

## October 17<sup>th</sup> Senior Advisory Board Agenda Item 3 Proposal

When making the agenda for the Oct 17 meeting, it seems to me that we forgot to include prep for the October 24<sup>th</sup> meeting and with the surveys being completed thru a mass mailing/electronic with no “boots on the ground” so to speak, we need to determine how the people who volunteered to help with the project will be used.

I would like to propose that they help us continue with goal one for a couple of months to determine needs by the following:

### SURVEY-

- Review/offer suggestions on Oct 24<sup>th</sup> before next edit;
- Take copies for review with a couple of neighbors/friends (seniors) and report back.
- Ask a few to volunteer on the marketing/communication subcommittee (unless the core group wants to complete on their own) for the survey.
- Ask for a few volunteers to enter data into survey monkey.

LISTENING SESSIONS with various caregivers (social services, TRIAD, fire, police, finance, SMAA, Opportunity Alliance, VNA, Churches, meals on wheels, home delivery librarian, barbers/beauticians, focus groups for families, Merrie from Hub etc.)

- Brainstorming session on Oct 24 to get input regarding who to invite;
- Work on subcommittee to invite, arrange logistics, and follow up with thank-you to participants.
- Join the core group and become a committee of a whole for a few months to allow all everyone to listen/ask questions of people who work directly with our seniors.
- Break off into subcommittees in a few months to work on determining gaps and proposing solutions.

At that point the core group members can also join any subcommittee. The primary duties of the core group will be to oversee the subcommittees to ensure they stay on track and start preparation of the final report.