

## **SOUTH PORTLAND CITY COUNCIL**

*POSITION PAPER OF THE CITY CLERK*

***SUBJECT:***

**ORDINANCE #16-13/14** – Amending Chapter 19, “Personnel Rules and Regulations,” regarding district representation on the Civil Service Commission. First reading. Passage requires majority vote.

***POSITION:***

As outlined in the previous Position Paper, Ordinance #16-13/14 is being brought forward to eliminate the voting district residency requirement for the Civil Service Commission.

The amendment to Chapter 19 has been separated out because the change also requires a Charter amendment. Agenda item #19, Order 147-13/14, sets the date for a public hearing on a Charter amendment that will cover both the Civil Service Commission and the Board of Assessment Review.

***REQUESTED ACTION:***

Council passage of first reading and set May 19, 2014 for second reading and action.

  
CITY CLERK



CITY OF SOUTH PORTLAND

GERARD A. JALBERT  
Mayor

JAMES H. GAILEY  
City Manager

SUSAN M. MOONEY  
City Clerk

SALLY J. DAGGETT  
Jensen Baird Gardner & Henry

IN CITY COUNCIL

ORDINANCE # 16-13/14

District One  
MICHAEL R. POCK

\_\_\_\_\_

District Two  
PATRICIA A. SMITH

\_\_\_\_\_

District Three  
MELISSA E. LINSOTT

\_\_\_\_\_

District Four  
LINDA C. COHEN

\_\_\_\_\_

District Five  
GERARD A. JALBERT

\_\_\_\_\_

At Large  
MAXINE R. BEECHER

\_\_\_\_\_

At Large  
THOMAS E. BLAKE

THE COUNCIL of the City of South Portland hereby ordains that Chapter 19, "Personnel Rules and Regulations," of the "Code of Ordinances of the City of South Portland, Maine" be and hereby is amended as follows (additions are underlined; deletions are ~~struck out~~), with said ordinance to be effective November 5, 2014, but only if the companion amendment to Section 424 of the City Charter is approved by voters on November 4, 2014:

Chapter 19

PERSONNEL RULES AND REGULATIONS

ARTICLE I. CIVIL SERVICE COMMISSION

Sec. 19-1. Commission established.

There is hereby established a civil service commission which shall consist of seven (7) members appointed by the city council, all of whom shall be residents of the City of South Portland, ~~one from each of the five (5) voting districts of the city who shall be a resident of the district for which he or she is appointed and two (2) members from the city at large~~, who will serve for a period of five (5) years without pay. There shall be no more than three (3) members from any one voting district. Before entering upon their duties, the commissioners shall take the oath of office before the city clerk. The commissioners presently serving shall continue to serve for the remainder of their terms, and shall be subject to reappointment.

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Fiscal Note: Less than \$1,000

Dated: May 5, 2014

[Explanatory Note: Section 424 of the City Charter needs to be amended before this ordinance can be effective.]