

SOUTH PORTLAND CITY COUNCIL

POSITION PAPER OF THE CITY CLERK

SUBJECT:

SIGN PERMIT

THE SKILLIN SCHOOL PTA IS REQUESTING TO PLACE SIGNS IN FRONT OF SKILLIN SCHOOL, ON THE CORNER OF WESCOTT & WESTBROOK STREET, CORNER OF BROADWAY & WESTBROOK STREET, AND ON THE CORNER OF MAIN & WESTBROOK STREET THROUGH OCTOBER 18, 2014 TO ADVERTISE THE 4TH ANNUAL PUMPKIN FESTIVAL. PASSAGE REQUIRES MAJORITY VOTE.

POSITION:

The application was submitted and signed off by the Code Enforcement Department. The application is attached.

REQUESTED ACTION:

Council approval for the Sign Permit.


CITY CLERK

CITY OF SOUTH PORTLAND – DEPARTMENT OF PLANNING & DEVELOPMENT
SIGN PERMIT APPLICATION

Application #201 40966 PERMIT # 201 40996

Application Date: 9/24/14 Date Permit Issued: 9/24/14

COST of signage (including sign fabrication & installation): \$ Non-Profit FEE: \$ N/A

LOCATION of signage (Street Address): 4 Vinyl signs 1) Fence in front of Skillin School
2) Corner of Westcott & Westbrook 3) Corner of Broadway & Westbrook
South Portland Assessor's Map/Lot(s) 4) Corner of Main & Westbrook

BUSINESS NAME (& Mailing address if different): Skillin School PTA

SIGN CONTRACTOR: N/A PHONE(S): 650-4656

CONTRACTOR Address/contact name: Melissa Rodriguez, Skillin PTA President

NUMBER/TYPE OF SIGNS to be erected: Roof: _____ Wall: _____ Ground: 4 Projecting: _____

Portable: _____ Temporary: (banners?) _____ Dates of display from ASAP to 10/18/14

SIZE(S) OF SIGN(S) (width/length/weight/square footage): 2 x 4 Vinyl

1 will be zip tied to a fence, 3 are supported by wooden stakes
HEIGHT of sign from ground to top of sign (ground signs): 4ft

PROJECTION beyond building line (projecting signs): _____

MATERIALS used in signage fabrication: Wood: _____ Plastic: _____ Metal: _____ Other: Vinyl

METHOD of securing signage to building: N/A

PURPOSE/WORDING of signage: Advertise School PTA Event for

Community and Skillin families. This is our 4th Annual Pumpkin Festival
Is signage ILLUMINATED? N/A If yes, name of Electrician doing wiring: N/A

PLOT PLAN submitted? _____ ELEVATIONS submitted? _____

SIGNATURE of Applicant/Agent Melissa Rodriguez Date 9/24/14

APPROVED BY BUILDING INSPECTOR [Signature] Date 9/24/14

Approved by City Council (if required) _____ Date _____

City of South Portland
Department of Planning & Development
496 Ocean St, South Portland, Maine 04106 (delivery address)
PO Box 9422, South Portland Maine 04116-9422 (U.S. Mail address)
Phone: (207)767-7603 Fax: (207)767-2197

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BUILDING PERMIT

CITY OF SOUTH PORTLAND

Date Issued: 09/24/14
Application: 20140966
Owner: SOUTH PORTLAND
Location: 180 WESCOTT RD
Contractor: SKILLIN SCHOOL PTA
Type of Work: NONPROFIT SIGN/TENT/TRAILER

Permit No.: B20140996

Phone:

4 SIGNS TO ADVERTISE SKILLIN SCHOOL PTA PUMPKIN FESTIVAL - 10/7/14 TO 10/18/14
SIGNS TO BE PLACED ON: 1) WESCOTT/WESTBROOK; 2) BROADWAY/WESTBROOK; 3)

NOTICE

If work under any permit issued by the building inspector is not started within ninety (90) days from date of issuance, or if continuity of work is not in evidence after a period of six (6) months from date of issuance, the permit shall automatically expire. This card must be displayed in a conspicuous place on the premises, maintained in good condition, and must not be removed until all work has been approved. No work authorized by this permit shall be covered or otherwise concealed prior to applicable inspection(s). Allow 48 hours notice for inspections.

Telephone 207-767-7603

Before Excavating Call Dig Safe 1-888-344-7233

Richard Stollen

Building Inspector