

SOUTH PORTLAND CONSERVATION COMMISSION
City Hall – Lower Level Conference Room

Members

David Critchfield, Chair	District 1: Morgan
Suzette Bois, Vice Chair	District 2: Smith
Chad MacLeod, Secretary	District 4: Linscott
Meg Braley	District 1: Fox
James Melloh	District 2: Blake
Charles McNutt	District 3: Beecher
Bob Klotz	District 3: Blake
Bob McKeagney	District 5: Fox
Scott Wilburn	District 4: Cohen
Joanne Meredith	District 4: Cohen
Joe Pagano	District 3: Beecher

Present: David Critchfield, Suzette Bois, Chad MacLeod, Bob McKeagney, Meg Braley, Joanne Meredith, Joe Pagano, James Melloh

Absent: Bob Klotz, Charles McNutt, Scott Wilburn

Meeting Date: November 16, 2015 – 6:30PM

1. **Approve Prior Meeting Minutes:** D. Critchfield called for a motion to approve minutes from November 2, 2015, and any further discussion; motion was made and approved unanimously.

Administrative Matters:

1. Select 2016 meeting schedule – The following dates were selected as the Commission’s meeting schedule for the upcoming new 2016 year:
 - a. January 4, January 18, February 1, February 15, March 7, March 21, April 4, April 18, May 2, May 16, June 20, July 18, August 15, September 5, September 19, October 3, October 17, November 7, November 21, December 5, December 19
2. Review of Commission charter
 - a. A decision was made to discuss in greater detail the Commission’s charter (i.e., its scope, flexibility, requirements, accountability) at a Commission Workshop on December 7.
3. Note to Commissioners: Emily Carrington is now the City Clerk of South Portland and can be reached at the following email address: ecarrington@southportland.org.

New Business:

1. Pesticides-Herbicides Use Ordinance – Nothing to report.
2. Rigby Yard Propane Depot Discussions – Follow-up on November 9th City Council workshop; Commission asked to present recommendations at City Council Workshop on January 11, 2016. The Commission will request the Council to discuss in greater detail their expectations for the Workshop meeting.
3. Commission Subcommittee Reports –
 - a. Ecosystem Resources & Research:
 - i. Discussion of results of preliminary Open Space – Subcommittee to meet in an effort to make preliminary cut and begin initial lot evaluations.
 - b. City Planning & Review:
 - i. Nothing to report.
 - c. Outreach:
 - i. Nothing to report.
4. Ongoing Commission Matters –

- a. Freshwater Wetland Compensation Fund – Nothing to report.
- b. Grants: new
 - i. Barberry Creek – Nothing to report.
- c. Grants: existing
 - i. Trout Brook, Sections 604(b) and 319 grants – S. Bois to follow up on the proposal set forth by the Water Resources Department, Soil & Water Conservation District to re-allocate excess Freshwater Compensations Fund monies from summer Youth Corps activities to storm water control measures “rain garden.” The proposal will be discussed further at the Commission’s next meeting.

The next meeting of the Conservation Commission will be held on Monday, December 7, 2015 at 6:30PM. There being no further business to come before the Commission, upon motion duly made it was approved to adjourn.

RESOLVED, to adjourn.

A true record.

Chad MacLeod, Secretary