

South Portland City Council  
***Position Paper of the City Manager***

***Subject:***

ORDER #37-17/18 – Award of Bid #16-18 to Doten’s Construction, of Freeport, ME, for Kitchen Repairs and Upgrades at the Redbank Community Center. Passage requires majority vote.

***POSITION:***


This FY2018 Capital Improvement Program included \$270,000 for upgrades at the Redbank Community Center.

The bid was advertised and mailed to 150 plus vendors and, was opened on July 27, 2017 for this project. The City received one bid from Doten’s Construction, of Freeport, ME, in the amount of \$41,700 and it meets specifications.

Included is a memorandum from Parks and Recreation Director Kevin Adams outlining this item in greater detail. Kevin will be at Monday’s meeting to answer any questions.

***REQUESTED ACTION:***

Council passage of ORDER #37-17/18.

  
\_\_\_\_\_  
City Manager



Parks, Recreation & Waterfront  
21 Nelson Rd  
South Portland, Maine  
04106

## MEMORANDUM

**To:** Scott Morelli, City Manager

**From:** Kevin Adams, Director of Parks, Recreation, and Waterfront

**Date:** August 1, 2017

**Re:** Recommendation of Award of Bid for Redbank Community Center Improvements – Kitchen Repair Project- Funded through CDBG

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The Department of Parks, Recreation, and Waterfront requests the award of bid, (bid # 16-18) to Doten's Construction of Freeport, Maine, for kitchen repairs and updates, as part of the Redbank Community Center Improvements project be placed on the City Council meeting agenda.

**BACKGROUND:** The Parks, Recreation and Waterfront Department had been seeking to construct an addition onto the Redbank Community Center. This project has been in the planning and development stages for a few years. In March of 2017, it was the council's will to not add an additional \$470,000 to the Capital Improvement Program budget to have the project move forward. However, there is still \$270,000 in Community Development Block Grant funding to be spent on this facility that serves the residents of this neighborhood, as well as other programming for the community.

The existing facility was opened in 1998, and consists of a gym, a small multi-purpose room and a kitchen. The facility houses a teen center, Teen Extreme Summer Camp, youth basketball practices and games, senior cribbage games, gym and party rentals, monthly community dinners, as well as meetings and other recreation department and local organization programs.

Many of the amenities in the facility are outdated, and in need of repair.

Requests For Proposals were advertised and sent to over 150 contractors (for all 5 projects). There was One (1) company that bid on this project.

**PROPOSALS:** Doten's Construction will demo existing specified items, remove cabinets and countertops, remove appliances, remove VCT flooring, Cleanup and dispose of all debris. The contractor will Install NFPA 96 Kitchen Hood with fire suppression (currently not existing), replace 17 base cabinets and 18 wall cabinets, replace laminate countertops, add new specified appliances, paint 250 square ft, paint 3 doors and frames, replace 240 sq. ft. VCT flooring, replace sink, and faucet. This project will be funded through Community Development Block Grant funding which was previously approved to fund multiple renovation projects at the Redbank Community Center.

The City Purchasing Agent held a bid opening as scheduled on July 27, 2017. One (1) bidder responded. Doten's Construction was the lone bidder on this project

**RECOMMENDATION:** The bid has been reviewed and meets all specs, and requirements for the project and the Community Development Block Grant program. The city of South Portland's Department of Parks, Recreation, and Waterfront recommends the award of bid of **\$41,700.00** to Doten's Construction of Freeport, Maine for bid #16-18 to complete the Kitchen Repair and Update project at the Redbank Community Center

I will be at the City Council meeting on August 21, 2017 to answer any questions.

Encl: (1.) Completed Proposal from Doten's Construction  
(2.) 0 Competing Bids  
(3.) Bid #16-18



CITY OF SOUTH PORTLAND

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City Manager

EMILY F. SCULLY  
City Clerk

SALLY J. DAGGETT  
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CLAUDE V.Z. MORGAN

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District Three  
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District Four  
LINDA C. COHEN

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District Five  
BRAD FOX

\_\_\_\_\_

At Large  
Maxine R. Beecher

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At Large  
SUSAN J. HENDERSON

**IN CITY COUNCIL  
ORDER #37-17/18**

**ORDERED**, that award of Bid #16-18 be and hereby is made to Doten's Construction, of Freeport, ME, in the amount of Forty-one thousand seven hundred dollars (\$41,700) for Kitchen Repairs and Upgrades at the Redbank Community Center.

\$41,700 shall be charged to CIP18 Redbank Community Center Expansion Account # 211565-651828-17560.

Fiscal Note: \$41,700

Dated: August 21, 2017