

South Portland City Council  
***Position Paper of the City Manager***

***Subject:***

**ORDER #91-17/18 – Award of Bid #32-18 for the purchase of a three-quarter ton, 4 x 4 crew cab pickup truck for the South Portland School Department. Passage requires majority vote.**

***Position:***

This item is brought forward to award a bid for the purchase of a three-quarter ton, 4 x 4 crew cab pickup truck to be used by the School Department. This purchase was not included in the FY2018 Capital Improvement Program.

The bid was advertised, posted to the City's website, and emailed to twenty-two dealerships. The City received four bids from three bidders ranging in price from \$27,431 to \$29,568. The lowest bid meeting specifications was from Liberty Chevrolet of Wakefield, MA. Attached is a memo from School Transportation Director Lisa Gadway.

Ms. Gadway will be at Monday's meeting to answer any questions the City Council may have.

***Requested Action:***

Council passage of ORDER #91-17/18.



City Manager



TRANSPORTATION DEPARTMENT  
 130 WESCOTT ROAD  
 SOUTH PORTLAND, MAINE 04106-3442



To: City Council, City of South Portland  
 From: Lisa Gadway, Director of Transportation  
 RE: Approval for Bid #32-18  
 Date: November 9, 2017

The South Portland School Transportation Department requested for the South Portland School Board of Directors to approve the purchase of one (1) 4 X 4 Three Quarter Ton Crew Cab Pickup Truck at a cost not to exceed \$40,000. The Board of Education approved this purchase at its October 11, 2017 meeting.

This truck will replace the currently inoperable 2-wheel drive pickup truck used by the bus mechanics to go on road calls to repair buses and to travel to Portland every morning during the winter months to ensure Portland’s fleet is fully operational. The expense for this truck will be charged to account 0202-75-0000-2700-900-00-00-773600-91855.

On October 25, 2017, the City of South Portland released bid #32-18 for one (1) 4 X 4 Three Quarter Ton Crew Cab Pickup Truck.

Bids were opened on November 3, 2017 and were as follows:

Southern Maine Chrysler Dodge Jeep Saco, ME	2018 Ram 2500HD DJ7L91 Standard Warranty 3/36; Powertrain – 5/60 90 Days ARO	Base \$30,674.00 Less Trade \$1500.00 Net Price \$29,174.00
Rowe Ford Westbrook, ME	2017 Ford F250 Supercrew Standard Warranty 3/36; Powertrain – 5/60 10 Days ARO	Base \$31,257.00 Less Trade \$2,000.00 Net Price \$29,257.00
Liberty Chevrolet Wakefield, MA	2018 Chev CK25743 Standard Warranty 3/36; Powertrain – 5/60 6-8 weeks ARO	Base \$33,068.00 Less Trade \$3,500.00 Net Price \$29,568.00
Liberty Chevrolet Wakefield, MA – Alternate Bid	2017 Chevrolet Silverado 2500 WT Dble Cab Standard Warranty 3/36; Powertrain – 5/60 Two Weeks ARO	Base \$30,931.00 Less Trade \$3,500.00 Net Price \$27,431.00

I have reviewed the quotation from each company and believe the Liberty Chevrolet bid for the 2017 Silverado 2500 is the most competitive and the best value for the taxpayers of South Portland. Not only is this bid \$1,743 lower than the next highest bid, but also this vehicle meets all the required bid specifications plus each of the optional equipment specifications contained in the bid. Therefore, I am recommending the purchase of the 2017 Chevrolet Silverado 2500 from Liberty Chevrolet.

*“We are dedicated to providing a friendly, safe and secure transportation experience to our students.”*

I am happy to answer any additional questions you may have at this time.

Respectfully;

Lisa Gadway  
Director of Transportation

*"We are dedicated to providing a friendly, safe and secure transportation experience to our students."*



CITY OF SOUTH PORTLAND

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Mayor

SCOTT T. MORELLI  
City Manager

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City Clerk

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CLAUDE V.Z. MORGAN

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PATRICIA A. SMITH

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District Three  
EBEN ROSE

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District Four  
LINDA C. COHEN

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District Five  
BRAD FOX

\_\_\_\_\_

At Large  
Maxine R. Beecher

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At Large  
SUSAN J. HENDERSON

**IN CITY COUNCIL  
ORDER #91-17/18**

**ORDERED**, that award of Bid #32-18 be and hereby is made to Liberty Chevrolet, of Wakefield, MA, in the amount of twenty-seven thousand four hundred thirty-one dollars (\$27,431) for the purchase of a three quarter ton, 4x4 crew cab pickup truck to be used by the School Department.

Said amount shall be charged to the School Department Vehicles Account #0202-75-0000-2700-900-00-00-773600-91855.

Fiscal Note: \$27,431

Dated: November 20, 2017