

Meeting of October 2, 2017

South Portland City Council  
***Position Paper of the City Manager***

***Subject:***

**ORDER #64-17/18 – Award of Contracts for the Hot Tub Project at the Community Center Pool. Passage requires majority vote.**

***Position:***

This is the second order coming before Council in relation to bid #22-18 for the hot tub replacement, pool deck, and HVAC improvements project. Staff received only one bid for this project and opted to reject it as it came in over budget. As timing is a critical element for this project due to issues with closing the pool and the effects on the various programs – including the high school swim teams – we opted to have Sebago Technics serve as our contract administrator and find contractors to perform various portions of the project, rather than re-bid the project. Council approved two contracts relating to this work on September 18<sup>th</sup> and we are requesting that three additional contracts be approved now.

Sebago Technics has been actively involved with the design and RFP process for the project and was the logical choice to assist in the various smaller bid components and oversight of various contracts. Rick Day of Sebago Technics has been the construction administrator for the City on the much larger Municipal Services Facility (MSF) project and will transition to the Hot Tub project in October as the MSF project winds down. City Engineer Brad Weeks and Mr. Day have been working with numerous contractors and have obtained three or more bids for the various phases. Included with this item is a memo from Mr. Weeks. In summary, he is recommending the award of bid for mechanical work to Johnson & Jordon for \$17,111, electrical work to Aube Electrical Contractors for \$7,995, and the masonry work to Ed Hodson Masonry for \$9,850. These contractors will proceed following the completion of the demolition and concrete work to be done in October. These trades can work while the pool is open and complete the project without much, if any, interruption of pool services.

Greg L'Heureux, Finance Director and Patrick McArdle, Aquatics Manager, will be at Monday's meeting to answer any questions the City Council may have.

***Requested Action:***

Council passage of ORDER #64-17/18.

  
\_\_\_\_\_  
City Manager



**MEMORANDUM**  
**Water Resource Protection**

**TO:** Kevin Adams  
**Cc:** Scott Morelli, Greg L'Heureux

**DATE:** September 25, 2017

**FROM:** Brad Weeks, Manager  
Engineering Division

**PROJECT:** Community Center – Hot Tub

**RE:** Other Proposals for Hot Tub Project

The Parks & Recreation Department has in their CIP plan an approved project to install a new hot tub in the pool area at the Community Center. The project has been designed and was recently put out to bid. The Demolition and Concrete proposals were just approved by Council at the last meeting because this work was critical path. As a reminder the pool is shut down until the middle of October for this work. Getting the demolition and concrete work done by this time would allow the pool to be put back into commission while still allowing the other trades to come in during the winter without impeding the operations of the pool.

The remaining proposals that are not critical path have now been submitted. They are Mechanical, Electrical, and Masonry. Sebago Technics and/or I have had the pleasure of working with each one of these companies listed below. As an example, Johnson & Jordan is currently working on the new Municipal Facility. Please see attached bids for each. The lowest responsive bidders are as follows:

- |                          |                             |                    |
|--------------------------|-----------------------------|--------------------|
| • Mechanical Contractor: | Johnson & Jordan            | \$17,110.74        |
| • Electrical Contractor: | Aube Electrical Contractors | \$ 7,995.00        |
| • Masonry Contractor:    | Ed Hodson Masonry           | \$ 9,850.00        |
|                          | <b>Subtotal</b>             | <b>\$34,958.74</b> |

We recommend the bids be awarded to each one.



CITY OF SOUTH PORTLAND

PATRICIA A. SMITH  
Mayor

SCOTT T. MORELLI  
City Manager

SALLY J. DAGGETT  
Jensen Baird Gardner & Henry

EMILY F. SCULLY  
City Clerk

**IN CITY COUNCIL  
ORDER #64-17/18**

District One  
CLAUDE V. Z. MORGAN

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District Two  
PATRICIA A. SMITH

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District Three  
EBEN C. ROSE

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District Four  
LINDA C. COHEN

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District Five  
BRAD FOX

\_\_\_\_\_

At Large  
MAXINE R. BEECHER

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At Large  
SUSAN J. HENDERSON

**ORDERED**, that award of contract be and hereby is made to Johnson & Jordon, of Scarborough, ME in the amount of Seventeen thousand one hundred eleven dollars (\$17,111) for the Mechanical work for the Hot Tub at the South Portland Community Center Pool; and

**BE IT FURTHER ORDERED**, that award of contract be and hereby is made to Aube Electrical Contractors, of Biddeford, ME in the amount of Seven thousand nine hundred ninety-five dollars (\$7,995) for the electrical work for the Hot Tub Project at the South Portland Community Center Pool.

**BE IT FURTHER ORDERED**, that award of contract be and hereby is made to Ed Hodson Masonry of North Monmouth, ME in the amount of nine thousand eight hundred fifty dollars (\$9,850) for the masonry work for the Hot Tub Project at the South Portland Community Center Pool.

\$21,668.19 shall be charged to the Municipal Therapy Spa FY18 Account #407765-651800-18772.

\$13,287.81 shall be charged to the Contingency account #13093062-622800.

Fiscal Note: \$34,956

Dated: October 2, 2017