

Meeting of August 21, 2017

South Portland City Council
Position Paper of the City Manager

Subject:

ORDER #34-17/18 – Award of Bid #13-18 to Robert H. Lord Company, of Manchester, CT, for Bleacher Replacement and Updates at the Redbank Community Center. Passage requires majority vote.

POSITION:

This FY2018 Capital Improvement Program included \$270,000 for upgrades at the Redbank Community Center.

The bid was advertised and mailed to 150 plus vendors and, was opened on July 27, 2017 for this project. The City received two bids with Robert H. Lord Company, of Manchester, CT, submitting the lowest bid meeting specifications in the amount of \$19,681.

Included is a memorandum from Parks and Recreation Director Kevin Adams outlining this item in greater detail. Kevin will be at Monday's meeting to answer any questions.

REQUESTED ACTION:

Council passage of ORDER #34-17/18.



City Manager



Parks, Recreation & Waterfront
21 Nelson Rd
South Portland, Maine
04106

MEMORANDUM

To: Scott Morelli, City Manager

From: Kevin Adams, Director of Parks, Recreation, and Waterfront

Date: August 1, 2017

Re: Recommendation of Award of Bid for Redbank Community Center Improvements – Bleacher Replacement Project - Funded through CDBG

The Department of Parks, Recreation, and Waterfront requests the award of bid, (bid # 13-18) to Robert H. Lord Company, of Manchester Connecticut, for Bleacher Replacement, as part of the Redbank Community Center Improvements project be placed on the City Council meeting agenda.

BACKGROUND: The Parks, Recreation and Waterfront Department had been seeking to construct an addition onto the Redbank Community Center. This project has been in the planning and development stages for a few years. In March of 2017, it was the council's will to not add an additional \$470,000 to the Capital Improvement Program budget to have the project move forward. However, there is still \$270,000 in Community Development Block Grant funding to be spent on this facility that serves the residents of this neighborhood, as well as other programming for the community.

The existing facility was opened in 1998, and consists of a gym, a small multi-purpose room and a kitchen. The facility houses a teen center, Teen Extreme Summer Camp, youth basketball practices and games, senior cribbage games, gym and party rentals, monthly community dinners, as well as meetings and other recreation department and local organization programs.

Many of the amenities in the facility are outdated, and in need of repair.

Requests For Proposals were advertised and sent to over 150 contractors (for all 5 projects). There were Two (2) companies that specialize in indoor athletic seating that bid on this project.

PROPOSALS: Robert H. Lord Company will complete removal of two banks of 5 row old bleacher system (scheduled to coincide with the floor repair project). Replaced with two banks of 4 row new updated bleacher system. This project will be funded through Community Development Block Grant funding which was previously approved to fund multiple renovation projects at the Redbank Community Center.

The City Purchasing Agent held a bid opening as scheduled on July 27, 2017. Two (2) bidder's responded. Robert H. Lord Company was low bidder

RECOMMENDATION: The bid has been reviewed and meets all specs, and requirements for the project and the Community Development Block Grant program. The city of South Portland's Department of Parks, Recreation, and Waterfront recommends the award of bid of **\$16,666.00** + add alternate of **\$3015.00 for bleacher power feed** to Robert H. Lord Company of Manchester, Connecticut for bid #13-18 to complete the Bleacher Replacement project at the Redbank Community Center

I will be at the City Council meeting on August 21, 2017 to answer any questions.

Encl: (1.) Completed Proposal from Robert H. Lord Company
(2.) Competing Bids
(3.) Bid #13-18



CITY OF SOUTH PORTLAND

PATRICIA A. SMITH
Mayor

SCOTT T. MORELLI
City Manager

EMILY F. SCULLY
City Clerk

SALLY J. DAGGETT
Jensen Baird Gardner & Henry

District One
CLAUDE V.Z. MORGAN

District Two
PATRICIA A. SMITH

District Three
EBEN ROSE

District Four
LINDA C. COHEN

District Five
BRAD FOX

At Large
Maxine R. Beecher

At Large
SUSAN J. HENDERSON

**IN CITY COUNCIL
ORDER #34-17/18**

ORDERED, that award of Bid #13-18 be and hereby is made to Robert H. Lord Company, of Manchester, CT in the amount of Nineteen thousand six hundred and eighty-one dollars (\$19,681) for Bleacher Replacement and Updates at the Redbank Community Center.

\$19,681 shall be charged to CIP18 Redbank Community Center Expansion Account # 211565-651828-17560.

Fiscal Note: \$19,681

Dated: August 21, 2017