11,563	\$9,000	\$9,000	\$9,000	\$16,000
EQUIPMENT MAINTENANCE	10580062 - 627000	\$0	\$0	\$600	\$600	\$600	\$600
RADIO MAINTENANCE	10580062 - 627100	\$725	\$0	\$780	\$0	\$0	\$0
BUILDING MAINTENANCE	10580062 - 627500	\$2,182	\$5,135	\$2,800	\$2,800	\$2,800	\$2,800
SOLID WASTE DISPOSAL	10580062 - 628100	\$2,225	\$1,203	\$2,400	\$2,400	\$2,400	\$2,400
CONTRACTED SERVICES	10580062 - 628800	\$94,251	\$67,377	\$73,430	\$65,784	\$64,784	\$64,784
TRAINING	10580062 - 629000	\$0	\$536	\$0	\$0	\$0	\$0
		\$134,937	\$111,074	\$118,606	\$114,230	\$113,230	\$126,230
OFFICE SUPPLIES	10580063 - 630500	\$1,536	\$2,631	\$1,650	\$2,590	\$2,590	\$2,590
HEATING FUEL	10580063 - 631500	\$7,879	\$7,002	\$9,065	\$9,230	\$9,230	\$9,230
GAS & OIL	10580063 - 632000	\$111,780	\$135,295	\$160,136	\$160,765	\$160,765	\$185,245
TIRES & TUBES	10580063 - 632500	\$11,206	\$19,996	\$11,206	\$10,250	\$10,250	\$11,850
CLOTHING	10580063 - 634500	\$4,018	\$4,067	\$3,886	\$4,008	\$4,008	\$4,508
SMALL TOOLS	10580063 - 636000	\$1,272	\$546	\$1,000	\$1,000	\$1,000	\$1,000
CLEANING SUPPLIES	10580063 - 636500	\$1,450	\$1,933	\$1,200	\$1,200	\$1,200	\$1,200
VEHICLE SUPPLIES	10580063 - 638600	\$27,000	\$34,936	\$30,000	\$30,000	\$30,000	\$43,500
BUILDING MAINT SUPPLIES	10580063 - 638800	\$1,335	\$1,697	\$1,000	\$1,000	\$1,000	\$1,000
		\$167,475	\$208,104	\$219,143	\$220,043	\$220,043	\$260,123
DUES & MEMBERSHIPS	10580064 - 642000	\$1,135	\$1,355	\$2,200	\$2,200	\$2,200	\$2,200
		\$1,135	\$1,355	\$2,200	\$2,200	\$2,200	\$2,200
TRANSFER OUT	10580088 - 900001	\$540	\$540	\$420	\$420	\$420	\$420
		\$540	\$540	\$420	\$420	\$420	\$420
TOTAL BUS SERVICE		\$921,385	\$957,900	\$973,434	\$983,092	\$981,154	\$1,093,253

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
BUS SERVICE								
HOURLY	10580061 - 611000	11 BUS DRIVER 1 MECHANIC II 1 OPERATIONS SUPERVISOR					\$504,323	\$552,509
SALARY	10580061 - 611500	1 DIRECTOR OF BUS SERVICE					\$74,067	\$81,900
OVERTIME	10580061 - 612500	1.00 OVERTIME	at	5,275.00	=	2,275	\$64,687	\$67,687
		156.00 Mechanic O/T estimate is for f	at	35.00	=	5,460		
		984.00 Overtime built into driver sch	at	28.00	=	27,552		
		1,050.00 Unscheduled absences and backf	at	28.00	=	29,400		
OTHER FEES	10580061 - 615000	78.00 Holiday pay for Minor Holidays and other Holidays worked	at	28.00	=	2,184	\$2,184	\$2,184
PRINTING & BINDING	10580062 - 620500	4.00 Bus tickets: Full, Half, stude	at	170.00	=	680	\$12,690	\$12,690
		3.00 6000 Rack Cards	at	550.00	=	1,650		
		3.00 7,500 Bus schedules	at	2,500.00	=	7,500		
		4.00 60,000 Transfers	at	370.00	=	1,480		
		3.00 Vehicle inspection sheets	at	460.00	=	1,380		
ADVERTISING	10580062 - 621000	1.00 Promotional advertising and ev	at	3,500.00	=	3,500	\$3,500	\$9,500
TELEPHONE	10580062 - 622000	12.00 Cell phone	at	35.00	=	420	\$9,204	\$9,204
		12.00 Cell Phone Service (provide ce	at	214.00	=	2,568		
		12.00 Conversant/Avaya	at	98.00	=	1,176		
		12.00 NEXTEL for AVL	at	420.00	=	5,040		
WATER & SEWER	10580062 - 622400	12.00 New water meter	at	51.00	=	612	\$612	\$612
ELECTRIC	10580062 - 622500	12.00 Lighting and bus heaters - Office & Grg	at	510.00	=	6,120	\$6,120	\$6,120
TRAVEL	10580062 - 623000	1.00 Seminars, conferences, training	at	1,000.00	=	1,000	\$1,000	\$1,000

Participation has grown in state-wide responsibility
as MTA President and related representational duties.

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
MEDICAL SERVICES	10580062 - 625500	10.00	Driver I.C.C. / D.O.T. physicals. This is a mandatory requirement.	at	52.00	=	520	\$520	\$520
MOTOR VEHICLE MAINT	10580062 - 626500	1.00	Labor for work done outside ga	at	16,000.00	=	9,000	\$9,000	\$16,000
EQUIPMENT MAINTENANCE	10580062 - 627000	2.00	Computer & copier maintenance	at	300.00	=	600	\$600	\$600
RADIO MAINTENANCE	10580062 - 627100							\$0	
BUILDING MAINTENANCE	10580062 - 627500	1.00	Upkeep and repairs to building. Garage roof is leaking in Spring / Rain. Needs work still! Also need a new air compressor. Roof is asphalt with stone.	at	2,800.00	=	2,800	\$2,800	\$2,800
SOLID WASTE DISPOSAL	10580062 - 628100	2.00	Catch Basin Grit Removal at Bu Increased vendor costs	at	1,200.00	=	2,400	\$2,400	\$2,400
CONTRACTED SERVICES	10580062 - 628800	1.00	20% Local Share for FTA Planning	at	4,000.00	=	4,000	\$64,784	\$64,784
		1.00	Mandatory ADA	at	55,784.00	=	55,784		
		1.00	Project Implementation	at	5,000.00	=	5,000		
OFFICE SUPPLIES	10580063 - 630500	1.00	General office supplies	at	2,590.00	=	2,590	\$2,590	\$2,590
HEATING FUEL	10580063 - 631500	300.00	Kerosene Bus office	at	3.90	=	1,170	\$9,230	\$9,230
		5,200.00	Natural gas for garage heat	at	1.55	=	8,060		
GAS & OIL	10580063 - 632000	659.82	DEF (Diesel Exhaust Fluid)	at	2.24	=	1,478	\$160,765	\$185,245
		43,800.00	Gallons of Diesel fuel	at	3.40	=	148,920		
		940.00	Gallons of Gasoline	at	3.05	=	2,867		
		1.00	Lube oils and antifreeze.	at	7,500.00	=	7,500		
TIRES & TUBES	10580063 - 632500	10.00	Front Tires -	at	370.00	=	3,700	\$10,250	\$11,850
		30.00	Mounting / Dismounting	at	85.00	=	2,550		
		20.00	Retreads - rear	at	200.00	=	4,000		
CLOTHING	10580063 - 634500	12.00	Mechanics uniform (weekly rat	at	84.00	=	1,008	\$4,008	\$4,508
		1.00	Safety shoe allowance for mechanic	at	250.00	=	250		
		11.00	Uniforms for drivers	at	250.00	=	2,750		

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						MANAGER'S BUDGET 2013/2014	ADOPTED BUDGET 2013/2014
SMALL TOOLS	10580063 - 636000	1.00 Miscellaneous tools for garage	at	1,000.00	=	1,000		\$1,000	\$1,000
CLEANING SUPPLIES	10580063 - 636500	1.00 Bus washing soap, rags, paper towels, etc.	at	1,200.00	=	1,200		\$1,200	\$1,200
VEHICLE SUPPLIES	10580063 - 638600	1.00 Warranties on new buses expire at different intervals.	at	30,000.00	=	30,000		\$30,000	\$43,500
BUILDING MAINT SUPPLIES	10580063 - 638800	1.00 Miscellaneous supplies	at	1,000.00	=	1,000		\$1,000	\$1,000
DUES & MEMBERSHIPS	10580064 - 642000	1.00 Maine Transit Assoc	at	1,125.00	=	1,125		\$2,200	\$2,200
		1.00 NEPTA Newsletter & Memberships - MTA	at	200.00	=	200			
		1.00 Participation in regional projects such as Kids and Transportation	at	875.00	=	875			
TRANSFER OUT	10580088 - 900001	5.00 Avaya Replacement 5 Phones @ 9.00 x 12 months	at	84.00	=	420		\$420	\$420
TOTAL BUS SERVICE								\$981,154	\$1,093,253

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
WATERFRONT							
TRAVEL	10581062 - 623000	\$649	\$0	\$500	\$500	\$500	\$500
		\$649	\$0	\$500	\$500	\$500	\$500
DUES & MEMBERSHIPS	10581064 - 642000	\$557	\$557	\$750	\$750	\$750	\$750
CONTRIBUTIONS	10581064 - 643000	\$36,800	\$36,800	\$36,800	\$38,000	\$38,000	\$38,000
		\$37,357	\$37,357	\$37,550	\$38,750	\$38,750	\$38,750
TOTAL WATERFRONT		\$38,006	\$37,357	\$38,050	\$39,250	\$39,250	\$39,250

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>						<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
WATERFRONT									
TRAVEL	10581062 - 623000	1.00	Port Safety Forum of Me & NH and Nov 2013 upcoming Dredging meetings.	at	500.00	=	500	\$500	\$500
DUES & MEMBERSHIPS	10581064 - 642000	1.00	Portland Propeller Club	at	50.00	=	50	\$750	\$750
		1.00	Waterfront Alliance, North American Port Assoc. Waterfront Alliance By-laws changed Municipal Contribution	at	700.00	=	700		
CONTRIBUTIONS	10581064 - 643000	1.00	Harbor Commission Chair phone call - as of 2/15/13	at	38,000.00	=	38,000	\$38,000	\$38,000
TOTAL WATERFRONT								\$39,250	\$39,250

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
WELFARE DEPARTMENT - ADMINISTRATION							
HOURLY	10682061 - 611000	\$21,655	\$22,455	\$19,536	\$20,123	\$19,990	\$20,123
SALARY	10682061 - 611500	\$49,596	\$50,606	\$55,875	\$58,942	\$58,507	\$58,942
OVERTIME	10682061 - 612500	\$2,005	\$1,099	\$1,000	\$2,321	\$2,321	\$2,321
		\$73,255	\$74,160	\$76,411	\$81,386	\$80,818	\$81,386
PRINTING & BINDING	10682062 - 620500	\$48	\$48	\$250	\$250	\$250	\$250
TELEPHONE	10682062 - 622000	\$97	\$176	\$418	\$418	\$418	\$418
SUBSCRIPTIONS	10682062 - 624500	\$20	\$20	\$50	\$50	\$50	\$50
EQUIPMENT MAINTENANCE	10682062 - 627000	\$0	\$193	\$474	\$474	\$474	\$474
CONTRACTED SERVICES	10682062 - 628800	\$1,200	\$1,430	\$1,300	\$1,300	\$1,300	\$1,300
		\$1,365	\$1,867	\$2,492	\$2,492	\$2,492	\$2,492
OFFICE SUPPLIES	10682063 - 630500	\$660	\$657	\$500	\$700	\$700	\$700
		\$660	\$657	\$500	\$700	\$700	\$700
DUES & MEMBERSHIPS	10682064 - 642000	\$95	\$153	\$60	\$60	\$60	\$60
		\$95	\$153	\$60	\$60	\$60	\$60
TRANSFER OUT	10682088 - 900001	\$216	\$216	\$168	\$168	\$168	\$168
		\$216	\$216	\$168	\$168	\$168	\$168
TOTAL ADMINISTRATION		\$75,591	\$77,053	\$79,631	\$84,806	\$84,238	\$84,806

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
WELFARE DEPARTMENT - ADMINISTRATION			
HOURLY	10682061 - 611000 1 GENERAL ASSISTANCE SECRETARY	\$19,990	\$20,123
SALARY	10682061 - 611500 1 G.A. ADMINISTRATOR	\$58,507	\$58,942
OVERTIME	10682061 - 612500 1.00 Coverage for vacation and Welfare Director's meetings. Coverage is at \$17.19 per hour for three weeks of vacation at 37.5 hours per week and one day at the Maine Municipal Association conference and two days at the Welfare Director's meeting. at 2,321.00 =	\$2,321	\$2,321
PRINTING & BINDING	10682062 - 620500 1.00 Miscellaneous Forms - NCR applications, etc. at 250.00 =	\$250	\$250
TELEPHONE	10682062 - 622000 12.00 Conversant/Avaya at 26.50 = 1.00 Long distance at 100.00 =	\$418	\$418
SUBSCRIPTIONS	10682062 - 624500 1.00 Trade Manuals / MMA GA publications at 50.00 =	\$50	\$50
EQUIPMENT MAINTENANCE	10682062 - 627000 1.00 Photocopier annual maintenance in General Assistance Office at 474.00 =	\$474	\$474
CONTRACTED SERVICES	10682062 - 628800 1.00 Welpac at 1,300.00 =	\$1,300	\$1,300
OFFICE SUPPLIES	10682063 - 630500 1.00 Printer supplies and general office supplies. The increase is for paper and copying for weekly updates to newly created job binders and apartment guides for use in the front lobby. at 700.00 =	\$700	\$700
DUES & MEMBERSHIPS	10682064 - 642000 1.00 Maine Welfare Directors Assoc. for Administrator and Admin Asst. at 60.00 =	\$60	\$60
TRANSFER OUT	10682088 - 900001 2.00 Avaya Replacement 2 Phones @ 9.00 x 12 months at 84.00 =	\$168	\$168
TOTAL ADMINISTRATION		\$84,238	\$84,806

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
WELFARE DEPARTMENT - WELFARE GENERAL ASSISTANCE							
WATER & SEWER	10682162 - 622400	\$521	\$987	\$1,500	\$1,700	\$1,700	\$1,700
ELECTRIC	10682162 - 622500	\$5,714	\$7,524	\$10,000	\$10,000	\$10,000	\$10,000
MEDICAL SERVICES	10682162 - 625500	\$0	\$0	\$250	\$250	\$250	\$250
BURIALS	10682162 - 629700	\$4,871	\$3,745	\$4,000	\$6,000	\$6,000	\$6,000
		\$11,106	\$12,257	\$15,750	\$17,950	\$17,950	\$17,950
HEATING FUEL	10682163 - 631500	\$9,712	\$12,821	\$15,000	\$15,000	\$15,000	\$15,000
FOOD	10682163 - 633500	\$5,152	\$2,917	\$4,000	\$5,000	\$5,000	\$5,000
CLOTHING	10682163 - 634500	\$0	\$50	\$0	\$0	\$0	\$0
MEDICAL & LAB SUPPLIES	10682163 - 635000	\$1,112	\$1,934	\$3,000	\$3,500	\$3,500	\$3,500
HOUSEHOLD SUPPLIES	10682163 - 635500	\$3,640	\$5,374	\$5,500	\$6,000	\$6,000	\$6,000
DIAPERS	10682163 - 635600	\$3,304	\$2,333	\$3,000	\$3,500	\$3,500	\$3,500
		\$22,921	\$25,431	\$30,500	\$33,000	\$33,000	\$33,000
RENT	10682164 - 641000	\$205,809	\$155,891	\$196,500	\$200,000	\$180,000	\$180,000
DUES & MEMBERSHIPS	10682164 - 642000	\$0	\$0	\$180	\$0	\$0	\$0
		\$205,809	\$155,891	\$196,680	\$200,000	\$180,000	\$180,000
TOTAL WELFARE GENERAL ASSISTANCE		\$239,836	\$193,578	\$242,930	\$250,950	\$230,950	\$230,950

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>		<u>Explanation</u>					<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
WELFARE DEPARTMENT - WELFARE GENERAL ASSISTANCE								
WATER & SEWER	10682162 - 622400	1.00	Residential Service when not included in rent	at	1,700.00 =		\$1,700	\$1,700
ELECTRIC	10682162 - 622500	1.00	Residential Electricity & Gas - non heat	at	10,000.00 =		\$10,000	\$10,000
MEDICAL SERVICES	10682162 - 625500	1.00	Physicians and other professional services not covered by other programs	at	250.00 =		\$250	\$250
BURIALS	10682162 - 629700	1.00	Provided when responsible relatives are not available or personal resources are inadequate. The department has seen an increase.	at	6,000.00 =		\$6,000	\$6,000
HEATING FUEL	10682163 - 631500	1.00	Includes residential heating oil, coal, wood and natural gas	at	15,000.00 =		\$15,000	\$15,000
FOOD	10682163 - 633500	1.00	Vendor payments for basic food items for family needs.	at	5,000.00 =		\$5,000	\$5,000
MEDICAL & LAB SUPPLIES	10682163 - 635000	1.00	Includes both prescription and over the counter drugs not covered by other programs	at	3,500.00 =		\$3,500	\$3,500
HOUSEHOLD SUPPLIES	10682163 - 635500	1.00	Household and personal care needs	at	6,000.00 =		\$6,000	\$6,000
DIAPERS	10682163 - 635600	1.00	Diapers for young children and pull-ups.	at	3,500.00 =		\$3,500	\$3,500
RENT	10682164 - 641000	1.00	Shelter cost for qualifying applicants. Monthly rent & emergency lodging in motels/shelters. An increase in FY13/14 verses the year prior due to an increase in homelessness and program cuts at the Federal level.	at	180,000.00 =		\$180,000	\$180,000
TOTAL WELFARE GENERAL ASSISTANCE							\$230,950	\$230,950

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
HEALTH							
MEDICAL SERVICES	10683062 - 625500	\$29,276	\$51,380	\$40,328	\$40,328	\$0	\$15,000
		\$29,276	\$51,380	\$40,328	\$40,328	\$0	\$15,000
CONTRIBUTIONS	10683064 - 643000	\$2,250	\$0	\$2,700	\$2,700	\$2,700	\$2,700
		\$2,250	\$0	\$2,700	\$2,700	\$2,700	\$2,700
TOTAL HEALTH		\$31,526	\$51,380	\$43,028	\$43,028	\$2,700	\$17,700

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
HEALTH			
MEDICAL SERVICES	10683062 - 625500	\$0	\$15,000
CONTRIBUTIONS	10683064 - 643000		
	1.00 Project Graduation	450.00 = 450	\$2,700
	1.00 The Food Cupboard	2,250.00 = 2,250	\$2,700
TOTAL HEALTH		\$2,700	\$17,700

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
INSURANCE							
MAINE STATE RETIREMENT	10160061 - 618000	\$448,907	\$583,366	\$712,000	\$796,700	\$794,900	\$796,000
DEFERRED COMP	10160061 - 618100	\$152,197	\$55,828	\$48,250	\$49,100	\$49,100	\$49,100
401A	10160061 - 618101	\$185,325	\$276,382	\$281,800	\$277,000	\$274,900	\$274,900
LONG TERM DISABILITY	10160061 - 618200	\$21,550	\$20,256	\$21,000	\$20,010	\$19,900	\$19,900
SOCIAL SECURITY	10160061 - 618300	\$806,739	\$820,263	\$852,800	\$871,000	\$868,900	\$870,600
GROUP LIFE	10160061 - 618400	\$9,772	\$9,004	\$10,900	\$10,900	\$10,900	\$10,900
WORKERS COMP	10160061 - 618500	\$412,614	\$414,031	\$426,000	\$426,000	\$426,000	\$430,000
HEALTH INSURANCE	10160061 - 618600	\$2,652,433	\$2,803,316	\$3,019,500	\$3,275,250	\$3,275,250	\$3,280,000
WELLNESS	10160061 - 618601	\$0	\$7,565	\$12,500	\$10,000	\$8,000	\$8,000
ACCRUED VACATION/PAYROLL	10160061 - 618800	\$45,299	\$210,489	\$207,000	\$250,000	\$217,000	\$264,000
MEDICAL SERVICES	10160061 - 625500	\$8,633	\$8,549	\$10,000	\$12,000	\$12,000	\$15,000
		\$4,743,470	\$5,209,049	\$5,601,750	\$5,997,960	\$5,956,850	\$6,018,400
LIABILITY & FIRE	10160064 - 646100	\$233,873	\$255,259	\$264,000	\$269,000	\$269,000	\$269,000
		\$233,873	\$255,259	\$264,000	\$269,000	\$269,000	\$269,000
TRANSFER OUT	10160088 - 900001	\$232,174	\$192,500	\$42,500	\$42,500	\$42,500	\$45,500
		\$232,174	\$192,500	\$42,500	\$42,500	\$42,500	\$45,500
TOTAL INSURANCE		\$5,209,517	\$5,656,808	\$5,908,250	\$6,309,460	\$6,268,350	\$6,332,900

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
INSURANCE			
MAINE STATE RETIREMENT	10160061 - 618000	\$794,900	\$796,000
DEFERRED COMP	10160061 - 618100	\$49,100	\$49,100
401A	10160061 - 618101	\$274,900	\$274,900
LONG TERM DISABILITY	10160061 - 618200	\$19,900	\$19,900
SOCIAL SECURITY	10160061 - 618300	\$868,900	\$870,600
GROUP LIFE	10160061 - 618400	\$10,900	\$10,900
WORKERS COMP	10160061 - 618500	\$426,000	\$430,000
HEALTH INSURANCE	10160061 - 618600	\$3,275,250	\$3,280,000
WELLNESS	10160061 - 618601	\$8,000	\$8,000
ACCRUED VACATION/PAYROLL	10160061 - 618800	\$217,000	\$264,000
MEDICAL SERVICES	10160061 - 625500	\$12,000	\$15,000
LIABILITY & FIRE	10160064 - 646100		
	1.00 Insurance for Portland Pipelin	at 3,000.00 = 3,000	\$269,000
	1.00 MMA Property and Casualty Risk	at 266,000.00 = 266,000	\$269,000
TRANSFER OUT	10160088 - 900001		
	1.00 Self-Insurance Reserve	at 12,500.00 = 12,500	\$42,500
	1.00 Unemployment Reserve	at 33,000.00 = 30,000	\$45,500
TOTAL INSURANCE		\$6,268,350	\$6,332,900

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
GENERAL OBLIGATION DEBT							
TEMPORARY & ADMIN	12090066 - 668800	\$3,614	\$1,600	\$4,000	\$3,000	\$3,000	\$3,000
BOND INTEREST	12090066 - 668900	\$76,506	\$54,675	\$45,700	\$39,500	\$39,500	\$39,500
LEASE INTEREST	12090066 - 668950	\$0	\$11,843	\$26,361	\$23,801	\$23,801	\$23,801
BOND PRINCIPAL	12090066 - 669000	\$385,000	\$320,000	\$260,000	\$260,000	\$260,000	\$260,000
LEASE PRINCIPAL	12090066 - 669050	\$0	\$91,396	\$76,879	\$79,439	\$79,439	\$79,439
		\$465,120	\$479,514	\$412,940	\$405,740	\$405,740	\$405,740
TOTAL GENERAL OBLIGATION DEBT		\$465,120	\$479,514	\$412,940	\$405,740	\$405,740	\$405,740

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>					<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
GENERAL OBLIGATION DEBT							
TEMPORARY & ADMIN	12090066 - 668800					\$3,000	\$3,000
BOND INTEREST	12090066 - 668900	1.00	03/01/14 Bond Payment	at	3,500.00 = 3,500	\$39,500	\$39,500
		1.00	05/01/14 Bond Payment	at	14,700.00 = 14,700		
		1.00	09/01/13 Bond Payment	at	4,500.00 = 4,500		
		1.00	11/01/13 Bond Payment	at	16,800.00 = 16,800		
LEASE INTEREST	12090066 - 668950	1.00	Energy Improvements Lease	at	23,801.00 = 23,801	\$23,801	\$23,801
BOND PRINCIPAL	12090066 - 669000	1.00	09/01/13 Bond Payment	at	50,000.00 = 50,000	\$260,000	\$260,000
		1.00	11/01/13 Bond Payment	at	210,000.00 = 210,000		
LEASE PRINCIPAL	12090066 - 669050	1.00	Energy Lease Payment	at	79,439.00 = 79,439	\$79,439	\$79,439
TOTAL GENERAL OBLIGATION DEBT						\$405,740	\$405,740

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
PENSION OBLIGATION							
BOND INTEREST	12091066 - 668900	\$171,084	\$147,964	\$124,845	\$101,726	\$101,726	\$101,726
BOND PRINCIPAL	12091066 - 669000	\$513,765	\$513,765	\$513,765	\$513,765	\$513,765	\$513,765
		\$684,849	\$661,729	\$638,610	\$615,491	\$615,491	\$615,491
TOTAL PENSION OBLIGATION		\$684,849	\$661,729	\$638,610	\$615,491	\$615,491	\$615,491

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>			<u>Explanation</u>				<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>	
PENSION OBLIGATION									
BOND INTEREST	12091066 - 668900	1.00	Pension Obligation Bond Interest	at	101,726.00	=	101,726	\$101,726	\$101,726
BOND PRINCIPAL	12091066 - 669000	1.00	Pension Obligation Bond Principal	at	513,765.00	=	513,765	\$513,765	\$513,765
TOTAL PENSION OBLIGATION							\$615,491	\$615,491	

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
CONTINGENCY ABATEMENT RESERVE							
CONTRACTED SERVICES	13093062 - 628800	\$29,154	\$31,019	\$100,000	\$100,000	\$100,000	\$100,000
		\$29,154	\$31,019	\$100,000	\$100,000	\$100,000	\$100,000
ABATEMENTS	13093064 - 648000	\$8,550	\$2,503	\$12,000	\$12,000	\$10,000	\$10,000
		\$8,550	\$2,503	\$12,000	\$12,000	\$10,000	\$10,000
TRANSFER OUT	13093088 - 900001	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
		\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
TOTAL CONTINGENCY ABATEMENT RESERVE		\$52,703	\$48,522	\$127,000	\$127,000	\$125,000	\$125,000

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>						<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>	
CONTINGENCY ABATEMENT RESERVE									
CONTRACTED SERVICES	13093062 - 628800	1.00	Contingency	at	100,000.00	=	100,000	\$100,000	\$100,000
ABATEMENTS	13093064 - 648000	1.00	Poverty Abatements	at	10,000.00	=	10,000	\$10,000	\$10,000
TRANSFER OUT	13093088 - 900001	1.00	Equipment Reserve	at	15,000.00	=	15,000	\$15,000	\$15,000
TOTAL CONTINGENCY ABATEMENT RESERVE								\$125,000	\$125,000

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
MUNICIPAL FACILITIES							
TRANSFER OUT	13094088 - 900001	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
		\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
TOTAL MUNICIPAL FACILITIES		\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
MUNICIPAL FACILITIES			
TRANSFER OUT	13094088 - 900001 1.00 Municipal facilities reserve	at 20,000.00 = 20,000	\$20,000
TOTAL MUNICIPAL FACILITIES			\$20,000

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Summary**

		<u>ACTUAL 2010/2011</u>	<u>ACTUAL 2011/2012</u>	<u>APPROVED BUDGET 2012/2013</u>	<u>DEPARTMENT REQUEST 2013/2014</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
COUNTY TAX							
COUNTY TAXES	15098067 - 671000	\$2,058,577	\$2,072,476	\$2,075,037	\$2,215,084	\$2,215,084	\$2,215,084
		\$2,058,577	\$2,072,476	\$2,075,037	\$2,215,084	\$2,215,084	\$2,215,084
TOTAL COUNTY TAX		\$2,058,577	\$2,072,476	\$2,075,037	\$2,215,084	\$2,215,084	\$2,215,084

**City of South Portland
2013/2014 Adopted Budget
General Fund Expenditure
Line Item Detail**

<u>Account Description</u>	<u>Explanation</u>	<u>MANAGER'S BUDGET 2013/2014</u>	<u>ADOPTED BUDGET 2013/2014</u>
COUNTY TAX			
COUNTY TAXES	15098067 - 671000	\$2,215,084	\$2,215,084
TOTAL COUNTY TAX		\$2,215,084	\$2,215,084